



Dr. Glen Croft
Marci Holcomb
Jennifer Davis
Angela Fletcher
Shelby McNeal
Hannah Bush

Superintendent
Asst. Superintendent
Business Director
Payroll/Benefits/Board Clerk
Executive Assistant/Registrar
Business Director Assistant/ AP/ District Secretary

PUBLIC RECORDS REQUEST

Idaho Public records act – Idaho Code SS 74-101 to 74-126 allows three (3) working days to fill this request.

Name _____ Date of Request _____

Address _____

Phone _____ E-mail _____

Format (if available) for requested information: _____ Paper _____ Acrobat(pdf)
_____ CD _____ Excel File _____ Word

DESCRIPTION OF INFORMATION REQUESTED

SIGNATURE OF REQUESTOR _____

.....
RESULTS/FINDINGS (office use only)

Documents: Copied _____ Faxed _____ E-mailed _____ # of pages _____ Cost of copies _____

Time required to complete request _____ Date Finished _____ Staff Providing Information _____