SUFFOLK PUBLIC SCHOOLS

Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

NOTICE
Sole Source Purchase

Date:	**August 4, 2026**
For:	**IB Testing and Diploma Annual Fees**
Vendor Name:	**International Baccalaureate Organization**
Requested by:	**IB Program**
Description:	**Testing and Diplomas for completion of the International Baccalaureate Program.**
Cost:	**Not to exceed $25,000.00 FY 26/27**
Justification:	**The International Baccalaureate Organization is the sole provider of the IB Program. No other vendor is involved in this program and the material can only be purchased through this vendor.**

Approved By:

Robin Booth

Robin Booth, MAOL, VCA
Coordinator of Purchasing

8/4/26
Date

POSTED
AUG 04 2026
SOLE SOURCE