BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT OPERATING COMMITTEE
REGULAR MEETING AGENDA

August 4, 2026 ▪ 7:00 p.m.
Large Conference Room
210 Campus Lane ▪ Butler, Pennsylvania 16001-2664

CALL TO ORDER BY CHAIRPERSON ..... Mr. John Conrad
PLEDGE OF ALLEGIANCE..... Mr. John Conrad
MOMENT OF SILENCE ..... Mr. John Conrad
ROLL CALL BY RECORDING SECRETARY ..... Mrs. Ashlee Lamenza

√	Members	Officers-Term	School District	3-YR JOC Term Expires
☐	Mr. Nick Brower		Seneca Valley	December 2026
☐	Mr. John Conrad	Chairperson-1 YR	Butler Area	December 2027
☐	Ms. Jennifer Daniels		Butler Area	December 2026
☐	Mr. Phil Heasley		Butler Area	December 2028
☐	Mr. Tim Hester	Vice-Chairperson-1YR	Seneca Valley	December 2026
☐	Mr. Dennis Kelly		Karns City Area	December 2027
☐	Mr. Justin Kovach		Knoch	December 2027
☐	Ms. Brittney Larimore		Moniteau	December 2028
☐	Mr. David McRandal		Knoch	December 2026
☐	Mr. Justin Miller		Mars Area	December 2027
☐	Mr. Mark Taylor	Secretary-6/30/2030	Slippery Rock Area	December 2028
☐	Mrs. Nina Teff	Treasurer-1 YR	Butler Area	December 2028

√	Alternates	School District
☐	Mrs. Leslie Colosimo	Slippery Rock Area
☐	Mrs. Jennifer Cummings	Butler Area
☐	Mr. Anthony DePretis	Mars Area
☐	Mr. Eric DiTullio	Seneca Valley
☐	Mrs. Donna Eakin	Knoch
☐	Dr. Brenda Ealey	Karns City Area
☐	Ms. Susan Harrison	Seneca Valley
☐	Mrs. Kathy McBride	Moniteau
☐	Mr. Gary Shingleton	Butler Area
☐	Mr. Terry Stivason	Butler Area
☐	Mrs. Cecilia Tomko	Butler Area
☐	Mr. Alvin Vavro	Butler Area
☐	Mr. Jake Weidner	Knoch

√	Others	Officer-Term	Title
☐	Dr. Brian White		Superintendent of Record
☐	Dr. Regina Hiler		Executive Director
☐	Mrs. Rebekah Davis	Asst. Secretary-6/30/2030	Business Manager
☐	Mrs. Ashlee Lamenza		Recording Secretary
☐	Attorney Thomas Breth		Solicitor

REPORTS

1. **Hearing of Public**
2. **Director's Report** **Exhibit 1-5**

Recommend approval of the Director's Report

Motion by:_____ Seconded by:_____ Voice Vote:_____

MINUTES

1. **Regular Meeting Minutes of June 11, 2026** **Exhibit 6**
2. **Special Meeting Minutes of June 25, 2026** **Exhibit 7**

Recommend approval of:

1. **Regular Meeting Minutes**
2. **Special Meeting Minutes**

Motion by:_____ Seconded by:_____ Voice Vote:_____

NEW BUSINESS

1. **Field Trip Request(s)** **Exhibit 8**

2. **Donation(s)**

   Recommend approval of the Donation(s) of the Carrier rooftop package HVAC unit, model #48FCEM07A2A5A0A0A0, serial #0224C08186, from J.A. Sauer Heating & Air Conditioning Co.

3. **Donation – Butler County Community College (BC3)**

   Recommend approval to provide the Executive Director authorization to Donate to Butler County Community College (BC3) items from the Protective Services program area which are deemed of no value to the school, with a list of items to be provided at the September JOC meeting.

4. **Student-Parent Handbook** **Exhibit 9**

   Recommend approval of the 2026-2027 Student-Parent Handbook as outlined in exhibit.

5. **Occupational Advisory Committee Minutes** **Exhibit 10**

   Recommend approval of the 2025-2026 Occupational Advisory Committee Minutes as submitted by teachers.

6. Adult Education Program

Recommend approval to conduct the 2026-2027 Adult Education Program, with term schedules posted on the school website, with courses running pending sufficient enrollment.

7. MOU – BC3 Public Safety Training **Exhibit 11**

Recommend approval of the Memorandum of Understanding between BCAVTS and the Butler County Community College (BC3) Public Safety Training Department as outlined in the exhibit.

8. MOU – BASD Transportation **Exhibit 12**

Recommend approval of the Memorandum of Understanding for student transportation between BCAVTS and Butler Area School District as outlined in the exhibit.

9. Agreement – School Police Officers **Exhibit 13**

Recommend approval of the three-year Agreement for the School Police Officers between BASD and BCAVTS as outlined in the exhibit.

10. MOU – School Nurse **Exhibit 14**

Recommend approval of the three-year Memorandum of Understanding for a School Nurse between BCAVTS and BASD as outlined in exhibit.

11. 2026-2027 School Physician

Recommend approval to appoint Dr. Christopher Gooch as School Physician for the 2026-2027 school year at an Annual Stipend of $2,000.

12. Questeq E-Rate Services Proposal **Exhibit 15**

Recommend approval of the Questeq E-Rate Services Proposal for Category 1 and Category 2 as outlined in exhibit upon Solicitor's review.

13. Cyber Charter School Students **Exhibit 16**

Recommend approval of the Cyber Charter School Students, outlined in the exhibit, to attend BCAVTS for the 2026-2027 school year as detailed in the BCAVTS Cyber Charter School Student Agreement.

14. Non-Participating District Students **Exhibit 17**

Recommend approval of the Non-Participating District Students, outlined in the exhibit, to attend BCAVTS for the 2026-2027 school year, at the tuition rate of $7,091.63, with ADM adjustments as necessary.

15. Arbitrage Compliance Services **Exhibit 18**

Recommend approval for Arbitrage Compliance Specialists, Inc. to provide Arbitrage Compliance Services for the BCAVTS Authority School Lease Revenue Bonds, Series of 2021, as outlined in exhibit.

16. Insurance Reimbursement – BASD **Exhibit 19**

Recommend approval for BCAVTS to reimburse Butler Area School District (BASD) in the amount of $25,000, related to the February 2025 hydrocarbon pollution mitigation project, pending receipt of insurance settlement from CM Regent.

Recommend approval of:

1. **Field Trip Request(s)**
2. **Donation(s)**
3. **Donation – Butler County Community College (BC3)**
4. **Student-Parent Handbook**
5. **Occupational Advisory Committee Minutes**
6. **Adult Education Program**
7. **MOU – BC3 Public Safety Training**
8. **MOU – BASD Transportation**
9. **Agreement – School Police Officers**
10. **MOU – School Nurse**
11. **2026-2027 School Physician**
12. **Questeq E-Rate Services Proposal**
13. **Cyber Charter School Students**
14. **Non – Participating District Students**
15. **Arbitrage Compliance Services**
16. **Insurance Reimbursement – BASD**

Motion by:_____ Seconded by:_____ Voice on Roll Call: _____

EXECUTIVE SESSION, if requested.

PERSONNEL

1. Substitute Teacher List **Exhibit 20**

Recommend approval of the 2026-2027 Substitute Teacher List at $120/day with no benefits, pending clearances.

2. Substitute Secretary

Recommend approval of Michelle Zang as a 2026-2027 Substitute Secretary at $120/day with no benefits, pending clearances.

3. Substitute Supplemental School Nurse

Recommend approval of Suzanne Leonberg as a 2026-2027 Substitute Supplemental School Nurse at $120/day with no benefits, pending clearances.

4. Maintenance Staff – Additions

Recommend approval to Add the following to the 2026-2027 Maintenance Staff list, on an as needed basis.

A. Tami Bruni (wages per teachers' contract)
B. Angela Smarto (wages per teachers' contract)

5. Hire – Student Resource Advisor **Exhibit 21**

Recommend approval to Hire Jill Sarnese as a Student Resource Advisor, utilizing PCCD Grant Funding at a rate of $34.83/hour for 187 days, not to exceed $52,109.15, for the 2026-2027 school year, effective August 24, 2026, with no benefits, pending clearances.

6. Hire – HVAC Instructor **Exhibit 22**

Recommend approval to Hire Danielle Magill as an HVAC Instructor effective August 24, 2026, at a salary of $55,000, with benefits outlined in teachers' contract, pending clearances.

7. Hire – Supplemental School Nurse **Exhibit 23**

Recommend approval to Hire Jessica Whaley as the Supplemental School Nurse at a rate of $30.00/hour effective August 24, 2026, pending clearances with benefits as listed in exhibit.

8. Hire – Protective Services Substitute Teacher **Exhibit 24**

Recommend approval to Hire Joseph Weinel as the Protective Services Substitute Teacher for the 2026-2027 school year at $120/day with no benefits, pending clearances.

9. Hire – Program Teaching Assistant **Exhibit 25**

Recommend approval to Hire Jennifer Carlson as an 187-day Program Teaching Assistant at a rate of $22.00/hour effective August 24, 2026, pending clearances with benefits as listed in exhibit.

Recommend approval of:

1. **Substitute Teacher List**
2. **Substitute Secretary**
3. **Substitute Supplemental School Nurse**
4. **Maintenance Staff - Additions**
5. **Hire – Student Resource Advisor**
6. **Hire – HVAC Instructor**
7. **Hire – Supplemental School Nurse**
8. **Hire – Protective Services Substitute Teacher**
9. **Hire – Program Teaching Assistant**

Motion by: _____ Seconded by: _____ Voice on Roll Call: _____

FINANCE

1. **Financial Reports** **Exhibit 26**

2. **Bill List** **Exhibit 27**

Recommend approval of:

1. **Financial Reports**
2. **Bill List**

Motion by: _____ Seconded by: _____ Voice on Roll Call: _____

ADJOURNMENT

Motion by: _____ Seconded by: _____