



THE SCHOOL DISTRICT OF
UNIVERSITY CITY
Transform the Life of Every Student Every Day!

Family Care Safety Registry Reimbursement Form

Please complete this form in its entirety and attach your FCSR receipt as proof of purchase.
Options to send your receipt and reimbursement form are below:

Electronic Mail	Postal Mail
HR@ucityschools.org	The School District of University City Attn: Human Resources Department 7700 Olive Blvd. University City, MO 63130

Reimbursement for the FCSR registration fee will be issued to first time FCSR registrants who successfully pass the screening and pair proof of purchase with the reimbursement form. The process for FCSR clearance varies once you have registered online. After submission, your reimbursement can take up to 2 weeks to process after you have been cleared to start your role as a new employee or volunteer in The School District of University City. The option for reimbursement is a mail-in check. Please provide the correct information below in order to receive your reimbursement.

Name			
Phone #			
Email Address			
Mailing Address			
Receipt Confirmation #			
Status (check one)	☐ Volunteer	☐ Prospective Employee	☐ Current Employee ID#: _____

Signature _____ Date _____