2026-2027 Hourly Payroll Schedule

Timesheet Pay Period	Timesheet Due	Pay Day	Notes
Aug 10, 2026 - Aug 23, 2026	Aug 24, 2026	Sep 15, 2026	
Aug 24, 2026 - Sep 13, 2026	Sep 14, 2026	Sep 30, 2026	**Paid for 3 weeks**
Sep 14, 2026 - Sep 27, 2026	Sep 28, 2026	Oct 15, 2026	
Sep 28, 2026 - Oct 11, 2026	Oct 12, 2026	Oct 30, 2026	
Oct 12, 2026 - Oct 25, 2026	Oct 26, 2026	Nov 13, 2026	**Payday falls on a weekend so payday is moved**
Oct 26, 2026 - Nov 8, 2026	Nov 9, 2026	Nov 30, 2026	
Nov 9, 2026 - Nov 22, 2026	Nov 23, 2026	Dec 15, 2026	
Nov 23, 2026 - Dec 13, 2026	Dec 14, 2026	Dec 30, 2026	**Paid for 3 weeks**
Dec 14, 2026 - Dec 27, 2026	Dec 28, 2026	Jan 15, 2027	
Dec 28, 2026 - Jan 10, 2027	Jan 11, 2027	Jan 29, 2027	**Payday falls on a weekend so payday is moved**
Jan 11, 2027 - Jan 24, 2027	Jan 25, 2027	Feb 12, 2027	**Payday falls on a bank holiday so payday is moved**
Jan 25, 2027 - Feb 7, 2027	Feb 8, 2027	Feb 26, 2027	**Payday falls on a weekend so payday is moved**
Feb 8, 2027 - Feb 21, 2027	Feb 22, 2027	Mar 15, 2027	
Feb 22, 2027 - Mar 14, 2027	Mar 15, 2027	Mar 30, 2027	**Paid for 3 weeks**
Mar 15, 2027 - Mar 28, 2027	Mar 29, 2027	Apr 15, 2027	
Mar 29, 2027 - Apr 11, 2027	Apr 12, 2027	Apr 30, 2027	
Apr 12, 2027 - Apr 25, 2027	Apr 26, 2027	May 14, 2027	**Payday falls on a weekend so payday is moved**
Apr 26, 2027 - May 9, 2027	May 10, 2027	May 28, 2027	**Payday falls on a weekend so payday is moved**
May 10, 2027 - May 23, 2027	May 24, 2027	Jun 15, 2027	
May 24, 2027 - Jun 13, 2027	Jun 14, 2027	Jun 30, 2027	**Paid for 3 weeks**
Jun 14, 2027 - Jun 27, 2027	Jun 28, 2027	Jul 15, 2027	
Jun 28, 2027 - Jul 11, 2027	Jul 12, 2027	Jul 30, 2027	
Jul 12, 2027 - Jul 25, 2027	Jul 26, 2027	Aug 13, 2027	**Payday falls on a weekend so payday is moved**
Jul 26, 2027 - Aug 8, 2027	Aug 9, 2027	Aug 30, 2027	

How You Are Paid

Hourly employees are paid based on time entered in Skyward True Time and according to the payroll schedule above

Submitting Your Time

Clock in and out in “real time” daily

Verify your hours are accurate before submitting

If you are waiting for time off to be approved, contact your supervisor before submitting your timesheet

Submit your timesheet at the end of every work week (typically Friday’s) and before the deadline

Other Payroll Information

You can view your Paystubs in Skyward Employee Access

If you do not have direct deposit, you may pick up your check at the District Office on or after payday. Checks will not be mailed.

Questions?

Email: payroll@mystma.org

Phone: 763-497-3180