Bradshaw Mountain Middle School
Student Handbook



Principal: Kristi Pashley
Assistant Principal: Rachel Chunglo
Administrative Secretary: Darla Lindberg
Attendance Secretary: Kim Hoover
Discipline Secretary: Maaliya Wheat
School Nurse: Nurse Kathy

12255 E Turquoise Circle, Dewey, AZ 86327
Website: ms.humboldtunified.com
Phone: (928) 759-4900
Absence Line: (928) 759-4902
Transportation: (928) 759-5190

Office Hours: 7:00 a.m. - 3:00 p.m.
Breakfast Served: 7:15 a.m. - 7:30 a.m.

This handbook provides information specific to Bradshaw Mountain Middle School. Districtwide policies, procedures, student rights, and expectations are outlined in the HUSD Student Support & Expectations Guide. Families are encouraged to review both documents each school year.



BRADSHAW MOUNTAIN MIDDLE SCHOOL

Dear Bruin Families,

We are excited to begin another school year and look forward to a successful year filled with learning, growth, and the traditions that make Bradshaw Mountain Middle School such a special place.

This handbook is an important resource for students and families. Please take the time to read it carefully and thoroughly, as it outlines both Humboldt Unified School District policies and expectations, as well as the specific procedures and guidelines of Bradshaw Mountain Middle School. Understanding these expectations will help ensure a positive and productive experience for everyone.

Here's to a great year in Bruin Country! We look forward to partnering with our students and families to make this year a memorable and successful one. If you have any questions, please do not hesitate to contact us.

Sincerely, Mrs. Pashley, Principal

.

Mission Statement: Our mission is to create a supportive community where every student can grow, learn, and lead. We focus on student success through quality instruction, a challenging curriculum, and high expectations with the support needed to succeed. We also nurture intellectual, emotional, and social growth by promoting a positive and respectful school culture.

ABOUT BRADSHAW MOUNTAIN MIDDLE **4**
Bell Schedule 4
Calendar 5
ACADEMICS **6**
Our Academic Program 6
Standards Referenced Grading 6
Instructional Materials 7
Academic Supports 7
Homework 7
Student Schedules and Schedule Changes 8
Make-Up Work 8
Media Center / Library 8
ARRIVAL, DISMISSAL & TRANSPORTATION **9**
Arrival Procedures 9
Dismissal Procedures 9
Early Student Check-Out 9
Bus Transportation 9
Transportation Changes 10
Activity Bus 10
ATTENDANCE **10**
STUDENT EXPECTATIONS **12**
Dress for Success 12
Personal Electronic Devices 13
School Telephones 14
Emergency Safety Drills 14
Student Support & Discipline 14
Personal Property & Lost and Found 15
COMMUNICATION **15**
ParentVUE 15
Classroom Communication 16
Parent Conferences 16
Website & Social Media 16
Student Photos & Media 16
VISITORS & VOLUNTEERS **16**
Campus Expectations 16
Volunteer Opportunities 17
HEALTH SERVICES **17**
MEALS **18**
Classroom Celebrations and Food Items 19
STUDENT ACTIVITIES **19**
Electives 19
Student Leadership 19
Athletics 19
Extracurricular and Co-curricular 20
School Dances and Activity Nights 21
FAMILY ENGAGEMENT **21**
Parent-Teacher Organization (PTO) 22
School Improvement Team for Elementary (S.I.T.E.) Council 22
OUR COMMITMENT TO FAMILIES **22**

ABOUT BRADSHAW MOUNTAIN MIDDLE

Bell Schedule

Our campus opens at 7:00 a.m., when staff supervision begins. To help ensure student safety, please plan for students to arrive between 7:00 a.m. and 7:35 a.m.

Arrival

7:00 a.m. – Campus opens

7:35 a.m. – Warning bell

7:40 a.m. – Classes begin

Students arriving after 7:40 a.m. will be marked tardy. Student achievement and maximizing instructional time are top priorities. Arriving to class on time helps create a positive learning environment and ensures students do not miss valuable instruction. Tardies disrupt both classroom learning and individual student success. A student is considered tardy if they are not inside the classroom when the bell rings.

First-period tardies only may be excused by a parent or guardian through a phone call or email received within 48 business hours of the tardy.

Tardy counts reset at the beginning of each quarter. Consequences are progressive and may include, but are not limited to student conference, parent conference, detention or in-school suspension.

Once students arrive on campus, they are expected to remain at school for the entire instructional day. Students may only leave campus before dismissal when checked out by a parent, guardian, or other authorized emergency contact for an approved reason.

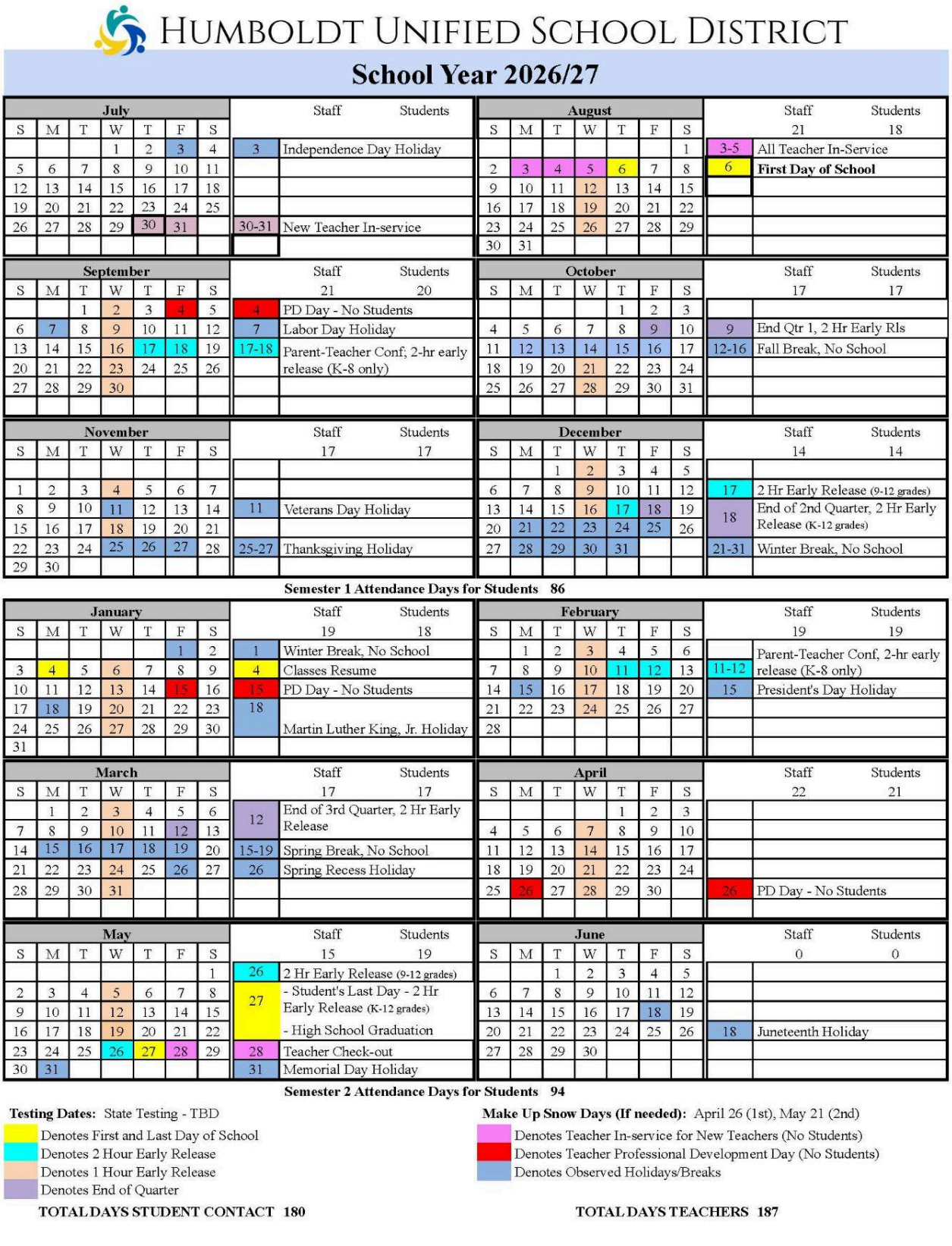
Dismissal

2:25 p.m. – Monday, Tuesday, Thursday, and Fridays

1:25 p.m. – Wednesdays

12:25 p.m. – Last Friday of each quarter, and Parent-Teacher Conferences

Calendar



HUMBOLDT UNIFIED SCHOOL DISTRICT

School Year 2026/27

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	Staff	Students
3	Independence Day Holiday	
30-31	New Teacher In-service	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

	Staff	Students
	21	18
3-5	All Teacher In-Service	
6	**First Day of School**	

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

	Staff	Students
	21	20
4	PD Day - No Students	
7	Labor Day Holiday	
17-18	Parent-Teacher Conf, 2-hr early release (K-8 only)	

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	Staff	Students
	17	17
9	End Qtr 1, 2 Hr Early Rls	
12-16	Fall Break, No School	

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

	Staff	Students
	17	17
11	Veterans Day Holiday	
25-27	Thanksgiving Holiday	

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	Staff	Students
	14	14
17	2 Hr Early Release (9-12 grades)	
18	End of 2nd Quarter, 2 Hr Early Release (K-12 grades)	
21-31	Winter Break, No School	

Semester 1 Attendance Days for Students 86

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	Staff	Students
	19	18
1	Winter Break, No School	
4	Classes Resume	
15	PD Day - No Students	
18	Martin Luther King, Jr. Holiday	

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

	Staff	Students
	19	19
11-12	Parent-Teacher Conf, 2-hr early release (K-8 only)	
15	President's Day Holiday	

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	Staff	Students
	17	17
12	End of 3rd Quarter, 2 Hr Early Release	
15-19	Spring Break, No School	
26	Spring Recess Holiday	

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

	Staff	Students
	22	21
26	PD Day - No Students	

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

	Staff	Students
	15	19
26	2 Hr Early Release (9-12 grades)	
27	- Student's Last Day - 2 Hr Early Release (K-12 grades) - High School Graduation	
28	Teacher Check-out	
31	Memorial Day Holiday	

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

	Staff	Students
	0	0
18	Juneteenth Holiday	

Semester 2 Attendance Days for Students 94

Testing Dates: State Testing - TBD

Denotes First and Last Day of School
Denotes 2 Hour Early Release
Denotes 1 Hour Early Release
Denotes End of Quarter

Make Up Snow Days (If needed): April 26 (1st), May 21 (2nd)

Denotes Teacher In-service for New Teachers (No Students)
Denotes Teacher Professional Development Day (No Students)
Denotes Observed Holidays/Breaks

TOTAL DAYS STUDENT CONTACT 180

TOTAL DAYS TEACHERS 187

ACADEMICS

Our Academic Program

Bradshaw Mountain Middle provides a comprehensive educational program aligned with the Arizona Academic Standards. Students receive instruction in English Language Arts, Mathematics, Science, Social Studies, and Electives.

To support the success of every learner, we offer a variety of academic support programs, including Title I services, special education, gifted education, and English Language Learner services. We also encourage students to participate in the many extracurricular and enrichment opportunities offered before and after school.

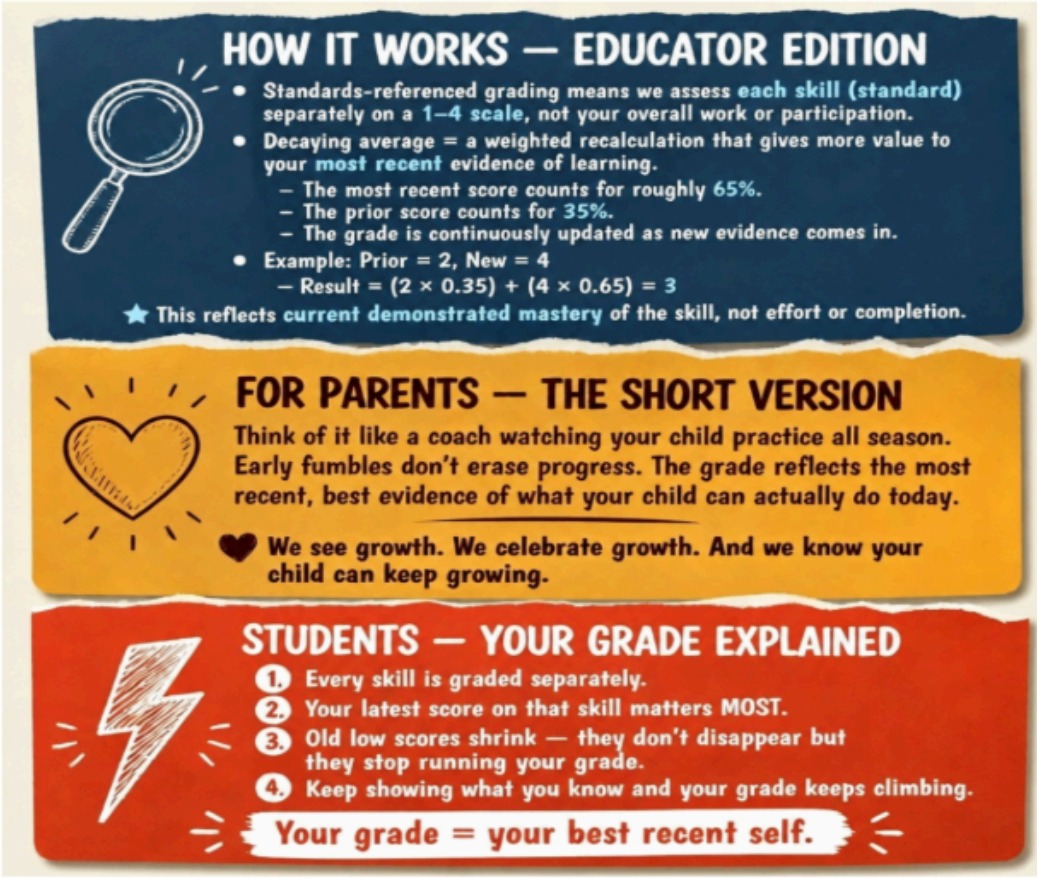
Standards Referenced Grading

Humboldt Unified School District uses Standards-Referenced Grading (SRG) to communicate student progress toward the Arizona Academic Standards.

Rather than averaging points from assignments, homework, and tests into a single grade, SRG measures a student's level of proficiency on specific Arizona State Academic Standards. This provides families with clear information about what students know, what they are still learning, and where additional support may be needed.

What My Grades Mean: A Helpful Chart	
Level	**Standard Mastery**
4	**Above Mastery/Highly Proficient** The student demonstrates an in-depth understanding of the material by completing advanced applications of the material above the grade level expectations.
3	**At Mastery/Proficient** The student has independently mastered the complex, targeted knowledge and skills for the class.
2	**Approaching Mastery/Partially Proficient** The student understands the foundational material that supports the targeted learning, but is still working to master the complex material for the class.
1	**Below Mastery/Minimally Proficient** The student is able to demonstrate an understanding of the foundational material for the class with help from the teacher, but still struggles when working independently.

Please note: Some standards are taught throughout the school year. Students may not reach a level 3 (Proficient) until instruction on that standard has been completed.



Instructional Materials

Students are provided with textbooks, library books, technology, and other instructional materials needed for learning. Students are expected to care for these materials and return them in good condition. Families may be responsible for the cost of materials that are lost or damaged beyond normal wear. Teachers may occasionally request additional classroom supplies to support student learning.

Academic Supports

Bradshaw Mountain Middle provides academic support to help students make progress and succeed. Students receive daily instruction in literacy and math, and assessment data is used to identify areas where additional support or enrichment may be needed.

Title I services also support students through additional instructional opportunities based on identified student needs in alignment with school and District goals.

Homework

Homework is designed to reinforce classroom learning, build responsibility, and encourage positive study habits. Assignments are purposeful, aligned with classroom instruction, and intended to be completed with minimal assistance.

Student Schedules and Schedule Changes

Please contact the BMMS office for registration information.

Student schedules are developed during the summer before the start of the school year. During the first week of each semester, students may submit a request to change an elective or request placement as a Teacher Assistant (TA) or Office Aide. Schedule change requests are considered based on class availability, enrollment, and staffing and are not guaranteed.

After the first week of each semester, schedule changes will be made only when necessary. Examples include:

Medical needs supported by appropriate documentation.
Corrections to registration or scheduling errors.
Class balancing or staffing needs.
Administrative approval based on educational needs or teacher recommendation.

While every effort is made to honor elective requests, students are not guaranteed placement in their first-choice elective.

Make-Up Work

Students are responsible for making up assignments, tests, and classwork missed due to an excused absence or participation in a school-sponsored activity.

Students are allowed one additional school day for each excused absence to complete make-up work. Upon returning to school, it is the student's responsibility to communicate with teachers regarding missed assignments, assessments, and deadlines.

If a student will be absent for two or more consecutive days, parents or guardians may contact the school office to request paper assignments. Whenever possible, families should also communicate directly with teachers via email regarding missed work. Please allow 24 hours for homework requests to be prepared.

Media Center / Library

Humboldt Unified School District partners with the Yavapai Library Network (YLN) to provide students with access to an expanded collection of books and library resources. Students may check out materials from their school library or request books from other participating YLN libraries. Requested items are typically delivered to the school within 1–3 business days, giving students access to a much broader collection than any single school library can offer. School library staff work with students to ensure requested materials are appropriate for their grade level and educational needs.

ARRIVAL, DISMISSAL & TRANSPORTATION

Arrival Procedures

Morning drop-off takes place on the north side of campus. Please enter from Turquoise Circle and follow the designated traffic flow through the drop-off lane.

To keep traffic moving safely and efficiently:

- Please pull forward as space becomes available before unloading.
- Please do not wait until you reach the front of the line for your child to exit your vehicle.

Dismissal Procedures

Afternoon parent pick-up also takes place on the north side of campus.

Thank you for your patience and cooperation as we work together to ensure a safe and efficient dismissal for all students.

Early Student Check-Out

Students may only be checked out by a parent, legal guardian, or an individual authorized in the student's records.

When checking out a student early:

- Check in at the front office and sign your student out.
- Be prepared to present a photo ID.

To help protect instructional time and ensure a safe, orderly dismissal, please avoid checking students out during the last 30 minutes of the school day unless prior arrangements have been made with the school administration.

Bus Transportation

Bus transportation is a privilege and is available to eligible students in accordance with District transportation guidelines.

- **Students must be assigned to a bus route before riding the bus.**
- Requests to ride a different bus or to ride home with another student require prior approval from the Transportation Department and are subject to available seating.
- Students are expected to follow all bus safety rules and driver directions.

For all transportation related questions or to confirm your student's bus stop, please call (928) 759-5191. For complete transportation policies, bus safety expectations, and student conduct requirements, please refer to the HUSD Student Support & Expectations Guide.

Transportation Changes

To minimize classroom disruptions, please make transportation arrangements and other after-school plans with your child before the school day begins whenever possible.

If you need to send a message to your child during the school day, please contact the school office. Every effort will be made to deliver messages promptly; however, messages received after 1:45 p.m. cannot be guaranteed to reach students before dismissal.

Two-Hour Delay Schedule

In the event of a two-hour weather delay, school begins at 9:40 a.m. and dismisses at the regular time for that particular day. Buses operate two hours later than their normal morning schedule. Breakfast is not served during delayed starts; lunch will be served as scheduled.

Activity Bus

An activity bus may be available for students participating in eligible after-school activities. The activity bus serves designated drop-off locations throughout the district and does not provide transportation to students' homes or regular bus stops.

Bus availability and designated drop-off locations may vary. For current information, please contact HUSD Transportation at (928) 759-5191.

ATTENDANCE

Regular attendance is essential to student success. Consistent attendance helps students stay engaged in learning, build strong academic skills, and develop positive habits that support future achievement. Families are encouraged to schedule appointments and vacations outside of school hours whenever possible.

If your student will be absent, please notify the school office by calling the **24-hour Attendance Line at (928) 759-4902** on the day of the absence. Please include:

- Student's name
- Grade level
- Reason for the absence
- Name and relationship of the person reporting
- Whether the absence is expected to extend beyond one day

Parents or guardians must excuse a student's absence within 48 hours of the absence. Absences that are not verified within that timeframe will remain unexcused.

Excused Absences

Examples of excused absences include:

- Illness
- Medical, dental, or behavioral health appointments
- Bereavement
- Family emergencies
- Religious observances
- Out-of-school suspensions
- Other absences approved by the school administration

Parents or guardians must excuse a student's absence within 48 hours of the absence. Absences that are not verified within that timeframe will remain unexcused.

If a student is absent due to illness for five (5) or more consecutive school days, the school may require documentation from a licensed healthcare provider before the absence is excused.

Attendance Support

When attendance concerns arise, Bradshaw Mountain Middle School partners with families to improve student attendance. Families may receive attendance notifications through ParentVUE or be contacted by school staff to discuss attendance concerns and available supports.

Chronic Absenteeism and Truancy

Chronic absenteeism is defined as missing 10% or more of the school year (18 days in a 180-day school year), regardless of whether absences are excused or unexcused.

A student may be considered truant if they:

- Have five (5) or more unexcused absences;
- Have accumulated 18 or more absences (excused or unexcused) during the school year; or
- Miss more than 10% of the required school days during the school year.

Students whose absences exceed established attendance requirements and do not qualify for an approved exception may be referred to the appropriate agencies for truancy proceedings. Students with a documented chronic medical condition may be exempt from the chronic absenteeism threshold. Appropriate medical documentation must be submitted to the district and approved by the Superintendent or designee.

For complete information regarding attendance requirements, excused and unexcused absences, chronic absenteeism, truancy, and District attendance procedures, please refer to the HUSD Student Support & Expectations Guide.

STUDENT EXPECTATIONS

At Bradshaw Mountain Middle, we believe students learn best in a safe, caring, and respectful environment. We teach and reinforce positive behaviors through our schoolwide expectations.

The BRUIN Way

We are committed to creating a safe, respectful, and supportive learning environment. Students are expected to demonstrate **The BRUIN Way** at all school locations, on school transportation, and during school-sponsored activities and events.

Be Safe: Make choices that protect yourself and others.

Be Respectful: Treat others, property, and the learning environment with respect.

Be Kind: Show empathy, include others, and use words and actions that build a positive school community.

Be Engaged: Be present, participate actively, and do your best every day.

Be Responsible: Take ownership of your actions, complete your work, and follow school expectations.

KAHFAAOOTY = **Keep All Hands, Feet, and All Other Objects to Yourself!** This simple reminder helps everyone maintain a safe, respectful learning environment.

Dress for Success

Students are expected to dress in a manner that is safe, appropriate for the school environment, and conducive to learning. Student attire should not interfere with the educational process or create a health or safety concern.

The responsibility for student attire rests with students and their parents or guardians. School administration reserves the right to determine whether clothing, accessories, or personal appearance are appropriate for school and may require students to change if their attire does not meet school expectations.

Minimum Expectations

- Clothing must provide full coverage of the torso from armpit to armpit.
- Shirts must have an appropriate length (must cover all skin between shirt and bottoms when arms are raised).
- Shorts, skirts, and dresses must have an inseam of at least **4 inches**. Rips or tears in clothing must be below fingertip length on the upper thigh.
- Tops must have shoulder straps.
- Shoes must be worn at all times and must be appropriate for the school environment. Slippers are not permitted except for principal-approved school activities.

- See-through or mesh garments must be worn over clothing that meets the minimum dress requirements.
- Hoods, beanies, and baseball caps may be worn in common areas but are subject to individual classroom teacher expectations. Head coverings worn for religious or documented medical reasons are always permitted.
- Sunglasses may not be worn inside school buildings.
- Blankets, onesies, pajamas, and costume-style accessories (such as animal ears or tails) may not be worn except during approved spirit days or school-sponsored events.

Prohibited Attire

Clothing, jewelry, accessories, tattoos, or personal items may not:

- Promote or depict alcohol, tobacco, vaping products, marijuana, illegal drugs, weapons, violence, or illegal activity.
- Display profanity, obscenity, discriminatory, sexually explicit, or hateful language or images.
- Display or promote gang affiliation or symbols.
- Create a disruption to the educational environment or present a safety hazard.

Students who do not meet the dress expectations may be asked to change into appropriate clothing or contact a parent or guardian to bring suitable attire to school. If necessary, students may remain in the office or another designated location until appropriate clothing is available. Repeated dress code concerns may result in a conference with the student, parent or guardian, and administration to develop a plan that supports student success.

For complete District dress code expectations, please refer to the HUSD Student Support & Expectations Guide.

Personal Electronic Devices

To support student learning and minimize distractions, personal electronic devices—including but not limited to cell phones, smartwatches, earbuds, and gaming devices—must remain turned off and stored in backpacks during the school day unless authorized by a staff member for instructional purposes.

Students may use personal devices only after they have left campus at the end of the school day.

Devices used during the school day without permission may be confiscated and returned in accordance with the following procedures:

Offense	**School Response**
1st	Device is confiscated and may be picked up by the student from the school office at the end of the school day.
2nd	Device is confiscated, a parent or guardian will be contacted, and the device may be picked up by the student from the school office at the end of the school day.

3rd	Device is confiscated; a parent or guardian will be contacted, and the device may be picked up by the student from the school office at the end of the school day
4th and Subsequent	Device is confiscated and must be picked up by a parent or guardian during regular office hours. Additional disciplinary action may be taken in accordance with school procedures.

School Telephones

Students may use school telephones for school-related matters or emergencies. A student phone is available in the front office and may be used with staff permission and supervision. During the school day, students must have a pass from a teacher to use the office phone.

To minimize classroom disruptions, please make transportation arrangements and other after-school plans with your child before the school day begins. If a transportation change is necessary, please notify the school office before 2:00 p.m. While every effort will be made to deliver messages received after that time, timely delivery cannot be guaranteed.

Emergency Safety Drills

The safety of our students and staff is our highest priority. Throughout the school year, Bradshaw Mountain Middle School conducts Avoid, Deny, Defend (ADD) drills as part of our comprehensive school safety program.

These drills are designed to help students think critically and make the safest possible decisions during an emergency. While students should always follow the directions of school staff, emergencies can be unpredictable. The ADD model teaches students age-appropriate decision-making skills so they are prepared to respond appropriately if they are ever separated from an adult during a crisis.

During all safety drills, students are expected to:

- Follow staff directions immediately.
- Remain quiet and attentive.
- Stay with their assigned class unless directed otherwise.
- Treat every drill seriously.

Attendance may be taken during drills to ensure all students are accounted for. Disruptive behavior or failure to follow directions during a safety drill may result in disciplinary action, as these behaviors can compromise the safety of others.

Student Support & Discipline

At Bradshaw Mountain Middle, we believe that learning and behavior go hand in hand. Our goal is to teach, reinforce, and support positive behaviors while helping students learn from mistakes and make responsible choices.

When behavior concerns arise, school staff work with students and families to provide appropriate support and interventions. Depending on the situation, responses may include restorative conversations, parent communication, loss of privileges, after-school detention, in-school suspension, or other disciplinary actions consistent with District policy.

Families will be notified when disciplinary action beyond the classroom is necessary. Parents and guardians are responsible for transportation following after-school detention.

For complete information regarding student conduct, discipline procedures, student rights, and consequences, please refer to the HUSD Student Support & Expectations Guide.

Personal Property & Lost and Found

Students should bring only items needed for learning. Personal athletic equipment permitted for use before school or during lunch (see Personal Athletic Equipment) is allowed; however, toys, gaming devices, collectibles, and other valuables should be left at home unless requested for a school activity.

Items that are unsafe or prohibited by school or District policy, including pocket knives and other weapons, are not permitted on campus.

The school is not responsible for lost, stolen, or damaged personal belongings.

Lost and found items, including clothing, lunch containers, and backpacks, are located near the cafeteria. Smaller valuables are kept in the front office. Unclaimed items are donated periodically throughout the school year.

COMMUNICATION

We encourage families to stay connected throughout the school year using our primary communication tools.

ParentVUE

ParentVUE is the primary tool for families to monitor their child's academic progress and school information. Parents and guardians can access grades, attendance, assignments, schedules, report cards, teacher communication, and other important student information anytime through the ParentVUE website or mobile app.

Families are encouraged to check ParentVUE regularly to stay informed and support their child's success. If you need assistance accessing your ParentVUE account, please contact the school office.

Classroom Communication

Families may also receive important updates through email, class dojo, phone calls, newsletters, and other District communication systems. Please keep your contact information current in ParentVUE to ensure you receive timely notifications.

Parent Conferences

Parent-teacher conferences are held each year in September and February to discuss student progress, celebrate successes, and identify goals for continued growth.

Families are encouraged to participate in these conferences and maintain regular communication with their child's teacher throughout the school year. Additional conferences may be scheduled at any time by contacting your child's teacher.

Website & Social Media

Visit the Bradshaw Mountain Middle website for school news, calendars, staff information, forms, and important announcements. Follow Bradshaw Mountain Middle on social media for school highlights, student celebrations, upcoming events, and reminders.

Student Photos & Media

Throughout the school year, students may be photographed or videotaped during classroom activities, school events, and special programs. These images may be used in school communications, including newsletters, the school website, social media, and other District publications.

Families who do not wish for their child's image to be used should notify the school in writing. For complete information regarding student privacy and directory information, please refer to the HUSD Student Support & Expectations Guide.

VISITORS & VOLUNTEERS

Campus Expectations

We welcome families and community members to Bradshaw Mountain Middle School. To help maintain a safe and secure learning environment, all visitors are expected to:

- Enter through the main office.
- Present a valid photo ID and sign in upon arrival.
- Wear a visitor badge while on campus.
- Sign out and return the visitor badge before leaving.

To protect the privacy of all students and maintain an effective learning environment, classroom visits must be scheduled at least 24 hours in advance and may be limited in duration or scope.

For information regarding student records and privacy rights, please refer to the HUSD Student Support & Expectations Guide.

To minimize disruptions to learning, students may not bring relatives, friends, or other guests to school during the instructional day.

Volunteer Opportunities

We love our volunteers! Families and community members play an important role in supporting students, staff, and school events.

Volunteer opportunities may include:

- Classroom support
- School events and activities
- Preparing classroom materials
- Guest presentations
- Field trips
- Tutoring or mentoring

Volunteer requirements vary depending on the type of activity:

- Parents or guardians of currently enrolled Bradshaw Mountain Middle students may volunteer under the direct supervision of a certified staff member without fingerprint clearance.
- Fingerprint clearance is required for volunteers who work one-on-one with students, supervise students without direct staff supervision, attend field trips, or are not the parent or guardian of a currently enrolled Bradshaw Mountain Middle student.

Families and community members interested in volunteering should contact the Bradshaw Mountain Middle front office for current volunteer requirements and next steps.

Refer to the HUSD Student Support & Expectations Guide for complete district policies and procedures.

HEALTH SERVICES

Refer to the HUSD Student Support & Expectations Guide located at the end of this for complete district policies and procedures.

<u>School Nurse</u>

The health and well-being of our students is a priority at Bradshaw Mountain Middle. Our school nurse works with families and staff to support student health, respond to illnesses and injuries during the school day, administer medications in accordance with District procedures, and assist with health-related concerns.

Please notify the school nurse of any significant health conditions, allergies, or changes to your child's medical information. Keeping emergency contact information current helps us provide timely care when needed.

Medication at School

Whenever possible, medications should be given at home. When medication must be administered during the school day, parents or guardians must deliver the medication to the Health Office in its original, properly labeled container and complete the required District authorization forms.

Students may carry certain emergency medications, such as inhalers or epinephrine auto-injectors, when authorized by their healthcare provider and the school.

When Students Become Ill at School

If a student becomes ill or is injured during the school day, they will be evaluated by the school nurse or trained school staff. If it is determined that a student should go home, a parent, guardian, or emergency contact will be notified.

Please do not send your child to school if they have a fever, are vomiting, or have symptoms of a contagious illness. Students should remain home until they meet the District's return-to-school guidelines outlined in the HUSD Student Support & Expectations Guide.

Immunization Records

Arizona law requires students to meet all immunization requirements for school attendance. For complete information regarding immunization requirements, exemptions, and enrollment, please refer to the HUSD Student Support & Expectations Guide.

If your child receives additional immunizations during the school year, please provide an updated copy of the immunization record to the school nurse as soon as possible.

Student Accident Insurance

The District does not provide medical insurance for student injuries. Parents and guardians are responsible for any medical expenses resulting from accidents or injuries.

MEALS

Bradshaw Mountain Middle is committed to supporting the health and well-being of every student. Students have access to nutritious breakfast and lunch options each school day.

To help maintain a safe and healthy learning environment, snacks and lunches brought from home should be individually portioned and not shared with other students.

Families may apply for free or reduced-price meal benefits by completing an application each school year. Current meal information, menus, pricing, online meal payments, and eligibility applications are available through the Humboldt Unified School District Food & Nutrition Services Department.

Classroom Celebrations and Food Items

To support student health and comply with Arizona law, classroom celebrations involving food must follow the Arizona Healthy Schools Act (A.R.S. § 15-242.01) and District guidelines. Foods and beverages provided or served during the school day must meet applicable state and federal nutrition requirements. Families wishing to celebrate a special occasion are encouraged to contact their child's teacher for approved celebration options, which may include non-food activities or compliant food items. **Cupcakes or other treats that include dyes are not allowed.**

For questions regarding school meals or meal accounts, please contact the District Food & Nutrition Services Department at (928) 759-5013 or visit the HUSD website.

STUDENT ACTIVITIES

Electives

At Bradshaw Mountain Middle, learning extends beyond the classroom! Each week, students participate in engaging classes that encourage creativity, exploration, and hands-on learning. Students enjoy **Physical Education, Music, Art, Technology, and Leadership,** where they develop new skills, discover interests, and connect learning to the world around them.

Student Leadership

Student Council provides students with opportunities to develop leadership skills, serve their school community, and represent their peers. With the support of a faculty advisor, Student Council members help plan school activities, lead service projects, and promote school spirit.

Membership requirements, election procedures, and officer responsibilities are outlined in the Student Council Constitution.

All Student Council fundraising activities require prior approval from the school administration. Members are expected to follow all school rules and maintain academic eligibility.

Athletics

Bradshaw Mountain Middle School offers students the opportunity to participate in interscholastic athletics at the sixth-, seventh-, and eighth-grade levels. Sports may include:

- Cross Country
- Volleyball
- Basketball
- Wrestling

- Soccer
- Flag Football
- Track & Field

Our athletic program emphasizes participation, skill development, teamwork, sportsmanship, personal responsibility, and having fun while representing BMMS with pride.

Before participating in practices or competitions, students must complete all athletic eligibility requirements, including:

- A current physical examination and/or health questionnaire.
- Proof of personal health/accident insurance or enrollment in the Student Accident Insurance Plan.
- A completed parent/guardian permission form.
- A signed Extracurricular/Co-curricular Code of Conduct.
- Payment of the participation fee (scholarships are available for qualifying students).

Participation in athletics is a privilege. Student-athletes are expected to attend school regularly and maintain eligibility.

- Students who are absent for all or part of the school day may not participate in practices or contests that day unless approved by school administration.
- To participate in a Saturday event, students must be present on the previous scheduled school day unless the absence has been approved.
- Students assigned home suspension may not participate in practices, games, or other school-sponsored activities during the suspension.
- Students must be picked up promptly following practices and contests. Repeated late pickups may result in athletic consequences.

For complete eligibility requirements, schedules, and athletic procedures, please contact the school office or athletic department.

Extracurricular, Co-curricular and Field Trip Eligibility

Participation in extracurricular activities, co-curricular activities, and school-sponsored field trips is a privilege. Students are expected to demonstrate appropriate academic progress, attendance, behavior, and citizenship in order to remain eligible.

Eligibility is reviewed regularly. Students who are not meeting academic or behavioral expectations may be placed on temporary ineligibility until concerns have been addressed. During periods of ineligibility, students may be restricted from participating in competitions, performances, contests, field trips, or other school-sponsored activities, as determined by the school administration.

Students participating in athletics must also meet all eligibility requirements established by the Arizona Interscholastic Association (AIA), HUSD, and Pronghorn Ridge Middle School.

Students who receive repeated disciplinary consequences, including multiple out-of-school suspensions, may lose eligibility to participate in extracurricular activities, co-curricular activities, athletic teams, and school-sponsored field trips, as determined by school administration.

For complete eligibility requirements and procedures, please contact the school office or athletic department.

School Dances and Activity Nights

School dances and activity nights are held for Bradshaw Mountain Middle School students only and are supervised by school staff. Parents are welcome to volunteer as chaperones but must first complete the HUSD Level 3 volunteer clearance process.

To attend school dances and activity nights, students must:

- Arrive on time and remain at the event until dismissal.
- Be picked up promptly when the event ends.
- Present a current school ID or StudentVUE (on a mobile device), if requested, for admission.
- Be in good academic and behavioral standing, with no outstanding school fees.

Students who have been assigned suspension or who have demonstrated repeated violations of the Student Code of Conduct may be ineligible to attend school dances or activity nights. The school administration reserves the right to determine student eligibility and make final decisions regarding attendance.

Event dates and times will be announced in advance.

FAMILY ENGAGEMENT

At Bradshaw Mountain Middle, we believe that strong partnerships between families and school staff help students thrive. We encourage families to stay actively engaged in their child's education by:

- Communicating regularly with teachers.
- Ensuring students attend school consistently and arrive on time.
- Supporting learning at home by providing a consistent time and place for reading or homework.
- Participating in school events and family engagement activities.
- Volunteering at school when opportunities are available.
- Joining the Parent Teacher Organization (PTO) or School Improvement Team for Elementary (S.I.T.E.) Council.

Throughout the school year, Bradshaw Mountain Middle offers a variety of family events designed to celebrate student learning, build relationships, and strengthen our school

community. Whether attending a performance, curriculum night, PTO event, family engagement activity, or school celebration, we encourage all families to participate whenever possible.

Information about upcoming events will be shared through ParentVUE, the school website, social media, and other school communications.

Parent-Teacher Organization (PTO)

The Bradshaw Mountain Middle PTO is a dedicated group of parents, guardians, staff, and community members who support our students through volunteerism, fundraising, and school events. PTO-sponsored activities help strengthen our school community and provide additional opportunities and resources that enhance the student experience.

Families are encouraged to attend PTO meetings, volunteer at events, and become involved throughout the school year. For more information, please contact the front office.

School Improvement Team for Elementary (S.I.T.E.) Council

The S.I.T.E. Council is a collaborative advisory group made up of parents, staff, and community members who work together to support continuous school improvement. Council members review school goals, discuss student achievement, and provide input on initiatives that strengthen teaching, learning, and the overall school environment.

Families interested in serving on the S.I.T.E. Council are encouraged to contact the school office for additional information.

OUR COMMITMENT TO FAMILIES

At Bradshaw Mountain Middle, we are committed to creating a safe, welcoming, and engaging learning environment where every student is known, valued, and challenged to reach their full potential.

We believe that the strongest schools are built through meaningful partnerships with families. By working together, we can help every child grow academically, socially, and emotionally while creating memories and experiences that last a lifetime.

Thank you for partnering with us. We look forward to an amazing year of learning, growth, and success together!