



ParentSquare: Family Guide

Sycamore Community Schools has transitioned from Remind to ParentSquare as its district-wide communication platform. All district and school-level notifications, including weather-related closures, emergency alerts, and newsletters, will be sent through this platform.

Key Features & Capabilities

- | | |
|--|--|
| <ul style="list-style-type: none">● Multi-Channel Updates: Receive district and school alerts via email, text, and the mobile app.● Custom Notifications: Choose "Instant" (real-time) or "Digest" (single daily summary in the late afternoon).● Language Preference: Automatic translation available in 190+ languages. | <ul style="list-style-type: none">● Announcements & Newsletters: View district and school announcements and newsletters in one centralized feed.● Calendar & Events: View calendars, RSVP for events, and sign up to volunteer/bring items.● Absence Notes: Report absences or submit absence documentation to your school. |
|--|--|

Getting Started & Account Activation

Accounts are automatically created for parents/guardians using contact information from **FinalForms**. While you will automatically receive updates without ever logging in, signing in allows you to customize preferences and settings.

1. **Access ParentSquare:** Visit [ParentSquare.com/signin](https://parentsquare.com/signin) or open the ParentSquare app on your mobile device.
2. **Log In:** Sign in using the email or phone number registered in FinalForms.
3. **Update Settings:** Adjust notification preferences and language settings by clicking My Account in the top right.

Download the Free ParentSquare Mobile App (iOS & Android)

Apple iOS App

Apple App Store

Search "ParentSquare" in the App Store.

Android App

Google Play Store

Search "ParentSquare" in Google Play.

Reporting an Absence or Submitting Absence Documentation

Parents and guardians can now use a form in ParentSquare to report a future, same-day, or past absence and/or to submit documentation for a future, same-day, or past absence.

How To:

1. Once logged in, from the homepage, click "Forms/Permissions" on the left or right side and open the "Report a Student Absence or Provide Absence Documentation" form.
2. Click "Complete Form" and follow the on-screen instructions.

Support & Assistance

- For additional resources, please visit our ParentSquare: For Families webpage by scanning the QR code.
- For technical assistance from Sycamore Community Schools, please email: helpdesk@sycamoreschools.org

