FLORIDA STATE UNIVERSITY SCHOOLS

POLICY MANUAL

SCHOOL COMMUNITY RELATIONS AND INTERLOCAL AGREEMENTS

CHAPTER 9.0

9.10

PARENT ORGANIZATIONS, BOOSTER CLUBS, AND OTHER SCHOOL SUPPORT GROUPS

The School Board appreciates the efforts of all organizations whose objectives are to enhance the educational and extracurricular experiences of FSUS students, to help meet educational needs of students and/or provide extra educational benefits not provided for, at the time, by the Board.
Any approved organization utilizing the name or whose identity derives from Florida State University Schools shall comply with FSUS Policy 3.53, Florida State University's Branding Policy (Policy 2-8), and all other branding guidelines and requirements set forth by the Executive Director.

Parent Organizations

The Board supports all parent volunteers whose objectives are to promote the educational experiences of FSUS students. Any new parent organization desiring to use the name or offices of the District must obtain the approval of the FSUS Executive Director or designee as a prerequisite to organizing.

Funds collected by a cooperative school organization where the school participates with outside groups through planning, staging or conducting school-related activities, such as a Parent Teacher Association (PTA) or booster club, are not Internal School Funds.

Booster Clubs and Other Outside Support Organizations

Purpose and Definition

A. In order to be an approved booster clubs or other outside support organization, the organization must submit the following to the executive director for review and approval:
    1. Bylaws;
    2. W-9;

3. Tax identification number;
4. Liability insurance;

B. Upon the approval by the Director, a booster club or other school support groups may be formed to support a specific school program, such as athletics, band, theater, debate, or other extracurricular activities. These clubs are usually composed of parents, alumni, teachers, and community members who work together to enhance the experience and resources available to students, team and coaches.

C. Booster clubs and school support organizations **shall:**
    a. Volunteer time and work to generate funds .
    b. Contribute funds to better enhance the team or organization's performance.
    c. Work collaboratively with the head coach or sponsor.
    d. Discuss as official business any item that meets the definition or function of a booster club.

D. Booster clubs and organizations **shall not:**
    a. Conduct a performance review of the head coach, coaching staff, or club sponsor; staff evaluations are solely the responsibility of FSUS.
    b. Openly discuss playing time or other students/athletes.
    c. Ransom funding of the program to control the hiring or firing of the head coach, staff member, or faculty member
    d. Offer a petition by booster club members to hire/fire a coach or sponsor
    e. Discuss as official business any item that does not meet the definition and function of a booster club.
    f. Make facility improvements or maintenance without prior approval of the Executive Director.
    g. Attempt to obtain financing for improvements secured by FSUS property.
    h. Print promotional items like team schedules, programs and yearbooks without prior approval of the Athletic Director. .
    i. Pay student athletes for Name, Image, Likeness (NIL) activities and cannot give impermissible benefits to student athletes.

E. Financial Support of Coaches by Booster Clubs and Support Organizations
    a. FSUS Director may allow Boosters to financially support campus programs by providing additional funding for coaches, staff and event workers as agreed upon by the Booster Officers, Athletic Director and Executive Director or designee.

i. Funds may not be used for severance pay or for compensation as defined in S. 1012.22 and must comply with all applicable laws.
ii. The Superintendent or designee may negotiate individual compensation in excess of compensation otherwise awardable pursuant to S. 1012.22. Such compensation may not exceed the compensation of the highest paid administrator in the district.
iii. A budget outline of proposed compensation amounts shall be provided in advance to the Director for review and approval.
iv. Any hired coaches by a Booster or Support Organization that are not already receiving a school supplement must meet the requirements outlined in FSUS Board Policy 3.80 for Volunteers and Policy 6.211 for District Athletic Coaching Certification.
v. All other volunteers paid by a Booster organization must meet the requirements outlined in FSUS Board Policy 3.80 for Volunteers.

F. Outside support organizations shall indemnify and hold the Board harmless from and against any and all claims and causes of action whatsoever arising out of or related to outside support organization acts and omissions in carrying out their activities. Outside support organizations shall purchase liability insurance to cover such indemnification and to protect the outside support organization and FSUS Board against claims for damage or injury resulting from any act or omission on the part of the outside support organization. The amount of insurance coverage shall not be less than $1,000,000 and the outside support organization shall provide the FSUS Board with sufficient documentation demonstrating that the FSUS Board is named as an additional insured on the policy.

G. Each outside support organization shall annually submit its participation requirements, dues, fees, tentative goals and objectives, any anticipated compensation to coaching or volunteer staff and fund-raising plans for the school year to the FSUS Executive Director or Designee for review. Should a Booster Club or school support organization propose a change to these submittals during the school year, the FSUS Executive Director or Designee shall be advised before any final revisions are made. This information may be made available on the school's website at the beginning of each school year.

H. Organizations shall provide a complete annual financial report, which shall include an itemized listing of payments made to FSUS, including any employees, Volunteers, or to organizations owned or operated by FSUS employees or Board

members, following the close of the fiscal year to the Executive Director or designee.

I. Booster and Support organizations must provide current banking information, a list of current officers, and financial reports at least annually to the Executive Director or designee. Financial reports may be requested more often if deemed necessary.

J. Outside support organizations shall allow participation by parents, FSUS staff, and members of the community. All meetings should be communicated to the school and open to the public. Outside support organizations shall not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability (including HIV, AIDS, or sickle cell trait), marital status, age (except as authorized by law), religion, military status, ancestry, or genetic information which are classes protected by State and/or Federal law (collectively "protected classes"). Persons shall not be excluded from participation in outside support organizations based upon the extent or level of their past participation.

K. Representatives and members of approved school-related organizations shall in all circumstances be treated by FSUS employees as interested friends of the schools and as supporters of public education at FSUS.

L. Staff members are encouraged to join such organization(s) in their related area(s) of specialization or interest but shall not have signing authority on the funding accounts.

M. The Board will not tolerate any undue pressure, harassment, or intimidation designed to coerce parents, teachers, or coaches into membership in one (1) organization as opposed to another.

N. The Board relies upon approved organizations to operate in a manner consistent with public expectations for the schools and reserves the right to withdraw sponsorship from organizations which violate the bounds of community taste.

O. No Booster Club or School Supported Organization may operate without the approval of the Director.

The Executive Director reserves the right to establish guidelines in alignment with FSU policy for facility upgrades and facility improvements.

STATUTORY AUTHORITY: . 1001.41 F.S., 1001.42 F.S., 1001.43 F.S.,Fla. Stat

LAWS IMPLEMENTED: 7 C.F.R.210.11, 42 U.S.C. 1779, 1001.43, F.S., 1010.01, F.S., 1010.20, F.S., 1011.07, F.S., F.A.C 5P-1.003, F.A.C. 6A-1.001, F.A.C. 6A- 1.087, F.A.C. 6A-1.091