CHILDREN'S AID
college prep charter school

Join Zoom Meeting
https://us06web.zoom.us/j/82853804609?pwd=F0sewUPZxEdicWLj9ObgfLqzxH7evv.1
Meeting ID: 828 5380 4609
Passcode: 031776
Dial by your location
+1 929 205 6099 US (New York)
+1 253 205 0468 US
Meeting ID: 828 5380 4609
Passcode: 031776

Agenda of the Meeting of the Children's Aid College Prep Charter School Trustees
June 10, 2026
Trustee Meeting will be in-person at 1232 Southern Blvd, or at Children's Aid Headquarters at 117 West 124th Street, NY, NY 10027 or via Zoom.

Planned Outcomes: Trustees will:
1. Approve **May 2026** Meeting Minutes
2. Receive Head of School Report
3. Receive Committee Reports

Time	Lead	Item	Materials
5:00–5:05 PM	DeLong	**Approval of May 2026 meeting minutes**	Draft Minutes
5:05-5:15PM	Dr. Brown, Head of School Dean Ashley Brown, CACPCS	**Connection to Purpose:** High School Placement Results	
5:10– 5:30PM	Ms. Bland and Ms. Nguyen	**Head of School Report** • 2026-27 Enrollment	Dashboard and Head of School Report
5:30-5:35PM	Rumph	**Finance Committee Report**	
5:35-5:40PM	Leventhal	**Governance Committee Report** Annual Meeting – 2026-27 Trustee Elections, Class and Committee Assignments	
5:40–5:45PM	Goldman	**Learning and Achievement Committee Report**	
5:45–5:50PM	DeLong/Brown	**Executive Session**	

Current Committee Assignments

<table>
<tr><td colspan="2">CACPCS Board of Trustees Executive Committee
Chair – Michelle DeLong
Vice Chair – Beth Leventhal
Secretary – Nina Bershadker
Treasurer- Michelle Rumph</td></tr>
<tr><td>Finance
Michelle Rumph (Treasurer)
Nina Bershadker
Michelle DeLong
Beth Leventhal
with Children's Aid
Finance Team</td><td>Learning, Achievement & Evaluation
Jane Goldman (Chair)
Michelle DeLong
Beth Leventhal
Anita Velazquez, Parent Trustee</td></tr>
<tr><td colspan="2">Governance
Beth Leventhal (Chair)
Michelle DeLong
Phoebe Boyer</td></tr>
<tr><td colspan="2">Executive Committee
Michelle DeLong
Michelle Rumph
Nina Bershadker
Beth Leventhal
Phoebe Boyer</td></tr>
<tr><td>Board of Trustees Class 1 (2025-2027)

Jane Goldman
Beth Leventhal
Michelle Rumph</td><td>Board of Trustees Class 2 (2024-2026)

Nina Bershadker
Phoebe Boyer
Michelle DeLong</td></tr>
<tr><td colspan="2">Parent Trustee (2025 -2026)
Anita Velazquez</td></tr>
</table>

Board of Trustees 2025-26 Proposed Meeting Calendar

drafted: July 16, 2025

	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Trustees	*(*)denotes change in date due to holidays or other reasons*	All	Chair: Leventhal	Chair: Goldman	Chair: Rumph
NOTES	Reporting requirements due on the 1st of the month will be reviewed during the relevant committee meeting and full board meeting the month prior; reporting requirements due on the 15th of the month or later will be reviewed at the relevant committee meeting and full board meeting held earlier the same month.	Meetings are held at 5:00PM on the second Wednesday of every month unless otherwise noted *. Monthly meetings will be held at 1232 Southern Blvd., 117 West 124th Street or via Zoom (if needed).	Meetings are held at 8am quarterly.	Meetings are held at 9:30AM or 2:00PM depending on schedule of classroom visits.	Meetings are held at 4:00PM on the Monday prior to the full Board meeting. The Committee reviews the data from two months prior (i.e. the Committee reviews the June close in August and the July close in September).
July		7/9			
Aug	8/1 – Annual Report 8/1 – Q4 Financial Report 8/30 Policy reviews -child abuse reporting, whistleblower, complaint policy	8/13			8/11 @4pm
Sept	9/15 – Accountability Plan Progress Report Review and approve Title funding policies: Title funding financial policies and procedures; parent engagement	9/10	9/10 @ 8am	9/15 (@9:30AM	9/8 @4pm
Oct	10/3 Board Members Bio/Resume Packet 10/15 District and School Safety Plans	10/29*			10/27* @4pm • Annual Financial Audit Review
Nov	11/1 – Annual Financial Audit and 990 11/15 – Q1 Financial Report	11/19*		11/24 (@2PM)	11/17* @4pm
Dec		12/10	12/2 @8am		12/8 @4pm

CHILDREN'S AID
college prep charter school

	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Jan	1/2 – Student Application Form	1/7		1/26 (@2PM)	1/5 @4pm • Orient Committee to CA/CACPCS budget launch priorities • Review and approve any recommended school Fiscal Policies and Procedures Manual changes
Feb	2/15 – Q2 Financial Report	2/11			2/9 @4pm • Initial FY27 Wraparound Budget Review • Uniform Guidance Federal Audit (tentative)
Mar		3/11	3/4 @8am	3/23 (@9:30AM)	3/9 @4pm • Budget Review • Final approval of FY27 wraparound budget
Apr	4/15 – Facilities Reporting Questionnaire	4/8			4/6 @4pm • Review Full FY27 Budget draft • Medical insurance Review • General Liability Insurance Review • Review 990
May	5/1 – Application and Admissions Summary 5/15 – Facility reporting 5/15 – Q3 Financial Report	5/13		5/18 (@2PM)	5/11 @4pm • Review and finalize FY27 full budget
June	6/30 – Annual Budget	6/10 (ANNUAL MEETING)	6/3 @8am		6/8 @4pm • FY27 Budget Final Review
July 2026		7/8			
August 2026		8/12			8/10 @4pm

Meeting Minutes of Children's Aid College Prep Charter School Board of Trustees
May 13, 2026
Trustee Meeting held in Person and via Zoom

Trustees via Zoom Michelle DeLong Michelle Rumph Beth Leventhal Phoebe Boyer Anita Velasquez Nina Bershadker **Trustees Not in Attendance** Jane Goldman	**Others in Attendance Via Zoom** Drema Brown, Head of School Luisana Olivo, Senior Manager of Operations Casey Vier, Principal **Others in Attendance Via Zoom** Regina Little, Parent

Welcome
Trustee DeLong called the meeting to order at 5:02PM.

Trustee Leventhal moved to approve the April 2026 meeting minutes. Trustee Bershadker seconded the motion. The April meeting minutes were unanimously approved.

Connection to Purpose
The Trustees recognized Principal Casey Vier for her years of dedicated leadership and service to CACPCS, highlighting her role in guiding the school through growth, relocation, the COVID-19 pandemic, and continued academic success. Trustees shared heartfelt appreciation for her commitment to students, families, and staff, while Ms. Vier expressed gratitude for the opportunities and the support. Her final day will be June 26th – the last day of school. A formal celebration will be held before the end of the school year.

Ms. Vier then presented elementary academic updates in English Language Arts and Mathematics for Grades K–5. In ELA the team has been focused on increasing student agency, goal-setting, and using student work to drive instruction, while implementing the Acadience literacy assessment in the lower grades. The team is seeing strong progress particularly in Grade 5. Assessment data was showing continued growth across grades, with Grade 4 remaining an area of focus due to a higher number of students requiring intervention support. In Math the school transitioned to the Compass Milestone assessments which provide more curriculum-aligned and predictive data. Results indicate promising growth in Grades 3 and 5, while Grade 4 performance is expected to improve following targeted instructional adjustments. Across both subjects, student independence, ownership of learning, and high-quality instructional coaching remain key priorities for continued academic success.

Head of School Report
Dr. Drema Brown provided updates on school operations and leadership planning. Trustees acknowledged the upcoming departure of Principal Casey Vier and expressed appreciation for her years of service to the school community.

Finance and Audit Committee
Trustee Rumph provided an update from the Finance Committee's May meeting, highlighting the school's strong financial position and upcoming budget planning. The Committee reviewed and approved

submission of the school's 990 through the accounting firm Grant Thornton. Financial projections indicate that the school is on track to end the fiscal year ahead of budget, primarily due to higher-than-anticipated student enrollment. No significant changes in expenses are expected before the close of the fiscal year.

The Committee also reviewed the second draft of the FY27 budget, which continues to take a conservative approach and is designed to break even at an enrollment level of 592 students. A final budget draft will be shared with both the Finance and Audit Committee and the full Board for review during the June meeting. Formal approval of the FY27 budget is scheduled to take place at the June Board meeting. Overall, the report reflected stable financial performance and careful planning for the upcoming fiscal year.

Governance
The Governance Committee had no updates.

Learning, Achievement, and Evaluation
The Learning, Achievement and Evaluation Committee had no updates.

Executive Session
The Trustees went into Executive Session at 5:50P to discuss staffing matters.

The Trustees returned from Executive Session at 6:15PM.

The meeting was adjourned at 6:15pm.