CHILDREN'S AID
college prep charter school

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Meeting ID: 828 5380 4609
Passcode: 031776

Agenda of the Meeting of the Children's Aid College Prep Charter School Trustees
April 8, 2026
Trustee Meeting will be in-person at 1232 Southern Blvd, or at Children's Aid Headquarters at 117 West 124th Street, NY, NY 10027 or via Zoom.

Planned Outcomes: Trustees will:
1. Approve **March 2026** Meeting Minutes
2. Receive Head of School Report
3. Receive Committee Reports

Time	Lead	Item	Materials
5:00–5:05 PM	DeLong	**Approval of March 2026 meeting minutes**	Draft Minutes
5:05-5:15PM	Brown	**Connection to Purpose:** K-5 Academic Updates	Principal Vier
5:10– 5:30PM	Brown	**Head of School Report** • Compliance: 25-26 District Safety Plan Approval	Dashboard and Head of School Report 25-26 District Safety Plan
5:30-5:35PM	Rumph	**Finance Committee Report**	
5:35-5:40PM	Leventhal	**Governance Committee Report**	
5:40–5:45PM	Goldman	**Learning and Achievement Committee Report**	
5:45–5:50PM	DeLong/Brown	**Executive Session**	

Current Committee Assignments

<table>
<tr><td colspan="2">CACPCS Board of Trustees Executive Committee
Chair – Michelle DeLong
Vice Chair – Beth Leventhal
Secretary – Nina Bershadker
Treasurer- Michelle Rumph</td></tr>
<tr><td>Finance
Michelle Rumph (Treasurer)
Nina Bershadker
Michelle DeLong
Beth Leventhal
with Children's Aid
Milagros Rodriguez</td><td>Learning, Achievement & Evaluation
Jane Goldman (Chair)
Michelle DeLong
Beth Leventhal
Sandra Escamilla
Anita Velazquez, Parent Trustee</td></tr>
<tr><td colspan="2">Governance
Beth Leventhal (Chair)
Michelle DeLong
Phoebe Boyer</td></tr>
<tr><td colspan="2">Executive Committee
Michelle DeLong
Michelle Rumph
Nina Bershadker
Beth Leventhal
Phoebe Boyer</td></tr>
<tr><td>Board of Trustees Class 1 (2025-2027)

Jane Goldman
Beth Leventhal
Michelle Rumph</td><td>Board of Trustees Class 2 (2024-2026)

Nina Bershadker
Phoebe Boyer
Michelle DeLong
Sandra Escamilla</td></tr>
<tr><td colspan="2">Parent Trustee (2025 -2026)
Anita Velazquez</td></tr>
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Board of Trustees 2025-26 Proposed Meeting Calendar

drafted: July 16, 2025

	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Trustees	*(*)denotes change in date due to holidays or other reasons*	All	Chair: Leventhal	Chair: Goldman	Chair: Rumph
NOTES	Reporting requirements due on the 1st of the month will be reviewed during the relevant committee meeting and full board meeting the month prior; reporting requirements due on the 15th of the month or later will be reviewed at the relevant committee meeting and full board meeting held earlier the same month.	Meetings are held at 5:00PM on the second Wednesday of every month unless otherwise noted *. Monthly meetings will be held at 1232 Southern Blvd., 117 West 124th Street or via Zoom (if needed).	Meetings are held at 8am quarterly.	Meetings are held at 9:30AM or 2:00PM depending on schedule of classroom visits.	Meetings are held at 4:00PM on the Monday prior to the full Board meeting. The Committee reviews the data from two months prior (i.e. the Committee reviews the June close in August and the July close in September).
July		7/9			
Aug	8/1 – Annual Report 8/1 – Q4 Financial Report 8/30 Policy reviews -child abuse reporting, whistleblower, complaint policy	8/13			8/11 @4pm
Sept	9/15 – Accountability Plan Progress Report Review and approve Title funding policies: Title funding financial policies and procedures; parent engagement	9/10	9/10 @ 8am	9/15 (@9:30AM	9/8 @4pm
Oct	10/3 Board Members Bio/Resume Packet 10/15 District and School Safety Plans	10/29*			10/27* @4pm • Annual Financial Audit Review
Nov	11/1 – Annual Financial Audit and 990 11/15 – Q1 Financial Report	11/19*		11/24 (@2PM)	11/17* @4pm
Dec		12/10	12/2 @8am		12/8 @4pm

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	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Jan	1/2 – Student Application Form	1/7		1/26 (@2PM)	1/5 @4pm • Orient Committee to CA/CACPCS budget launch priorities • Review and approve any recommended school Fiscal Policies and Procedures Manual changes
Feb	2/15 – Q2 Financial Report	2/11			2/9 @4pm • Initial FY27 Wraparound Budget Review • Uniform Guidance Federal Audit (tentative)
Mar		3/11	3/4 @8am	3/23 (@9:30AM)	3/9 @4pm • Budget Review • Final approval of FY27 wraparound budget
Apr	4/15 – Facilities Reporting Questionnaire	4/8			4/6 @4pm • Review Full FY27 Budget draft • Medical insurance Review • General Liability Insurance Review • Review 990
May	5/1 – Application and Admissions Summary 5/15 – Facility reporting 5/15 – Q3 Financial Report	5/13		5/18 (@2PM)	5/11 @4pm • Review and finalize FY27 full budget
June	6/30 – Annual Budget	6/10 (ANNUAL MEETING)	6/3 @8am		6/8 @4pm • FY27 Budget Final Review
July 2026		7/8			
August 2026		8/12			8/10 @4pm

Meeting Minutes of Children's Aid College Prep Charter School Board of Trustees
March 11, 2026
Trustee Meeting held in Person and via Zoom

Trustees via Zoom Beth Leventhal Phoebe Boyer Nina Bershadker Jane Goldman Michelle DeLong Michelle Rumph **Trustees Not In Attendance** Anita Velasquez	**Others in Attendance In-Person** Drema Brown, Head of School **Others in Attendance via Zoom** Luisana Olivo, Senior Manager of Operations Thao Nguyen, Data Analyst Betsy Lamourtte-Disla, Parent

Welcome

Trustee DeLong called the meeting to order at 5:06PM.

Trustee Goldman moved to approve the February 2026 meeting minutes. Trustee Leventhal seconded the motion. The February meeting minutes were unanimously approved.

Connection to Purpose

- Dr. Brown highlighted the collaboration of two youth leadership initiatives, the elementary school Student Council and the middle school YPAR team. These two teams collaborated for the first time to agree to a school-wide scholar well-being event. She described the student council's focus on "uplifting" their classmates, while the YPAR team has prioritized helping students feel safe and comfortable at school. Together these groups brainstormed ideas such as community service work, peer conflict resolution, and giving students space to express their concerns. The scholars voted to lead community workshops on bullying and boundaries, which they will organize and present themselves.

- Dr. Brown described the school's work on a Teen Health and Social Media initiative in collaboration with the Carrera Adolescent Pregnancy Prevention team to create lessons on social media boundaries. The middle school team and the Carrera team hosted a parent town hall to address online safety and wellbeing.

Head of School Report

Dr. Brown provided an update on school culture, operations, and strategic initiatives.

- Dr. Brown described the goals of **"**Mastery Season," emphasizing skill development, growth, and reduced student anxiety rather than competition in the final weeks before New York State testing and provided updates on 2025-26 school year enrollment as well as 2026-27 school year lottery application progress. She noted a focus on recruitment as a year-round endeavor with summer outreach and community events planned to support enrollment beyond the lottery period.
- The school website was updated to better showcase the community, culture, and educational approach.

- A New York City study on youth social media use and mental health was reviewed, with findings aligning with student-identified concerns.
- The Technology and Youth Wellness Committee at Children's Aid is supporting the school by providing resources on AI in education and social media impacts. Principals are working to package this information for staff use.
- Overall, school culture initiatives continued alongside the school's other academic priorities heading into Mastery season.

Finance and Audit Committee

Trustee Rumph provided a summary of the Finance and Audit Committee's meeting on Monday, March 9th. She shared that the January financial reports indicate the school is projected to end the year with a slight surplus due to higher student enrollment. The Head of School and Operations team will continue reviewing all expenses to address any outstanding expenses before year-end. The first draft of the FY27 budget was also presented based on school management's priorities, aiming for a balanced budget. Preparation of Form 990 is underway to meet the May 15 approval deadline.

Governance

Trustee Leventhal and Trustee Boyer provided an update on Governance Committee activities including prospects for a new board member. The process is underway to bring a new member on board by late summer. Trustees will meet with the candidate. According to Trustee Boyer, the candidate is a successful Children's Aid volunteer with a finance background and strong interest in joining the board. This candidate served on the Children's Aid Benefit Committee. The formal onboarding process will include submission of a bio, letter, and meetings with other members of the Governance Committee. Overall, a highly qualified candidate has been identified and is expected to join the board post-summer.

Learning, Achievement, and Evaluation

Trustee Goldman provided an update on behalf of the Learning Achievement and Evaluation Committee which did not meet on January 26th but plans to meet in person on March 23rd at 9:30 AM for classroom observations.

Executive Session

The Trustees did not meet for Executive Session.

The meeting was adjourned at 5:58pm.