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Meeting ID: 828 5380 4609
Passcode: 031776

Agenda of the Meeting of the Children's Aid College Prep Charter School Trustees
February 11, 2026
Trustee Meeting will be in-person at 1232 Southern Blvd, or at Children's Aid Headquarters at 117 West 124th Street, NY, NY 10027 or via Zoom.

Planned Outcomes: Trustees will:
1. Approve **January 2026** Meeting Minutes
2. Receive Head of School Report
3. Receive Committee Reports

Time	Lead	Item	Materials
5:00–5:05 PM	DeLong	**Approval of January 2026 meeting minutes**	Draft Minutes
5:05-5:30PM	Brown	**Connection to Purpose:** Middle School Academic Updates	
5:30– 5:40PM	Brown	**Head of School Report**	Dashboard and Head of School Report
5:40-5:55PM	Rumph	**Finance Committee Report**	
5:45-5:50PM	Leventhal	**Governance Committee Report**	
5:50–5:555PM	Goldman	**Learning and Achievement Committee Report**	
5:55–6:00PM	DeLong/Brown	**Executive Session**	

Current Committee Assignments

<table>
<tr><td colspan="2">CACPCS Board of Trustees Executive Committee
Chair – Michelle DeLong
Vice Chair – Beth Leventhal
Secretary – Nina Bershadker
Treasurer- Michelle Rumph</td></tr>
<tr><td>Finance
Michelle Rumph (Treasurer)
Nina Bershadker
Michelle DeLong
Beth Leventhal
with Children's Aid
Milagros Rodriguez</td><td>Learning, Achievement & Evaluation
Jane Goldman (Chair)
Michelle DeLong
Beth Leventhal
Sandra Escamilla
Anita Velazquez, Parent Trustee</td></tr>
<tr><td colspan="2">Governance
Beth Leventhal (Chair)
Michelle DeLong
Phoebe Boyer</td></tr>
<tr><td colspan="2">Executive Committee
Michelle DeLong
Michelle Rumph
Nina Bershadker
Beth Leventhal
Phoebe Boyer</td></tr>
<tr><td>Board of Trustees Class 1 (2025-2027)

Jane Goldman
Beth Leventhal
Michelle Rumph</td><td>Board of Trustees Class 2 (2024-2026)

Nina Bershadker
Phoebe Boyer
Michelle DeLong
Sandra Escamilla</td></tr>
<tr><td colspan="2">Parent Trustee (2025 -2026)
Anita Velazquez</td></tr>
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Board of Trustees 2025-26 Proposed Meeting Calendar

drafted: July 16, 2025

	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Trustees	*(*)denotes change in date due to holidays or other reasons*	All	Chair: Leventhal	Chair: Goldman	Chair: Rumph
NOTES	Reporting requirements due on the 1st of the month will be reviewed during the relevant committee meeting and full board meeting the month prior; reporting requirements due on the 15th of the month or later will be reviewed at the relevant committee meeting and full board meeting held earlier the same month.	Meetings are held at 5:00PM on the second Wednesday of every month unless otherwise noted *. Monthly meetings will be held at 1232 Southern Blvd., 117 West 124th Street or via Zoom (if needed).	Meetings are held at 8am quarterly.	Meetings are held at 9:30AM or 2:00PM depending on schedule of classroom visits.	Meetings are held at 4:00PM on the Monday prior to the full Board meeting. The Committee reviews the data from two months prior (i.e. the Committee reviews the June close in August and the July close in September).
July		7/9			
Aug	8/1 – Annual Report 8/1 – Q4 Financial Report 8/30 Policy reviews -child abuse reporting, whistleblower, complaint policy	8/13			8/11 @4pm
Sept	9/15 – Accountability Plan Progress Report Review and approve Title funding policies: Title funding financial policies and procedures; parent engagement	9/10	9/10 @ 8am	9/15 (@9:30AM	9/8 @4pm
Oct	10/3 Board Members Bio/Resume Packet 10/15 District and School Safety Plans	10/29*			10/27* @4pm • Annual Financial Audit Review
Nov	11/1 – Annual Financial Audit and 990 11/15 – Q1 Financial Report	11/19*		11/24 (@2PM)	11/17* @4pm
Dec		12/10	12/2 @8am		12/8 @4pm

CHILDREN'S AID
college prep charter school

	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Jan	1/2 – Student Application Form	1/7		1/26 (@2PM)	1/5 @4pm • Orient Committee to CA/CACPCS budget launch priorities • Review and approve any recommended school Fiscal Policies and Procedures Manual changes
Feb	2/15 – Q2 Financial Report	2/11			2/9 @4pm • Initial FY27 Wraparound Budget Review • Uniform Guidance Federal Audit (tentative)
Mar		3/11	3/4 @8am	3/23 (@9:30AM)	3/9 @4pm • Budget Review • Final approval of FY27 wraparound budget
Apr	4/15 – Facilities Reporting Questionnaire	4/8			4/6 @4pm • Review Full FY27 Budget draft • Medical insurance Review • General Liability Insurance Review • Review 990
May	5/1 – Application and Admissions Summary 5/15 – Facility reporting 5/15 – Q3 Financial Report	5/13		5/18 (@2PM)	5/11 @4pm • Review and finalize FY27 full budget
June	6/30 – Annual Budget	6/10 (ANNUAL MEETING)	6/3 @8am		6/8 @4pm • FY27 Budget Final Review
July 2026		7/8			
August 2026		8/12			8/10 @4pm

Meeting Minutes of Children's Aid College Prep Charter School Board of Trustees
January 7, 2026
Trustee Meeting held via Zoom

Trustees via Zoom	**Others in Attendance via Zoom**
Beth Leventhal Michelle DeLong Phoebe Boyer Sandra Escamilla Michelle Rumph Nina Bershadker Anita Velasquez **Trustees not in attendance:** Jane Goldman	Drema Brown, Head of School Luisana Olivo, Senior Manager of Operations Betsy Lamourtte, CACPCS Teacher and Parent

Welcome

Trustee DeLong called the meeting to order at 5:03PM.

Trustee Leventhal moved to approve the December 2025 meeting minutes. Trustee Rumph seconded the motion. The December meeting minutes were unanimously approved.

Connection to Purpose
There was no Connection to Purpose.

Head of School Report

- The Head of School shared updates on enrollment, admissions, and recent school initiatives. Enrollment continues to hold steady at 618 students, remaining above 600 and budgeted enrollment of 580.
- The lottery application window for the 2026–27 school year is open until April 1st, with the lottery set to take place on Friday, April 3rd.
- The Head of School also expressed appreciation for Trustee and broader school community support of the coat drive which addressed greater-than-expected need this winter.
- The Head of School also noted that new professional photos have been taken for the upcoming website relaunch, which aims to better portray the school's unique approach and culture.

Finance and Audit Committee
Trustee Rumph reported that the Finance Committee meeting was rescheduled to January 12, 2026

Governance

- Trustee Leventhal reminded the Trustees of the Governance Committee request to complete the Trustee Skills Matrix document that was sent out before the holiday break.

- The Head of School offered to resend the document to ensure all members have access and can complete it promptly.

Learning, Achievement, and Evaluation
There were no additional updates.

Executive Session
The Trustees did not meet for Executive Session.

The meeting was adjourned at 5:13pm