

Miller Place Union Free School District

7 Memorial Drive, Miller Place, New York 11764-2036

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August 2026

Dear Parents/Guardians:

This letter is for those parents and/or guardians who are legally separated or divorced or who may have other legal agreements, restrictions and/or orders regarding custody/contact with your child: If you have a specific custodial agreement, order of protection, etc. it is important that we have accurate and current documentation regarding your child/children. If there are any changes to these documents that are on file, we will need complete updated document(s) as soon as possible to correctly follow those revised protocols.

Please take a few minutes to do the following, to make sure that we have the necessary legal custody papers:

- If the most current and complete issue of court papers is on file in each school that your child/children attend, please check the appropriate space on the attached form.
- If we do not have the legal paperwork concerning your child's/children's custody, please be sure to attach a **complete** copy to the form and return it immediately to each school that your child/children attend.

Thank you for your cooperation in this matter. ***Please remember, if there is no legal custodial paperwork, both the mother and father of our students will be given equal access to the child.***

Please remember - This applies only to parents who have legal custody agreements.

Sincerely,



Seth A. Lipshie
Superintendent of Schools

SAL/cjm

Attachment

Please fill out form for each child enrolled in the Miller Place School District

Student Name _____ Grade & School _____ Custodial Parent _____

Mother's Name _____ Father's Name _____

_____ Complete current custody agreement/and/or order is on file at school referenced above

_____ Complete current custody agreement/and/or order is attached.

Parent/Guardian signature _____ Date _____

Student Name _____ Grade & School _____ Custodial Parent _____

Mother's Name _____ Father's Name _____

_____ Complete current custody agreement/and/or order is on file at school referenced above

_____ Complete current custody agreement/and/or order is attached.

Parent/Guardian signature _____ Date _____

Student Name _____ Grade & School _____ Custodial Parent _____

Mother's Name _____ Father's Name _____

_____ Complete current custody agreement/and/or order is on file at school referenced above

_____ Complete current custody agreement/and/or order is attached.

Parent/Guardian signature _____ Date _____