CHILDREN'S AID
college prep charter school

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Passcode: 031776
Dial by your location
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Meeting ID: 828 5380 4609
Passcode: 031776

Agenda of the Meeting of the Children's Aid College Prep Charter School Trustees
July 8, 2026
Trustee Meeting will be via Zoom.

Planned Outcomes: Trustees will:
1. Approve **June 2026** Meeting Minutes
2. Receive Head of School Report
3. Receive Committee Reports

Time	Lead	Item	Materials
5:00–5:05 PM	DeLong	**Approval of June 2026 meeting minutes**	Draft Minutes
5:05-5:15PM	Brown	**Connection to Purpose:** No Connection to Purpose	
5:10– 5:30PM	Brown	**Head of School Report** • Renewal application timeline and next steps • Elementary Principal hiring updates and next steps	Dashboard and Head of School Report
5:30-5:35PM	Rumph	**Finance Committee Report**	
5:35-5:40PM	DeLong	**Governance Committee Report**	
5:40–5:45PM	Goldman	**Learning and Achievement Committee Report**	
5:45–5:50PM	Leventhal/Brown	**Executive Session**	

Current Committee Assignments

<table>
<tr><td colspan="2">CACPCS Board of Trustees Executive Committee
Chair – Beth Leventhal
Vice Chair – Michelle DeLong
Secretary – Nina Bershadker
Treasurer- Michelle Rumph
Member-at-Large – Phoebe Boyer</td></tr>
<tr><td>Finance
Michelle Rumph (Treasurer)
Nina Bershadker
Michelle DeLong
Beth Leventhal
with Children's Aid's Finance Team</td><td>Learning, Achievement & Evaluation
Jane Goldman (Chair)
Michelle DeLong
Beth Leventhal
Anita Velazquez, Parent Trustee</td></tr>
<tr><td colspan="2">Governance
Michelle DeLong (Chair)
Beth Leventhal
Phoebe Boyer</td></tr>
<tr><td colspan="2">Executive Committee
Michelle DeLong
Michelle Rumph
Nina Bershadker
Beth Leventhal
Phoebe Boyer</td></tr>
<tr><td>Board of Trustees Class 1 (2025-2027)

Jane Goldman
Beth Leventhal
Michelle Rumph</td><td>Board of Trustees Class 2 (2026-2028)

Nina Bershadker
Phoebe Boyer
Michelle DeLong</td></tr>
<tr><td colspan="2">Parent Trustee (2026 -2027)
Anita Velazquez</td></tr>
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Board of Trustees 2026-27 Proposed Meeting Calendar

DRAFT 7/3/2026

	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Trustees	*(*)denotes change in date due to holidays or other reasons*	All	Chair: Leventhal	Chair: Goldman	Chair: Rumph
NOTES	Reporting requirements due on the 1st of the month will be reviewed during the relevant committee meeting and full board meeting the month prior; reporting requirements due on the 15th of the month or later will be reviewed at the relevant committee meeting and full board meeting held earlier the same month.	Meetings are held at 5:00PM on the second Wednesday of every month unless otherwise noted *. Monthly meetings will be held at 1232 Southern Blvd., 117 West 124th Street or via Zoom (if needed).	Meetings are held at 8am quarterly.	Meetings are held at 9:30AM or 2:00PM depending on schedule of classroom visits.	Meetings are held at 4:00PM on the Monday prior to the full Board meeting. The Committee reviews the data from two months prior (i.e. the Committee reviews the June close in August and the July close in September).
July		7/9			
Aug	8/1 – Annual Report 8/1 – Q4 Financial Report 8/30 Policy reviews -child abuse reporting, whistleblower, complaint policy	8/13			8/10 @4pm
Sept	9/15 – Accountability Plan Progress Report Review and approve Title funding policies: Title funding financial policies and procedures; parent engagement	9/9	TBD	9/14 (@9:30AM	9/14 @4pm
Oct	10/3 Board Members Bio/Resume Packet 10/15 District and School Safety Plans	10/28*			10/26* @4pm • Annual Financial Audit Review
Nov	11/1 – Annual Financial Audit and 990 11/15 – Q1 Financial Report	11/18*		11/23 (@2PM)	11/16* @4pm

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	SUNY and NYSED Reporting Deadlines	General Board Meeting	Governance	Learning, Achievement & Evaluation	Finance and Audit
Dec		12/9	TBD		12/7 @4pm
Jan	1/2 – Student Application Form	1/13		1/25 (@2PM)	1/11 @4pm • Orient Committee to CA/CACPCS budget launch priorities • Review and approve any recommended school Fiscal Policies and Procedures Manual changes
Feb	2/15 – Q2 Financial Report	2/10			2/8 @4pm • Initial FY28 Wraparound Budget Review • Uniform Guidance Federal Audit (tentative)
Mar		3/17	TBD	3/22 (@9:30AM)	3/15 @4pm • Budget Review • Final approval of FY28 wraparound budget
Apr	4/15 – Facilities Reporting Questionnaire	4/14			4/12 @4pm • Review Full FY28 Budget draft • Medical insurance Review • General Liability Insurance Review • Review 990
May	5/1 – Application and Admissions Summary 5/15 – Facility reporting 5/15 – Q3 Financial Report	5/12		5/17 (@2PM)	5/10 @4pm • Review and finalize FY28 full budget
June	6/30 – Annual Budget	6/9 (ANNUAL MEETING)	TBD		6/7 @4pm • FY28 Budget Final Review
July 2026		7/7			
August 2026		8/11			8/9 @4pm

Meeting Minutes of Children's Aid College Prep Charter School Board of Trustees
June 10, 2026
Trustee Meeting held in Person and via Zoom

Trustees In Person Michelle DeLong Nina Bershadker Anita Velasquez Beth Leventhal **Trustees Via Zoom** Michelle Rumph Phoebe Boyer **Trustees Not in Attendance** Jane Goldman	**Others in Attendance In Person** Drema Brown, Head of School Luisana Olivo, Senior Manager of Operations **Others in Attendance Via Zoom** Ashley Brown, Dean of Students & Culture Latonya Jacobs, 8th Grade ELA Teacher Ahn Thao Nguyen, Data Analyst Georgia Boothe, Executive Vice President Danisha Bogle, Parent Karen Henry, Parent Shanique Laton, Parent Betzaida Lamourtte-Disla, Parent

Welcome
Trustee DeLong called the meeting to order at 5:07PM.

Trustee Boyer moved to approve the May 2026 meeting minutes. Trustee Bershadker seconded the motion. The May meeting minutes were unanimously approved.

Connection to Purpose
Dean Brown and Ms. Latanya Jacobs, 8th Grade ELA Teacher, presented the 2026 high school placement results for the graduating cohort of 54 scholars. They described the application process and the school's support of scholars and their parents throughout the process. For example, they described the addition of a 7th-grade parent orientation and the inaugural charter high school fair which both expanded support for families before and during the application season. Overall, 44% of scholars were accepted by their first-choice DOE schools, and 87% committed to schools in the Bronx. Charter school commitments increased to 44%, surpassing DOE commitments (30%) for the first time reflecting family preferences for charter high school options supported by the school's charter high school fair. Every scholar received at least one DOE high school offer. The class also celebrated notable achievements, including the valedictorian's commitment to Manhattan Hunter Science High School and CACPCS's first boarding school commitment, as the school's salutatorian chose Deerfield Academy in Massachusetts.

Head of School Report
Children's Aid's Deputy Director of Data and Compliance, Ms. Nguyen, presented enrollment and registration updates as of June 2, 2026. Registration/enrollment for the 2026-27 school year is progressing ahead of last year's pace, with a 27% completion rate despite fewer seat offers, and projected new enrollment is 115 scholars. Active enrollment during the current school year has held steady at 615 students, with 560 scholars expected to return for the 2026–27 school year. Leadership noted that intentional over-enrollment helps mitigate the impact of families who register at multiple schools but do not ultimately attend. The presentation also highlighted stronger enrollment operations characterized by earlier outreach, improved training for Operations staff, stronger use of SchoolMint, and increased

collaboration between the elementary and middle school teams. The Manager of Recruitment's year-round, relationship-focused recruitment strategy was credited with improving post-lottery family engagement and supported the school's attainment of its enrollment goals during the 2025-26 school year.

Finance and Audit Committee

The Head of School shared a high-level overview of proposed revenue and expenses for the 2026-27 school year. Trustee Rumph emphasized that the 2026-27 budget is the final budget before the school's upcoming SUNY charter renewal. The budget is based on a conservative enrollment projection of 592 students and projects approximately $17.2 million in revenue, $17.1 million in expenses, and a small surplus of $143,524. Key highlights included a 3.8% increase in the per-pupil funding rate, continued Summer Boost funding, and a new Charter Literacy Consortium Grant to support K–8 literacy initiatives. The budget also maintains current staffing levels, enrichment programming, and scholar support services while accounting for expected salary increases and higher health insurance costs. The Board unanimously approved the FY2026–27 budget and noted that the school remains on track to finish FY2025–26 ahead of budget due to strong enrollment during the 2025-26 school year.

Governance

- Trustee Leventhal presented the proposed Board Officer slate, Trustee re-elections for Class 2, and Committee assignments for the upcoming year. Trustee Leventhal reminded the Trustees of the Trustee classes and that Class 2 and Trustee Velazquez (the Parent Trustee) were up for re-election.
    - The Trustees reviewed the slate of officers, the Board classes and committee assignments for the upcoming year.
    - Trustee DeLong made a motion to approve the slate of officers, to re-elect Trustee DeLong, Trustee Bershadker and Trustee Boyer to two-year terms and to approve the Committee assignments for the 2026-27 year. Trustee Bershadker seconded the motion.
        - The Board unanimously approved the new slate of officers, re-elected Trustee DeLong, Trustee Bershadker and Trustee Boyer for two-year terms and confirmed the committee assignments for the 2026-27 year listed below:

CACPCS Board of Trustees Executive Committee
Chair – Beth Leventhal
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Secretary – Nina Bershadker
Treasurer- Michelle Rumph
Member-at-Large – Phoebe Boyer

Finance
Michelle Rumph (Treasurer)
Nina Bershadker
Michelle DeLong
Beth Leventhal

Learning, Achievement & Evaluation

Jane Goldman (Chair)
Michelle DeLong
Beth Leventhal

Governance
Michelle DeLong (Chair)
Beth Leventhal
Phoebe Boyer
Anita Velazquez, Parent Trustee

- The new officers and new Trustee terms became effective on June 30, 2026.

- Trustee Leventhal shared the outcomes of the school visit and interview of a Trustee candidate who is expected to be officially nominated in September.

- Current Trustees were also advised to reserve the week of September 21 for the in-person SUNY charter renewal visit.

Learning, Achievement, and Evaluation
The Committee reviewed the staff evaluation process, staffing levels, and teacher certification rates, noting that approximately 50% of teachers are certified, a challenge common across the charter school sector. The Head of School emphasized the school's focus on strong instructional practices and robust systems for supporting teacher development and performance. The Committee will continue monitoring certification progress and staff support during the 2026–27 school year.

Executive Session
The Trustees met for Executive Session. The Trustees discussed several staff items and issues related to several specific families during the Executive session.

The meeting was adjourned at 6:20pm.