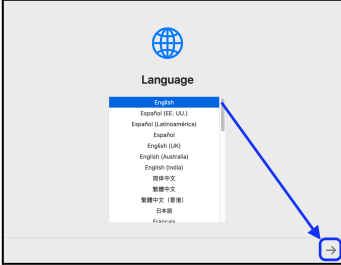
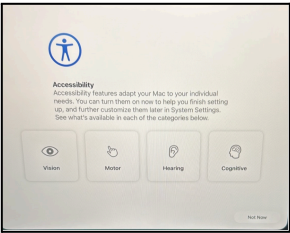
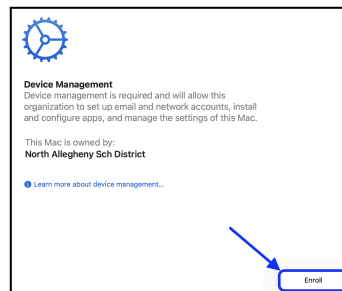


MacBook Neo Setup Guide- 9th Grade Students

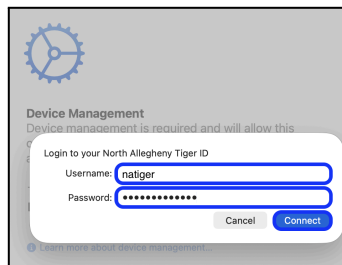
Complete the following tasks to set up your MacBook Neo.

TASKS	DONE
1. Open the lid. Once the Apple Screen loads, click the space bar to continue. Select “English” as your language, and then click the arrow. Next, select “United States” as your country and click “Continue.” Select “Set up as new” when prompted to transfer your data to this Mac. When prompted to set up Accessibility features, select “Not Now.” You may customize them later in System Settings. WiFi: If you are at school, choose NA_Open and click continue. If you are home, connect to your home network. During this setup, your Mac will eventually auto-connect to the NA network.	     ☐

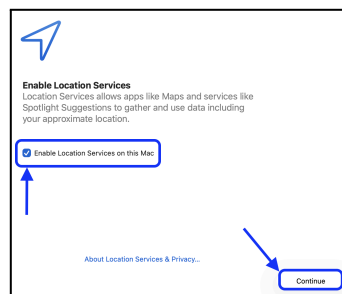
2. Click “Enroll” to begin the PSSO setup. The Mac will be auto-assigned to you during this process. *This can take several minutes.*



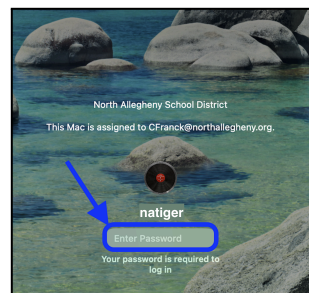
When prompted, enter your TigerID credentials. *Do NOT include @nastudents.org in your username.* Then click “Connect.”



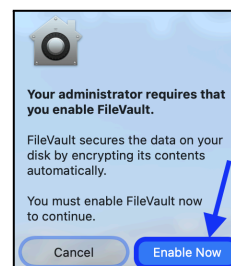
Check the box to enable Location Services and click “Continue.”



Now, log in to your Mac with your TigerID password.



A pop-up message to enable FileVault will appear. Click “Enable Now.”



3. The desktop will take a few minutes to load. Once it appears, hover over the "Registration Required" notification in the top-right corner of the screen and click "Register."

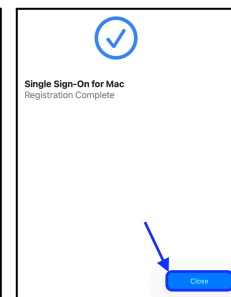
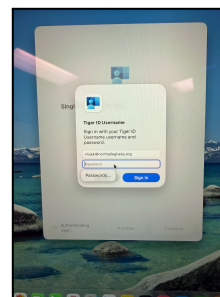
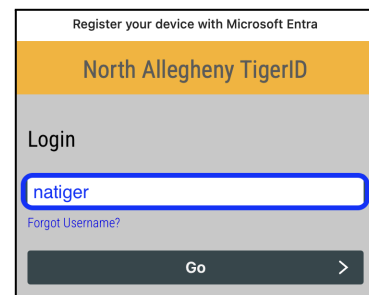
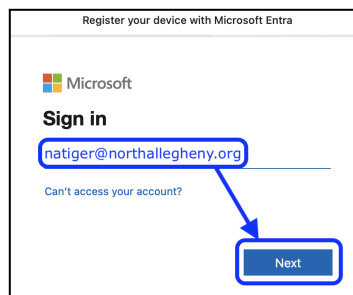
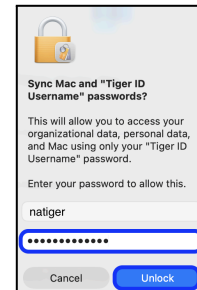
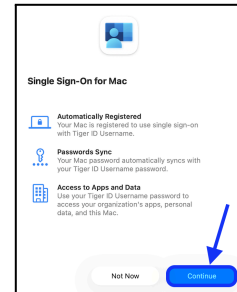
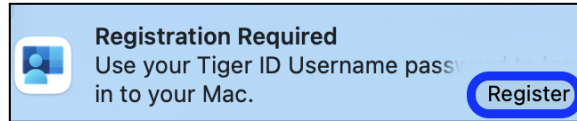
When prompted for Single Sign-On for Mac, select "Continue."

Next, to sync your Mac and TigerID credentials, enter your TigerID password and click "Unlock."

Register with Microsoft by entering your NA email and clicking "Next." You'll be prompted to enter your TigerID credentials.

Enter your Mac password (your TigerID password), and then click "Sign In." When the Registration Complete message appears, click "Close."

*If this process gets interrupted, you do not receive the prompt or it fails, please restart your laptop (Click the Apple in the upper left corner and select restart) to receive the prompt again.

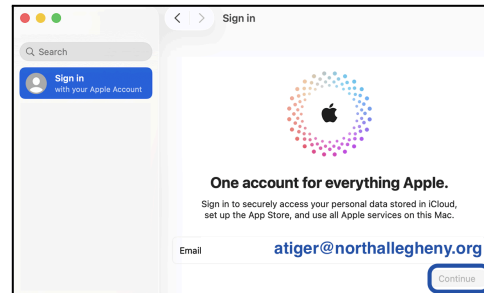


4. Sign in to your Managed Apple Account.

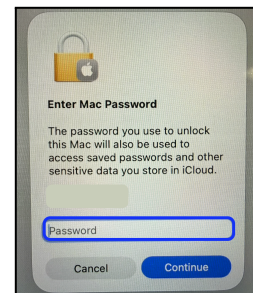
Open the System Settings app from the Dock at the bottom of your screen.



Click "Sign In" at the top, enter your NA email by clicking the word "Required", and then click "Continue."

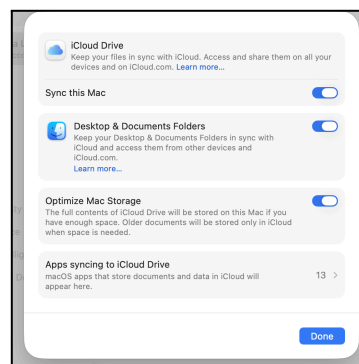
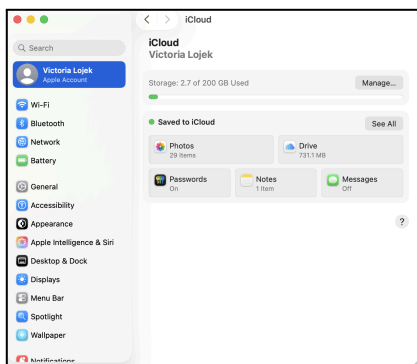


When prompted to enter a password, enter your TigerID password, and then click "Continue." You're now signed in to your Apple Account.



For now, please wait to sign in to other apps until later in the setup process.

Back up your files to iCloud. In System Settings, select your name, "iCloud," and then "Drive." Toggle on "Desktop & Documents Folders." Click "Done."



5. Set up your printers. If you are at school, Open Self Service by clicking on the X symbol in the Menu Bar (top-right) and then “Get Software.” Printers cannot be added from • In the Catalog, click “All.” • Next to PaperCut, click “Install.” • Once PaperCut is installed, you can choose the follow me printer from the list.	 ☐
7. Set up Google Drive. Open Self Service & install Google Drive. Once it installs, you can find it by searching using the magnifying glass in the upper-right corner. Open it and sign in. Follow the on-screen prompts and keep the default folder location. Please allow a few minutes for this to download.	 ☐
8. Find your files in Finder. Open Finder and verify that iCloud and Google Drive appear under Locations. Locations  iCloud Drive  Google Drive	☐
Please Note: • Self-Service: You can go to Self-Service for installing additional applications that you may need. • Software Updates: If prompted, please download and install the update. This process will take about 10 minutes. If you do not initiate the update, the laptop will automatically run at the time indicated in the notification. • Tiger ID Access: The Tiger ID website link is available in Self-Service under Bookmarks. If you would like this link to be your homepage, you can set that up in either Chrome or Safari Settings.	