

Hampton Township School District User Agreement for Student Devices

The purpose of this document is to delineate the terms and responsibilities for families taking possession of a Hampton Township School District (HTSD) issued device. Although families will take temporary possession of the device, the device remains the property of HTSD. All equipment must be returned or made available to HTSD upon the student's separation from HTSD, either by graduation, withdrawal, or at the request of HTSD Administration. The option to purchase insurance for the device will be made available annually, at the beginning of the school year, through the District. Students in the HTSD are being provided access to technology for educational purposes.

In order to maintain the privilege of accessing such technology, students must follow the HHS Student Handbook and Code of Conduct, as well as applicable board policies:

Board Policy # 237 - Acceptable Use of Personal Technology Resources,

Board Policy # 249 — Bullying (including Cyberbullying),

Board Policy # 815 - Acceptable Use of Internet, and

Board Policy # 815.2 - Computer Use.

The student and parent/guardian(s) will be responsible for taking the necessary precautions to safeguard the device. If the HTSD determines that loss and/or damage is the result of negligence, the parent/guardian(s) may be held financially responsible for the repair or replacement of the device. HTSD reserves the rights to review, monitor, and restrict information stored on or transmitted via the HTSD owned device and to investigate inappropriate use of resources. The District will provide filtered Internet access to its students in compliance with the Children's Internet Protection Act. Students will be educated in the proper use of the device and options for data storage.

The Student and Parent/Guardian signatures signify that the student will:

- Use the device in a responsible and ethical manner that upholds the standards of HTSD
Understand that the device is at all times the property of the HTSD.
- Not uninstall, disable and/or modify any hardware or software installed on the device or install new or additional programs on the device.
- Not attempt to bypass or change any security settings or administrative credentials on District devices, including Internet content filtering.
- Not permit individuals, other than HTSD administrators or authorized HTSD Technology Services Department personnel, to access, repair or service the device.
- Adhere to the HTSD Student Behavior Expectations (elementary students), Code of Conduct (middle school and high school students), and all applicable board policies. Devices used off school property are also subject to all applicable HTSD Board Policies, rules, and regulations.
- Understand the device will not be used for personal and/or private purposes and is to be used for the student's educational use and school responsibilities.
- Report loss and/or damage of the device to the Student Help Desk located in the Library Media Center. If the loss and/or damage is a result of negligence, the student/parent(s) or guardian(s) may be held financially responsible.
- Adhere to this Student Device User Agreement in the event the student is issued a "loaner" device during service.
- Notify the administration immediately if a student should receive an electronic communication containing materials that may be unlawful, inappropriate, affected by a virus, and/or a potential violation of the Student Behavior Expectations or Code of Conduct.
- Not share log-in credentials and log off and secure their device to protect their work and information.
- Not deface the device in any way.
- Have a fully charged device prior to the start of the school day.