



AGENDA
Joint Operating Committee Meeting
Tuesday, August 4, 2026
Steel Center – Conference Room B

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City
Mr. Wayne Perry, Treasurer – South Park

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Colleen Sokira – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward

Mrs. Lauren DiBeneditto Huey – South Allegheny
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1.** Flag Salute
- 1.2.** Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on August 3, 2026. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – NONE

5. Other Presentations – Questeq's Annual Steel Center Technology Update, Jay Cherep

6. Minutes

- 6.1. Approval of minutes from June 2, 2026 (enclosed and website attachment).

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

- 7.1. Treasurer's Report ending May 31, 2026
- 7.2. Treasurer's Report ending June 30, 2026
- 7.3. Bills to be Approved
 - 7.3.1 General Fund Check Register – Payments June 2026
 - 7.3.2 General Fund Check Register – Payments July 2026
 - 7.3.3 General Fund Contracted Services to be Ratified – Over \$1,000 (included in Check Register listing)
 - 7.3.4 General Fund Purchase Orders to be Ratified —Over \$2,500 – Future Payments
 - 7.3.5 Administrative Fund Check Register – Payments June 2026
 - 7.3.6 Administrative Fund Check Register – Payments July 2026
 - 7.3.7 Administrative Fund Checks to Approve – Future Payments
 - 7.3.8 Renovation Fund Expenses to be Ratified – Future Payments
- 7.4. Ratify Student Activity Report for May and June 2026
- 7.5. Renovation Fund Treasurer's Report ending May 31, 2026
- 7.6. Renovation Fund Treasurer's Report ending June 30, 2026

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 E-Rate Services Proposal Agreement

- Approve the Category 1 and Category 2 E-Rate Services Proposal with **Questeq** as presented, subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.2 Lease Agreement

- Approve the lease agreement with **Indiana County Technology Center** for the purpose of providing nursing programs July 1, 2026 - June 30, 2029, with an annual rent of \$17,500 as presented, subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.3 Obsolete and/or Surplus Equipment

- Declare obsolete and/or surplus the equipment listed with all items of potential value being sent to auction as presented (enclosed and website attachment).

8.1.4 Auction Agreement

- Approve the agreement with **Hartland Machinery Co., Inc.** (Hartland Machinery Auctioneers) for an auction of obsolete and/or surplus equipment of potential value as presented, subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.5 K-12 Asset Pro Agreement

- Approve the agreement with **Divot Assets Inc.** for K-12 Asset Pro software and services for inventory tracking as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.2 Personnel**8.2.1 Building Trades and Maintenance Program Teacher**

- Ratify the hiring of **Jeremy Voelker** for the **Building Trades and Maintenance** Instructor position for the 2026-2027 school year. His salary will be Lane 1, Step 4 at \$55,202.78 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.2 Business Innovations and Social Media Marketing Program Teacher

- Ratify the hiring of **Shana Klemz** for the **Business Innovations and Social Media Marketing** Instructor position for the 2026-2027 school year. Her salary will be Lane 3, Step 6 at \$59,196.96 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

8.2.3 Resignation

- Accept the resignation of **Erica Evans**, Instructional Aide and substitute custodian, for the 2025-2026 school year, effective June 18, 2026.

8.2.4 Main Office/Adult Education Secretary

- Ratify the classification transfer of **Maria Inks** from Instructional Aide to Main Office/Adult Education Secretary for the 2026-2027 school year. Her salary will be Step 6 at \$29.12/hr. plus benefits as stated in the Classified Unit Contract.

8.3 Conferences, Seminars & Competitions

8.3.1 ACTE's Postsecondary CTE Summit

- Approve **Executive Director Kevin Rice** to attend the ACTE Postsecondary CTE Summit 2026 from September 16-18 in Arlington, VA at an approximate cost of **\$2,500**.

8.3.2 PASA-PSBA School Leadership Conference

- Approve **David Schaap** and **Tricia Cousino** to attend the 2026 PASA-PSBA School Leadership Conference October 18-20 at Kalahari Resorts & Conventions in Pocono Manor, PA at an approximate cost of **\$4,000**.

8.3.3 PACTA Conference

- Approve **Shannon Hinkle** and **Laura Montecalvo** to attend the 2026 PACTA Fall Workshop for CTE School Counselors October 1-2 at the Penn Stater Hotel and Conference Center in State College, PA at an approximate cost of **\$1,100**.

8.3.4 PACTA - PCEA Conference

- Approve **Stacey Caudill** to attend the 2026 Pennsylvania Cooperative Education Association Conference October 16-17 at the Penn Stater Hotel and Conference Center in State College, PA at an approximate cost of **\$700**.

9. Facilities ACTION ITEMS – NONE

10. Renovation Update - ACTION ITEMS

Administration and HHSDR Architects recommend the approval of action items 10.1 to 10.4 as presented with final terms and conditions approved by the Architect and Solicitor (enclosed and website attachment):

10.1. Change Order HC-7

- Ratify Change Order HC-7 with **First American Industries** resulting in the CREDITED amount of **\$4,135.23**.

10.2. Change Order PC-6

- Ratify Change Order PC-6 with **First American Industries** in the amount of **\$31,906.24**.

10.3. Change Order EC-8

- Ratify Change Order EC-8 with **Merit Electrical Group, Inc.** in the amount of **\$1,272.88.**

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

- 13.1. JOC Brief** (enclosed and website attachment).

14. Other Business – Joint Operating Committee Business ACTION ITEMS

14.1. Education Approval

- Approve **Executive Director Kevin Rice** to enroll in the Leadership and Administration Ed.D. program at Point Park University and be eligible for reimbursement for the fall 2026, spring 2027, summer 2027, fall 2027, and Spring 2028 semesters in accordance with terms outlined in the Executive Director Compensation Plan effective July 1, 2022 - June 30, 2027.

15. Visitor Comments

16. Adjournment

NEXT MEETING: September 1, 2026, at Steel Center CTE