USD 262 VALLEY CENTER

STUDENT BUS INCIDENT REPORT

Date of Incident _____

Student's Name: _____ Submitted: _____

Route # _____ AM ☐ PM ☐

Driver's Name: _____ School _____

COMPLETED BY DRIVER

Driver's Comments: (Checkbox below suffices)

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CHECK ALL THAT APPLY

Level 1

- ☐ Not seated properly
- ☐ Excessive noise/Yelling
- ☐ Hands/arms outside of window
- ☐ Minor foul language
- ☐ Throwing paper or other non threatening items
- ☐ Not keeping aisle clear
- ☐ Sharing electronics/phones audio or visually
  (Phones are for personal use only)

Minimum Consequence:
Possible assigned seat change
Email to parent(s) & Bus Incident Report to Director
Maximum Consequence:
Transportation Suspension for up to 3 days per infraction

Level 2

- ☐ Physically engaging another student
- ☐ Damage to school property
- ☐ Aggressive/Inappropriate language
- ☐ Non compliant with driver instructions
- ☐ Inappropriate displays of affection
- ☐ Riding wrong bus or unloading at wrong stop
- ☐ Minor Bullying/Harassment
- ☐ Multiple Level 1 offenses
- ☐ Taking pictures or videos on the bus

Minimum Consequence:
Parents and school building Adminstrator notified
Transportation suspension of 3-5 days
Maximum Consequence:
5-10 days transportation suspension per infraction

Level 3

- ☐ Fighting on the bus or bus stops
- ☐ Aggressive acts of intimidation towards another student
- ☐ Severe Bullying/Harassment
- ☐ Major damage to school property (parents charged)
- ☐ Striking driver/bus monitor (any physical contact)
- ☐ Tobacco/drugs/alcohol/vaping
- ☐ Sexual Harassment
- ☐ Theft of property
- ☐ Multiple Level 2 offenses
- ☐ Any misdemeanor or felony behavior

Minimum Consequence:
10 day transportation suspension

Maximum Consequence:
Expulsion for 186 days from school and/or transportation

THE RULES LISTED ARE NOT ALL-INCLUSIVE, AND OTHER TRANSPORTATION AND/OR USD 262 REGULATIONS MAY EXIST

***All Bus Incident Reports are entered into the parent portal within 3 school days
***Building Principals are consulted on all transportation suspensions

Action Taken:

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	DATE & INITIAL
☐	Parent(s) contacted:
☐	Admin contacted:
☐	Entered into IC

August 2026