

Maple View Middle School

Student & Family Handbook 2026-2027

*Preparing students through relationships, relevance, and rigor for success
in high school and beyond.*



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<https://mapleview.ccsdut.org>

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1. WELCOME & WHO WE ARE

Letter to Our Families

Dear Students and Parents,

Welcome to Maple View Middle School! Whether you are joining us as a brand-new 6th grader or returning as a leader in 8th grade, we are thrilled to have you in our Hawk family. Middle school is a time of incredible discovery, growth, and change. Here, you will find teachers who truly care about you, classmates who will become lifelong friends, and a staff dedicated to helping you succeed every single day. We want Maple View to be a place where you feel safe, valued, and excited to learn.

This handbook is designed for both students and parents. It is your guide to how our school runs, what we expect from each other, and how we work together to build a positive community. Let's make this an unforgettable school year!

Our Vision & Mission

At Maple View, everything we do is driven by a clear purpose. We want to make sure you leave our halls ready to take on the world.

- **Our Vision:** "Through our focus on the 3 R's—Relationships, Relevance, and Rigor—we empower students to grow academically, socially, and emotionally while preparing them for success in an ever-changing world.
- **Our Mission:** Our mission is to prepare students for high school by applying the three R's: Relationships, Relevance, and Rigor.

Meet Our Team (Faculty & Staff)

Administration

- **Principal:** Blair Powell
- **Assistant Principal:** Andy Lund
- **School Support Leader:** John Sanchez

Counseling Department

- Chris Hardy (Mo-Ra)
- Nicole Nelson (Ki-Mi)
- Tanza Tupola (A-Da)
 - Jaxon Diderickson (Mental Health Counselor)
- * Stacie Jorgensen (De-Ke)
- * Matt Southam (Re-Z)

Faculty by Department

- **Art / Visual Arts:** Diane Theurer, Laura Johansen
- **CCA:** Kathleen Fortune, Lisa Anderson, Larissa Nyman, Rick Cox, Kelli Babbitt
- **English Language Arts / ESL:** Ali Adair, Kim Jenson, Sharla York, Todd Simpson, Kellianne Brown, Lisa Christensen, Danica Lyman, Izzy Christiansen, Talon Broadbent, Emma Morgan, Makayla Bradshaw, Joe Quillen
- **Foreign Language:** Aminata Sylla, James Workman, Bailey Bassett, Shauna Winegar
- **Mathematics:** Cindy Larsen, Lauren Nix, Taylor Stephenson, Tyler Powell, Angie Astle, Quinton Bryner, Cammie Anderson, Jaime Nelson, Sydney Rigby
- **Media Center:** Jan Jenson (Librarian)
- **Music / Performing Arts:** Melissa Pettitt, Jeremy Wells, Julia Montgomery
- **Physical Education / Health:** Cindy Allen, Nick McArthur, Eric Smith
- **Science:** Rachel Kenning, Becky Cowley, Abby Furse, Denise McDade, Nicole Pickett, Jaren Barker, Allie Hamilton, Ben Watkins, Chris Bala
- **Social Studies:** Thayne Weston, Carol White, Robin Mortensen, Kyle Stolworthy, Alyssa Wilson
- **Special Education:** Megan Hansen, Sarah Buckley, Machele Luthi, Taylor Watkins, Sierra Wood
- **Speech-Language:** Rachel Wilcox, Thomas Chamberlain

Support Staff

- **Secretaries:**
 - Administrative Assistant/Finance: Cheryl Brown
 - Attendance Secretary: Brenda Hawker
 - Lunch Secretary: Connie Naylor
- **Cafeteria Manager:** Gina Davis
- **Custodians:** Melanie Murphy, Matt Anderson, Matt Rowley, William Andrews
- **Health Aide:** Kimberly Paz
- **Parent Liaison:** Landon Stowers
- **Registrar:** Heidi Checketts
- **School Resource Officer (SRO):** Deputy Von Adams



1st Floor ↑

2nd Floor →



2. WHAT WE STAND FOR

The Foundation: The 3 R's

We build our classrooms and lessons on three key principles. When you understand these, you understand how we learn at Maple View.

1. Relationships

We believe that learning starts with connection. When you get along with your teachers and classmates, school feels safe, welcoming, and fun.

- **What it means for you:** Your teachers want to know you as a person, not just a name on a roster. Positive connections boost your confidence and help you feel like you belong.

2. Relevance

School shouldn't feel like a series of random tasks. We want you to see how your classes connect directly to your daily life and your future goals.

- **What it means for you:** We connect lessons to real-world situations. When you see *why* a lesson matters, it is easier to understand and remember.

3. Rigor

We want to challenge you to think deeply, solve tough problems, and build resilience. Rigor is not about giving you piles of busywork; it is about helping you stretch your mind.

- **What it means for you:** We will ask you to think critically, try hard things, and develop a "growth mindset" so you are fully prepared for the challenges of high school.

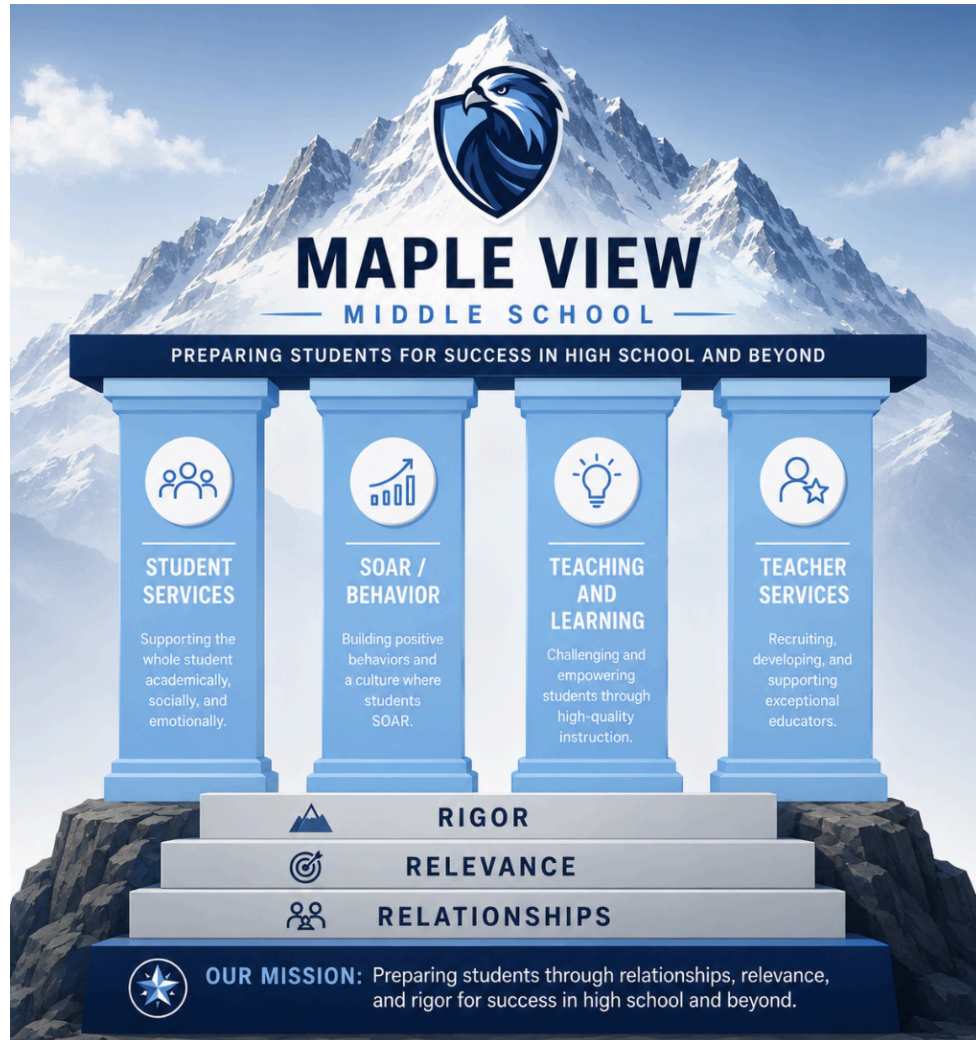
Our 7 Cultural Beliefs

At Maple View, our culture is how we treat each other and how our school feels.

- **Students First:** Every decision we make is centered on your safety, happiness, and learning.
- **High Performing:** We hold ourselves to high standards and always strive to do great work.
- **Supportive Community:** We lift each other, celebrate successes, and help each other grow.
- **Clean School:** We respect our building and grounds and take pride in keeping them clean.
- **Everyone is Welcome:** We are kind, inclusive, and celebrate the differences that make each of us unique.
- **Second Chances:** We know everyone makes mistakes. We focus on helping you learn from them and try again.
- **No Power Struggles:** We resolve differences through calm, respectful conversation rather than arguments.

The Four Pillars of Student Growth

To make sure you get the support you need, Maple View structures its operations around four core pillars:



1. **Student Service & Support:** This is our student safety net. It includes our counselors, morning announcements, emergency drills, tutoring, and social-emotional learning (SEL) lessons.
2. **SOAR Behavior Framework:** We teach clear expectations for behavior across the school and recognize positive choices through awards, "No Tardy Parties," and Student of the Month honors.
3. **Teaching and Learning Team:** Our teachers work together in Professional Learning Communities (PLCs) to plan excellent lessons, review student test data, and figure out the best ways to help you learn.
4. **Teacher Services & Support:** We provide our teachers with the training, tools, and support they need to bring their best selves to the classroom every day.

The SOAR Behavioral Framework

We expect all Maple View Hawks to **SOAR** every single day. This framework outlines the behaviors that help keep our school a positive and safe place to learn.

- **S – Self-Control:** Manage your body, hands, feet, and words. Think before you act.
- **O – On-Task:** Pay attention to your teachers, follow directions, and focus on your work.
- **A – Achievement:** Put in your best effort, complete assignments on time, and take pride in your progress.
- **R – Respect:** Treat your classmates, teachers, visitors, and school property with genuine kindness.

SOAR Expectation Matrix

 MAPLE VIEW MIDDLE SCHOOL		SOAR EXPECTATIONS EVERYWHERE			
	S SELF-CONTROL	O ON-TASK	A ACHIEVEMENT	R RESPECT	
 CLASSROOM	- I will follow classroom rules to keep myself and others safe. - I will make appropriate comments at the appropriate time.	- I will arrive to class on time and prepared. - I will use my time efficiently and actively participate. - I will follow directions.	- I will take ownership of my grades by checking canvas. - I will ask for help when I have questions. - I can meet due dates and produce my best work.	- I will use kind and courteous words with peers and teachers. - I will respect school property.	
 HALLWAYS/ COMMONS	- I will refrain from running, jumping or yelling. - I will keep hands, feet and objects to myself. - I will use a quiet voice to respect learning spaces.	- I will be aware of others. - I will walk with purpose directly to my destination.	- I will arrive to class on time. - I will follow staff directions the first time they are given.	- I will walk and talk appropriately. - I will treat lockers and school property with respect.	
 CAFETERIA	- I will wait my turn in line and stay seated while eating. - I will keep all food on my tray.	- I will throw away all of my trash. - I will return my tray to the kitchen.	- I will bring my lunch card. - I will leave my area and the cafeteria clean.	- I will use an inside voice. - I will use kind words and say thank you. - I will look for others to include.	
 BATHROOM	- I will respect the privacy of others. - I will practice good hygiene. - I will not make a mess.	- I will return to class as quickly as possible. - I can handle unstructured time without supervision.	- I can report any problems or concerns to an adult. - I will use the bathroom at designated times.	I will leave the bathroom clean.	
 LIBRARY	- I will keep food and drinks out of the library. - I will refrain from running or yelling.	I can use my time to explore new genres that explore my horizons.	- I will come to the library to find books I love. - I will use materials as intended and clean up when I am finished.	- I will allow others space to create. - I will share materials so everyone can be involved.	
 GYM/OUTSIDE	- I will use the equipment as directed. - I will keep my emotions under control.	- I will follow directions for the activities. - I will exercise and work to improve my skills.	- I will accept the outcome of the game with integrity. - I can own my role as a teammate and contribute to the group.	- I will include others regardless of skill level. - I will encourage others and celebrate their success.	
HAWKS SOAR!					

3. YOUR SCHOOL DAY

BELL SCHEDULE			
6 GRADE	MON-THURS		FRIDAY
	PERIOD 1	8:00 AM 8:55 AM	PERIOD 1 8:00 AM 8:45 AM
	PERIOD 2	8:59 AM 9:52 AM	PERIOD 2 8:49 AM 9:30 AM
	PERIOD 3	9:56 AM 10:49 AM	PERIOD 3 9:34 AM 10:15 AM
	LUNCH	10:49 AM 11:19 AM	LUNCH 10:15 AM 10:45 AM
	PERIOD 4	11:23 AM 12:16 AM	PERIOD 4 10:49 AM 11:30 AM
	FLIGHT	12:16 PM 12:49 PM	FLIGHT 11:30 AM 12:00 PM
	PERIOD 5	12:53 PM 1:46 PM	PERIOD 5 12:04 PM 12:45 PM
	PERIOD 6	1:50 PM 2:45 PM	PERIOD 6 12:49 PM 1:30 AM
7 GRADE	MON-THURS		FRIDAY
	PERIOD 1	8:00 AM 8:55 AM	PERIOD 1 8:00 AM 8:45 AM
	PERIOD 2	8:59 AM 9:52 AM	PERIOD 2 8:49 AM 9:30 AM
	PERIOD 3	9:56 AM 10:49 AM	PERIOD 3 9:34 AM 10:15 AM
	FLIGHT	10:53 AM 11:23 AM	FLIGHT 10:19 AM 11:15 AM
	LUNCH	11:23 AM 11:53 AM	LUNCH 10:45 AM 12:00 PM
	PERIOD 4	11:57 AM 12:49 PM	PERIOD 4 11:19 AM 12:45 PM
	PERIOD 5	12:53 PM 1:46 PM	PERIOD 5 12:04 PM 1:30 AM
	PERIOD 6	1:50 PM 2:45 PM	PERIOD 6 12:49 PM
8 GRADE	MON-THURS		FRIDAY
	PERIOD 1	8:00 AM 8:55 AM	PERIOD 1 8:00 AM 8:45 AM
	PERIOD 2	8:59 AM 9:52 AM	PERIOD 2 8:49 AM 9:30 AM
	PERIOD 3	9:56 AM 10:49 AM	PERIOD 3 9:34 AM 10:15 AM
	PERIOD 4	10:53 AM 11:46 AM	PERIOD 4 10:19 AM 11:00 AM
	FLIGHT	11:46 AM 12:19 PM	FLIGHT 11:00 AM 11:30 AM
	LUNCH	12:19 PM 12:49 PM	LUNCH 11:30 AM 12:00 PM
	PERIOD 5	12:53 PM 1:46 PM	PERIOD 5 12:04 PM 12:45 PM
	PERIOD 6	1:50 PM 2:45 PM	PERIOD 6 12:49 PM 1:30 AM

*There will be a different bell schedule every two weeks when we have our enrichment schedule.

- **School Hours:** Students should not arrive before 7:30 am, as there is no supervision before this time. All students should head home or to their buses by 2:55 pm.

Passing Periods & Hallway Flow

You have exactly four minutes between classes. This is enough time to get to your next class if you use it wisely!

- **Go Directly to Class:** Do not stop to stand, sit, or hang out in the halls. Walk directly to your next room, put your materials down, and then use any leftover time to say hello to a friend near the door.
- **Keep Moving:** Do not gather in large groups that block hallway traffic. Walk on the right side of the hallway, just like cars drive on a road.
- **Save Socializing for Lunch:** Passing periods are for business—moving from class to class. Use your lunch hour and outdoor breaks to chat and hang out.

Your Locker: Tips for Success

Your locker is a safe spot to store your backpack, heavy textbooks, and coat. Remember, lockers belong to the school, and administrators may inspect them at any time to ensure the school's safety.

- **DO:**
 - Keep it clean: Throw away trash, old worksheets, and food wrappers daily.
 - Stay organized: Stack your books neatly and keep your coat hung up.
 - Close it all the way: Push the door shut until you hear it click.
- **DON'T:**
 - **Never share your combination:** Keep your code a secret from everyone, even your best friends. This is the only way to keep your personal items safe!
 - Do not jam your door: Avoid stuffing giant items inside that block the latch.
 - Never leave it "pre-set": Leaving your locker unlocked or set to open easily invites theft.

How-To: Combination Lock

1. Turn the dial **3 times to the right**, then **STOP** when the 1st number lines up with the indicator.
2. Turn the dial **1 full turn to the left** (passing the 1st number), then **STOP** when the 2nd number lines up with the indicator.
3. Turn the dial to the **right**, then **STOP** when the 3rd number lines up with the indicator.
4. Lift handle sharply. Open!



4. SCHOOL RULES THAT MATTER

Attendance: Every Day Counts

Getting good grades starts with showing up. When you miss school, you miss vital instruction that cannot be fully made up through homework packets.

WHY ATTENDANCE MATTERS

Attendance has a huge impact on students' social and academic success starting in kindergarten and continuing through to high school graduation. Ensuring success in school is helping students get into the habit of attending school every day.

Students in Cache County School District attend **180** days per school year. The state of Utah defines consistent attendance as attending **90% (162 days)** or more days of school. Students should miss no more than **9 days** of school each year to stay engaged, successful, and on track. Attendance research shows that students who miss more than **10% (or 18 days)** are significantly more at risk for falling behind in school.

EVERY SCHOOL DAY COUNTS. BE PRESENT EVERY DAY.

90% of SUCCESS IS SHOWING UP.

Make a goal now to help your child attend 90% or more of school days.

WHAT FAMILIES CAN DO to support positive attendance

- ✓ **Form routines** for the morning and the evening.
- ✓ **Set an alarm** to help your child wake up with enough time to get ready, eat breakfast, and arrive at school 10 minutes early.
- ✓ **Prepare** clothing and backpacks, including homework, the night before.
- ✓ **Create a back up plan** when transportation issues arise.
- ✓ **Encourage** your student to attend unless they are truly ill. Complaints of headaches or stomach aches may be signs of anxiety.
- ✓ **Schedule** doctor, dental, or orthodontic appointments after school or during school holidays when possible.
- ✓ **Plan family trips** during the summer or school holidays.
- ✓ **Monitor** your child/teen's attendance on PowerSchool.
- ✓ **Notify** the school every time your student is absent.
- ✓ **Collaborate** with your school if you need support to achieve positive attendance.

ABSENCES ADD UP:

- ! 2 absences per month = likely to fall behind in school
- ! 2 absences per month = less likely to graduate
- ! 2 absences per month x 9 months of school = likely to fail math
- ! 2 absences per month x 9 months = likely to fail reading

ATTEND TODAY
Build strong habits for learning and life.

LEARN MORE
Fewer absences mean more learning and growth.

ACHIEVE MORE
Good attendance leads to better grades and success.

GRADUATE
Stay on track for graduation and a brighter future.

U.S. Department of Education, "Absences Add Up" campaign.

What to Do If You Are Absent

Your parent or guardian must contact the attendance office to excuse your absence.

- They must call the office or send a signed note within **three school days** of your return.
- Unexcused absences are marked as **truancy** (skipping school), a serious issue that leads to parent meetings and behavioral plans.
- Vacation forms are available for students to communicate with teachers when families have a planned absence. Please complete this form at least 3 days prior to leaving.

Spring Creek Tardiness Policy

At Spring Creek, punctuality is fundamental to student success. This policy is designed to help you focus on learning, minimize disruptions, and foster a culture of respect and responsibility.

The Rules:

- **Definition of Tardy:** You are considered tardy if you are not inside the classroom and prepared to begin work when the bell rings.
- **The SOAR System:** We use the SOAR system (Self-Control, On-Task, Achievement, Responsibility) to track and encourage positive behavior, including being on time.

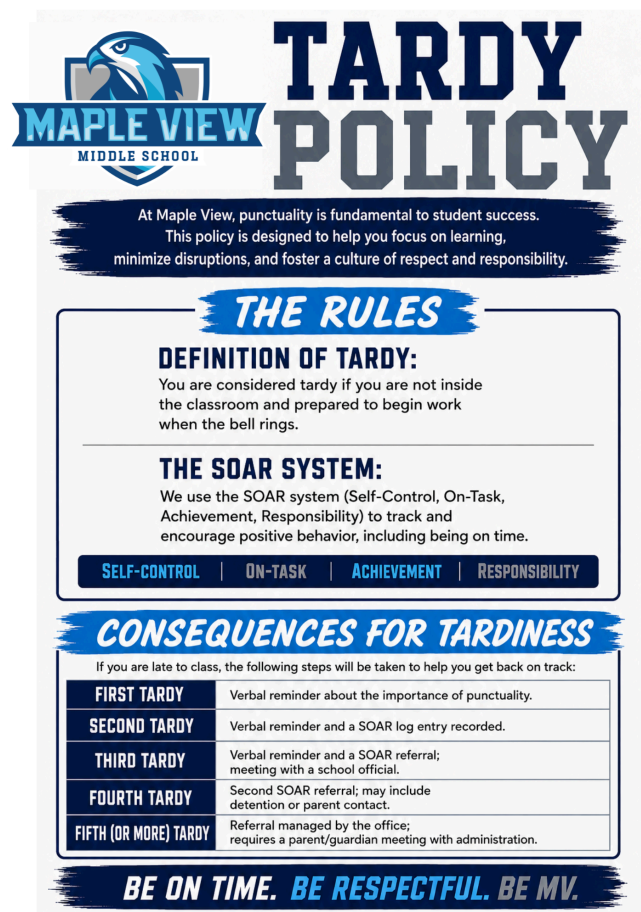
Consequences for Tardiness:

If you are late to class, the following steps will be taken to help you get back on track:

- **First Tardy:** Verbal reminder about the importance of punctuality.
- **Second Tardy:** Verbal reminder and a SOAR log entry recorded.
- **Third Tardy:** Verbal reminder and a SOAR referral; meeting with a school official.
- **Fourth Tardy:** Second SOAR referral; may include detention or parent contact.
- **Fifth (or more) Tardy:** Referral managed by the office; requires a parent/guardian meeting with administration.

Shared Responsibilities:

- **Students:** Arrive on time, monitor your attendance in PowerSchool, and follow SOAR expectations.
- **Teachers:** Teach punctuality expectations, keep accurate records, and issue SOAR referrals.
- **Administrators:** Monitor school-wide attendance and coordinate interventions with families.
- **Parents:** Support consistent punctuality and partner with the school to address concerns.



MAPLE VIEW MIDDLE SCHOOL

TARDY POLICY

At Maple View, punctuality is fundamental to student success. This policy is designed to help you focus on learning, minimize disruptions, and foster a culture of respect and responsibility.

THE RULES

DEFINITION OF TARDY:

You are considered tardy if you are not inside the classroom and prepared to begin work when the bell rings.

THE SOAR SYSTEM:

We use the SOAR system (Self-Control, On-Task, Achievement, Responsibility) to track and encourage positive behavior, including being on time.

SELF-CONTROL | ON-TASK | ACHIEVEMENT | RESPONSIBILITY

CONSEQUENCES FOR TARDINESS

If you are late to class, the following steps will be taken to help you get back on track:

FIRST TARDY	Verbal reminder about the importance of punctuality.
SECOND TARDY	Verbal reminder and a SOAR log entry recorded.
THIRD TARDY	Verbal reminder and a SOAR referral; meeting with a school official.
FOURTH TARDY	Second SOAR referral; may include detention or parent contact.
FIFTH (OR MORE) TARDY	Referral managed by the office; requires a parent/guardian meeting with administration.

BE ON TIME. BE RESPECTFUL. BE MV.

Cell Phones & Personal Electronic Devices

Per Utah Law (Code 53G-7-227), **personal electronic devices (PEDs) are not allowed during class time.** This law is designed to help you focus on learning, minimize distractions, and protect your mental health.

The Rules:

- **Devices Included:** Cell phones, smartwatches, tablets, and wireless earbuds (AirPods).
- **When to Put Them Away:** Your phone must be put away and out of sight from the first morning bell (7:55 am) to the end-of-day bell (2:45 pm).
- **The Lunch Exception:** You **can** use your cell phone during your designated lunch hour.
- **The Pouch System:** All classrooms are equipped with a secure phone pouch system. If you bring a phone to class, you must place it in your assigned pouch for the duration of the period.
- **Where to Store Devices:** If you do not want to use the classroom pouches, you should leave your phone locked securely in your hall locker or check it in with the front office for the day.
- **Medical Accommodations:** If you use a mobile device to monitor a medical condition (such as blood sugar for an insulin pump), we will happily arrange an accommodation. Your parents simply need to coordinate with the administration and our school health aide.

Consequences for Inappropriate PED Use:

If a teacher or staff member sees your phone during instructional time, they will send it to the office.

- **First Offense:** Your device will be kept in the front office. You can pick it up at the end of the school day.
- **Second Offense:** Your device will be kept in the front office, and a parent or guardian must come to the school to collect it in person.
- **Persistent Problems:** If device violations continue, you will lose the privilege of bringing any electronic devices to school.

Note: If you choose to bring personal devices to school, you do so at your own risk. The school assumes no liability if they are lost, broken, or stolen.



CELL PHONES & PERSONAL ELECTRONIC DEVICES



Per Utah Law (Code 53G-7-227), personal electronic devices (PEDs) are **not allowed during class time.** This law is designed to help you focus on learning, minimize distractions, and protect your mental health.

THE RULES



DEVICES INCLUDED:
Cell phones, smartwatches, tablets, and wireless earbuds (AirPods).



WHEN TO PUT THEM AWAY:
Your phone must be put away and out of sight from the first morning bell (7:55 am) to the end-of-day bell (2:45 pm).



THE POUCH SYSTEM:
All classrooms are equipped with a secure phone pouch system. If you bring a phone to class, you must place it in your assigned pouch for the duration of the period.



WHERE TO STORE DEVICES:
If you do not want to use the classroom pouches, you should leave your phone locked securely in your hall locker or check it in with the front office for the day.



MEDICAL ACCOMMODATIONS:
If you use a mobile device to monitor a medical condition (such as blood sugar for an insulin pump), we will happily arrange an accommodation. Your parents simply need to coordinate with the administration and our school health aide.

CONSEQUENCES



1 FIRST OFFENSE
Your device will be kept in the front office. You can pick it up at the end of the school day.



2 SECOND OFFENSE
Your device will be kept in the front office, and a parent or guardian must come to the school to collect it in person.



3 PERSISTENT PROBLEMS
If device violations continue, you will lose the privilege of bringing any electronic devices to school.

NOTE: If you choose to bring personal devices to school, you do so at your own risk. The school assumes no liability if they are lost, broken, or stolen.

Student Dress Code (District Policy 3140)

Cache County School District requires an atmosphere at school that provides for a safe, orderly, and focused learning environment. Our dress code policy is designed to support this goal while allowing students to express themselves comfortably.

Requirements for Student Dress:

- **Footwear:** Shoes or sandals must be worn at all times while on campus.
- **Coverage:** Undergarments (underwear, bra straps) and the traditional area where they are worn must be fully covered at all times.
- **See-Through Clothing:** See-through or mesh clothing must be worn with appropriate, non-transparent shirts or pants underneath.
- **Prohibited Content:** Your clothing cannot display words, images, or symbols that are illegal, threatening, profane, or lewd. This includes any items that show or promote:
 - Gang-related symbols or items
 - Weapons (as defined in Utah Code 76-10-501)
 - Illicit drugs, alcohol, or tobacco/vaping products
 - Violence or graphic images
 - Prejudice, discrimination, or hate speech
 - Profane, lewd, or sexual content and innuendos

The school administration reserves the right to determine if an item of clothing is appropriate for school. If you violate the dress code, you will be asked to change, fix the issue, or contact a parent to bring you a change of clothes.

Technology & Computer Use

School Chromebooks and iPads are powerful tools for learning. Accessing the school network and devices is a privilege that comes with responsibility.

- **Academic Use Only:** Devices are provided to help you complete schoolwork, research assignments, and participate in classroom activities.
- **Keep Passwords Private:** Never share your password with another student. You are responsible for any activity that happens under your account.
- **Prohibited Behaviors:**
 - Do not search for, view, or share inappropriate, violent, or graphic content.
 - Do not attempt to bypass the school's internet filters.
 - Do not engage in cyberbullying, sending mean messages, or teasing classmates online.
- **Consequences:** Misusing school technology will result in the loss of your computer privileges and disciplinary action.

Bus Safety & Rules

Riding the school bus is an extension of the school day. All behavior policies apply on the bus.

- **Follow Driver Directions:** Always listen to and respect the bus driver.
- **Stay Seated:** Stay securely in your seat and keep the aisles clear while the bus is moving.
- **Use Inside Voices:** Keep your voice at a normal conversational level so you do not distract the driver.
- **Keep It Inside:** Keep your hands, head, and personal items inside the bus windows at all times.
- **Clean Up:** Take all your trash with you when you exit.
- **Consequences:** Unsafe behavior on the bus will result in a suspension from bus riding privileges, and parents will be responsible for transporting you to school.

Lunchtime: Rules and Eating Areas

We want you to enjoy your lunch time, catch up with friends, and recharge. To keep our school clean and orderly, we have designated areas where eating is permitted.

- **Where You CAN Eat:**
 - The Commons (Cafeteria)
 - Outside Areas (When the weather is clear)
 - Wherever you eat, please clean up after yourself!!!
- **Where You CANNOT Eat:**
 - You are **not allowed** to eat in regular classrooms, academic hallways, or locker corridors. Keeping food out of these zones prevents pests and keeps our learning spaces clean.



For Parents: Drop-Off, Pick-Up, Closed Campus

- **Closed Campus:** For student safety, Maple View is a closed campus. Students cannot leave during the day unless they are signed out in the office by a guardian. If you are taking your student to lunch or to an appointment, you must sign them out in person at the main office. Maple View students are not allowed to be on the campus of Heritage Elementary during Heritage Elementary's school hours.

Middle School Meal Prices

- **Breakfast:** \$1.75
- **Lunch:** \$2.35
- **Adult Lunch:** \$4.00

À La Carte Items

Students pay separate pricing for à la carte items. Please note that à la carte items are **not** covered by the Free and Reduced Meals program. Students must have active funds in their meal account to purchase any à la carte items.

Meal Account Payments

Cache County School District uses **PaySchools Central** as the online payment system for all K-12 student meal accounts.

Payment Options

- **Online Payments:** Set up a secure account at PaySchools Central to pay for meals, monitor student purchases, receive low-balance alerts, and manage transactions. *Note: A registered account is required for lunch payments; the guest checkout option is only valid for school fees.*
- **In-Person Payments:** You may still pay with cash or a check by bringing it directly to the school's main office.

Transaction Fees

- Online payments made with a credit or debit card will incur a **3.25% processing fee** per transaction.

Free and Reduced-Price Meals

Families may apply for free or reduced-price meals through a quick and confidential application process.

- **How to Apply:** Only one application is required per household. Once your PaySchools Central account is created, you can access and complete the Free/Reduced Application directly from your user dashboard.
- **Annual Renewal:** A new application must be submitted after August 1, 2026, for the 2026-2027 school year.

5. FLEX TIME EXPLAINED

FLEX time is a school-wide block of time designed to give you exactly what you need to succeed. Think of it as a custom-fit period built just for you. FLEX is **instructional success time, not a free study hall.**

The Three Components of FLEX

Every two weeks, our teacher teams look at student data and assign you to one of three pathways:

1. Tier 2 Intervention (Extra Help)

If you are struggling with a tricky topic in Math, English, or Science, this is your safety net. You will be placed in a small group with a teacher to get direct help, practice the skill, and show that you understand it. **Teachers—not students—determine when you need intervention.**

2. Honors FLEX & Extension

If you have already shown that you understand the core lesson, extension is your launchpad. You will participate in exciting, honors-level, two-week projects. These challenges will push you to think deeply and apply what you know in creative ways.

3. Literacy Focus (Reading, Writing, and Critical Thinking)

Reading and writing are the keys to success in every career and class. If you do not have an intervention or extension assignment, you will participate in our school-wide Literacy track. You will read interesting articles, analyze content (like reading about history in Social Studies, appreciating art, artists, athletes, or composers), and practice clear writing skills.

Managing FLEX with Minga

We use a school software system called **Minga** to run our FLEX schedules. Here is what you need to do:

- **Check the App:** Bookmark app.minga.io on your school iPad. You can also download the app to your personal phone if you have one. (After school use)
- **Review Your Schedule:** Every two weeks, log in to check your roster. If a teacher has assigned you to an intervention, you will see it locked in your schedule.
- **Make Your Choices:** If you are not pre-assigned to an intervention, you can use the app or website to select an honors extension or a literacy class that interests you.

FLEX Enrichment Days & Eligibility

At the end of every two-week cycle (nine days of regular classes), we celebrate your hard work with an **Enrichment Day!** This runs on an adjusted assembly schedule.

- **How to Join the Fun:** To sign up for an enrichment activity, you must have **zero missing assignments and zero incomplete tests**.
- **The Homework Room:** If you have missing work or tests, you will be assigned to a Homework Room. Here, you will get quiet, focused study time and help from teachers to catch up on your grades.
- **Minga Sign-Ups:** If you are caught up, you can use the Minga app to sign up for an enrichment activity. You can choose *any* teacher's activity in the building, even if they aren't your grade-level teacher!
- **What Activities Are Offered?** Activities vary every cycle, but often include:
 - Improv acting opportunities
 - Manga and book reading groups
 - Math strategy games and puzzles
 - Active physical challenges in the gym
 - Counselor-led wellness and connection sessions
 - STEM building challenges and historical simulations

Note: Middle schools do not have traditional high school-style clubs. Enrichment Days give us a fun, flexible way to explore cool hobbies instead!

Frequently Asked Questions about FLEX (FAQ)

Q: Can I switch my FLEX class in the middle of a two-week block?

A: No. To help you build a strong relationship with your teacher and ensure you get complete instruction, you must stay in your assigned room for the full two weeks. Exceptions are made only if a teacher requests a physical swap for an urgent academic reason.

Q: Is FLEX just a time to do homework?

A: No. FLEX is structured, active learning time. It is not a silent study hall or a time to sleep. You will be actively reading, writing, solving math problems, or participating in hands-on science activities.

Q: How do teachers decide who goes to intervention?

A: Our teachers meet every single week in teams. They look at recent quizzes called Common Formative Assessments (CFAs). If the scores show you didn't quite master a standard, or if they indicate you would benefit from reviewing prior-year skills,, they will pull you into an intervention room for targeted help.

For Parents: Why FLEX Matters

Traditional schools often leave struggling students to seek help on their own. Our FLEX system brings high-quality, targeted intervention directly into the school day.

- If your student is identified as being behind, they get structured, small-group help during the FLEX time (Tier II Support).
- If your student is excelling, they don't get bored—they can explore creative, honors-level extensions.
- **How you can help:** Please log in to Minga with your student regularly and check their two-week FLEX placements. Talk to them about their Enrichment Day goals!

General School Policies from A to Z

Assemblies

Assemblies are a privilege. Enter the gym or auditorium quickly and quietly. Sit in your designated grade-level section, show respectful attention to the presenters, and follow all safety directions.

Awards

We love to celebrate our Hawks! We regularly award certificates, prizes, and honors for academic improvement, outstanding citizenship, perfect attendance, and outstanding performance.

Closed Campus

Students are expected to stay on the Maple View campus throughout the school day. If a student needs to leave, they must be signed out by an approved contact listed in PowerSchool. Leaving campus without permission is considered truancy and may lead to disciplinary action.

Fees

All school fees are set annually by the Board of Education and are handled in U.S. dollars.

- **Waivers:** Fee waivers are available for families who need financial help. Please contact our finance secretary in the main office for information and application forms.

FERPA (Privacy Rights)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of your school records. Your grades, attendance, and behavioral logs are private and can only be accessed by you, your parents/guardians, and authorized school staff.

Harassment & Bullying

Bullying and harassment of any kind are strictly forbidden. This includes physical, verbal, or online (cyberbullying) actions. If someone is bullying you or a classmate, please report it to an adult, teacher, counselor, or administrator immediately. We will investigate and stop it.

Laser Pointers/Other Distractions

Laser pointers are dangerous to eyes and highly distracting. Do not bring them to school or on buses. Confiscated laser pointers will only be returned to a parent. Other items that are used beyond the scope of an approved “fidget toy” will be removed from the student's possession until the end of the day.

Medicine Dispensing

School staff cannot give you any medicine (not even simple over-the-counter pain relievers). All medication processed through the school nurse must be kept and administered in the front office.

Skateboards, Rollerblades, & Scooters

For safety, you cannot ride skateboards, scooters, or other ride-on vehicles on school grounds. Lock them up in the designated racks outside or store them in your locker during the day.

Visitors

To protect our campus safety, all visitors (parents, volunteers, guest speakers) must sign in at the front office and wear a visitor badge. Student visitors from other schools are not allowed on campus during the school day.

Weapons (including look-a-likes/toys)

You must never bring a gun, knife, pocketknife, explosive, matches, or anything that looks like a weapon to school. Bringing a weapon or a look-alike weapon may result in immediate suspension, administrative referral, and potential involvement from law enforcement.

6. WHEN YOU NEED HELP

Student Support: You Are Not Alone!

Transitioning to middle school is an exciting milestone, but it can also bring new challenges, social changes, and stressful moments. Please remember: **you are not alone!** Every student, teacher, and staff member is here to support you. It is entirely normal to feel nervous or overwhelmed sometimes. We are committed to keeping you safe and helping you feel welcome.

School Counseling Services

Our counseling department is here to support your growth, happiness, and academic success. You can request to see a counselor before school, during lunch, or after school. Simply visit the Counseling Office to make an appointment with your assigned counselor.

How Counselors Can Help:

- **Academic Support:** If you are struggling in class, failing a subject, or having a hard time organizing your schoolwork.
- **Social Support:** If you are having problems with friends, feeling left out, or need help resolving a conflict with a classmate.
- **Emotional Support:** If you are feeling stressed, anxious, sad, or just need a safe, quiet place to talk.
- **Schedules:** If you have questions about your classes or need to make a schedule correction.

Your Rights: Due Process & Grievances

At Maple View, we believe in fairness, respect, and open communication. If you ever feel you have been treated unfairly or face disciplinary action, you are guaranteed specific rights.

Due Process (Your Rights):

If you get in trouble at school, you have the right to:

1. **Explanation:** Have the school rules and what you did wrong explained to you clearly.
2. **Evidence:** Know what evidence supports the claim.
3. **Your Voice:** Tell your side of the story to a teacher or principal before any consequences are decided.

Grievance Procedure (Solving Problems):

If you have an issue with a classroom rule, a grade, or how you were treated, follow these steps to find a solution:

- **Step 1: Talk to the Teacher.** Set up a quiet time to talk with your teacher first. Often, a simple, respectful conversation can clear up misunderstandings.
- **Step 2: See a Counselor.** If you cannot solve the issue with your teacher, request a meeting with your school counselor to help mediate the problem.
- **Step 3: Meet with an Administrator.** If the problem is still not resolved, you and your parents can schedule a meeting with a school principal to find a fair solution.

For Parents: Staying Connected

Partnering with you is vital to your students' success. We encourage you to:

- ***Keep your contact details up to date in our student information system.***
- Monitor your student's grades and attendance online weekly.
- Check the district website at www.ccsdut.org for calendar updates and district notifications.
- Check out the school website at <https://mapleview.ccsdut.org>
- Reach out to teachers early if your student is struggling—we are here to help!

For Parents: Support and Collaboration

We want to work as a team to support your student. If your student is experiencing emotional distress, academic anxiety, or social conflicts, please reach out to their counselor directly. We have numerous resources, support groups, and intervention strategies to help make middle school a safe and happy experience for your child.

