Code of Conduct
(REVISED 8-2-21)

The RHS Code of Conduct contract is a commitment by the student to exercise good judgment in all affairs, to represent self, school, family, and community in the most positive manner at all times, and to encourage others to share these ideals. Students engaged in interscholastic athletics or student activities are considered leaders and, as such, are expected to represent themselves in that fashion. Participation in co-curricular activities is an avenue for the teaching and practicing of good citizenship, for promoting the growth of good character, and for the development of other important life skills. Student involvement in Roxbury's co-curricular program is an honor and a privilege, not a right. The privilege comes with inherent responsibilities and is dependent upon compliance with applicable rules and regulations.

As a member of a school team, club, or organization, a student's behavior on campus, in the community, and at other schools reflects on not only him/herself, but on one's family, on one's program, and on one's school as well. Students engaged in co-curricular activities must carefully consider their actions at all times. This Code of Conduct applies to all students in Roxbury High School beginning on July 1 preceding the student's freshman year and concluding with the student's graduation. Students and parents understand that, in order to participate in any co-curricular activity (athletic or student activity), students must act in accordance with the following standards:

Student Leadership Positions - The standards for students holding student body and activity leadership positions (including but not limited to: SCA/class officers, elected or appointed leaders of any club or activity including those in the performing arts, editors of school publications, etc. as well as peer leaders, or captains of athletic teams) are of the highest level. Code of Conduct violations for students serving in these roles will result in dismissal from the respective leadership role in addition to the sanctions listed below for Code of Conduct violations.

ACADEMIC ELIGIBILITY

All students must meet the eligibility standards listed below. Student-athletes must additionally meet all NJSIAA eligibility criteria.

Eligibility: All eligibility for co-curricular participation, including athletics, will be directly linked to a student's demonstrated progress toward graduation as noted below:

Grade 9 - To be eligible for activities beginning in the first marking period and/or any fall sport, a final passing average in six (6) subjects must have been attained on the student's Eighth Grade Report Card, or as a result of satisfactory completion of deficient courses during summer school.

Note: All incoming ninth (9^{th}) grade students have the right to appeal their first (1^{s}) marking period and/or fall sports eligibility.

To be eligible for activities beginning in the second (2nd) marking period and/or winter sports, a student must have achieved a passing grade in each of his/her courses at the end of the first (lst) marking period,

To be eligible for activities beginning in the third (3rd) marking period and/or spring sports, a student must have achieved a passing grade in each of his/her courses for the second (2nd) marking period.

Grade 10 - To be eligible for activities beginning in the first (lst) marking period and/or fall sports, a student must have passed thirty-five (35) credits at the end of their ninth (9th) grade year or as a result of satisfactory completion of deficient courses during summer school.

To be eligible for activities beginning in the second (2nd) marking period and/or winter sports, a student must have passed thirty-five (35) credits during the preceding year, and a student must have achieved a passing grade in each of his/her courses for the first (1st) marking period.

To be eligible for activities beginning in the third (3rd) marking period and/or spring sports, a student must have passed thirty-five (35) credits during the preceding year, and a student must have achieved a passing grade in each of his/her courses for the second (2nd) marking period.

Grade 11 - To be eligible for activities beginning in the first (1st) marking period and/or fall sports, a student must have attained seventy (70) credits by the end of the tenth (10th) grade or as a result of satisfactory completion of deficient courses during summer school.

To be eligible for activities beginning in the second (2nd) marking period and/or winter sports, a student must have passed seventy (70) credits and must have achieved a passing grade in each of his/her courses for the first (1 st') marking period.

To be eligible for activities beginning in the third (3rd) marking period and/or spring sports, a student must have passed seventy (70) credits and must have achieved a passing grade in each of his/her courses for the second (2nd) marking period.

Grade 12 - A senior must demonstrate a passing average in all of the courses required for graduation and that all graduation requirements will be met by the schedule of courses in which he/she has enrolled.

To be eligible for activities beginning in the first (lst) marking period and/or fall sports, a student must have attained one hundred five (105) credits by the end of eleventh (11th) grade or as a result of satisfactory completion of deficient courses during summer school.

To be eligible for activities beginning in the second (2nd) marking period and/or winter sports, a student must have passed one hundred five (105) credits and must have achieved a passing grade in each of his/her courses for the first (1st) marking period.

To be eligible for activities beginning in the third (3rd) marking period and/or spring sports, a student must have passed one hundred five (105) credits and must have achieved a passing grade in each of his/her courses for the second (2nd) marking period.

NOTE: Once a student has achieved academic eligibility for an activity/sport, he/she remains eligible for the duration of that activity/sport except year-long activities. Eligibility for year-long activities will be determined on a semester basis.

Students placed on probation through the appeals process must meet the terms of probation in order to maintain their eligibility.

Appeal Process

With extenuating circumstances, eligibility decisions may be appealed to the principal.

l. The principal may then convene an eligibility committee consisting of: an assistant principal, counselor, guidance director, coach/advisor, and a subject teacher.

2. Options will include, but are not limited to, a student being placed on probation until the mid-term progress report, at which time the student must have a passing average in all subjects to remain eligible. The student must remain in good standing and will be monitored throughout the season or time of participation.

NOTE: A student failing more than one subject is not eligible to appeal his/her eligibility. A student placed on eligibility probation through the Appeal Process must meet the terms of probation in order to maintain their eligibility.

ATHLETICS/ACTIVITY PHYSICALS PROCEDURES:

All candidates for interscholastic sports must have a medical examination within 365 days prior to the first practice session. Medical examinations for candidates for a school athletic squad or team are to be conducted at the student's medical home. The "medical home" is defined as a health care provider and that provider's practice site chosen by the student's parent/guardian for the provision of health care.

As required by N.J.A.C. 6A: 16-2,2 (h), the medical report from the examining physician, nurse practitioner, clinical nurse specialist, or physician's assistant must include a determination concerning the student's participation. If it is not possible to arrange a physical at the student's medical home, one may make an appointment to have a physical performed by the school physician (Medical Care Associates) at that office.

Please note that eligibility is associated with the date of a physical, not prior sports participation. This means that depending on the date a physical was performed, a student may be eligible for one or two seasons and then become ineligible during the course of the school year. Physical clearance is governed by the official deadline for submission of Sports Participation forms.

A completed and signed Permission Slip, Health History Questionnaire, Health History Update, Athletic/Activity Emergency Card, and the school physical examination form completed by his/her physician must be returned to the school nurse. Prior to the first practice in a second sport or activity, students must report to the nurse with a completed Permission

Slip, Health History Update, and Athletic/Activity Emergency Card for that sport in order to receive clearance. Students will not be allowed to participate in any sport/activity until the coach receives a completed Athletic/Activity Emergency Card signed by the nurse and athletic director.

The school nurse will make announcements as to when and where physical examination forms can be obtained and when they should be returned for each athletic season.

Permission Slips: All students must submit a Parental Permission Form (as provided by the school) to the appropriate school official. This form is included in the packets for all students who must receive a physical examination as a criterion for participation.

CONDUCT:

All students must submit a Code of Conduct form that has been signed by the student and his/her parent/guardian. No student will be allowed to participate in any activity or sport without having submitted this form. The Code of Conduct is in effect beginning on July I preceding a student's freshman year and concluding with the pupil's graduation from Roxbury High School.

Students who are involved in activities or athletics are representatives of Roxbury High School and must conduct themselves in a manner that reflects positively on their clubs, their teams, their school, and their community at all times, Therefore, they accept the responsibility to comply with all Board of Education Policies and Regulations, all school rules, and the rules established by various governing organizations (for example: NJSIAA, NJAC, MCSIHL, NJILL, NJGILL etc.). Students found to be in violation of the department standards delineated in this document and/or Roxbury High School's student discipline regulations will be subject to appropriate discipline, suspension, and/or expulsion.

Sportsmanship

All activity students and student-athletes will adhere to the guidelines of proper sportsmanship/behavior and must show proper respect for their teammates, fellow activity participants, opposing players, coaches, advisors, parents, judges, and officials at all times. Disqualification from an activity/event as a result of poor sportsmanship or as a result of an official's ruling is unacceptable. In cases such as these, team/club discipline will be instituted, including suspension from a club/activity for a semester, disqualification from ensuing competitions (sports), and school discipline. Roxbury High School sanctions including school discipline (in accordance with BOE Regulation 5600) will be added to those of the NJSIAA in the case of athletic disqualification. Pupils whose privileges are revoked for Code of Conduct violations are not entitled to reimbursement of any monies, entry fees, dues, etc., that may have been paid.

Transportation

Appropriate behavior is expected at all times when students are being transported on school buses. Reasonable noise levels must be maintained. Distasteful displays, obscene gestures or language, and any other action deemed as conduct unbecoming of a Roxbury student will result in team/club and school discipline. All athletes and activity participants are expected to travel to and from events or practices as part of their club or team. The coach or advisor may allow a student to return home from an away event if the pupil provides a parental request (alternative transportation form) that is approved by an administrator and the parent/guardian is present to take charge of the student. At no time will students be allowed to transport themselves to events. All students are encouraged to use the assigned school transportation. This promotes team/club unity, ensures proper supervision, and allows for greater safety of the students. All safety guidelines must be maintained while traveling on school buses. Violation of these standards will result in school and club/team discipline.

Equipment

Students who are loaned equipment, uniforms, and other property belonging to the Roxbury Board of Education must take responsibility for its proper use and care. Upon completion of a sports season, or at the conclusion of an activity, all issued materials must be returned in a timely fashion. Equipment that is lost or stolen is a student's responsibility, and he/she will be assessed accordingly. No uniform for the next season will be issued until all obligations are met. Violation of these standards will result in school and club/team discipline.

Hazing, Bullying. Intimidation, Sexual Harassment

Hazing, bullying, intimidation, and sexual harassment are strictly prohibited. Any action taken or situation intentionally created to produce mental or physical discomfort, embarrassment, harassment, or ridicule as a condition of joining a team, student organization, or other group will be considered as unacceptable. The conduct is wrongful even if the participants consent to the conduct. Hazing, bullying, intimidation, and sexual harassment are an abuse of power and a violation of human dignity. They will be dealt with in the most serious of fashions. In addition to club/team discipline and school discipline (see Board of Education Policy and Regulation 5512), the local authorities will be notified and legal action may be taken.

Theft/Vandalism

Theft/vandalism of any school property belonging to the Roxbury Board of Education or any other school is strictly prohibited. Students must respect all property as if it is their own. Violators will be subject to team/club and school discipline and will be reported to the local authorities.

DISCIPLINARY ACTIONS FOR SPECIAL CODE VIOLATIONS (SCHOOL MISCONDUCT, TOBACCO, ALCOHOL. CONTROLLED DANGEROUS SUBSTANCES)

A student will be governed by this Code beginning July I preceding freshman year and concluding with that student's graduation. All activity participants and athletes (including statisticians and team support persons) are governed by this Code. Individual advisors and coaches may have additional team regulations that must be followed by team activity members.

School Misconduct

First Violation (In-School or Out-of-School Suspension) A student who has been assigned In-School Suspension (ISS) will be excluded from participation in Activities and/or Athletics on the dates of the ISS. If the ISS is assigned on non-consecutive days (i.e. Friday and Monday), the student will also be excluded from participation on the days when school is not in session (not to exceed five calendar days). A student assigned Out-of-School Suspension (OSS) will be excluded from participation in Activities and/or Athletics for a period of seven (7) calendar days (including at least one event/competition) beginning at the time of suspension.

For a student who has committed multiple violations of school rules resulting in student suspension (ISS or OSS), the following guidelines are in effect:

Second violation (ISS or OSS suspension) in a student's career will result in removal from an activity for a period of one semester (5 school months) or from a sport for one season,

Third violation (ISS or OSS suspension) in a student's career will result in removal from all sports and activities for one year.

Fourth violation (ISS or OSS suspension) during a student's career will result in removal from all sports and activities for the student's high school career.

Substance Abuse

Tobacco Products (in any form). For a student who is involved with tobacco/nicotine products in any form and/or electronic cigarettes or who is in the presence of others who are illegally using tobacco/nicotine products and/or electronic cigarettes, the following guidelines are in effect:

First Offense: (At any time during a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) Exclusion from participation in activities and/or athletics for a period of seven calendar days, including at least one competition, effective from the date he/she is informed. He/she is subject to Board of Education Policy and Regulations (5533).

Second Offense: (At any time in a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) Exclusion from participation in activities or athletics, including at least two competitions, for a period of fourteen calendar days, effective from the date he/she is informed. He/she must show proof that he/she is involved in a "Smoke Enders" program before returning to participation. He/she is subject to Board of Education Policy and Regulations.

Third Offense: (At any time in a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) Exclusion from participation in activities and athletics for the remainder of the season, effective from the date he/she is informed. He/she must show proof that he/she is involved in a "Smoke Enders" program before being allowed to begin another activity or sport. He/she is subject to Board of Education Policy and Regulations.

Fourth Offense: (At any time in a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) The individual is prohibited from participation in any further athletic or student activities for the remainder of his/her high school career, effective from the date he/she is informed. He/she remains subject to Board of Education Policies and Regulations as well. The student will be referred to the Student Assistance Counselor.

Alcohol

For a student who is involved with alcohol, (possession and/or consumption), or is in the presence of others illegally in possession of or consuming alcohol, the following guidelines are in effect:

First Offense: (At any time during a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) Exclusion from participation in activities and athletics for a period of fourteen calendar days, effective from the date he/she is known to have been involved and informed of the suspension. The period of suspension must include at least two competitions. The student will be referred to the Student Assistance Counselor and will be subject to the Board of Education Policy and Regulations (5530). Second Offense: (At any time in a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) Exclusion from participation in activities and athletics for the remainder of the season, effective from the date he/she is informed. He/she will be referred to the Student Assistance Counselor and is subject to the Board of Education Policy and Regulations.

Third Offense: (At any time in a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) The individual is prohibited from participation in any further athletic or student activities for the remainder of his/her high school career, effective from the date he/she is informed. The student will be referred to the Student Assistance Counselor. He/she remains subject to Board of Education Policies and Regulations as well.

Controlled Dangerous Substances

For a student who is involved with illicit or illegal drugs or controlled dangerous substances in any form including steroids, performance-enhancing drugs, or any performance-enhancing products, or who is in the presence of others using these substances, the following guidelines are in effect:

First Offense: (At any time during a student's high school career that involvement is determined by an administrator, using a preponderance of the evidence standard.) Suspension from any games/events activities for a calendar year, effective from the date he/she is informed. He/she will be referred to the Student Assistance Counselor and is subject to the Board of Education Policy and Regulations.