

Licking Valley Local School District

1379 Licking Valley Road, N.E. • Newark, OH 43055

740-763-3525 • Fax 740-763-0471

www.lvschools.us



Paul Smathers, Superintendent
smathersp@lvschools.us

Andrew Douglass, Treasurer
douglassa@lvschools.us

**All Public Records Requests should be directed VIA EMAIL to
Director of Information Services, Mike Kelley**

E-Mail: kelleym@lvschools.us

Requests should include the following information:

- **Name**
- **Address (If US Mail delivery is being requested for the records)**
- **Phone Number**
- **E-Mail Address**
- **Description of Records**

**Please Note: If hard copies are requested, the requester will be assessed the
cost per page to duplicate the record.**