

Naperville School District 203
Student Handbook
2026-2027



Ann Reid Early Childhood Center
(ARECC)

1011 South Naper Blvd. Naperville Illinois 60540
630-420-6899

Ann Reid Early Childhood Center

Address: 1011 South Naper Blvd.
Naperville, IL 60540

Main Office Phone: 630-420-6899

Health Office/Attendance Phone: 630-848-3969

School Nurse: Annette Boogerd

Office Hours: 8:00 AM to 3:30 PM

Secretaries: Sue Pfaff, Melissa DeCicco, and Lucia Garcia

Principal: Dr. Kayla Fleming (kfleming@naperville203.org)

District 203 Transportation Phone: 630-420-6464

Sunrise Transportation Phone: 630-541-3414

Student Attendance Hours:

8:15 a.m. to 10:45 a.m.

(Morning Session)

12:05 p.m. to 2:35 p.m.

(Afternoon Session)

Community students attend school four days per week, Tuesday through Friday.

All other children attend school five days per week.

Staff can be contacted by email and every email address is the first initial of the first name and then the last name followed by naperville203.org.

Dear Families of Ann Reid Early Childhood Students,

Welcome to the 2026-2027 School Year!! I am excited to extend a warm welcome to all of our parents, guardians, and children who play an integral role in our Ann Reid community. I am proud to lead a passionate team of dedicated educators, who are committed to providing an enriching and nurturing environment for our little learners.

We believe that every child at Ann Reid is a unique individual with limitless potential. Our mission is to foster their love for learning, spark their curiosity, and provide a solid foundation for their future success. We prioritize creating a safe and inclusive learning environment where all children are able to explore, discover, play, learn and grow at their own pace. Our team of educators provides the highest quality early childhood education to all students in our community. We believe that all children can learn, parents are valued partners in our school community, ongoing and consistent communication is necessary for success and collaboration plays a key role in a highly effective school. I am looking forward to engaging with students, collaborating with staff and partnering with families this school year.

We are very grateful for the support we receive from the communities of Naperville School District 203 and our families. Your partnership plays a critical role in fostering positive relationships, which highly impacts student learning. Together, we will educate our ducklings to be able to adapt to any situation, communicate clearly, think critically, become lifelong learners and contribute positively to our society.

This handbook includes general information about District 203 and specific information about Ann Reid Early Childhood Center. It is designed to serve as a quick reference guide to answer your questions. Additional information is available on our school website at www.naperville203.org/annreid. Please call our main office with any additional questions at (630) 420-6899.

We look forward to partnering with families and the community to ensure all young children in Naperville School District 203 receive high quality play-based learning experiences to nurture independence, collaboration, critical thinking, and social skills.

We welcome you to the Ann Reid Early Childhood Center (The ARECC) and we are excited to see our little learners glow and grow this year!!

Proud Principal of Ann Reid Early Childhood Center,

Dr. Kayla Fleming

School Teams

We have amazing teams working in our classrooms to support student learning and growth. Your children will get to know many different classroom team members throughout the year.

Your classroom teacher will be your first point of contact. Below is a list of other individuals who work in our school and who may be interacting with your children. We are fortunate to have support from a variety of therapists and specialists who also support all of our children in our program, and provide special education services to our students with identified needs.

Teacher: Teachers are the initial point of contact for families. Teachers build relationships with your children and use our state standards, assessments, lesson planning, and collaboration to ensure your children are learning and growing.

Paraprofessional: Paraprofessionals are sometimes referred to as “Teaching Assistants.” Paraprofessionals build relationships with your children, support the lessons certified staff create, and help the classroom run smoothly.

Speech & Language Pathologist (SLP): Speech and Language Pathologists support the speech and language development of students, specifically those with identified speech and/or language needs.

Occupational Therapist (OT): Occupational Therapists support the fine motor skills and sensory needs of students, specifically those with identified motor and/or sensory needs.

Physical Therapist (PT): Physical Therapists support the development of gross motor skills of our students, specifically those with identified gross motor needs.

Principal or Assistant Principal (Administrator): Administrators lead the school staff to ensure all children are safe and learning at school. They also evaluate and supervise all staff at Ann Reid.

School Psychologist (Psych): School Psychologists help our teams utilize classroom data to identify children’s learning needs and assess student progress. They also support the social emotional development of our students, specifically those with identified social emotional needs.

Social Worker (SW): School Social Workers connect families with community resources and also enhance the social emotional learning of your children, specifically those with identified social emotional needs.

Terms

We use many terms and acronyms in the American Education System. Below are some you may hear as you navigate our school system.

203 or D203	Naperville Community Unit School District 203
504	Section 504 of the Rehabilitation Act of 1973 is a civil rights statute which prohibits discrimination against individuals with disabilities. A 504 plan is an individualized plan that is created after an evaluation is conducted to identify specific support that the student needs based on his or her condition.
ALICE	A verified training program that gives options when encountered with an aggressive intruder or an active shooter in order to increase survival.
AT	Assistive Technology
BCBA	Board Certified Behavior Analyst
BIP	Behavior Intervention Plan
DCFS	Department of Child and Family Services
EC	Early Childhood. This term is used to refer to the age level of Birth through age 8. Also used to refer to the preschool grade level.
Early Connections	Naperville program designed to support families with expecting mothers or children ages 0-3.
EL/ELL	English Learner or English Language Learner
ESL	English as a Second Language- When a student's native language is not English
FAPE	Free Appropriate Public Education
FBA	Functional Behavioral Assessment
IC	Infinite Campus
IDEA	Individuals with Disabilities Education Act
IEP	Individualized Education Plan. After a student participates in an evaluation, the team determines that and that based on the information, the student requires specialized instruction in identified goal areas in order to make progress.
IFSP	Individual Family Service Plan
ISBE	Illinois State Board of Education
LC	Learning Commons
LEA	Local Education Agency
LRE	Least-Restrictive Environment
MN	Multi-Needs
OT	Occupational Therapy
PFA	Preschool For All
PHONO	Phonological Speech Program
PreK/Preschool	Grade level for classes of children ages 3-5.
PSAC	Public School Administration Center
PT	Physical Therapy
PTC	Parent-Teacher Conferences
ROE	Regional Office of Education
SL	Structured Learning
S&L	Speech and Language
SIP	School Improvement Plan
SPED	Special Education

Our Name – Who is Ann Reid?

Ann Reid was a very special educator and administrator who served our District in a number of capacities (Speech and Language Pathologist, Special Education Coordinator, Assistant Principal, and Assistant Director of Special Education) for over 30 years. She was a consummate professional, who had a special place in her heart for the Early Childhood Program. It is also fitting that the Early Childhood Program has the first school in the district named after a woman. We will always remember Ann and feel the school named after a special educator is a fitting tribute to a person who personified what it means to be an educator.

Mascot

The mascot for the Ann Reid Early Childhood Center is a duckling. Ducklings learn in groups but move toward independence as they grow. They live and adapt to different environments by walking on land, swimming in the water and flying in the air. Ducklings also imprint upon their first teacher. Based upon all these reasons, the duckling is the perfect mascot for Ann Reid. The mascot also fits beautifully with our school colors, which are blue and yellow.

Schedule

Each teacher's individual schedule may vary but the following components are included in all classrooms.

- Table Activities/Fine Motor Activities
- Whole Group Literacy Instruction
- Center Time/Rotations/Snack
- Playground/Gross Motor Time
- Read Alouds
- Whole Group Math Instruction
- Small Group Instruction
- Learning Commons (Library)

Out Monday Schedule

Six (6) times per year, there will be an "Out Monday" for our staff and students. An Out Monday Schedule means that there is no school for students on these days and several of the days will include family and/or community events. Please see the Ann Reid calendar for more details.

Curriculum

The pilot curriculum currently being followed in our program is PreK On My Way, which is aligned to the Early Learning and Development Standards for the State of Illinois. These standards are the framework upon which the program is built. Active engagement is one of the hallmarks of learning and student engagement is monitored and an important focus of the program.

Programs at the ARECC

All children, ages 3-5 (but not eligible for kindergarten) are students who are able to attend Ann Reid Early Childhood Center. Our programs accept children with and without disabilities and there are limited openings available for community/tuition paying students. All children must be residents of Naperville School District 203 in order to register for our program.

Community students pay tuition from September through May, which is \$300 a month. Community students are also required to be age three by September 1st of the year of attendance and must be toilet trained. Preschool for All students are eligible for free preschool, which is funded by a State of Illinois Grant. Families must complete a screening process to qualify for PFA funding. Students with an Individualized Educational Program (IEP) are eligible for our free preschool program. Students must be found eligible for special education services in order to qualify for free preschool under IDEA.

Our program at the Ann Reid Early Childhood Center is an inclusive program that provides services for children ages 3-5. While some of our classrooms are tailored to students with more complex needs, most of the classrooms are a mixture of students from all of our programs.

Clothing/Shoes/Backpacks

Children should come to school dressed to play with school tools such as paint, markers, and playdough. Clothing should be comfortable and allow the child to play both inside and outside. Shoes should allow movement, running, jumping, climbing. Gym shoes that provide support and flexibility are the most beneficial to be worn. Children should use a backpack that fits a full sized folder inside,

Cell Phones and Smart Devices

Student use of cell phones is not permitted during school hours, on school grounds, or while riding the school bus. Similarly, students may not use smartwatches to communicate with parents or others during the school day, as it can disrupt learning. **Per our school guidelines, both cell phones and smartwatches must be turned off and stored in the student's backpack throughout the school day.** For more details, please refer to the 'Student Cell Phone/Electronic Devices' section of the student handbook. Thank you for your partnership in supporting a focused and respectful learning environment.

Absences

If your son or daughter is going to be absent, call the absence number, 630-848-3969, as early as possible. Parents are responsible for reporting their child's absence each day of absence. If absence is not reported, parents will be contacted at home and/or the emergency number available. Parents are responsible for providing the school with any change in phone numbers or contact information. If your child takes a bus to or from school, please also call transportation to report absence at **630-541-3414**.

When to call your child in sick:

- A fever that causes chills, sweating or muscle aches, or a temperature of 100 degrees or over (students must be fever free for 24 hours before returning to school)
- Vomiting or diarrhea
- Red or pink eyes, or drainage from eyes (A note from the physician will be necessary for a student to return to school, unless the condition has resolved)
- A rash or skin condition is present and has not diagnosed by a physician
- Strep infection (Students must receive 24 hours of antibiotic therapy and have no fever for the preceding 24 hours before returning to school)
- Chicken Pox (Students must remain home until all pox are scabbed over).

*Please call our School Nurse if you have any questions at **630-848-3969**.

Snacks

Families may send in their own snacks if the child does not eat the scheduled snack.

Suggested snacks: Carrots, celery, crackers, fruit, raisins, pretzels, cheese.

Please avoid sending in snacks that contain nuts.

Communicate with the nurse and classroom teacher, if your child has allergies.

Birthdays /Treats/ Other Holiday Parties

No edible treats can be brought into school to share with others for parties or celebrations.

Children who are celebrating birthdays can be honored in various ways, such as sharing a favorite book to be read in class, bringing in non-edible treats like stickers, and providing a classroom book donation. Party invitations are unable to be given out at school unless every child in the whole class is included.

Videotaping/Pictures

At various times, your child's photograph/picture will be taken and may appear in district or out of district publications such as newsletters, newspapers, websites, videos and/or videos. This also applies to SFCP, Home and School publications and for instructive purposes. **If you do not wish to have your child's picture appear in such publications, please fill out the 'Denial of Permissions Form,' which was part of the enrollment process.**

Family Involvement

We believe that family involvement during the early childhood years is crucial to our success and overall learning in our students. We will offer a variety of parent education nights, as well as parent/child activity days here at Ann Reid that you may attend with your children. Please refer to our Ann Reid Calendar for dates and times. In addition, parents may get involved by completing the Parent Interest Survey that is listed on the website in Back to School Updates, as well as in the first ARECC Announcements Newsletter.

Emergency Plans

The Ann Reid Early Childhood Center, in accordance with state guidelines, will participate in fire drills, tornado drills, and ALICE drills to ensure the safety of our students if an emergency situation arises. In a real emergency situation, we will use a phone call out system to communicate emergency situations to families. The call out system will call all listed phone numbers for parents/guardians to inform families of the situation.

It is very important that the school maintain an up to date address and phone numbers (Home, cell, and work). This information is critical in emergencies when school has to be cancelled or when implementing early or late dismissal procedures.

Please notify the school immediately with a change in phone number, address or email address during the school year.

Arrival /Dismissal Information

All students attending the Ann Reid Early Childhood Center will be given a back pack tag which will include the student's name, ID number, teacher's name, room number and bus route or car identification number. It is important that these tags remain on the child's backpack for the entire school year. If the tag is lost, please contact the office for a replacement.

Instruction for School Bus Riders

- Students who will be bused to and from the Ann Reid Early Childhood Center will be bused by Sunrise Bus Transportation Services or Naperville School District 203.
- Office staff at the Ann Reid Center will coordinate with the transportation department for all students who are bused.
- Families will be contacted directly by Sunrise informing them of the student's route number and estimated time of pick up and drop off.
- Information can also be accessed through the Campus Portal. The buses will be fitted with car seats or booster seats for students.
- Bus drivers will make sure the students are properly seated and buckled in their car seat/seat. Students need to be ready 5 minutes before their estimated pick up time.
- The bus will wait no longer than 3 minutes and then will continue on its route.
- Buses will pick up the students at the end of their driveway or at an accessible/safe location. This exact location will be determined by the bus driver.

Students **MUST** be met at the bus by an adult parent/guardian.

If your child will not need to be picked up for any reason (absence), please contact our transportation department and give the students name, route number and date. If a student will not be taking the bus home, a written note must be provided to the teacher. If an emergency should arise and an adult cannot meet the bus, please notify the school as soon as possible at 630-420-6899.

Information for Car Riders /Walkers

***For safety reasons, parents/guardians will be asked to wait outside, if picking a child up from school. Additionally, students will not be dismissed early from class if timing is within 5 minutes of dismissal. Thank you for respecting the safety of your students and our staff.**

Please use the drop-off/pick up zone for arrival and dismissal. Each family will be given an identification sheet with the child's name on it. Please place the paper on your dashboard so it is easy to see by staff members during arrival and drop off time.

Car Rider Drop-Off /Pick-Up Guidelines

- When dropping off or picking up students in the traffic circle, please follow the traffic flow that has been identified.
- Please have your vehicle identification number visible to all staff members.
- For the safety of everyone, students can only enter or exit the car in the designated drop off zone.
- Parents are responsible for unbuckling and buckling their child and should wait for a staff member to meet the child at the car.
- The drop off time is 8:15-8:30 a.m. for morning classes and 12:05- 12:15 p.m. for afternoon classes.
- If you arrive after the drop off times, please park your car in the lot and walk your child to Door 1.

Talking on the Phone or Texting in the School Zone is not allowed.

Guidelines for Parents Walking Their Child to School

- All students will enter and exit the building through door number 1, which is the main entrance.
- The Parent/Guardian picking up the student must present their ID card to a staff member for the student to be dismissed.