



CHALMETTE HIGH SCHOOL
Student and Parent/Guardian Handbook
2026 – 2027

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This handbook is subject to revision throughout the school year as needed to reflect changes in school, district, state, or federal policies and procedures. Parents/guardians will be notified of any substantive changes or additions to the handbook in a timely manner.

Please refer to the St. Bernard Parish *Student and Family Handbook* for detailed information on school board and district-wide policies. This document can be found on the St. Bernard Parish School Board or Chalmette High School websites. This handbook will outline and detail policies and procedures that are specific to Chalmette High School.

PRINCIPAL'S MESSAGE

Welcome Back, Owls!

Dear Students,

Welcome to a brand new school year at Chalmette High School! Whether you are just beginning your journey with us as a freshman or returning as an upperclassman, I want you to know how proud we are to have you as part of the CHS family. This school is more than just a building — it's a community built on pride, respect, and a commitment to becoming the best versions of ourselves.

As your principal, it is my hope that each of you will make the most of the opportunities that Chalmette High has to offer. From academics and athletics to clubs, arts, and career pathways, there is something here for everyone. Find your passion, work hard, and never be afraid to try something new.

Remember: every decision you make matters. Choose kindness. Choose integrity. Choose to lift each other up. We believe in every one of you, and we know that with the right attitude and effort, you can achieve great things — not just this year, but for the rest of your life.

Let's commit to making today great. And let's commit to making an even better tomorrow. Be present. Be respectful. Be a good person. And most importantly, never forget that you are loved — by your teachers, your classmates, and all of us here at CHS.

Here's to an amazing year ahead. Go Owls!

With Owl Pride,

Mr. Will Schneider - Principal, Chalmette High School

FACULTY MISSION STATEMENT

Chalmette High School shall empower all students to grow academically, emotionally, and socially in a safe environment.

VISION

Chalmette High School will be recognized as a premier high school in the state of Louisiana, evoking pride within an involved community and empowering staff to meet the needs of all student through state-of-the-art educational programs and facilities in order to graduate students who are college and career ready.

NON-DISCRIMINATION POLICY

The St. Bernard Parish School Board seeks to provide all of its students and employees equal opportunities without regard to race, color, national origin, age, disabilities, veteran status, or gender. The Board further seeks to provide a safe learning and work environment acknowledging the worth and dignity of each individual. To that end the Board expressly prohibits discrimination and/or sexual harassment.

TITLE IX: SEXUAL HARASSMENT POLICY

The St. Bernard Parish School Board desires to provide a safe school environment that allows all students equal access and opportunities in the School District's academic, extracurricular, and other educational support programs, services, and activities. The School Board does not discriminate on the basis of sex in the education program or activity that it operates. The School Board is required by Title IX of the Education Amendments of 1972 (Title IX) and Part 106 of Title 34 of the United States Code of Federal Regulations not to discriminate on the basis of sex in the education program or activity that it operates, including admission and employment. The School Board recognizes that sexual harassment is a form of discrimination on the basis of sex and the School Board prohibits sexual harassment as defined by Title IX and Part 106 of Title 34 of the United States Code of Federal Regulations.

Any person may report discrimination based on sex, including sexual harassment, in person, by mail, by telephone, or by electronic mail to the School Board's Title IX Coordinator at any time, including during non-business hours.

Tony Morales
Title IX Coordinator
St. Bernard Parish Public Schools
504-301-2000 | TitleIX@sbpsb.org
200 East St. Bernard Hwy., Chalmette, LA

Any School Board employee who has actual knowledge of sexual harassment must report the conduct to the Title IX Coordinator.

Further information regarding the definition of sexual harassment and all processes and procedures can be found in the district's *Student and Family Handbook* which is available on our website.

TITLE I SCHOOL/PARENT/STUDENT COMPACT

Chalmette High School is a Title I school that implements a Title I Schoolwide Program. This program provides for whole school support to raise the achievement level of **all** students, particularly those students working below grade level standards/benchmarks. These services can include a variety of individual student supports, such as: small group instruction, and computer assisted instruction/interventions. Chalmette High School believes that parents are a critical component and a partnership between parents/guardians and school staff is required in order for students to be successful. Communication between teachers and parents/guardians is critical and is a shared responsibility. This compact outlines how the school staff, parents/guardians, and students will share the responsibility for improved student academic achievement and the means by which the school and parents/guardians will build and develop a partnership that will help students achieve the State's high standards.

CHS and Teachers

Will be responsible for supporting students in the following ways:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the State's student academic achievement standards
- Provide to parents annually, a "school snapshot" to include curriculum, assessments, screeners, student supports, parent engagement/training opportunities and school contact information
- Communicate with parents/guardians in person, over the phone, or via School Status
- Hold Parent-Teacher conferences as it relates to the individual student's achievement
- Provide parents with frequent reports on their children's progress, including but not limited to: report cards & interim reports
- Provide parents reasonable access to staff to keep lines of communication open
- Provide parents opportunities to volunteer and participate in classroom/grade/school activities
- Encourage all students to achieve at high levels

Parent/Guardian

I agree to support my child's learning in the following ways:

- Be involved
- Maintain open communication with the school and teachers
- Send my child to school daily and monitor their attendance
- Encouraging my child to put forth their best effort
- Establishing study time and making sure homework is completed
- Participate in school activities and, as appropriate, participate in school level decision making as it relates to my child's education
- Read all Progress Reports, Interim Reports and Report Cards and discuss with my child

- Attend Parent-Teacher Conferences and meetings that relate to my child's achievement
- Promote positive use of my child's extracurricular time
- Supporting school efforts to maintain a safe learning environment
- Participate and volunteer in school activities/organizations/committees
- Request Parent – Teacher meetings as needed

Student

I agree that I will be responsible for improving my achievement in the following ways:

- Attending school daily
- Participating in class and asking for help when I need it
- Studying for assignments and tests
- Completing homework daily
- Respect and cooperate with other adults and students
- Follow all school and classroom rules
- Giving to my parents/guardians all notices sent home from school

PARENT AND FAMILY ENGAGEMENT POLICY

Statute: Section 1116(a)(2)ESEA states that each LEA must establish the LEA's expectations for parent and family engagement.

Chalmette High School Parent and Family Engagement Policy outlines how the school will involve families in a child's education through regular, meaningful communication and active partnership in decision-making and learning, ensuring all students benefit from a home-school connection and that family needs are met. The policy includes our commitments to inform families of their child's progress, provide opportunities for family involvement, and offer resources to support learning at home.

Chalmette High School agrees to implement the following statutory requirements, which are also in adherence to the St. Bernard Parish Public Schools Parent and Family Engagement Policy:

We will involve parents and family members in jointly developing the LEA's plan under ESEA section 1112, and support and improvement plans under ESEA section 1111(d)(1)-(2),

We will plan and implement effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with the LEA, employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;

We will coordinate and integrate parent and family engagement strategies under Title I, Part A, with parent and family engagement strategies under other relevant Federal, State, and local laws and programs, to the extent feasible and appropriate;

We will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in

improving the academic quality of the schools served with Title I, Part A funds, including identifying—Barriers to greater participation by parents in activities under ESEA section 1116, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background; the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;

We will use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the parent and family engagement policies under ESEA section 1116; and

We will involve parents in the activities of Title I, Part A schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by Chalmette High School to adequately represent the needs of the population served by Chalmette High School for the purposes of developing, revising, and reviewing the parent and family engagement policy.

William Schneider
Principal

FAMILY ENGAGEMENT AND COMMUNICATIONS

Chalmette High School recognizes that parent/guardian engagement must be a priority for children to learn and achieve academic success. Parents/guardians provide the primary educational environment for children; consequently, parent/guardians are vital and necessary partners with Chalmette High School.

In accordance with the St. Bernard Parish School Board's Family Engagement Policy, Chalmette High School provides families with various programs and opportunities to enhance the involvement of parents/guardians and other caregivers that reflect the needs of our students.

TELEPHONE NUMBERS

Main Campus		Academy Campus	
Office	504-301-2600	Office	504-272-0300
Fax Machine	504-301-2610	Fax Machine	504-272-0310
Cafeteria	504-301-2650	Cafeteria	504-272-0320

CHS School Based Health Center	504-333-6988
SBPSB Bus Garage	504-301-3941

Calls to members of the administration may be made from 8:00am until 3:00p.m

ACCURATE AND UP-TO-DATE CONTACT INFORMATION

It is important that parent/guardian and student's information be accurate and up-to-date. The school attempts to be in constant contact (phone calls, texts, emails, and mail outs) regarding academics, attendance, events, and other school business. If during the school year any contact information changes, **it is the responsibility of the parent/guardian to inform the school and bring necessary documentation to update the changes.**

CHANGE OF CONTACT INFORMATION PROCEDURE

For a change in phone number or email address, call or come to the school and speak with one of the secretaries.

EMERGENCY CLOSING OF SCHOOL

In the event that school will be closed, the Superintendent will announce the closure. Information will be shared on our school and district websites, social media accounts, and with local news outlets.

If schools are closed during the school day, buses will transport all bus riders to their usual stops. All other students will be released to walk, drive home, or meet a parent/guardian for transportation. **In order to be contacted, it is critical that the parent/guardian's phone number and address are accurate and up-to-date.**

DIGITAL RESOURCES

CHS website provides digital resources that give students and parents/guardians an overview our school including, but not limited to, the following topics:

SBPSB Student and Family Handbook	Daily Procedures
CHS Handbook	4X4 Bell Schedule
School Calendar	Student Responsibilities
State/District Testing Calendar	Student Progress Center
State Attendance Requirements	

OWL EXPO

Students and parents/guardians are invited to attend the Owl Expo. The Owl Expo is an annual scheduling event. Its purpose is to provide students and parents/guardians with academic and extracurricular opportunities at CHS.

REPORT CARD CONFERENCE NIGHT

Report Card Conference Night is Tuesday, October 20, from 3:30-6:45 pm. This event provides parents/guardians an opportunity to meet with their student's teachers to learn more about academic and behavioral progress and goals.

METHODS OF COMMUNICATION:

SchoolStatus

Our educators (teachers, counselors, and administrators) use a platform called SchoolStatus to connect with parents/guardians. Educators will reach out using this communications tool. SchoolStatus records phone calls, texts, and email communications.

- SchoolStatus will not be identified as a Chalmette High School number. Calls and texts may come from a number that is not identified, but that is the direct line to the educator contacting the parent/guardian. This number can be saved and used for future contact with this educator.
- The parent/guardian can use the identified number to return the call directly. If the educator is unable to answer the call, a message may be left.
- Teachers will use SchoolStatus to make phone calls during their planning periods. Sometimes phone calls to parents/guardians are not able to be returned until the following school day.
- A parent/guardian can use the identified number to text the educator directly. (Responses are not to the group, but only the teacher sending the original message.)
- SchoolStatus will utilize the contact information from Student Progress Center (SPC). **It is critical that phone numbers and email addresses be accurate and up-to-date.**

CHS AND SBPSB WEBSITES

Our school and district websites provide families with the most up-to-date information regarding school operations, school and district policies, upcoming events, and announcements.

- Chalmette High School website – <https://chs.sbpsb.org>
- St. Bernard Parish School Board website – <https://www.sbpsb.org>

SOCIAL MEDIA ACCOUNTS

Chalmette High School utilizes Facebook and Instagram to communicate with our families and community. Please be sure to “like” and “follow” our school and district Facebook and Instagram accounts to get the latest information and events pertaining to Chalmette High School.

EDUCATIONAL LINKS

The Clever portal provides students with links to educational resources. Clever provides students access to district approved online programs used at school and eliminates the need for students to remember multiple usernames and passwords.

The link to Clever is on the CHS website under the Quick Links tab.

STUDENT PROGRESS CENTER (SPC)

Parents/guardians may utilize the Student Progress Center by visiting our school or district websites. SPC may be accessed by clicking “Students Grades and Attendance” under Quick Links. The SPC will give parents/guardians access to current information regarding their child’s schedule, attendance, graded assignments, interim progress report, report card grades, test scores, registration information, and debts.

Parent/guardian login information is provided at the beginning of the school year. If you experience login difficulties to SPC, please contact the school office.

ASSESSMENT REVIEW POLICY

Assessments are a method of determining academic progress. All grades will be posted on Student Progress Center (SPC). Academic progress can be discussed with the teacher and counselor.

- **District Assessments**
CHS uses district assessments. District Assessments are standardized and cannot be released.
- **Teacher Made Assessments**
Teachers monitor student progress prior to district assessments using quizzes, class assignments, and homework. Once these assessments are graded, the student and parent/guardian have the right to review these assessments.

PARENT/GUARDIAN/TEACHER/COUNSELOR CONFERENCE

Parents/guardians are encouraged to communicate with their student's teachers and counselor. If a teacher conference is needed, parents/guardians should call the counselor to schedule an appointment. The counselor will set up a conference time during the school day.

PROCEDURE FOR FILING COMPLAINTS

If a parent/guardian feels the need to make a complaint, an appointment should be scheduled with the teacher and the counselor to discuss and resolve the concern. Administrative or district level conferences may be held to address unresolved complaints.

TEACHERS' QUALIFICATIONS

Parents/guardians have a right to know the qualifications of their student's teachers. To obtain information regarding the professional qualifications of the student's teacher(s) please contact Principal William Schneider at 504-301-2600.

VISITOR POLICY

A visitor is defined as a parent/guardian and/or classroom volunteer, contractor, vendor, or other such person who would work in areas occupied by students. Visitors are encouraged to schedule an appointment with the appropriate staff member. Parent/guardian visitors are restricted to the office areas.

Upon entering the school building, visitors are required to submit identification, such as a driver's license, for the purpose of completing a background check. Visitors who refuse to submit to the background check will be denied admission to the school building.

This policy does not require a background check for parents/guardians who are visiting in the office to "check-in" or "check-out" a student.

SCHOOL ATTENDANCE

ABSENCES

A student who is not in homeroom or who does not check-in to school through the office is counted absent from school. If a student is absent from school, the student must not be on the campus at any time during the absence or may be subject to disciplinary action.

The St. Bernard Parish School Board, in accordance with regulations specified by the Louisiana State Board of Elementary and Secondary Education, allows only seven (7) absences per semester at the high school. This is a state policy. Once a high school student reaches the maximum number of absences allowed CREDIT WILL NOT BE GRANTED. Long-term illnesses will receive special consideration through the St. Bernard School Board Office of Child Welfare and Attendance.

The school nurse should be notified of any serious or recurring illness that a student has. This information will be made part of the student's record. Should such illness occur during school, this information will be available to pass on to medical authorities.

The student is responsible for all class work, homework, assignments or other subject matter presented during an absence. Students should access daily assignments via Canvas for each scheduled course.

Students with excessive attendance and/or tardy issues may be denied participation in field trips or other school activities.

It is the responsibility of parents/guardians to see that their child attends school daily. Because student success is linked to regular school attendance, school personnel will attempt to make phone contact with the parent/guardian when students are absent or tardy. Phone calls will be attempted in order to keep the parent/guardian informed of attendance issues.

- Daily automated phone call for absence and/or tardies
- Phone calls from school personnel at the fifth, eighth, and eleventh **tardy**
- Phone calls from school personnel at the second, third, fifth, and eighth **absence**

Parents/guardians may track student attendance using Student Progress Center. If there are any questions concerning absences, the parent/guardian should call the school office.

The attendance record of a student is important for academic achievement. Cases of extended personal illness, emergencies, and/or other extenuating circumstances will be handled on an individual basis through administration in consultation with the Office of Child Welfare and Attendance.

Students who are under a doctor's care during a period of an absence should return to school with a note from the doctor indicating the exact dates of the illness. After having shown the note to all the student's classroom teachers, the student should give the note to the office. **It is very important that these notes be submitted to the office within five (5) days. Notes with altered or corrected dates on them will not be accepted.**

ATTENDANCE LETTERS

- A computer-generated attendance letter is mailed home to the parent/guardian upon the student's **third, fifth, seventh, and fourteenth** absence.
- Attendance letters received should be signed by the parent/guardian and returned to the school office.
- A referral is sent to Juvenile or Family Court on the student's fifth tardy and/or absence to school.
- Counselors and/or school administrators will contact the parents/guardians of students with attendance issues.

HOMEROOM TARDY POLICY

- Students are allowed on campus at 7:05 am.
- Students who are not in homeroom by 7:30 am are tardy to school.
- Students who have late entry must be present for class by the tardy bell.
- On the eleventh tardy in a semester, the student will be subject to disciplinary action.

CHECK-IN PROCEDURE

- Any student arriving at or after 7:30 am must report to the office to check-in and receive a Check-in Admit Slip to class.
- If students do not check-in properly, they cannot attend class, and they are subject to disciplinary action.

CHECK-OUT PROCEDURE

- Once on campus, students are not allowed to leave the school grounds during the school day without going through the appropriate check-out procedures.
- Parents/guardians may check out students through the Academy Office or Main Campus Reception Desk.
- Appropriate identification must be presented to check out a student.
- The students may be allowed to leave with a designated adult, with identification, after contact is made and permission is given by the legal parent/guardian.
- In the event that a parent/guardian is unable to come in to check out a student, the student may self check-out.
- The student must first complete the Self Check-out Form.
- The student will be allowed to leave only after contact is made and permission is given by the legal parent/guardian.
- Students are allowed three self check-outs per school year.

CLASS ATTENDANCE and TARDINESS

- Attendance is taken daily in each class. Students are not allowed to miss a regularly scheduled class to go to another teacher.
- Students who are unaccounted for are subject to disciplinary action.
- At the change of classes students have five minutes to report immediately to their next scheduled class
- A student who is not in class when the bell rings is considered tardy. Students who are tardy to class are subject to disciplinary action.

STUDENT CONDUCT

St. Bernard Parish Public Schools has an official ***St. Bernard Parish Public Schools Student and Family Handbook***. This handbook explains our discipline philosophy, dress code guidelines, and provides students and parents/guardians much needed and useful information. Please read the *Student and Family Handbook* for complete details. This document can be found on the district and CHS website.

The rules and disciplinary consequences contained in this handbook are not intended to be an exhaustive list. The Principal and/or designee reserves the authority to make disciplinary decisions and assign appropriate consequences for behaviors that disrupt the educational process, compromise the safety or well-being of others, or are inconsistent with the expectations of Chalmette High School and the St. Bernard Parish Public Schools Guide to Student Conduct, whether or not the specific behavior is identified in this handbook.

PBIS at CHALMETTE HIGH SCHOOL

PBIS, Positive Behavior Intervention Support, is a Louisiana state-wide initiative designed to give students, teachers, parents/guardians, and administrators a positive, effective method of behavior intervention. The students at Chalmette High School are expected to meet the three expectations of being **RESPECTFUL**, being **RESPONSIBLE** and being **POSITIVE**. The goals are to reduce the need for disciplinary action, change student misbehaviors, encourage positive behaviors, and promote a positive school culture.

We encourage parents/guardians to call teachers to discuss any specific problems. When we work together, our students will learn to be **RESPECTFUL**, **RESPONSIBLE**, and **POSITIVE**.

CLASS I REFERRAL

Chalmette High School uses a Class I Referral designed to increase the parent/guardian's awareness of academic and behavioral concerns.

- The Class I Referral is a five-step process designed to change misbehaviors.
 - Step 1 and 2 – teacher consequence
 - Step 3 – administrative 1-hour detention
 - Step 4 – counselor/administrative conference
 - Step 5 – administrative 2-hour detention
- Parent/guardian contact is made to inform parent/guardian of student behaviors and consequences on each step of the referral process.

DETENTION

Detention may be assigned by any staff member to students who violate school policies. Students and parent/guardian must be given 24-hour notice of a scheduled detention. Failure to serve assigned detention will result in disciplinary action. Transportation from all detentions is the responsibility of the student and parent/guardian.

- Teacher detentions are served with the assigning teacher.
 - Lunch detention does not to exceed 15 minutes.
 - After school detention does not exceed two hours.
- Administrative detentions are assigned by administrators only.
 - One-hour detention is from 2:40-3:40 pm.
 - Two -hour detention is from 2:40-4:40 pm.
 - Students are expected to report directly to detention on the main campus.
 - Students are not allowed to talk, interact with one another, or use cellular devices during a detention.
 - If a student is removed from an after school administrative detention, the student will receive other appropriate consequences.

DRESS CODE GUIDELINES

The full Student Dress and Appearance Policy can be found in the *St. Bernard Parish Public Schools Student and Family Handbook*.

	ALLOWED	NOT ALLOWED
Pants Skirts	• Dress, uniform type, solid navy or khaki color. • Must be appropriate size for the student - properly fitting at the waist and neither too tight, too low, nor too baggy • Pants must be hemmed (shoe-top length) with no split seams or frayed edges • Skirts must touch the knee • Abayas must be solid in color – maroon, white, navy, or khaki	• No denim • No bell-bottom, cargo, corduroy, leggings, joggers or jean type pants
Shirts	• Maroon or white collared shirt may have approved school logo • Shirts must be tucked in • Shirt collars must be visible when wearing outerwear • Solid colored undershirts may be worn	• Non-school approved logos • Shirts cannot have a hood
Outerwear	• Jackets, sweaters, sweatshirts, vests, or cardigans, must be solid maroon, solid white, or solid navy blue, and MUST be authorized by principal/designee. • IDs must be worn on the collar visible at all times • Hijabs must be solid maroon, solid white, or solid navy blue	• No hoods allowed on sweatshirts, jackets or shirts • Non-uniform jackets are not to be worn
Legwear	• Legwear (socks, stockings, knee-highs, tights, or leggings) may be worn under uniform bottoms • Legwear must be a solid color (maroon, white, neutral, navy, black, or brown)	• Legwear may not have design/ pattern that are inappropriate for school

	ALLOWED	NOT ALLOWED
Shoes	• Closed toed and full back tennis, casual, or dress shoes of any color	• Sandals, backless or low back shoes, platform shoes, heels, slippers/house shoes, mules, Heelys, light up shoes, crocs, Uggs, ugg-like, jellies, rubber shoes, foam shoes and boots
Hair	• Moderate hair styles	• No hair style that interferes with the learning environment

Prohibited Items:

- Hats, caps, bonnet, visors, hair curlers, link wallet chain, lighter leash, or gloves
- No AI/AR/Smart/Meta glasses, or sunglasses (unless prescribed by a physician)
- Extreme and distracting make-up or accessories
- Graffiti, writing or symbols perceived as vulgar, profane, satanic, gang-related, violent, tobacco, drug or alcohol-related are not to be worn or pasted on any accessories, jackets, book bags, book covers, or any other item brought to school.

Non-uniform outerwear and prohibited items will be confiscated

In all circumstances, the principal will make the final decision as to whether a student's dress or appearance is acceptable. Call the school with any questions. The phone number is 504 - 301-2600.

AGENDA BOOKS AND HALL PASSES

Students are not permitted in the halls during class time unless they are accompanied by a teacher or unless they have a valid hall pass in their agenda book from a staff member. Students are not allowed to leave classes to conduct personal business. The first agenda book is given to the student at no charge. If lost, a new agenda will cost the student **five dollars**. Students are not allowed to share agenda books. Agendas must remain complete, no pages should be torn out, and the agenda should not be defaced.

LOITERING

Students are expected to leave campus at 2:30 pm dismissal unless they are involved in a school activity with an adult sponsor or coach. Students may not loiter in any building, gym, fitness facility, stadium, or the Cultural Arts Center steps.

SMOKING/VAPING

In accordance with State Law, smoking/vaping is not allowed in the school building, on the campus, or within a two-block radius of the school. No student should have cigarettes, lighters/matches, e-cigarettes, vape devices, vape liquids, or similar devices while in school or on school grounds. All such items will be confiscated. Students who do not obey these regulations will receive disciplinary action.

STUDENT CONDUCT OUTSIDE OF SCHOOL

Students are subject to school policies while in attendance at extracurricular events. CHS students are expected to respect neighboring businesses and the privacy of the families in the neighborhood. Students responsible for creating any disturbance in the immediate area of the school are subject to disciplinary action.

STUDENTS RECOMMENDED TO ROWLEY ALTERNATIVE SCHOOL

Students who are recommended to attend the alternative setting are given the opportunity to continue their instruction at Rowley. Rowley offers courses to students working toward a high school diploma. Students who are recommended to attend Rowley may not attend Chalmette High activities until they complete the Rowley program.

STUDENTS TRANSFERRING TO ANOTHER SCHOOL

A student transferring to another school or leaving permanently for other reasons must officially withdraw through the counselor and return all school-owned property including Chromebook, textbooks, library books, calculator, and materials. A student must clear all debts with CHS. Records and transcripts will be sent to the receiving school once the student has officially dropped from CHS.

TELEPHONE USE

If it is necessary, students are allowed to use the telephone in the front office during lunch or after school. **STUDENTS ARE NOT ALLOWED TO LEAVE CLASSES TO MAKE PHONE CALLS.** Students may not use personal cell phones during school hours.

UNAUTHORIZED SALES ON CAMPUS

To maintain a learning environment, students are prohibited from selling, trading, or distributing items on school property. This includes, without limitation, food, merchandise, digital items, and any other goods, services, or materials the Principal deems to fall within this category. The only exception is participation in **school-approved fundraisers**, which must be reviewed and approved by administration in advance. Failure to comply with this policy may result in disciplinary consequences.

VALUABLE ITEMS/ELECTRONICS

Electronic devices including cell phones and headphones must be turned off and stowed away during the school day including lunch. Violation of this policy will result in disciplinary action and the device will be confiscated. Confiscated devices must be picked up by the parent/guardian.

The school cannot assume responsibility for expensive items or cash brought on campus. Damage to or theft of a cell phone, electronic device, or any other article that is brought to school is the sole responsibility of the student.

VANDALISM

A student who damages any school property will receive adequate disciplinary action and pay the cost of the damages. Students are not allowed to be on campus or in the buildings after school hours, including weekends and holidays, unless supervised by a school sponsor or coach.

STATE HIGH SCHOOL PROGRESSION AND GRADUATION INFORMATION

GRADE CLASSIFICATION

The following guidelines are used to determine a student's grade classification. These formulas are used to determine a student's eligibility to participate in the various class activities.

Number of credits earned by August 1, 2026:

Freshman	0 – 5.5	Junior	13 – 17.5
Sophomore	6 – 12.5	Senior	18 or more

After the first semester, a student who has earned the appropriate number of credits will be eligible to participate in all activities at the student's new grade level. However, the official computerized school records (e.g., report card) will still reflect the grade classification as of the beginning of the school year.

REQUIREMENTS TO EARN A DIPLOMA

Students must pass all necessary components of the LEAP Tests, earn the minimum units of required credits, and obtain the necessary credentials required for high school graduation.

A student becomes eligible to graduate at the end of the semester in which the graduation program is completed. Each student shall be advised and counseled concerning the requirements for graduation. **The responsibility for scheduling the necessary courses is that of the student and parents/guardians.**

LEAP TESTS

Students must pass all necessary components of the LEAP Tests to meet high school graduation requirements. Tests are administered during the State testing window for the following courses: Algebra I, Geometry, English I, English II, Biology, U.S. History, and Civics.

The Class of 2027 will be required to take the U.S. History LEAP assessment. The Class of 2028 and beyond will be required to take the Civics LEAP assessment which will replace the U.S. History LEAP as the Social Studies assessment required for graduation.

STATE HIGH SCHOOL COURSE REQUIREMENTS

STUDENTS MUST PASS ALL NECESSARY COMPONENTS OF THE LEAP TESTS, EARN THE MINIMUM UNITS OF REQUIRED CREDITS, AND OBTAIN THE NECESSARY CREDENTIALS REQUIRED FOR HIGH SCHOOL GRADUATION. TO QUALIFY FOR A TOPS SCHOLARSHIP, STUDENTS MUST ALSO MEET THE STATE ACT AND GPA REQUIREMENTS.

TOPS University Diploma

English	4 units
1 unit of English I 1 unit of English II 1 unit of English III 1 unit of English IV or English Literature AP	
Mathematics	4 units
1 unit of Algebra I 1 unit of Geometry 1 unit of Algebra II 1 unit from the following courses: Algebra III, Advanced Math Pre-Calculus, Calculus, or Calculus AP	
Science	4 units
1 unit of Biology 1 unit of Chemistry 2 units from the following courses: Biology II, Chemistry II, Environmental Science, Physical Science, or Physics	
Social Studies	4 units
1 unit of Civics or US Government DE 1 unit of US History 2 units from the following courses: World History, World Geography, Human Geography AP or Psychology AP	
Foreign Language	2 units
2 units in the same language	
Art	1 unit
1 unit from the following courses: Music, Fine Arts Survey, Art, Media Art, Theater, Dance, or Chorus	
Health Education	2 units
1 unit of Physical Education I ½ unit of Physical Education II ½ unit of Health Education	
Electives	3 units
Students must take 3 elective courses. Beginning with the 2028 graduating class, one of these electives must be Financial Literacy.	
Total	24 units

TOPS Jump Start Tech Diploma

English	4 units
1 unit of English I 1 unit of English II 2 units from the following courses: Business English, Technical Writing, English III, or English IV	
Mathematics	4 units
1 unit of Algebra I 1 unit of Geometry 1 unit of Financial Literacy 2 units from the following courses: Math Essentials, Business Math, Algebra II, Algebra III, Advanced Math—Pre-Calculus, or Calculus	
Science	2 units
1 unit of Biology 1 unit from the following courses: Biology II, Chemistry I, Chemistry II, Environmental Science, Physical Science, or Physics	
Social Studies	2 units
1 unit of US History 1 unit of Civics or US Government DE	
Health Education	2 units
1 unit of Physical Education I ½ unit of Physical Education II ½ unit of Health Education	
Jump Start Electives	9 units
9 units from one of the six Jump Start Pathways	
Industry Based Credential	
Students must obtain the necessary state-approved Advanced, Basic, or Regional credential required by the student's chosen Jump Start Pathway.	
Total	23 units

In addition to the course and Jump Start credentials requirements, students must also pass the LEAP 2025 to be eligible for graduation.

GRADUATING WITH HONORS

Students graduating **“with honors”** will be determined by computing the overall grade point average for each semester course in which the student received a grade during the student’s secondary course studies. The total courses in which a student received a grade will be divided into the total number of quality points which will represent the grade point average. Additional quality points will be granted only for those Advanced Placement courses in the course offerings of St. Bernard Parish Schools. **The final date for computing grade point average for students graduating “with honors” is the last senior exam day.**

In order to graduate **“with honors,”** a student must have at least a 3.3 GPA and achieve a composite score on the ACT of 20 or higher. Such students wear one gold cord and are recognized as graduating **“with honors”** at the graduation ceremony.

HONORS RECOGNITION CEREMONY

Students graduating **“with honors”** and the parent/guardian are invited to a special ceremony to recognize and celebrate their academic accomplishments. Students must have met all of the graduation requirements to be invited. It is at this event that the top five honor graduates are announced.

TOP FIVE HONOR GRADUATES

To graduate as one of the “Top 5” in the class, the following requirements must have been met:

- fulfilled all graduation requirements while graduating **“with honors”**
- **scheduled 8 courses in each of the FOUR years of high school**
- **scheduled an advanced English and math course their senior year**
- attended Chalmette High School for at least two years

The top 5 graduates are announced at the Honors Recognition Ceremony each spring, and they are featured as stage guests at graduation. The “Top 5” includes: Valedictorian, Salutatorian, 3rd, 4th, and 5th Honor Graduates. These graduates will be **“Honor Graduates.”**

The student(s) obtaining the highest grade point average will be designated “Valedictorian(s).” The student(s) obtaining the second highest grade point average will be recognized as the “Salutatorian(s).”

For the purpose of determining the top five Honor Graduates **only**, courses taken in summer, through correspondence, and Driver Education will be excluded when computing the grade point average.

Honor Graduates wear one gold cord and a gold stole to distinguish them as those who have attained the highest academic achievement and are seated in a designated area.

The total number of Honor Graduates should not exceed five unless:

1. Two or more graduates attain the fifth highest grade point average.
2. Three or more graduates attain the fourth highest grade point average.
3. Four or more graduates attain the third highest grade point average.
4. Five or more graduates attain the second highest grade point average.
5. Six or more graduates attain the highest grade point average. If this should occur, these students will be considered “Co-Valedictorians.”

In all the above cases, the number of Honor Graduates would be increased by one or more depending on the number of graduates who attain the same grade point average. Conversely, if there is a tie for the first four honor positions, it would not automatically necessitate an increase in Honor Graduates. If two (three or four) graduates tie for the second highest grade point averages, such a tie would be considered as the second and third (fourth and fifth) highest averages, therefore, would not necessitate additional Honor Graduates. If two (or three) graduates tie for the third highest average, such a tie would be considered as the fourth and fifth highest averages and would not require additional Honor Graduates.

SPECIAL RECOGNITION

The following are awarded to graduates and are worn at graduation:

- ❖ **GOLD CORD**

Students who graduate with a 3.3 or higher GPA and composite score of 20 or higher on ACT, regardless of courses completed

- ❖ **WHITE CORD**

Students who graduate with a 3.3 or higher GPA and composite score of 20 or higher on ACT, regardless of courses completed and rank in the top 10% of their graduating class based on GPA

- ❖ **MAROON CORD**

Students who graduate with a 3.3 or higher GPA and composite score of 20 or higher on ACT, regardless of courses completed and rank in the top 5% of their graduating class based on GPA

- ❖ **GOLD STOLE**

Students who earn a 3.3 or higher GPA and composite score of 20 or higher on ACT and have the top GPAs in the class, (GPA does not include summer school, correspondence course(s), or Driver Education)

No other cords or stoles may be worn at the ceremony.

REQUIREMENTS FOR COMMENCEMENT EXERCISE

Participation in the commencement exercise is a privilege granted to students provided they successfully complete requirements for graduation as outlined by the State Department of Education, meet attendance requirements, and conform to school policies and behavior regulations.

A student who completes graduation requirements at the end of the summer semester may be allowed to participate in the commencement exercise the following school year.

GRADUATION REHEARSAL

To participate in the graduation ceremony, candidates for graduation **must** attend rehearsals. There are **no exceptions**. Candidates must stay for the entire rehearsal.

If a prospective graduate is working and needs a letter to an employer asking to be excused from the job for the rehearsal, call the school office at 504-301-2600, give the student's name, and the name and address of the employer. This must be done no later than one week prior to rehearsal.

GRADING POLICY AND PROCEDURE

PROGRESS REPORTING AND EVALUATION

The most effective communication between parents/guardians and teachers is, and has always been, the conference. However, because this means of communication is not possible in all cases, a report card is issued to report the student's achievement.

Our Report Card Conference Night is Tuesday, October 20, 2026, from 3:30 – 6:45 pm.

Distribution of Progress Reports and Report Cards are as follows:

Progress Report

1st Nine Weeks – September 9
2nd Nine Weeks – November 12
3rd Nine Weeks – February 18
4th Nine Weeks – April 20

Report Card

1st Nine Weeks – October 20
2nd Nine Weeks – January 12
3rd Nine Weeks – March 23
4th Nine Weeks – May 27 (mailed home)

The following grade explanation is provided on each report card.

A – 4 quality points – Excellent
B – 3 quality points – Very Good
C – 2 quality points – Satisfactory
D – 1 quality point – Needs Improvement
F – 0 quality points – Failure
F* – Not Eligible for credit due to excessive absences

Students will receive report cards each 9 weeks. The student will receive 2 nine weeks grades each semester, along with a final exam grade. Students also receive a current academic progress report mid-way each nine weeks. The final average for the semester course is determined by averaging all three reported grades during the semester's two nine weeks. However, a student **must achieve a passing grade in 2 of the 3 reported areas and achieve a minimum grade point average of 1.0**. For the final average, each grade issued at the 9 weeks period counts as 40% of the final grade (80% total), and the final exam counts as 20% of the final grade.

Example:

Quarter 1 1 st 9 weeks grading period 40%	Quarter 2 2 nd 9 weeks grading period 40%	Final Exam 20%	Average Quarter 1, Quarter 2, & Final Exam (all 3 grades)
D	B	F	C
2 points	6 points	0 points	8 points ÷ 5
A	F	F	F**
8 points	0 points	0 points	**
D	D	C	D
2 points	2 points	2 points	6 points ÷ 5

**Must pass 2 of the 3 reported grades.

GRADE POINT AVERAGE

Grade point average is determined by averaging grades achieved (A,B,C,D,F, or F*) in all courses. The total number of courses in which a student received a grade is divided into the total number of quality points which represents the grade point average. Quality points are equated as follows:

GRADE	QUALITY POINTS	QUALITY POINTS (AP Classes)
A	4.0	5.0
B	3.0	4.0
C	2.0	3.0
D	1.0	2.0
F	0	0
F*	0	0

Grade point averages are computed at the end of each semester. Provided a passing grade (A,B,C,D) is achieved, 1 course credit is granted for each semester completed. The method in determining grade point average is indicated as follows:

SUBJECT	GRADE ACHIEVED	QUALITY POINTS	CREDIT EARNED
English I	A	4	1.00
Algebra I	B	3	1.00
Physical Science	C	2	1.00
Physical Education	F	0	0.00
Technical Reading	C	2	1.00
Technical Math	B	3	1.00
Civics	C	2	1.00
Financial Literacy	C	2	1.00
TOTAL		18	7.00

18.00 Quality Points ÷ 8 Subjects = 2.25 Grade Point Average

In the above example, the student took eight courses in one year and passed seven. All eight courses were recorded and computed in the grade point average. As shown, the eight courses were divided into the total number of quality points and the student has a 2.25 grade point average. This student has earned seven credits toward graduation.

ADVANCED PLACEMENT COURSES

An additional quality point is granted for passing grades in Advanced Placement courses. Any student enrolled in an Advanced Placement course **is required to take the Advanced Placement Exam on the national test date.** St. Bernard Parish School Board pays for the administration of each student's test. Any student who does not take the national AP test will be assessed a debt of \$100.00.

If a student transfers into Chalmette High, additional quality points will be granted only for those Advanced Placement courses in the course offerings of St. Bernard Parish Schools.

ARTIFICIAL INTELLIGENCE (AI) AND AI-ENABLED WEARABLE DEVICES

Chalmette High School recognizes that Artificial Intelligence (AI) can be a valuable educational tool when used appropriately. AI may support student learning by helping students study concepts, practice skills, organize information, or receive feedback. AI is intended to assist learning. It should not replace a student's own thinking, creativity, judgment, or academic work.

Students are expected to submit work that reflects their own knowledge, ideas, writing, voice, and understanding.

Students may not submit work created primarily by Artificial Intelligence as their own. This includes, but is not limited to:

- Essays, written responses, and research papers
- Discussion posts or journal entries
- Short-answer or extended-response assignments
- Homework or classwork
- Projects, presentations, and slide decks
- Computer programming or coding assignments
- Artwork, graphics, videos, or other multimedia projects
- Lab reports or data analysis
- Translations, summaries, or paraphrased assignments intended to represent the student's own work
- Any other assignment completed by AI in place of the student's own effort

Using AI to complete assignments, assessments, or coursework, or presenting AI-generated work as original student work, constitutes academic dishonesty (cheating) and may result in assignment penalties, loss of academic credit, disciplinary consequences, or other actions consistent with school and district policies.

AI-Enabled Wearable Devices

For the privacy, safety, and security of students and staff, AI-enabled wearable devices, including Meta Smart Glasses or similar devices capable of recording, photographing, livestreaming, or accessing AI assistants, are not permitted on campus or during any school-sponsored activity.

Students found wearing or using prohibited AI-enabled wearable devices during the school day may be subject to disciplinary action, and the device may be confiscated in accordance with school policies regarding electronic devices.

DUAL ENROLLMENT

Chalmette High School partners with Nunez Community College to offer Dual Enrollment courses. Dual Enrollment courses offer a great opportunity for students to

- Complete college-level courses while in high school, increasing the chance of graduating from college early
- Prepare for college-level learning

- Take courses that may be transferable to colleges and universities across the state
- Earn Industry-Based Credentials and training that will allow them to be employable after graduation
- Have access to college resources, facilities, and services such as advising, career counseling, and mentoring.

In order to be eligible for the dual enrollment program, all applicants must meet the specific course/program's academic, behavior, and attendance requirements.

HOMEWORK POLICY

Students are assigned homework to review concepts, prepare for the next day's lesson, practice specific skills, etc. Students are expected to complete any and all assignments given by the teachers. Failure to do so may result in consequences provided by the teacher and in a lower overall grade for the grading period. Parents/guardians are encouraged to ask their students about homework assignments and assist the students in completing the work if necessary.

HEALTH AND NUTRITION

CAFETERIA - BREAKFAST/LUNCH PERIOD

Students may purchase breakfast/lunch in the school cafeteria, or they may bring their own breakfast/lunch. Students must get and eat breakfast/lunch on their respective campus.

CHS will participate in the Community Eligibility Provision (CEP) program this year. This program provides one free breakfast and one free lunch each school day to all students. The cafeteria serves breakfast and lunch. Most days the lunch choices include hot lunch, sandwich, or pizza.

Breakfast is available from 7:05 until 7:20 am. The cafeteria stops serving breakfast at 7:20 am. Students will eat lunch at a designated time based on the students' schedule.

Students may purchase an additional breakfast for \$2.00 and/or lunch for \$4.00. Additional milk or juice may be purchased for fifty cents. Additional purchases must be paid for at the time of service.

A student who brings a bag lunch from home may eat in the cafeteria, and the student may purchase milk there. **Federal law prohibits commercial food and beverage products in the cafeteria.** Each student is expected to keep the table area clean and to properly dispose of trash. Students who do not adhere to the cafeteria rules may have cafeteria privileges suspended.

STUDENTS ARE NOT ALLOWED TO ORDER FOOD TO BE DELIVERED TO THEM AT LUNCH. Only a parent/guardian may deliver lunch to a student. If a parent/guardian brings lunch to the student, the student may have it to eat during lunch. The parent/guardian must bring lunch to the office to be delivered to the student.

A student is not allowed to go home for lunch unless the student has a medical condition verified by a doctor's written statement that specifically states that the student must be allowed to eat at home. If a student leaves the campus at lunch without permission, the student will be subject to disciplinary consequences.

When weather conditions are favorable, students should move outside after eating lunch in the cafeteria. Students must have a teacher pass in order to see a teacher or go to the library during the lunch period.

Students must remain in designated lunch areas during lunch time(s). Students may not go to their cars or outside the gates which go to the street or the parking lots at lunch or at any other time during the school day. Students who violate these rules are subject to disciplinary consequences.

CHS SCHOOL BASED HEALTH CENTER

Our on-campus health center exists to serve the CHS students. **Parents/guardians must complete necessary documents in order for the student to be seen in the health center.** Students may make appointments to see a health care professional. Parents/guardians, too, may call to request an appointment for their student. The phone number is 504-333-6988.

INJURIES

All injuries which occur on school property must be reported to the secretary in room 117 or in the ninth-grade office, and an incident report must be filled out. Neither the school nor the St. Bernard Parish School Board has accident insurance coverage on students. If accident coverage is desired, parents/guardians should consider purchasing the low-cost limited coverage insurance policy offered in the package which is sent home at the beginning of each school year or given out at registration. **Before participating in sports, athletes must purchase special insurance offered through the school board.**

MEDICATION

We encourage parents/guardians to be responsible for their student's medication needs by administering all medication before or after school. If this is not possible and the student needs to take medication during the school day, please follow the procedure detailed below:

- Get a medication administration form from the school board office, school, or the health center.
- Have the doctor complete the form.
- **Call the school office to set up an appointment with the nurse.**
- Return the form and the prescribed medication to the school nurse.
- Meet with the school nurse to review the forms.

STUDENT RESPONSIBILITIES AND SERVICES

DAILY ANNOUNCEMENTS

Announcements are made daily during homeroom and at the end of the school day. These announcements include important information for all students and staff members. Students should listen to them and refrain from talking during these announcements.

CHROMEBOOKS/ TEXTBOOKS/CONSUMABLE BOOKS/CALCULATORS

Students will be issued Chromebooks to use as an educational tool for school-related business, curriculum enhancement, research, and communications. Students must act in accordance with the school board's "Acceptable Use Policy." This policy is located in the *St. Bernard Parish Public Schools Student and Family Handbook*.

Students will use Chromebooks in classes on a regular basis and are responsible for keeping them in working condition. Students will be charged for damages to Chromebooks at the cost of the repair or replacement of the device.

Teachers issue textbooks to students in specific courses. Reasonable wear is expected as a result of daily use. **Textbooks are extremely expensive**, averaging about \$100.00 each. Any damaged or lost books must be paid for by the student. All school materials must be returned at the end of the school year or when the course is completed.

The use of state or parish owned textbooks is the right of every student in St. Bernard Parish. This privilege carries with it the basic responsibility of proper use and good care.

Students are issued consumable texts for certain classes. If a student loses this text, the student is responsible for purchasing a new workbook for \$20.00.

After receiving permission from a parent/guardian, students are issued a graphing calculator. Students are responsible for the care of the calculator and must return the calculator in the condition which it was received. The cost for a lost or damaged calculator is \$130.00.

All items issued to students are to be used and returned in good condition at the end of the semester. If any item is lost or damaged beyond use, payment at the original cost of the item must be made. Payments for damaged items will be determined by the principal.

DEBTS/PAYMENTS

Students may be charged for replacement IDs, replacement agenda books, lost or damaged Chromebooks, textbooks, library books, athletic uniforms and/or equipment. Student debt amount may be accessed through SPC. When necessary, arrangements for a payment schedule can be accommodated through the principal. **Student participation in extra-curricular school events may be limited if a debt is owed.**

A student or parent/guardian may request and receive a waiver of payment of a fee due to economic hardship. **Completed waivers and the corresponding documentation must be submitted to the school principal.** For families with students in multiple schools, separate

waivers and documentation must be provided to each school. Families with multiple students at the same school can complete one waiver. The form must be completed annually during enrollment, registration, or orientation.

Please note that the waiver will be applied to fees associated with **curricular activities** only. Fees associated with extracurricular activities are not covered by the waiver.

A full copy of our Student Fees, Fines, and Charges policy can be found on the school and district website by visiting www.sbpsb.org/fees.

Students, with an approved waiver, will not be denied or delayed admission nor denied access to any **curricular instructional activity** due to failure or inability of their parent/guardian to pay a fee. Report cards and other academic records cannot be withheld for failure to pay a fee pursuant to state law.

LIBRARY

The library hours are 7:30 AM to 2:30 pm. The library is open each day during lunch. Check with the librarians for more information. A student must have a pass to the library during class and at lunch.

LOST AND FOUND

Lost and found articles are kept in room 117 and the ninth-grade office. The school recommends that students write their names in their jackets, sweatshirts, book bags, physical education uniforms, etc. This will enable school personnel to return found items to students.

P.E. LOCKERS and UNIFORMS

For physical education class, the school provides every student access to a locker in the P.E. dressing room. **Each student must provide a lock for use during the P.E. class period.** All clothes, shoes, and other articles must be locked in the student's locker during this time. **The school will not reimburse a student for articles which are lost or stolen during the P.E. period.**

During P.E. students wear a CHS gym uniform or school uniform. CHS gym uniforms may be purchased at a cost of twenty dollars.

MUSICAL INSTRUMENTS

All students who participate in the music program and who bring musical instruments to the school must transport these instruments to and from school daily. The school board and/or the school cannot assume responsibility for any instruments which are left in the band room or in other areas of the school.

PARKING

Student parking is available in the football stadium parking lot, along the baseball fence, and behind the academy campus.

Upon arrival at school, students are not allowed to remain in parked automobiles nor are they allowed to go to a car during school hours (including lunch time). Administrative permission is required to return to parked cars during the school day. Students who do not abide by this rule will be subject to disciplinary consequences.

Students are not allowed to park in the following areas:

- **Main Campus**
 - **Entire black-topped area in front of the building**
 - **Cemented area along Palmisano Blvd.**
- **Academy Campus**
 - **All spaces alongside Academy Building**
 - **Veronica Drive parking lot**

All students should be familiar with the school zones and the speed limit in the area surrounding this school. Should a student violate any safe driving practice, the school may take whatever action is necessary to assure the safety of all students. Reckless driving or failure to adhere to parking regulations will result in the student's being denied the convenience of bringing a car to school. Motorcycles, bicycles, and cars and/or their contents are the responsibility of the student. The school accepts no responsibility for any item stolen.

PRINTED MATERIAL

Any material posted, circulated, or otherwise distributed on campus by students must be approved by the principal.

PUBLICATIONS NOTICE

The school administration reserves the right to review and revise the content of student publications.

STUDENT OF THE YEAR GUIDELINES

The Student of the Year Awards Program is designed to recognize outstanding 12th grade students. This program is a great way for CHS to celebrate those students who have demonstrated excellent academic achievements, leadership ability, and citizenship.

In order to be considered, a student must meet the following minimum nominee criteria:

- Be a fourth year senior
- Have a Cumulative Weighted GPA 3.5 or better
- Have an ACT Composite Score of 24 or higher
- Embody the school culture and values
- Be involved in extracurricular activities, community service, and volunteerism outside of school

Student of the Year Process:

- The process begins with a notification of eligibility in the fall semester.
- Students may then choose to advance in the process by completing an application detailing student involvement in the following areas: leadership, activities, recognition, and awards.
- To advance, each student is then required to complete an essay written in school and be interviewed by the selection committee.
- Finalists may be interviewed a second time by the selection committee prior to final selection of the Student of the Year.

If there is a concern regarding the selection of a candidate, please contact the school principal directly.

TRANSPORTATION TO AND FROM SCHOOL

To increase student safety on campus, please adhere to the drop-off and pick-up procedures for the respective campus.

MAIN CAMPUS CAR DROP-OFF and PICK-UP

Students can be dropped off on Palmisano Blvd. Students will only be allowed to enter the campus through the Palmisano gate by the cafeteria/oak tree. Due to bus services, pick-up is prohibited in the front parking lot prior to 2:50 pm. As a reminder, **passing a car/bus is prohibited.**

ACADEMY CAMPUS CAR DROP-OFF and PICK-UP

Students must be dropped off in the front driveway or along Judge Perez. Cars and busses share the front driveway – **passing a car/bus is prohibited.** Due to bus services, pick-up is prohibited in the front driveway prior to 2:50 pm.

BUS INFORMATION AND CONDUCT

Parents/guardians or students who need information concerning buses should call the bus garage at 504-301-3941. There should never be any unbecoming language or misconduct by a student on school buses. A report by any adult of misconduct by a student on a school bus can result in the student being denied bus transportation as well as other consequences.

STUDENT INVOLVEMENT AND INVESTMENT OPPORTUNITIES

DANCE AND GUEST GUIDELINES

Chalmette High School is committed to providing safe, fun, and inclusive school-sponsored dances for all eligible students. To maintain a positive environment, the following guidelines must be followed:

Student Eligibility

- **Attendance:** Only currently enrolled Chalmette High School students in good standing are permitted to attend dances.
- **Discipline:** Students with **two or more suspensions** during the current school year are **not eligible** to attend any school-sponsored dances, including Homecoming and Prom.
- **Debts:** Students **must not have any outstanding school debts**, including but not limited to fees for replacement IDs, Chromebooks, lost books, uniforms, or equipment.

Guest Policy

Each Chalmette High School student may bring **one guest** to designated dances, subject to the following rules:

- Guests must be currently enrolled in **high school** or be a **high school graduate under the age of 21**. No guests over the age of **20** will be permitted.
- Guests must present a **valid school ID** (or government-issued ID if a graduate) upon entry.
- All guests must complete and return a **Dance Guest Form**, signed by their school administrator and a parent/guardian, by the specified deadline.
- Chalmette High students are responsible for the behavior of their guests and may face disciplinary action if their guest violates school rules.

General Rules

- All school rules, including dress code and code of conduct, apply during dances—both on and off campus.
- Students and guests may be subject to **random security checks** at the entrance.
- No refunds will be given for students or guests removed from the event due to rule violations.

Failure to follow these guidelines may result in denied entry or removal from the event. Students with questions about eligibility should contact the main office or an administrator in advance.

DRIVER EDUCATION

Driver Education credit will be granted only to those students who complete the St. Bernard Parish School Board Driver Education Program or similar programs offered by accredited secondary schools. (Proprietary schools have not been designated the approved status by the State Department of Education required for the granting of Carnegie units.)

EXTRA-CURRICULAR/ATHLETIC EVENTS

Students may **NOT** participate in extracurricular/athletic events after school if they are not present for at least half of the school day. Students who have two suspensions are not allowed to participate in athletics and/or extra-curricular events.

FIELD TRIP POLICY

Field trips can be an important part of the instructional and enrichment programs. When opportunities are available, students must have an **acceptable behavior and attendance record and debts must be cleared**. In order to attend field trips, a student must have permission from administration, classroom teachers, and a parent/guardian.

Student Eligibility Requirements

Students must meet all of the following criteria to attend any school-sponsored field trip:

- **Discipline:** Students with habitual Class I Referrals and/or one or more suspensions during the current school year are not eligible to participate in field trips.
- **Attendance:** Students must have no more than seven total absences and/or no more than seven tardies in the current semester at the time of the field trip.
- **Debts:** Students must not have any outstanding school debts, including but not limited to fees for replacement IDs, Chromebooks, lost books, uniforms, or equipment.

Additional Guidelines

- All school rules and behavior expectations apply during field trips, including dress code, conduct, and attendance policies.
- Students who break the rules will have consequences upon their return to school.
- Students must return all required permission forms by the stated deadlines. Late submissions may result in ineligibility.
- Teachers and administrators reserve the right to remove any student from a field trip due to academic, behavioral, or attendance concerns.

Participation in field trips is a privilege. Students who do not meet the above requirements may be excluded, and no refunds will be issued for disqualification based on ineligibility.

LHSAA SCHOLASTIC ELIGIBILITY RULE

The Louisiana High School Athletic Association is comprised of over 400 Louisiana schools. One of its purposes is to protect members of the Association by preparing and enforcing eligibility rules that will equalize and stimulate wholesome competition. It is the responsibility of every athlete to know the LHSAA residence and scholastic rules and to promote sportsmanship. Every athlete must pass scheduled courses and maintain the necessary grade point average in order to participate in any interscholastic contest. Throughout the year athletes are advised of these specific academic requirements.

To be academically eligible for the second semester, a student athlete must earn at least 3 credits at the end of the first semester.

To be academically eligible for the next school year (fall semester) a student athlete must earn at least 6 credits at the end of the second semester with at least a 1.5 grade point average.

QUALIFICATIONS FOR CLASS/CLUB OFFICER/ANNUAL TITLES NOMINEES

A student must have earned a cumulative **2.0 grade point average** to be an officer/nominee. While an officer, the student must maintain a 2.0 average and pass a minimum of 3 out of 4 classes per semester. A candidate must also have a satisfactory attendance and disciplinary record. Sponsors have the discretion to mandate higher qualifications for officers and/or membership credentials.

SENIOR RING DAY AND SENIOR PROM

A Chalmette High School student is **allowed to participate** in Ring Day and/or Senior Prom if the student is a member of the graduating cohort. Seniors must **have 18 full credits**, and three year graduates **must have necessary paperwork completed to participate in Ring Day**. A student is allowed to participate in only one Ring Day ceremony. All debts must be cleared in order to participate in Ring Day and purchase a Senior Prom ticket. Students or their dates may not have two suspensions in the current academic year to participate in Ring Day or Senior Prom.

STUDENT LHSAA ATHLETIC TEAMS

Baseball	Girls Flag Football	Swimming
Boys Basketball	Golf	Tennis
Girls Basketball	Boys Soccer	Track and Field
Cross Country	Girls Soccer	Volleyball
Football	Softball	Wrestling

STUDENT ORGANIZATIONS

The following clubs will be offered depending upon the availability of teacher sponsors and student interest:

4-H	CHS Rocket Club Academy	Owls Sports Operations
Academic Games	CHS Voices	Philosophy Club
Ambassadors	Contemporary Dance Club	Photography Club
Arts and Crafts Club	DECA	ProStart Competition Team
Asian Heritage Club	Driven Club	Psychology Club
Astronomy Club	Eco Allies	Robotics
Athletic Student Trainer	Japanese Cultural Arts	Science Club
Band	Air Force JROTC	Sea Perch Club
Beta Club	Hand-in-Hand	Speech and Debate
Black Student Union	Key Club	STEM Club
Charmers	Library Club	Student Council
Cheerleaders	Literary Magazine	Tabletop Gamers
Chess Club	Owlettes	Tech Crew
CHS Live! (drama)		Yearbook

ALMA MATER

*Afar down thy halls we glimpse the golden future;
The sweet years of youth are swiftly passing by.
Though far away we wander, though far our footsteps stray
Sweet memories will linger of every passing day.
To thee, dear Alma Mater, we pledge our strength, our love.
To cherish and honor our proud school Chalmette High.*

FIGHT SONG

We're gonna rise and fight
for Chalmette High.
We're gonna win for
Maroon and White.
We're gonna make our motto
Victory,
And rain or shine foes will
Feel our might.
We'll give a left and a right
for Chalmette High,
When Owls vie,
The feathers fly!
So cheer for the Owls,
High flying Owls,
Chalmette High.