

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for May 12, 2026

Call to Order: 6:04 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press and the Two River Time Newspapers.

Roll Call:

Present: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

Pledge of Allegiance:

Commitment Statement: As role models to our students, we will act and behave commensurate with the highest degree of professionalism in everything we do.

Public Comments:

Resolutions/Action Items:

Motion to Approve Minutes

- March 17, 2026
- Special Meeting - April 3, 2026

Motion: Laura Young Second: Barbara O'Donnell

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Abstain: Patrick Dorsey (4.3.26 Minutes)

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 7th grade Fundraising event on June 1, 2026 to tape Mr. Krug to the wall. Purchase cost of tape will be \$2 each, 2 strips for \$3, or 3 strips for \$5. Proceeds will go towards the 8th grade overnight trip for the class of 2027.

A2. Motion to approve the Study Buddy program for the 2026-2027 school year at the following rates:

\$6.00 per student from 4:00-5:00 pm and \$3.00 per student for those who financially qualify for assistance. The extended care option is from 5:00-5:30 pm at a rate of \$4.00 per student and \$2.00 for those who financially qualify for assistance.

A late fee of \$30.00 per student not picked up by 5:30pm will be applied to ALL students.

Motion: Laura Young Second: Barbara O'Donnell

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for March and April 2026 as submitted by the Head of School:

3/10/26	2:42 PM	Fire Drill	Evac to West Street
3/30/26	2:26 PM	Security Drill	Bomb Threat
4/23/26	2:15 PM	Fire Drill	Evac to West Street
4/30/26	9:06 AM	Security Drill	Bomb Threat

Motion: Kerri Darling Second: Laura Young

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand check bills list dated April 14, 2026 in the amount of \$65,209.14.

Regular bills list dated April 20, 2026 in the amount of \$154,357.24.

Hand check bills list dated May 5, 2026 in the amount of \$8,307.31

Regular bills list dated May 7, 2026 in the amount of \$297,993.76.

C2. Motion to advise the Board of Trustees that there were no over expenditures for April 2026.

C3. Motion to approve the payroll deduction for the Teacher Mentoring Program and distribute through the Agency Account for the 2026-2027 school year.

C4. Red Bank Charter School applied for and hopes to obtain a continuation grant from the New Jersey Department of Education for \$600 to continue a project that serves as a continuation of a literacy grant to sustain and improve K-3 reading screening using the Universal Literacy Screener, DIBELS.

C5. Motion to approve the 2026-2027 Preliminary Budget.

Motion: Laura Young

Second: Kerri Darling

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the attached personnel list for the 2026-2027 school year.

D2. Motion to approve the retirement of Theresa Shirley effective June 30, 2026.

D3. Motion to approve the following appointments for the 2026-2027 school year:

- | | |
|-------------------------------------|---------------------------|
| a. Purchasing Agent | David P. Block |
| b. School Physician | Dr. Steven Kairys |
| c. Affirmative Action Officer | Kristen Martello |
| d. Gender Equity Officer (Title IX) | Kristen Martello |
| e. 504 Officer | Matthew Strippoli |
| f. Right to Know Contact Person | Mike Woods |
| g. Insurance Agent of Record | Arthur J. Gallagher & Co. |
| h. Anti-Bullying Specialist | Angela Sopkiewicz |
| i. Homeless Liaison | Kristen Martello |

- j. Custodian of School Records
- k. School Safety Specialist

David P. Block
David P. Block

D4. Motion to approve the Saturday School Teacher coverage rate of \$50.00/hour for the 2026-2027 school year.

D5. Motion to approve the following daily rates for the 2026-2027 school year:

Substitute Teacher	\$125.00/day
Substitute Nurse	\$150.00/day

D6. Motion to approve the substitute rate of \$35.00 per hour for classroom coverage and Study Buddy coverage for the 2026-2027 school year.

D7. Motion to appoint the following personnel for the 2026 summer enrichment 5-week program at a rate of \$700.00 per week:

Matt Stevenson	Jaclyn Stevenson	Rebecca Porskievies
Siobhan Stratton	John Chestman	Matthew Strippoli

D8. Motion to appoint the following personnel for the 2026 Extended School Year (ESY) 6-week program at a rate of \$700.00 per week:

Angela Sopkiewicz Guadalupe Galicia

D9. Motion to approve the Red Bank Charter School Coaches Stipend Guide for the 2026-2027 school year: 1 - 4 years \$1,500.00 5-10 years \$2,000.00 11-15 years \$2,500.00 16-20 years \$3,000.00

D10. Motion to appoint Dr. Steven Kairys as the School Physician for the 2026-2027 school year at a cost of \$2,000.00.

D11. Motion to approve the resignation of Sarah Bucknor effective June 30, 2026.

D12. Motion to approve Kellie O'Keefe as substitute nurse at the hourly rate of \$45.00.

D 14. Motion to appoint John Chestman to coach Tennis for Spring 2026 at a stipend of \$2,500.00.

Motion: Barbara O'Donnell

Second: Donna McCourt

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

March: 1

Report of HIB	Findings (HIB? – Yes/No)	Name of Investigator	Status	Nature of bullying	Remedial measures	Consequences
Report 26-1	YES	Angela Sopkiewicz	Closed	Verbal Assault	V: Counseling, Class Discussion, Reflection A: Therapy, Reflection, Counseling	A: Police Notification, Suspension

V= Victim
A= Accused

April: 0

E2. Motion to approve the 2024-2025 HIB Grade of 77/80. Rubric Attached.

Motion: Kerri Darling Second: Laura Young

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

New Business:

Adjournment: 6:45pm

Motion: Laura Young Second: Donna McCourt

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Patrick Dorsey, Kerri Darling, Laura Young, & Donna McCourt

Absent: Lara Garrett, John LeFever, & Anna-Maria Pittella

Next Meeting: June 16, 2026 6:00 PM