

**MOSS POINT HIGH SCHOOL
NAVY JUNIOR RESERVE OFFICER TRAINING CORPS
'TIGER ELITE'**



**PARENT AND STUDENT HANDBOOK
2026-2027 School Year**

Cadet Name



Dear Parents/Guardians and Cadets,

Welcome to the Moss Point High School Navy Junior Reserve Officers Training Corps (NJROTC) Unit. I hope you are as excited as I am to begin a new school year. NJROTC is a program designed to develop informed and responsible citizens and to promote patriotism by teaching respect, accountability, and leadership. The program is led by the Senior Naval Science Instructor, Lieutenant Commander Tara Lambert a retired naval officer with 25 years of military experience and the Naval Science Instructor, Sergeant Major Charles People a retired United States Marine Corps Aviation Operations Specialist with over 30 years of military expertise.

The NJROTC curriculum consist of academics, military customs, and physical training. Academics are focused in the areas of nautical sciences, maritime heritage, and the fundamentals of naval operations. Military customs consist of military drill, traditions (wearing of the uniform), and techniques. The NJROTC physical training (PT) consist of calisthenics and cardiovascular exercises. Additionally, class instruction is augmented throughout the year with extra-curricular activities, community service, JROTC competition drills, and field trips.

In order to provide the proper training, NJROTC cadets are required to participate in weekly uniform inspections, military drill, and PT as part of their NJROTC grade. Therefore, cadets are REQUIRED to wear the NJROTC Navy Service Uniform (NSU) every Wednesday for an inspection grade. Cadets are also required to wear the NJROTC Physical Training Uniform (PTU) every Monday and Friday as part of their PT and military drill grades.

NJROTC currently has seven extra-curricular activities/teams: Academics, Air Rifle, Armed Drill, Color Guard, Orienteering, Physical Training, and Unarmed Drill teams. Each activity practices at Moss Point High School either before or after school and occasionally some weekends (Saturday).

All uniform items, which total over \$400.00 are issued to your student at no cost. However, **if a cadet loses or damages any uniform item then it must be replaced at cost by the cadet and/or parent/guardian.** Please feel free to call or email the NJROTC Instructors with any questions or concerns you may have. Again, we look forward to working with you and your cadet this school year.

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NAVY JUNIOR RESERVE OFFICERS TRAINING CORPS PROGRAM

Junior Reserve Officers Training Corps (JROTC) program was formed with the signing of the National Defense Act of 1916 and the establishment of the first unit at Leavenworth High School in Kansas in 1917 under the guidance of the U.S. Army. It was not until Congress passed the JROTC Vitalization Act of 1964 that the other branches of military service began JROTC units. The first Navy JROTC programs began in 1966. Today, there are over 600 NJROTC units in high schools throughout the United States and overseas.

The Naval Service Training Command (NSTC) was established under Naval Education and Training Command (NETC) to manage funding, personnel and materials for all NJROTC programs. The program's office, located in Great Lakes, Illinois is led by the Director for Naval Service Training Command Citizen Development which has established 22 Area Managers who are responsible for maintaining the integrity of the programs in their areas of responsibility via annual inspections. Directly beneath the area managers are the program managers or NJROTC instructors.

NJROTC Instructors are retired Navy, Marine Corps, and Coast Guard officers and enlisted personnel whom are certified by the Navy as Naval Science Instructors. Each instructor is employed by their respective school district and work for their principal. Each school program has at least two instructors; the Senior Naval Science Instructor (SNSI), a retired military officer, and the Naval Science Instructor (NSI), a retired senior enlisted personnel. The Navy provides textbooks, computers, uniforms and all equipment for extracurricular activities.

The JROTC program's mission is stated in the National Defense Act of 1916: The purpose of JROTC is "to instill in students the value of citizenship, service to the United States, personal responsibility, and a sense of accomplishment." Consequently, NSTC has established specific goals for the NJROTC program which include the following:

- Promote Patriotism
- Develop informed and responsible citizens
- Develop respect for constructed authority
- Develop leadership potential
- Promote high school completion
- Promote higher education
- Promote community service
- Develop a high degree of personal honor, self-reliance, and individual discipline and leadership
- Promote an understanding of the basic elements and need for national security
- Provide information on the military services as a possible career
- Provide an alternative to gangs
- Provide incentives to live healthy and drug free

MISSION STATEMENT

Our mission in the Moss Point High School Navy Junior Reserve Officers Training Corps program is to instill in our students the values of leadership, citizenship, service to country, and a personal responsibility to be the best they can be.



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GOALS

The goals of Moss Point High School NJROTC are to develop our cadets into informed and responsible citizens, strengthen their individual character, form habits of self-discipline, increase their self-confidence, further their academic knowledge, and promote patriotism.

Course Description

Curriculum

The NJROTC courses expose students to a wide range of activities, which include academic lectures, military drill, uniform inspection, and PT. The curriculum is divided into four Naval Science (NS) courses. The NS-1 course is designated for first year NJROTC students; the NS-2 course is designated for second year NJROTC students, and so forth. Students earn the following required Mississippi High School graduation credits after successful completion of each naval science course:

NS-1: Physical Education credit

NS-2: Health Credit (must complete both NS-1 and NS-2 courses to earn the health credit)

NS-3: College and Career Readiness (CCR) Credit: (1/2 credit)

NS-4: CCR (must complete both NS-3 and NS-4 courses to earn the full CCR credit)

Grading

The student's overall grade is based on the following criteria:

- Military Aptitude (50%):
 - o Uniform Inspection: Weekly NJROTC uniform inspections
 - o Physical Training: Participation in PT and in the appropriate uniform
 - o Military Drill: Participation in drill and in the appropriate uniform
- Academics (25%): Quizzes, exams, and homework assignments
- Instructor Evaluation (25%): Classroom participation

Academics

There are two academic sessions per week delivered by the NJROTC Instructors every Tuesday and Thursday. The naval science curriculum is standardized and all books and materials are provided by the U.S. Navy. A description of the course content for each naval science level is provided.

NS-1: Introduction to citizenship, leadership, physical fitness, first aid, geography, and basic naval knowledge.

NS-2: Expands on citizenship and leadership and introduces maritime history and naval sciences (Oceanography, Meteorology, Astronomy, Maritime Geography, and Physical Sciences)

NS-3: Deepens understanding of military leadership, teamwork, and sea power.

NS-4: Prepares students for life after high school, focusing on college and career readiness.

Uniform Inspection

Uniform inspections are normally conducted every Wednesday and all cadets are required to be in the proper uniform the entire school day. Cadets are graded on a scale from 0 to 100 based on uniform cleanliness, military knowledge, hair grooming, shoes being properly shined, and proper placement of ribbons, medals and devices. NJROTC uniform policy and maintenance tips are in the index of this handbook and detailed information on proper wear of the uniform are part of the 'Cadet Field Manual' and 'Cadet Reference Manual' which are provided to each cadet.

Physical Training

PT is an integral part of the NJROTC curriculum as we want our cadets to properly train their minds and body. PT is normally conducted every Monday by the NJROTC Instructors and consists of calisthenics and cardiovascular exercises. Cadets are required to be in the proper U.S. Navy PTU; NJROTC issued gold shirt and blue shorts (athletic shoes are highly encourage and recommended). Cadets must participate in PT and be in the proper uniform to receive full credit.

**** A CADET WILL BE REMOVED FROM THE NJROTC PROGRAM IF THEY DO NOT HAVE A SPORTS PHYSICAL WITHIN THE FIRST MONTH OF CLASS.** Additionally, the cadet will not be allowed to participate in NJROTC physical training, uniform inspections, military drill, extracurricular activities, and field trips.

Military Drill

Every Friday all cadets are required to practice military marching as set forth in the 'Cadet Field Manual'. Military drill is conducted outside unless there is inclement weather (precipitation is not considered inclement weather) and they are required to wear their U.S. Navy PTU. Cadets must participate in military drill and be in the proper uniform to receive full credit.

Late Assignments

Each day an assignment is late a penalty of 10% of the maximum score will be assessed. No assignment will be accepted more than 5 days after the assigned due date. Exceptions will be made for excused absences at the discretion of the NJROTC Instructors.

Program Benefits

Advanced Pay Grade Enlistment in the Armed Forces

If you enlist in the military and have completed three years of NJROTC then you will enter the military as an E-3 (vice an E-1) in the U.S Navy and U.S. Air Force and an E-2 in the U.S. Marine Corps and U.S. Army. If you complete two years of NJROTC then you will enter the U.S. Navy as an E-2.

JROTC Scholarships

If you complete three years of NJROTC then you will be eligible for a college NROTC scholarship **with** an endorsement from the SNSI. The NROTC scholarship pays for the student's tuition, book, and laboratory fees at a college/university and provides a monthly stipend.

Service Academy Appointments

The SNSI is authorized to nominate a maximum of three eligible cadets each year to compete for the U.S. Naval Academy appointments.

NJROTC Advancements and Awards

Advancement

Cadets starting the NJROTC program will begin as a Seaman Recruit (SR). They can advance through the ranks from cadet SR to the cadet officer ranks while enrolled in the NJROTC program providing he/she has complied with the rules and standards of the advancement requirements as set forth by the NJROTC Instructor. Advancement exams are conducted every term (nine weeks).

Ribbons and Medals

NJROTC ribbons and medals are awarded to cadets who have earned them via academics, community service, physical performance, participation in team activities, or unit achievements. Ribbons and medals are distributed every term (nine weeks) or as required. The description of the NJROTC ribbons and medals and regulations on how to wear them are in the 'Cadet Field Manual'.

NJROTC Graduation Cord

NJROTC Moss Point High School Graduating Cord is 'Navy Blue and Gold'. It will be distributed to cadets by the NJROTC SNSI who are either a NS-4 or NS-3 and in the 12th grade (a graduating senior). The cadet must be currently enrolled in the Moss Point High School NJROTC program AND be in good standings.

Community Service

Community Service is a vital part of NJROTC. We strive to serve and be an integral part of our community and therefore encourage cadets to give their time to helping others. There are numerous community service opportunities either after school or during the weekends. Additionally, community service is required for graduation at Moss Point High School and to receive recognition as a Mississippi Scholar and Mississippi Scholars Tech Master.

Rules of Conduct

NJROTC cadets are responsible for their own conduct and for ensuring their actions reflect credit upon themselves, the unit, the school, and the U.S. Navy. Poor behavior will result in disciplinary actions.

Basic NJROTC Rules

1. Respect Others
 - a. Be courteous
 - b. Treat others as you want to be treated
 - c. Do not cheat, steal, or lie
 - d. Do not criticize others
 - e. Use civility: do not swear or use profanity
 - f. Do not cause physical, emotional, or other types of abuse

2. Be professional:
 - a. Use military courtesies in NJROTC spaces and activities
 - b. Follow navy grooming and uniform standards as outlined in both the 'Cadet Reference Manual' and the 'Cadet Field Manual'
 - c. Refer to the SNSI and NSI by their rank and last name
 - d. Be on time and ready to learn and participate in class
 - e. Demonstrate initiative (take action to improve the program)

Classroom Conduct

1. Ensure all electronic devices are in the off mode (unless specifically directed).
2. Wearing of any head gear other than the U.S. Navy cover is prohibited while in uniform or in class.
3. Cadets are expected to come to class **READY TO LEARN** (having the necessary school and NJROTC supplies, homework completed, and motivated to tackle any assignment).
4. Remain quiet and pay attention when an instructor is speaking.
5. Raise your hand to obtain permission to speak.
6. Do not engage in "Horseplay".
7. Do not write on the whiteboards or play with classroom equipment at any time unless given permission by the instructors.
8. Candy, food, or gum is not allowed in the **NJROTC spaces at any time.**

Classroom Procedures

1. All NJROTC classes will begin and end using the following military procedures: Beginning of class – Platoon Commander will call "**ATTENTION ON DECK**" followed by "**PARADE REST**". The Platoon Commander or person assigned will take attendance. The cadet will snap to attention and in a loud clear voice respond, "**HERE SIR**" or "**HERE MA'AM**" and snap back to parade rest. After attendance is completed, the Platoon Commander will command the class to "**ATTENTION**", followed by "**CADETS, SEATS**". Cadets will take their seats and sit at attention until given the command "**AT EASE**".
2. End of Class – The Platoon Commander will call the class to attention and dismiss the class when directed by the NJROTC Instructors.
3. Cadets will acknowledge and greet any adult who enters the classroom or NJROTC spaces by announcing "**ATTENTION ON DECK**". All cadets will immediately come to attention and remain at attention until told to "**CARRY ON**" by the guest, NJROTC Instructors, or Cadet Officers. Additionally, the NJROTC Commanding Officer and Executive Officer will receive the same courtesy.

NJROTC Classroom Availability

1. The NJROTC Classroom: The classroom will normally be open to all cadets after school who desire to study Monday through Thursday. Cadets are expected to be quiet and considerate of those who are studying. Scheduled unit meetings, work details, or other authorized events will take precedence over study periods. The senior cadet present is responsible for keeping the room quiet and clean.
2. Supply Room and Armory: The unit storeroom is off-limits to all cadets except designated supply and armory personnel or those cadets escorted by an NJROTC Instructor.
3. Classrooms are not to be used as personal storage rooms.

Sexual Harassment and Bullying

All cadets will report any circumstances of sexual harassment and bullying to the Naval Science Instructors. Cadets engaged in sexual harassment and bullying may be subject to NJROTC 'Disciplinary Procedures' and 'Disciplinary Actions'. Additionally, cadets may be subject to Moss Point High School disciplinary procedures.

Tobacco, Alcohol, and Drug Use

Any cadet engaged in smoking, drinking, or using illegal substances in any capacity will be subject to NJROTC 'Disciplinary Procedures' and 'Disciplinary Actions'. NJROTC cadets will also be subject to Moss Point High School disciplinary procedures.

Favoritism and Fraternization

Favoritism, the practice of giving unfair preferential treatment to one person or group at the expense of another, and fraternization, senior cadets with an unduly familiar relationship with a junior enlisted cadet, has zero tolerance in the NJROTC Unit. Any infractions of favoritism and fraternization will be subject to disciplinary actions.

Disciplinary Procedures

Cadets who violate any Moss Point High School or NJROTC rules and regulations, have disruptive behavior, or who do not uphold the NJROTC uniform or grooming standards will be subject to disciplinary procedures. The order of procedure depends on the severity of the infraction.

1. Cadet staff to student counseling board
2. Instructor to student counseling
3. Parent conference with the SNSI and NSI
4. Administrative referral

Disciplinary Actions

Cadets who have undergone Disciplinary Procedures may have one or more of the Disciplinary Actions awarded. Duration of actions will be determined by the NJROTC Instructors.

1. Written Essay
2. Reduction in rank
3. Removal from a staff position
4. Ineligible for advancement/promotion
5. Removal from team activities
6. Ineligible to attend NJROTC field trips or activities
7. Ineligible to compete in team competitions
8. Removal from the NJROTC Unit
9. Probation (may include any of the above infractions)
10. Referral to school administrators

Unit Organization

General

In order for NJROTC to support a large number of teams and activities, there must be an effective and functioning cadet organization to manage the day-to-day operations of the unit.

Position Assignment

Cadets are assigned duties based on their leadership, abilities, interests, and the needs of the unit. Initial assignment will normally occur after the cadet has been enrolled for one semester.

Team Activities

NJROTC has numerous after school activities designed to challenge the cadets mentally and physically while promoting comradery. Every cadet is highly encouraged to participate, but the teams are not mandatory. The teams are listed below:

<u>TEAM</u>	<u>DESCRIPTION</u>
Unarmed Drill	Precision marching
Armed Drill	Precision marching with a rifle
Color Guard	Presentation of the national colors
Air Rifle	A marksmanship program
Physical Training	Calisthenics and cardiovascular exercises
Academic	Current world events and military knowledge
Orienteering	Sport of navigating through terrain using a map and compass to find a series of control points (checkpoints).

All teams meet either before or after school on designated days and times for practices, which is monitored by the Naval Science Instructors. The majority of the teams compete against other high schools with JROTC units. The competitions typically occur on Saturdays at various high schools in the area. **However, if a cadet has a grade of 'D' or below in any academic class then they will not be allowed to participate in any NJROTC extracurricular activities including community service projects and field trips that interfere with academics.**

Appendix

Uniform and Appearance Standards

General

Each cadet is responsible for knowing and following the standards of grooming and uniform wear established by the Chief of Naval Education and Training, in the current edition of the 'Cadet Field Manual', and in this manual. A cadet not following the uniform policy or grooming standards will be subject to the NJROTC 'Disciplinary Procedures' and 'Disciplinary Actions'.

Rules and Conduct in Uniform

The public looks upon NJROTC cadets, when in uniform, as representatives of the U.S. Navy. It is important the reputation of the U.S. Navy not be tarnished because of poor cadet conduct or appearance in uniform. The following excerpt from the U.S. Navy Uniform Regulations applies to **ALL** Moss Point High School NJROTC cadets in uniform:

"Public displays of affection (PDA) (holding hands, embracing, and kissing), placing hands in pockets, smoking in uniform, eating and/or drinking beverages while in uniform detracts from military smartness and as such is considered inappropriate." The restriction on eating and drinking refers only to walking along or near public streets or in public places and does not refer to the school campus. All other portions of the paragraph above apply to cadets in uniform, at all times, on and off school grounds.

Uniform Policy

1. The standard "Uniform Inspection Day" as designated by the Naval Science Instructor is Wednesday. Additional events, such as the Area Manager's Inspection may be designated a uniform day for the week. **On the official "Uniform Day," a cadet MUST wear a full and complete uniform from the time he/she leaves home in the morning, until he/she arrives home in the afternoon** except in the following situations: (1) school sponsored field trips requiring a different attire; or (2) leaving campus during school for an appointment.
 - a. The U.S. Navy PTU uniform (gold shirt and blue shorts) is an official uniform. It is required to be worn by cadets during their NJROTC class period only and only during PT and military drill days. The shirt and shorts must be worn together.
 - b. The cadets will be given time during the beginning of their NJROTC class period to change into their PTU and time at the end of the class period to change back into their school uniform. The PTU should not be worn any other time at school.
2. Each exception to wearing the NJROTC uniform on uniform day must be approved by the Naval Science Instructors in advance of the day in question.
3. **A cadet who does not wear their uniform a majority of the semester will fail their Naval Science class and may not be allowed to re-enter the program.**
4. **Borrowing or lending of uniform items is strictly prohibited.** Uniforms are issued to each cadet for his/her sole use; uniform items **may not be loaned or used by anyone else.** Cadets are not permitted to be in possession of any uniform items or pieces of equipment not officially issued to and signed for by the cadet.

5. **Exchange or replacement of uniform items.** If any uniform items do not fit properly or are too worn, then it will be repaired or replaced at no cost to the cadet.
6. **NO exchanges or issues of replacement uniform items will be made on a scheduled uniform day except in extreme emergency cases. Lost or misplaced uniform items DOES NOT constitute an extreme emergency!**
7. Lost, stolen, or damaged uniform articles must be replaced at the cadet's expense and at the current NJROTC uniform price. Payment must be made to the Moss Point High School Bookkeeper. Authorization for delayed or suspended payment due to financial hardship may be authorized by the SNSI.
8. All uniform items must be returned to the NJROTC Instructors upon disenrollment, graduation, or any reason a cadet chooses not to be in NJROTC program. **ALL UNIFORMS WILL BE RETURNED IN GOOD REPAIR AND UNDAMAGED.** The cadet must pay for damaged or missing uniform items.

Uniform Day Inspection Policy

1. Cadets **are required** to wear the NJROTC uniform on the designated day as prescribed by the NJROTC Instructors. Cadets will undergo a graded personnel and uniform inspection.
2. **Failure to wear the uniform on the scheduled uniform day will result in a grade of zero for the inspection and cannot be made up.**
3. Cadets absent from school on a scheduled uniform day and whose absence is excused, **must make up the inspection on the first day they return to school in order to receive full credit for that week's uniform grade.** Make-up inspections are held on any school day except a scheduled uniform day.
4. **Unexcused absences on a uniform day cannot be made-up.**

Uniforms will not be issued to students who refuse to meet the grooming standards, or to students who refuse to remove earrings and other conspicuous body piercing rings. Students will be disenrolled from the course if they do not meet the NJROTC grooming standards. If the problem arises after the uniform has been issued, the student will be disenrolled from the course.

Uniform Cover

The uniform hat or "cover" is an integral part of the naval uniform. Cadets are expected to wear the NJROTC cover at all times while in uniform except in the following circumstances:

- a. When indoors, under passages that are covered, or in automobiles.
- b. When engaged in work, or any strenuous activity in which the cover could be knocked off and become soiled and dirty.
- c. On school busses.

Cadets caught wearing the NJROTC cover in any disrespectful manner will be disciplined accordingly. Covers will be marked with each cadet's name.

Saluting

Saluting is a time-honored tradition rendered to officers because of their status in the military, the immense responsibilities associated with their position, and the authority granted to them.

1. Enlisted cadets render salutes to cadet officers with **PRIDE AND RESPECT!** Salutes are rendered at any time cadets are outdoors and covered in uniform.
2. The junior cadet, enlisted and officer, initiate salutes to the more senior ranking cadet officer. The senior ranking cadet officer will return the salute.

Uniform Maintenance

Uniforms are required to fit properly, be kept clean and well pressed, and worn according to regulations. The following tips will help you care for and maintain your uniforms throughout your enrollment in NJROTC. **Some uniforms may be home washed while others will require professional dry cleaning.** Paying close attention to the care requirements that are attached to the garments and the tips below will help you maintain and keep your uniforms looking sharp and new.

1. Pressing Tips: All uniform shirts and trousers/slacks issued to NJROTC cadets may be pressed with an ordinary iron at the proper setting for the material. **Because the black uniform articles contain wool blended material, they must be pressed using a PRESS CLOTH (dampened cloth placed between the iron and the item being ironed) to prevent burning the wool and causing a permanent shine in the material.**
2. Washing Tips: In general, follow the care and maintenance instructions on each piece of clothing. Although the black trousers/slacks look better when dry cleaned and pressed, they may be washed in cold water on the gentle cycle and dried on low heat. Remove the uniform item promptly from the dryer to prevent wrinkling and press as stated in the paragraph above. Alternating between washing/pressing at home and professional dry cleaning will prolong the life of the uniform and keep them looking new.
3. Dry Cleaning: The Service Dress Blue (SDB) jacket and the Relaxed Fit jacket **MUST** be professionally dry-cleaned. Unless stained or soiled, the coat may need to be cleaned only once during a cadet's NJROTC career. **DO NOT ATTEMPT TO WASH THE SDB JACKET. IT WILL RUIN THE JACKET, WHICH WILL BE REPLACED AT THE CADET'S EXPENSE (APPROXIMATELY \$300.00).**
4. Proper care of shoes: Cadets are required to wear the black, leather shoes issued with the uniforms. They must be shined with wax shoe polish to a very high gloss finish. **DO NOT USE LIQUID SHOE POLISH!** Cadets will be instructed on skills and techniques to "spit shine" shoes properly. Once shined, re-shine is a 5-to-10-minute task each week. Detailing the soles of the shoes is also required to ensure a total shine.
5. Belt Buckle: Belt buckles issued to cadets are anodized brass. Therefore, they **DO NOT** require any brass cleaner. **Use a soft cloth to remove any smudges is highly recommended.**

Grooming Standards

The Cadet Field Manual outlines both male and female grooming standards, acceptable jewelry including earrings, nail polishes, rings, bracelets, and other cosmetic items. Cadets are to refer to the Cadet Field Manual to ensure compliance.

1. Hair Standards: Hairstyles shall not detract from a professional appearance in uniform. Styles with shaved portions of the scalp (other than the neckline), those with designs cut, braided, or parted into the hair, as well as dyed using unnatural colors are not authorized. The unique quality and texture of curled, waved and straight hair are recognized. All hairstyles must minimize scalp exposure. Students enrolling in the NJROTC program **will be required to meet the grooming standards before uniforms will be issued to them.**
 - a. Male cadets are NOT permitted to wear their hair in braids.
 - b. No hair styles are permitted that does not allow the Navy cover to be worn properly as stated in the Cadet Field Manual.
 - c. Acceptable Hairstyle Criteria: Hairstyles and haircuts shall present a professional and balanced appearance. Appropriateness of a hairstyle shall be evaluated by its appearance when headgear is worn. All headgear shall fit snugly and comfortably around the largest part of the head without distortion or excessive gaps. Hairstyles will not interfere with the proper wearing of headgear or equipment. When headgear is worn, hair shall not show from under the front of the headgear. Hair is not to protrude from the opening in the back of the ball cap, except when wearing a bun or ponytail hairstyle. All buns and ponytails shall be positioned on the back of the head to ensure the proper wearing of all headgear.
 - i. Lopsided and extremely asymmetrical hairstyles are not authorized. Angled hairstyles will have no more than a 1-1/2 inch difference between the front and the back length of hair. Layered hairstyles are authorized provided layers present a smooth and graduated appearance.
 - ii. Please refer to the following website <https://www.mynavyhr.navy.mil/References/US-Navy-Uniforms/Uniform-Regulations/Chapter-2/2201-Personal-Appearance/#2201.1> for the Navy female hair regulation which governs NJROTC.
 - d. Hair, wigs, or hair extensions/pieces must be of a natural hair color (i.e., blonde, brunette, brown, red, gray, or black). Hair extensions/pieces must match the current color of the hair. Wigs, hairpieces and extensions shall be of such quality and fit so as to present a natural appearance and conform to the grooming guidelines listed herein. Tints and highlights shall result in natural hair colors and be similar to the current base color of the hair.
 - e. Hair bulk (minus the bun) as measured from the scalp will not exceed 2 inches. The bulk of the bun shall not exceed 3 inches when measured from the scalp and the diameter of the bun will not exceed extend beyond the width of the back of the head. Loose ends must be tucked in and secured.
2. Beard Policy: **BEARDS ARE NOT PERMITTED! Anyone not conforming to current Navy Grooming Standards in relation to facial hair will be automatically disenrolled.** Mustaches, if worn, may not extend below the top lip and will not extend out no more than ¼ inches beyond the outside edges of the mouth. Male cadets will maintain a neatly shaved appearance while in uniform.

See the Cadet Field Manual for illustrations and examples of acceptable hairstyles and appearances.



MOSS POINT NJROTC CADET REFERAL FORM

Date: _____ **Name:** _____ **Class Period:** _____

Brief description of incident:

Additional Cadets involved:

Cadet Signature

Date

Cadet Name (Print)

(Bottom half to be completed by NJRTOC Cadet Commanding Officer, Executive Officer or Command Master Chief only.)

Date: _____

Actions Taken:

Additional Information:

Cadet Signature

Date

Cadet Signature

Date

Cadet Name (Print)

Cadet Name (Print)

Date: _____ **Name:** _____ **Class Period:** _____

Probation Term:

Date



MOSS POINT NJROTC

Demerit Form

Cadet Name: _____ Date/Time: / / : AM/PM
Reporting Officer: _____ Grade Level: 9 10 11 12 (Select)
This form will be used for behavior and uniform violations.

You are receiving a demerit form because you failed to:

- ☐ Show Respect (cursing, disrespectful tone/attitude, inappropriate comments/behavior, public displays of affection, verbal insults, and inappropriate language towards teacher/fellow cadet, electronic devices on or in use in class or school (without approval from teacher))
- ☐ Be Responsible (prepared for class, refusal to work, dishonesty, sleeping, refusal to follow directions, uniform violations that can be corrected on the spot or could not be corrected on the spot)
- ☐ Demonstrate Integrity (Cheating, Academic Dishonesty, Plagiarism, Internet/Computer misuse, lying)

Location:

- ☐ Classroom (Subject: _____) ☐ Non-Classroom Area

Cadet Signature: _____

Reporting Officer: _____

☐ I talked with the cadet

Command Master Chief: _____

☐ I talked with the cadet

☐ I talked with the XO/CO

Executive Officer: _____

☐ I talked with the cadet

☐ I talked with the CO

Commanding Officer: _____

☐ I talked with the cadet

☐ I talked with the SNSI/NSI

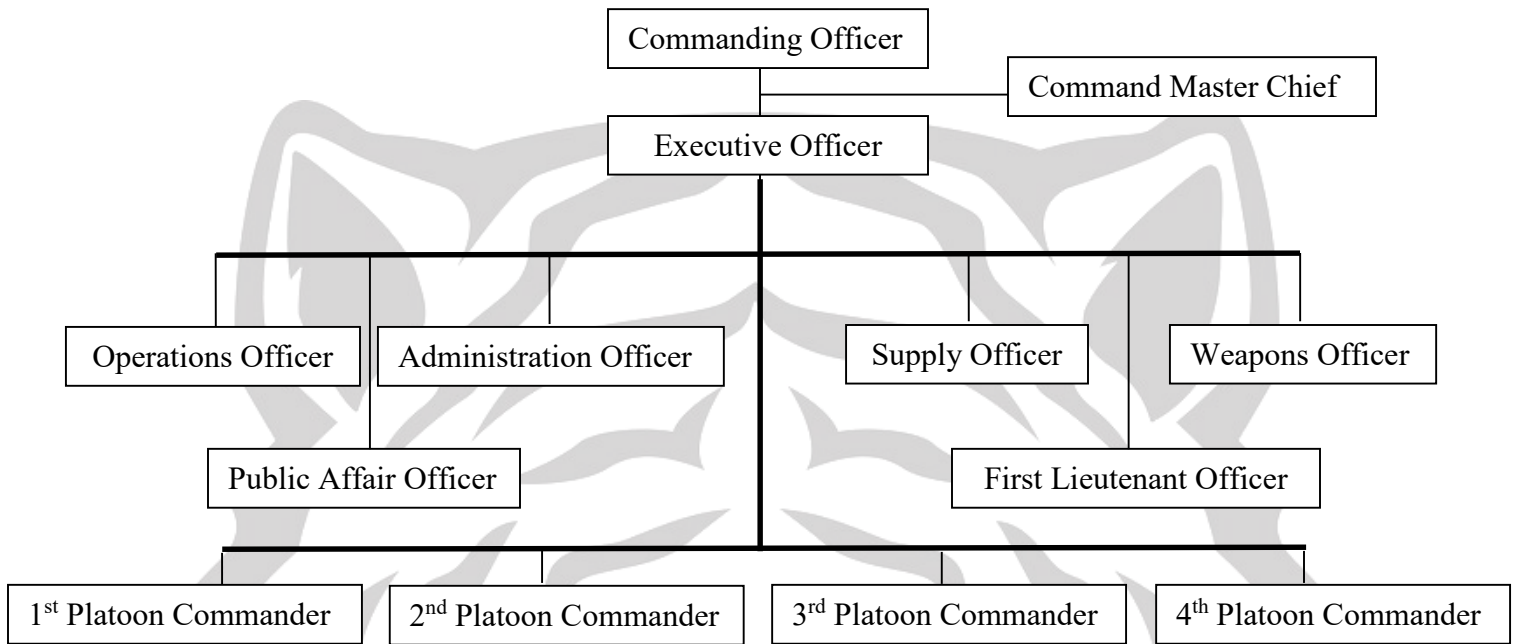
SNSI/NSI: _____

☐ I talked with the cadet

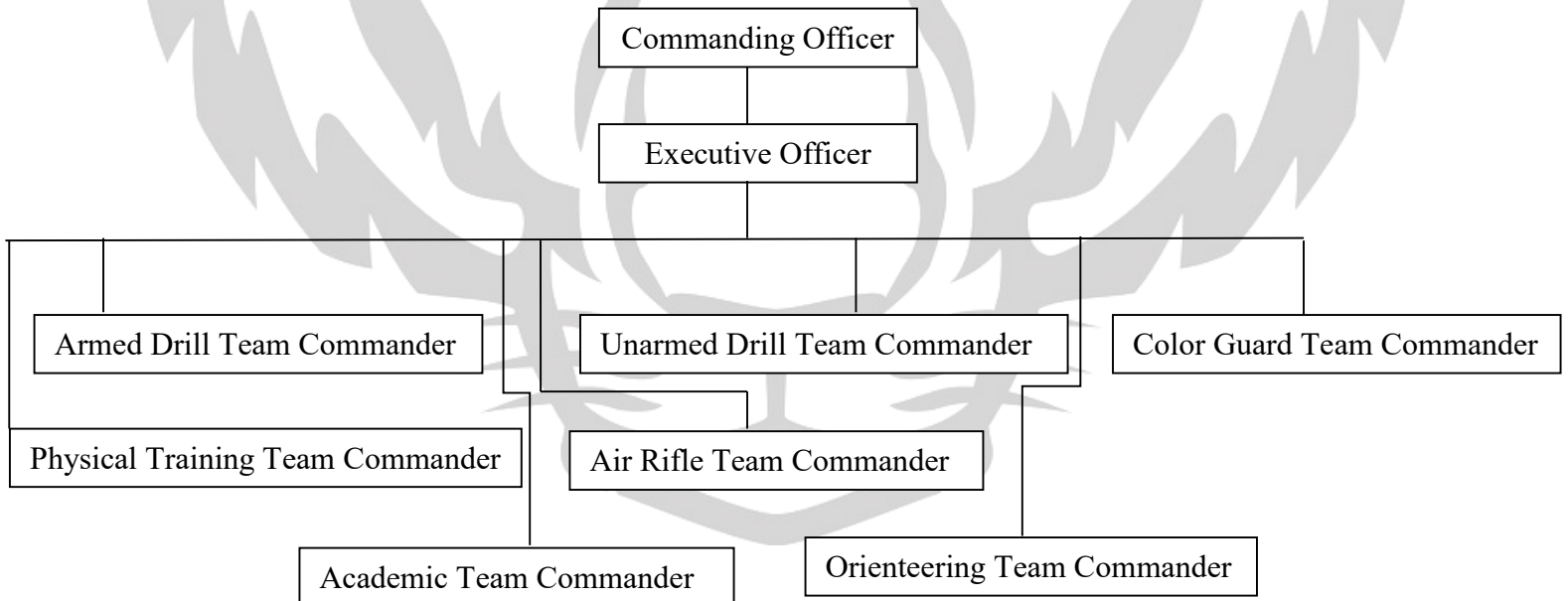
☐ I talked with the cadet's
Parent/Guardian

1 copy – SNSI/NSI 1 copy – CO 1 copy – Parent/Guardian 1 copy – Administration Officer

Chain of Command



Chain of Command (Teams)









Handbook Acknowledgement Form

I, _____ have read the Moss Point High School NJROTC Parent and Student Handbook for the 2026-2027 School year. I will abide by the all the rules and regulations set forth in this book and all manuals given to me by the NJROTC instructors.

Cadet Signature

Date

Cadet Name (Print)

As a NJROTC parent, I acknowledge and accept all the rules and regulations set forth in the Moss Point High School NJROTC Parent and Student Handbook for the 2026-2027 school year and all manuals given to my student by the NJROTC Instructors.

Parent/Guardian Signature

Date

Parent/Guardian Signature (Print)

