The Warrior Run School District

Student Handbook 2026-2027

2026-2027 District Calendar

2026

August 24	First Day of School
September 7	Labor Day (Offices Closed)
October 12	Professional Development Day (Columbus Day)
November 5	(Early Dismissal/students) Parent/Teacher Conference
November 6	Parent/Teacher Conference
November 25-30	Thanksgiving Vacation
December 22	(Early Dismissal/ students) Winter Vacation
December 23-Jan 1	Winter Vacation

2027

January 1	Winter Vacation (Offices Closed)
January 18	Professional Development Day
February 12	No School (Snow Make-Up Day)
February 15	Professional Development Day (President's Day)
March 11	Professional Development Day (Conferences)
March 12	Professional Development Day
March 25-31	Spring Break
May 31	Memorial Day
June 4	Student's Last Day (Early Dismissal/students)
June 4	Graduation

No School/School Makeup Days

1. Friday, February 12, 2027
2. Wednesday, March 31, 2027
3. Thursday, March 25, 2027
4. Tuesday, March 30, 2027
5. Monday, March 29, 2027

Revised and Board Approved: July 2026

WRSD CONTACT DIRECTORY

CONTACT NAME	PHONE #	EMAIL
MAIN DISTRICT OFFICE	(570) 649-5138 Fax: (570) 649-55475	_____
BUSINESS OFFICE	(570) 649-5475	_____
District Superintendent: Dr. Edmiston	ext. 5000	tedmiston@wrsd.org
Executive Assistant to the Superintendent: Mrs. Fullmer	ext. 5001	cfullmer@wrsd.or
Director of Curriculum & Instruction: Mr. Magargle	ext. 5002	cmagargle@wrsd.org
Business Manager: Mr. Potts	ext. 5004	tpotts@wrsd.org
Director of Technology: Mr. Moll	ext. 5008	smoll@wrsd.org
Director of Student Support Services: Mrs. Velte	ext. 5010	avelte@wrsd.org
Director of Buildings and Grounds: Mr. Williams	ext. 5014	gwilliams@wrsd.org
Food Service Director: Mrs. Doty	ext. 5012	adoty@wrsd.org

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THE WARRIOR RUN SCHOOL DISTRICT MISSION, VISION AND GOALS

***Our Mission*: To cultivate a culture of lifelong learning and continual growth where students are invested in their future,**
are inspired by rigorous and meaningful learning experiences, and encouraged to think, innovate, and create.

***Our Vision*: To be an exemplary, student-centered learning community where students develop knowledge and skills to positively influence a diverse, interconnected, and changing world.**

***Core Beliefs & Philosophy*: Excellence is our unified goal. Grounded in our core values, we believe that:**

- All students can learn based on their individual skills, passions, and interests.
- Everyone has worth and must be treated with dignity and mutual respect.
- Intellectual growth occurs when learners are empowered, challenged, and safe to view failure as a valuable part of the learning process.
- Parents, community members, and employees must function as a team to advocate for students and build community.
- Moral values of responsibility, reliability, self-control, and honesty are critical for collective success.

As the central academic, cultural, and athletic hub of our rural community, we reinforce shared local values and ensure equal access for all individuals, fostering a safe environment where every student feels a deep sense of belonging.

Student Growth Objectives: Our K-12 instructional framework empowers every Warrior Run student to:

- **Think & Communicate:** Develop high proficiency in reading, writing, listening, and speaking while applying critical thinking to solve complex problems.
- **Future:** Discover personal passions, take pride in reaching their potential, and formulate suitable post-secondary career and academic plans.
- **Character:** Internalize civic duties, show environmental responsibility, and maintain patterns of respect and reliability.
- **Wellness:** Grow in self-understanding, maintain healthy habits, and utilize school guidance and student assistance safety nets (SAP).

***Administrative Policy Notice:** As new policies are adopted, these organizational guidelines will be modified. The District reserves the right to apply current board-approved policies as standard operational guidelines ***

SPECIAL EDUCATION SERVICES

Warrior Run School District (WRSD) shall provide each qualified student with a disability a free, appropriate public education (FAPE). This includes provision of education and related aids, services and accommodations needed to afford the qualified student with a disability an equal opportunity to participate in and obtain the benefits of an educational program and extracurricular activities without discrimination, to the same extent as a student without a disability, consistent with federal and state regulations. (Refer to Policy 103.1).

WRSD offers each student identified with an educational disability educational programs and services to appropriately meet the student's needs for educational, instructional, transitional and related

services. A student who requires special education services according to an individualized education program (IEP). The IEP shall provide access to the district's general curriculum, participation in state and local assessments, and supplementary aids and services that permit the student to be educated, to the maximum extent appropriate, with nondisabled peers. The district shall provide a continuum of placement options to appropriately meet the needs of students with educational disabilities. (Refer to Policy 113).

Programs for Eligible or Protected Handicapped Students (IDEA) (PA Chapter 14)

In compliance with state and federal law, notice is hereby given by the WRSD that it conducts ongoing identification activities as a part of its school program for the purpose of identifying disabled students who may be in need of special education and related services (eligible students).

Students may qualify for special education services under one or more of the following disability categories as defined by federal and state regulations: Autism, Deaf-Blindness, Deafness, Emotional Disturbance, Hearing Impairment, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment, Specific Learning Disability, Speech and Language Impairment, Traumatic Brain Injury, and Visual Impairment.

Potential Signs of Developmental Delays and Risk Factors

While high school students are typically past the early stages of development, it is important for educators and families to be aware of potential signs that may indicate a history of developmental delays or the presence of a disability. Early warning signs in the preschool years may include delayed speech development compared to peers, difficulty with pronunciation, slow vocabulary growth, frequent trouble finding the right word, challenges with rhyming, and difficulty learning basic concepts such as numbers, the alphabet, and days of the week. Other indicators include extreme restlessness, distractibility, and difficulty interacting with other children.

From kindergarten through fourth grade, additional signs may emerge, such as a slow understanding of the connection between letters and sounds, confusion with basic words, consistent reading and spelling errors, and difficulty recalling facts. Students may also transpose number sequences, confuse arithmetic signs, and demonstrate a slow acquisition of new skills, often relying on memorization. Behavioral signs might include impulsiveness, lack of planning, or an unstable pencil grip. Physical signs may involve poor coordination, difficulty learning to tell time, or being unaware of their physical environment, which may lead to frequent accidents.

Recognizing these early indicators—even retrospectively—can help support high school students who may still experience academic or behavioral challenges related to underlying disabilities. (Source: www.ldonline.org)

Screening

Each school district must establish and implement procedures to locate, identify and evaluate students suspected of being exceptional. These procedures include screening activities which include but are not limited to: review by the elementary problem solving/MTSS teams quarterly, child student teams 7-12 quarterly, referral system used by staff via an MTSS framework to intervene using progress monitoring

data to measure growth.Except as indicated above or otherwise announced public screening activities take place in an ongoing fashion throughout the school year.

Evaluation

If your child is experiencing any of these difficulties; and you believe that your school-age child may be in need of early intervention or screening, evaluation processes designed to assess the needs of your child and his/her eligibility are available to you at no cost, upon written request. You may request screening and evaluation at any time, whether or not your child is enrolled in the district's public school program. Requests for evaluation and screening are to be made in writing to Mrs. Amanda Velte, our Director of Student Support Services, or any building principal.

School entities cannot proceed with an evaluation or with the initial provision of special education and related services, without the informed written consent of the parents. If, after an evaluation, your child is found to have a disability and to need special education, the public school will develop, with parent participation, an IEP (Individualized Education Plan). An IEP is a written document that specifically describes the services your child needs. The child's parent, the regular education teacher, the special education teacher, and representative of the school's special education program will be present at the IEP team meeting. If the IEP meeting follows the first evaluation of your child, the school may not proceed with delivery of special education services until the parent provides consent in a NOREP. Notice of Recommended Educational Placement/Prior Written Notice (NOREP/PWN) The LEA must notify you in writing whenever it proposes or refuses to initiate or to change the identification, evaluation, educational program or placement of a child or whenever it refuses to initiate or make a change in the identification, evaluation, educational program or placement requested by a parent.

Services for Protected Handicapped Students

In compliance with state and federal law the WRSD will provide to all protected handicapped students, without discrimination or cost to the students or family, those related aids, services, or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's abilities. In order to qualify as a protected handicapped student, the child must be school age with a physical or mental disability, which substantially limits or prohibits participation in or access to any aspects of the school program. These services and protections for "protected handicapped students" are distinct from those applicable to all eligible or exceptional students enrolled (or seeking enrollment) in special education programs.

This notice is only a summary of the Special Education services, evaluation and screening activities, rights, and protections pertaining to children with disabilities, children thought to be disabled, and their parents. For additional information on the rights of parents and children, provision of services, evaluation, screening, and rights to due process procedures, you may contact our Director of Student Support Services, in writing, or any building principal. For preschool age children, information may be obtained through the Central Susquehanna Intermediate Unit at 570-523-1155.

This notice is only a summary of the Special Education services, evaluation and screening activities, rights, and protections pertaining to children with disabilities, children thought to be disabled, and their parents.

Confidentiality

All information gathered about your child is subject to the confidentiality provisions contained in federal and state law. The district has policies and procedures in effect governing the collection, maintenance, distribution, and disclosure to third parties of this information.

Gifted Services (PA Chapter 16)

In compliance with state law, the WRSD, provides services designed to meet the unique needs of gifted students. The District identifies "gifted" students on a case-by-case basis based on state law and district policy. Under Pennsylvania regulations the term mentally gifted is defined as "including a person who has an IQ of 130 or higher and when multiple criteria indicate gifted ability." A person with an IQ lower than 130 may be gifted when other educational criteria in the child's profile strongly indicates gifted ability. For more information, please contact our Gifted Coordinator, Mrs. Amanda Velte, at 570-649-5138 ext. 5011.

Section 504 of the Rehabilitation Act (PA Chapter 15)

Students who are not eligible to receive special education services may qualify as protected handicapped students and therefore be protected by other federal and state laws intended to prevent discrimination. The school district must ensure that protected handicapped students have equal opportunity to participate in the school program and extracurricular activities to the maximum extent appropriate for each individual student.

Section 504 covers qualified students with disabilities who attend schools receiving federal financial assistance. To be protected under Chapter 15/Section 504, a student must be determined to:

- Have a physical or mental impairment that substantially limits one or more major life activities;
- Have a record of such impairment, or
- Be regarded as having such impairment.

Chapter 15/Section 504 requires that school districts provide a free and appropriate public education (FAPE) to qualified students in their jurisdictions who have a physical or mental impairment that substantially limits one or more major life activities. For further information on the evaluation procedures and provision of services to protected handicapped students under Chapter 15/Section 504 parents should contact Amanda Velte, Section 504 Coordinator, at 570-649-5138 ext. 5011.

Homeless Students (McKinney-Vento Act)

Warrior Run School District recognizes its obligation to ensure that homeless students have access to the same educational programs and services provided to other district students. The district shall make reasonable efforts to identify homeless children within the district, encourage their enrollment, and eliminate existing barriers to their attendance and education, in compliance with federal and state law and regulations. If you, or anyone you know is homeless, please contact the Homeless Coordinator, at (570) 649-5138 ext. 5011.

The McKinney-Vento Homeless Act guarantees a free and appropriate public education for all homeless children and youth. Federal and state laws make the school district's responsibility clear.

- A student whose family becomes homeless may remain in the school he/she was attending prior to becoming homeless for the duration of the school year.
- If it is feasible, a student may transfer to a school if it is closer to his/her transitional housing.
- The receiving school may not prevent or delay the enrollment of a homeless child by requiring proof of residency or lack of documentation such as immunization records.
- Transportation for homeless must begin as soon as possible.

Students are considered eligible for any of the following reasons, eviction, natural disaster, fire, incarceration of parent, poverty related situations or any other situation that causes a family to lose permanent housing.

FREQUENTLY ASKED QUESTIONS

Who is considered homeless?

Children or youth and their families living in a shelter, transitional housing, motel, vehicle, campground, on the street, or doubled up with relatives or friends due to a lack of housing are considered to be homeless.

Does residency need to be proven?

No, because homeless families are unable to establish a "home" on a permanent basis, a school cannot require proof of residency that might prevent or delay the enrollment of school-age children.

What choice of schools do homeless students have?

The local educational agency serving each child or youth to be assisted under this subtitle shall, according to the child's or youth's best interest-

a) continue the child's or youth's education in the school of origin for the duration of homelessness in any case in which a family becomes homeless between academic years or during an academic year; or

b) for the remainder of the academic year, if the child or youth becomes permanently housed during an academic year; or

c) enroll the child or youth in any public school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

Is there any reason to delay the enrollment of homeless students?

No. The school selected shall immediately enroll the child/youth in school, even if the child or youth lacks previous academic records, medical records, proof of residency or other documentation. The enrolling school must immediately contact the last school attended to obtain relevant academic and other records.

MCKINNEY-VENTO HOMELESS EDUCATION ASSISTANCE IMPROVEMENTS ACT OF 2001

On July 22, 1987, the Stewart B. McKinney Homeless Assistance Act became public law. This was the first comprehensive federal law dealing with the problems of homelessness in America.

Recently included in the 2001 No Child Left Behind Act, it is now called the McKinney-Vento Homeless Education Assistance Improvements Act of 2001.

The Education for Homeless Children and Youths (EHCY) program, authorized under the McKinney-Vento Homeless Assistance Act (McKinney-Vento Act), is designed to address the needs of homeless children and youths and ensure educational rights and protections for these children and youths. The Every Student Succeeds Act (ESSA) amended the McKinney-Vento Act, and changes made by the ESSA will take effect on October 1, 2016.

Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy ACT (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record they believe is inaccurate. They should write the School principal, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their rights to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to School officials with legitimate educational interests. A School official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A School official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Notice of Non-Discrimination
The Warrior Run School District prohibits sex discrimination in any education program or activity that it operates. Individuals may report concerns or questions to the Title IX Coordinator, and/or view our non-discrimination policy on our policies website at https://go.boarddocs.com/pa/warr/Board.nsf/Public.

Warrior Run School District Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA). PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:

- Political affiliations or beliefs of the student or student's parent;
- Mental or psychological problems of the student or student's family;
- Sex behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;
- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- Religious practices, affiliations, or beliefs of the student or parents; or
- Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of :

- Any other protected information survey, regardless of funding;
- Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
- Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use:

- Protected information surveys of students;
- Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Warrior Run School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. WRSD will also directly notify, such as through the U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the

parent to opt his or her child out of participation in the specific activity or survey. WRSD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Title I - *Refer to* **Parents Right to Know**

The Warrior Run School District receives Title I funding and is included under the regulations of the "No Child Left Behind Act" (NCLB) that was signed into law by President Bush on January 2, 2002.

Under NCLB, parents have the right to request professional qualifications of their children's teacher(s) or paraprofessional(s). This is to inform you of your right to ask for the following information about your children's classroom teachers or paraprofessionals:

- Whether Pennsylvania has licensed the teacher for the grades and subjects he or she teaches.
- Whether the teacher is teaching under emergency or other provisional status through which Pennsylvania licensing criteria have been waived.
- The teacher's baccalaureate degree major and whether the teacher has any advanced degrees, and if so, the subject of the degrees.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you would like to receive specific information about your child's teacher or paraprofessional, please contact your school principal.

Complaint Resolution Procedures

The NCLB Act of 2001 legislation requires Local Educational Agencies (LEAs) to adopt written procedures for "receiving and resolving any complaint alleging violations of the law in administration of programs." In accordance with this legislative requirement, the WRSD has adopted the following procedures:

A "complaint" is a written, signed statement filed by an individual or an organization. It must include:

- A statement that the LEA has violated a requirement of federal statute or regulations which apply to the NCLB Act.
- The facts on which the statement is based.
- Information on any discussions, meeting, or correspondence with the LEA regarding the complaint.

Complaint Resolution Procedures

- **Referral** – Complaints against the LEA or appeals regarding LEA decisions will be referred to the superintendent.
- **Investigation** – The superintendent will investigate the complaint.
- **Opportunity to Present Evidence** – The superintendent will, in his discretion, provide for the complainant to present evidence.
- **Report and Recommended Resolution** – Once the superintendent has finished any investigation and taking of evidence, he will prepare a final report with a recommendation for resolving the complaint. The final report will give the name of the party bringing the complaint, the nature of the complaint, a summary of the investigation, and recommended resolution, and the reasons for the recommendation. The superintendent will issue the report to all parties involved. The recommended resolution will become effective upon issuance of the final report.
- **Follow-up** – The superintendent will ensure that the resolution of the complaint is implemented.
- **Time Limit** – The period of time between receipt of the complaint and its resolution shall not exceed sixty (60) calendar days.
- **Right to Appeal** – Either party may appeal the final resolution to PDE.

Division of Federal Programs
Pennsylvania Department of Education
333 Market Street
Harrisburg, PA 17126-0333

GENERAL INFORMATION

The Warrior Run School District (WRSD) provides equal opportunity in all programs offered. The District does not discriminate on the basis of sex, race, handicap, national origin, or color. It is our intent that handicapped students are identified, evaluated and provided with a free and appropriate educational program. If you believe your child may need some services, accommodations or program changes in order to participate successfully in school, please contact the superintendent, at the superintendent's office, for information. All inquiries and information shall be treated confidentially in accordance with state and federal law.

Also, a copy of the Asbestos Management Compliance statement is available in the school offices. Currently, the district is using PSBA to review all policies in the district in order to comply with ESSA. The Jr./Sr. High School Assistant to the Principal, is the District Title IX Coordinator. He may be contacted at 570-649-5166 ext. 3001. Curriculum Director, is the District Act 504, and IDEA Grievance Officer. He may be contacted at 570-649-5138, ext. 5002.

Administrative Guidelines for Visitors

Warrior Run schools are closed campuses. Only visitors with board approved clearances and school related business are allowed. **Visitors are required to present a valid ID** (i.e. driver's license) and sign in at the school office in order to gain access to our buildings. Visitors are required to wear visitors' badges. Visitors will return to the office upon completion of their business and sign out before leaving. Such visitors are subject to administrative approval and escort.

Bicycle Riding/Skateboards

While bicycle riding is permitted, activities such as skateboarding, snowmobiling, roller blading, three and four wheel cycling, etc. are strictly prohibited on any school property. Offenders may be

prosecuted.

Warrior Run Food & Nutrition Services Department: Meal Application and Meal Charge

The Food & Nutrition Services Department is a vital part of wellness promotion in the Warrior Run School District. To encourage good nutrition, well-balanced breakfast and lunch programs are offered daily at reasonable prices. Students who carry their lunch may purchase milk, 100% juice, water and other nutritious extras.

All students in grades K-12 will receive free breakfast and lunch for the 2026/2027 school year.

Students may still purchase snacks and additional meals. *Refer to* Policy 808 and Policy 808.1.

Care of School Property/Textbooks

Students should be very proud of the excellent buildings and facilities provided for them by their parents and other taxpayers in the community. These buildings and equipment need considerate care in order to remain attractive and functional for students, their classmates, and the students who will follow them through the Warrior Run school system. With care, the school will remain clean and beautiful and, therefore, a pleasant place in which to study and learn.

Should students cause damage or breakage to items of school property (windows, lockers, desks, teaching equipment, etc.) they will be expected to bear the responsibility of the loss by paying for repair or replacement. Any damaged or broken items should be reported to the teacher or office at once. Students are responsible for the textbooks issued to them and for their return in proper condition, beyond normal wear, at the end of the school term. Charges will be made for books that are damaged or lost. The amount due will be based on the number of years the book has been in use and the condition of the book when it was issued to the student. Damaged books do not become the property of the student upon payment of damages.

Close or Delay of School

In the case of inclement weather or other emergencies, generally the following radio and television stations will carry the announcement of the close of school:

WNEP– TV Channel 16	WBRE-TV Channel 28	WVLY-100.9	WBZD-93.3
WYOU-TV Channel 22	WZXR-99.3 & 103.7	WWPA-1340 AM	WILQ-105.1

The Superintendent will also use the home notification system through Sapphire to send a call, text, and/or email to notify families of delays or closures. In addition, an alert will be posted on the district website located at www.wrsd.org.

This emergency closing applies to situations when school will not be open for the day or when we have to close the school prior to the regular dismissal time. Students should not call the school, but tune to one of the above radio stations. From time to time a delay in the opening of school will occur because of weather conditions. A one hour or two hour delay will be announced over the same radio stations as above. A delay simply means the bus will pick the students up either one hour or two hours later than their normal pick up time. A cold school breakfast will be served when we have a delay.

In the event school is canceled for the entire day, please refer to the District's school calendar in this handbook for the order of make-up days.

Home Notification System

The District utilizes an automated home notification system. With this system, parents and guardians

will be notified on home and cell phones of emergency delays and closings, as well as district and level specific announcements. The district will use telephone numbers provided on the Student Information System. If you desire to change your individual contact information or notification settings, please contact your building office.

Emergency Drills

Emergency drills are a necessary part of school safety routine. Emergency drills are extremely important because they help students become accustomed to what to do in the case of a real emergency. For this reason, running, shoving, pushing, or any other kind of thoughtless behavior cannot be allowed.

Field Trips

There will be times when classes, clubs or other groups will be taking field trips, excursions or visitations. A student group sponsoring a field trip must have a faculty sponsor in attendance on the trip. If the group numbers nine or less, the district van should be requested. If the group is eleven persons or larger, then a school bus should be used. All field trips require the approval of the principal and superintendent, and parental permission slips are necessary for all trips. Grades, behavior and/or absentee rate may eliminate a student from going on a field trip. All school rules apply while students are on field trips.

Refer to **Policy 121**

School Volunteers

Purpose: The Board recognizes that community volunteers can make valuable contributions to the educational program. The use of community volunteers is endorsed by the Board, subject to legal requirements and administrative procedures.

Definition: Volunteer - any individual who voluntarily provides services to the school district in connection with school district activities, including but not limited to an individual who does any of the following: (1) works under the general direction and supervision of a coach, teacher or administrator employed by the district; (2) chaperones an overnight field trip; (2) directly supervises or instructs students engaged in an activity or may, from time to time, be reasonably expected to have direct contact with students; (3) serves on the coaching staff of an athletic team; or (4) is responsible for a student's welfare.

Volunteers may be utilized for the following purposes:

- Tutoring of students.
- Supportive supervision of students.
- Instructional materials preparation.
- Clerical assistance.
- In classroom assistance for students with special needs.
- Chaperones.

All volunteers shall be supervised by the principal or other designated district employees.
All volunteers will be expected to obtain/maintain the appropriate clearances and adhere to all rules, regulations, and policies of the district, including those concerning confidentiality of student information. Volunteers must have board approval.

Selection of chaperones will be solely the responsibility of the classroom teacher(s) or club advisor(s), in consultation with the building principal, and with consideration of individual student needs. All

chaperones/volunteers must have clearances and be approved by the Board of Directors to attend a field trip.

Refer to **Policy 916**

Interpersonal Relations (public display of affection)

Signs of affection such as putting arms around each other, holding hands, or kissing are not permitted in school. Parents will be informed of incidents in which students disregard these rules and disciplinary action will be taken when needed.

Searches-Backpacks/Lockers/Desks/etc.

Lockers/desks are school property and are on loan to students. Students are responsible for the contents in their lockers and backpacks and for any damage to the lockers/desks. Lockers are provided for the convenience of the students and should be kept locked at all times. This applies to hall lockers and gym lockers. Also as a convenience for students, backpacks will be permitted to be carried throughout the day at the Senior High School complex. The school cannot assume responsibility for things that are missing or taken from lockers, desks and backpacks. Therefore, all students are advised not to bring valuable items or large amounts of money to school. Students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, may be searched without a warrant when in school, on school grounds or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules. Under certain circumstances, random or general searches of students and their belongings, including student lockers or vehicles parked on school property, may be conducted during the school day or upon entry into school buildings or school activities, in the absence of suspicion focused on particular student or students, for the purpose of finding or preventing entry onto school property or activities of controlled substances, weapons or other dangerous materials.

Refer to ***Policy 226***

Personal Property

Students are not permitted to use personal property during the school day. This includes items such as trading cards, footballs, basketballs, baseballs, stuffed animals, CDs and iPods, video games, cell phones, cameras and other electronic equipment. When a need for such articles occurs, the school shall provide the necessary equipment.

Personal property may only be brought to school with the consent of the classroom teacher (e.g., show and tell) and should be transported in a bag or backpack.

Senior High School students and parents should reference Building Cell Phone Procedures.

Sale of Products

The Board has a policy prohibiting the sale of articles during school hours. Students may not bring candy and other articles to school to sell. Solicitation for cash donations and/or charitable organizations is prohibited. Certain club fundraising items may be sold with administrative approval of time and location.

School Security and Safety

To provide for the safety of the students, all entrances will be locked by 8:15 a.m. Access to the buildings after 8:15 a.m. will be only through the visitor's entrance of each building with the exception of High School student drivers. High School student drivers will utilize the intercom system located at the student driver entrance.

Smart Sensor

The rise of teens who are using e-cigarettes, also known as "vaping," is a concern at a national level but also a concern within our district. According to the Centers for Disease Control and Prevention (CDC), ingredients in vaping products can hinder the development of adolescent brains. The district has preventive measures in place to educate students about the dangers of tobacco and drug use in health classes. We have had guest speakers from the health industry discuss with students the dangers of vaping.

As an additional measure to ensure student safety, the district buildings have smart sensors installed in various locations throughout the school. These sensors will monitor the air quality and send immediate alerts to school administration and the school police officer when abnormal compounds that are emitted from vaping devices are detected. In addition, the sensors will monitor sound levels to detect any abnormalities and send alerts. This feature will help in the prevention of bullying and aggressive behavior.

More information on e-cigarettes and vaping can be found at the Centers for Disease Control and Prevention (CDC) website: Quick Facts on the Risks of E-cigarettes for Teens

Use of School Building

Individual students, student groups, and/or parent groups must secure permission from the school principal before scheduling or using the school building for activities when school is not in session. Such students or groups must be under the direct supervision of a faculty sponsor, and the sponsor is responsible for the conduct of the individuals under his/her supervision. **The Facilities Request Form is available under Community/Forms..**

ATTENDANCE POLICIES AND PROCEDURES

The Warrior Run School District requires that school aged pupils enrolled in the schools of this District attend school regularly in accordance with the laws of the state. The educational program offered by this district is predicated upon the presence of the pupil and requires continuity of instruction and classroom participation. The regular contact of pupils with one another in the classroom and participation in well-planned instructional activities under the supervision of competent teachers is vital to this purpose.

WRSD follows pupil accounting procedures established by the Pennsylvania Compulsory School Attendance Laws. Since good attendance and grades are highly correlated, each school attempts to build close contact with parents through student attendance accountability. Students are reminded that attendance records become part of their permanent record and can have beneficial or detrimental results depending on the record established.

Refer to Policy 204 and Policy 204.1

Attendance Guidelines

There are only seven reasons why a student may be legally excused from school:

1. Death in the immediate family.
2. Sickness of the pupil.
3. Needed at home in an extreme emergency as outlined in this handbook.
4. Assist with family owned or operated enterprises as outlined in this handbook.
5. 4-H attendance at a sanctioned event as outlined in this handbook.
6. Release of pupils for religious instruction, up to 36 hours according to the School Code.
7. Student educational travel as outlined in this handbook.

Any of the seven above reasons will be accepted as a legal excuse. If the principal has any reason to doubt the validity of an excuse, the school has the right to require a doctor's excuse in the case of future absences. In other words, the school reserves the right to require a doctor's excuse from students whose attendance is irregular, excessive, or questionable.

If a student is absent from school on a scheduled half-day of school, that absence is counted as one full day of absence from school. If the absence is illegal, that day is one full day of illegal absence.

The Warrior Run School District recognizes that regular school attendance is a vital component of student achievement, engagement, and long-term success. The following guidelines outline the procedures for reporting absences, submitting documentation, and requesting early dismissals.

If your child will be absent from school, please prioritize their safety by notifying the front office before 8:30 a.m. using one of the following methods:

1. Call the attendance line at (Secondary 570-649-5166, Elementary 570-649-5135) (Available 24 hours a day for your convenience)
2. Email the front office staff at esattendance@wrsd.org or hsattendance@wrsd.org

Whenever you report an absence via phone or email, you must include the child's first and last name, grade, homeroom teacher, and the specific reason for the absence. If a parent or guardian has not notified the school of an absence by 8:30 a.m., school officials will actively call parents at home and/or work to verify the student's whereabouts.

Calling the absence line or emailing the school notifies us of a safety status, but it does not automatically excuse the absence. A valid written excuse must be turned into the front office within three school days of the student's return to school. Failure to present this documentation within the three-day window will cause the absence to be permanently recorded as unexcused or illegal. If you submit an absence notification via email with all the required student information, an additional physical paper note is not required. Physical paper notes should be submitted directly to the main office.

According to the Pennsylvania Public School Code, there are only seven valid reasons for a student to be legally excused from school: Sickness of the pupil; Death in the immediate family; Extreme emergency requiring the student at home (subject to administrative approval and discretion); Assistance with family-owned or family-operated business enterprises; 4-H attendance at a sanctioned event (required forms must be completed and approved ahead of time); Religious instruction releases, up to 36 hours per school year; Student educational travel (required pre-approval forms must be submitted 2 weeks prior to travel). Detailed breakdowns of these guidelines and all associated pre-approval forms can be accessed on the district website at wrsd.org.

To ensure strong systems of accountability and maximize valuable instructional time, the following cumulative absence policies are in effect for the 2026–2027 school year: A maximum of ten cumulative absences per school year, including absences due to pre-approved family educational trips, can be verified and excused by a standard parental note or email. All absences beyond ten cumulative days will strictly require a formal excuse from a licensed physician to be marked as excused. All absences are included in this cumulative annual total, regardless of whether they were originally excused by a parent, documented by a doctor, utilized for travel, or marked as illegal.

If a student must miss a portion of the school day for a scheduled appointment, please adhere to the following operational timelines. Notify the office via the attendance line or email on the morning of the appointment. If you need to pick up your child from the building during the school day, send a physical note with your child or email the office before 9:00 a.m. Include the student's first and last name, grade, homeroom teacher, and the precise time of pick-up so staff can ensure your student is ready when you arrive. Any time a student misses instructional hours for an appointment, an official medical excuse must be presented upon their return to school. Students may not be excused from school to attend the appointments of their siblings. To prevent end-of-day building congestion and protect dismissal safety, all early dismissals must be fully completed prior to 2:30 p.m.

A maximum of ten (10) days of cumulative absences, including absences due to pre-approved family educational trips, verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed physician.

Family Business (Farm Day)

It is a policy of the school district to permit students to be excused up to three days per semester to assist on the family farm or with other family owned or operated enterprises. This is excused only **if the request is made in advance of the day of the anticipated absence**.

It should be noted that **this applies only to work on the home farm or in the family business**. This privilege may be revoked due to irregular attendance, illegal absence, school behavior, etc.

4-H Attendance

A legal excuse will be tendered for students who participate in 4-H sanctioned projects outside school and find it necessary to be absent from school during school time for purposes of participation. The legal excuse will be granted upon **proper documentation of the event being attended**. This should be presented to the school **prior** to the absence.

Student Travel

Students who travel with parent(s) or guardian(s) may be excused if the trip is educational in nature, approved by the building principal and the following requirements are met:

1. The required form should be obtained from the school office, completed, and returned to the school office **at least three (3) school days in advance of the start of the vacation**.
2. The student must arrange with all of his/her teachers for the completion of homework assignments while traveling.
3. All work must be given to the teachers the first day back in class, and scheduling of make-up work is at the discretion of each teacher.

Requests for educational trips may be approved at the discretion of the school. The number and duration of educational trips may be limited, and total absences (including absences due to illness and approved educational trips) should not exceed ten (10) school days during the school year. Student travel is strongly discouraged during the administration of state assessments and final exams. Note:

Students should submit travel forms for all trips regardless of duration.

College Days/Job Shadowing

Students who plan to visit a college or would like to request a day to job shadow must obtain and complete a request form from the office to be completed (top half) with a parent/guardian signature. This form must be returned to the office at least one day prior to the visit for administrative approval. When the student returns to school, he/she must submit the signed verification form (bottom half) with a signature from a representative of that college/business to the attendance officer. Up to 3 days will be excused for these visits per year if the appropriate forms are completed.

Excuses for Absences

Students who have been absent from school are required to bring a signed excuse to school immediately upon returning after the absence. Students are considered to have an illegal/unexcused absence until the school receives a legal excuse. **Failure to present an excuse within three school days of return will result in the absences being permanently recorded as unexcused or illegal.** Parents/guardians will be able to submit excuses to the school by email to the building secretary. Doctor's excuses may also be submitted electronically. The excuse is to contain the following information:

1. Date(s) of absence (s)
2. Reason for absence (s)
3. Signature of parent or guardian

If a student is sent home from school because of the symptoms of any contagious disease, re-admission to school can be secured only by a permission slip from a doctor.

Illegal or Unexcused Absences

Absences for any reason other than those listed above will not be excused. If the student is not yet eighteen years of age, the absences will be designated as illegal absences. If the student is eighteen or older, the absences will be designated as unexcused absences.

In the case of any student who has accumulated three days of illegal absence, the parents will receive an official notice, and any further absence of this kind will oblige the school to take legal action to enforce the compulsory attendance laws. Additional days of illegal absence will result in the school requiring a medical excuse for future absences and/or a fine/arrest to be initiated with the courts to comply with the compulsory attendance laws.

Parents and/or guardians of children eighteen years of age and over who accumulate three days of unexcused absence will be notified by mail that any further violation will result in in-school suspension until an understanding is reached with the student and parents or guardians. Students eighteen and over with three days of unexcused absences will be notified by mail that any further violation may result in disciplinary consequences until an understanding is reached with the student and parents or guardians..

Extreme Emergency

Students who are needed at home due to an extreme family emergency are expected to have their parents **call the school the day of or no later than the morning after the absence**. The absence is excused, but the privilege may be revoked due to irregular attendance.

Make up Work Following Excused Absences

On the day of return from an excused absence, **the student** should check with his/her teachers (during the school day) and make provisions to make up the missed work. Work should be made up as soon as possible and, with few exceptions, within the marking period for which it was assigned. If a student has an extended illness of three (3) days or more, parents or guardians may call the school office and ask for assignments.

Early Dismissal/Appointments

A student who finds it necessary to be excused from school must bring a written excuse from home, signed by the parents, and explaining the reason for the early dismissal. The only accepted appointments are doctor, dentist, or legal obligations. **Students must present appointment slips from physicians, dentists, or hospitals along with a note from the parents. The note must be given to the appropriate attendance person prior to 8:15 a.m.** All dismissal excuses are subject to verification by an administrator. The doctor's name and phone number are to be readily available for contact. For those wishing to alter a student's typical transportation, please notify the school in writing with as much advance notice as possible, with office receipt of final transportation changes being necessary by 1:45 pm on the day of the transportation change. This is necessary to notify and provide ample opportunity for student(s) and respective teachers of said change prior to dismissal.

A student who has permission to leave the building before dismissal time must sign out in the main office. Those returning during the day must remember to sign in and pick up an admittance slip to class where appropriate. Students who are signing in during the morning from an appointment must have a signed excuse from the parents. **If the absence was for a dentist or doctor, the appointment slip must also be presented**. If an appointment slip is not presented before the dismissal or within 3 days of returning to school the absence will be considered unexcused. Students who sign in after 9:30 a.m. or are dismissed before 2:00 p.m. will also be deemed to have a half-day of absence. Students leaving for an appointment and returning to school will incur a half-day of absence for any length of time missed beyond 90 minutes.

Parent Call-In Program

Due to concerns about the safety of students as they travel to and from school, WRSD requires parent(s) or guardian(s) to call or email the appropriate school to report the absence of their students. This is designed to ensure that students who leave home for school do arrive at school.

Whenever students are absent from school, parents or guardians should call or email the school (Secondary 570-649-5166, Elementary 570-649-5135) as soon as possible but no later than 8:30 a.m. with the following information: Student's name, grade, reason for absence. Students are not to report themselves absent nor should friends, neighbors, siblings, etc. make such calls.

If the school has not been notified of a student absence by 8:30 a.m., parents/guardians will be notified to verify the absence. The call-in system is available 24 hours for your convenience.

Failure to present an excuse within three school days of return to school will result in the absences being permanently recorded as unexcused or illegal.

Change of Name, Address, Telephone, or Employment

It is extremely important that the office has the correct name and address for each pupil. **Any** change of residency requires a new residency affidavit to be on file for the student to remain enrolled.

Please send a note to the school indicating any telephone or name changes or call the office at the appropriate school.

Withdrawal from School

If a family moves from the Warrior Run School District or for some other reason must withdraw a student from a WRSD school, the following steps must be taken before the last day of attendance:

1. Bring a note from parents to the school office stating the last day of attendance and giving the name and address of the new home and school.
2. Secure a withdrawal form from the school office to be signed by parents and teachers indicating an accounting for all books, locks or other obligations.
3. Return the signed withdrawal form to the office. All obligations (i.e., textbooks, library materials, etc.) must be met before any school records are forwarded.

SCHOLASTIC INFORMATION

Administrative Guidelines for Grade Progression

The Warrior Run School District is guided by concerns about the academic progress and instructional needs of each student. To facilitate the educational process, teachers will use progress reports as the primary means of communicating with the parents or guardians of students who are failing or in danger thereof. Parents should access the Sapphire Community Portal to view students current grades and academic progress. The implementation of this policy and parental responses that contribute to the strengthening of the home/school partnership will assist in an orderly and equitable progression of students through the grades.

Special Education: Decisions on grade progression will be made through the yearly review process. Final decisions at all levels will be made by the principal except for areas promulgated by law.

Make-up Work: There are a variety of opportunities for students to make up subjects they failed during the school year. Some of these include approved tutoring or summer school programs, correspondence courses, completion of course requirements, and alternative education programs. All costs are to be borne by the student and/or the family.

STUDENT TECHNOLOGY & 1:1 DEVICE POLICY

Rationale & Program Goals

Our students use technology to learn. Technology is essential to facilitate the creative problem solving, information fluency, and collaboration that we see in today's democratic societies. While we want our students to be active contributors in our connected world, we also want them to be safe, legal, and responsible.

The **Acceptable Use Policy (AUP) - Policy 815** supports our vision of technology use and upholds in our students a strong sense of digital citizenship. We believe technology can be transformative, and we encourage students to use technology to do what they could not otherwise do.

The specific goals of the WRSD 1:1 program are to:

- **Personalized Learning:** Shape a new vision of teaching with integrated digital resources where the teacher is the facilitator of personalized learning.
- **Relevant Content:** Engage students using differentiated and relevant real-time content at their level.

- **Instructional Strategies:** Use project-based, inquiry-based, and collaborative, flexible learning as primary instructional strategies.
- **Innovation:** Encourage innovation in student creation and demonstration of their learning.
- **Global Awareness:** Embed global awareness and digital citizenship into daily activities.
- **Reflective Practice:** Foster reflective practices using data and self-analysis.

Infrastructure, Hardware, and Software

The integrated information technology program at WRSD develops the literacy and spatial skills our students need to contribute in a connected world.

- **What is a 1:1 Device?** A 1:1 device in WRSD is a personal device provided to our students to support them in accessing and using the digital resources and activities embedded in the learning experience. The device our students receive depends on the building and learning experience necessary at those grade levels.
- **The Infrastructure:** Students can access the Internet via wireless connections that cover the entire school campus. Filtering software keeps unwanted sites off our devices, and the district supervises our students' digital activities.
- **Peripherals & Shared Hardware:** We have a variety of technology throughout the district including computers, digital projectors, and interactive whiteboards to facilitate group viewing and discussions.
- **Software Suites:** All students have access to a standard suite of software to support their learning needs, including Google Apps for Education.

Deployment, Logistics, and Device Return

- **Receiving Your 1:1 Device:** Internet users must take full responsibility for their actions. Therefore, the decision to allow Internet use rests with the family, and all students must sign their **Warrior Run Student Handbook** prior to initiating access to the Internet and before a 1:1 device will be provided.
- **Training:** Students will be provided with an overview of how to log into the device and access educational resources as part of their regular classroom instruction. Supporting resources will be available online for students to refer to when needed.
- **District Ownership & Inspection:** While enrolled at WRSD, the District maintains full ownership of the device. If requested by the Technology Department, students may be required to turn in their 1:1 device for maintenance or inspection. Any student who leaves the district will be required to return their 1:1 device and accessories. Everything must be in good working order. If they are not returned, the parent/guardian will be held responsible for payment in full.

General Use Guidelines (School & Home)

The 1:1 device and the district network are intended to support research and the educational program by providing access to unique resources and the opportunity for collaborative work.

Important Notice: The primary use of the Internet and district hardware is for educational purposes, and it is considered a **privilege, not a right**.

Daily Expectations at School

- **Bring It Every Day:** The 1:1 device is intended for use at school each and every day. Students are responsible for bringing their device to all classes, unless specifically advised not to do so by their teacher.
- **Accessing Materials:** In addition to teacher expectations for classroom activities, students may be asked to access school messages, announcements, calendars, handbooks, and grades using their device.
- **Forgetting a Device:** If a student leaves their device at home, they are responsible for getting the coursework completed as if the device were present. If available, a classroom loaner may be issued, but students should **NOT** expect a loaner to be available.
- **Sound Rules:** Sound must be muted at all times during school hours unless permission is obtained from the teacher for instructional purposes. If a student needs to use sound as part of an assignment, they may use **wired headphones** with teacher permission.
- **Academic Integrity & Focus:** Devices should not be used for non-academic purposes during the school day. This includes, but is not limited to, games, unauthorized downloads, chat rooms, and instant messaging. Comply with all restrictions regarding access to unauthorized sites and apps.
- **Photos & Videos: Do not take photos or videos of other students or staff without explicit permission. The possession, forwarding, or uploading of unauthorized photos or video is strictly forbidden.jm**

Expectations at Home

- **Off-Campus Use:** Students may use their 1:1 device at home and other locations outside of school. A Wi-Fi Internet connection will be required for the majority of tasks, though certain applications can be used while offline.
- **Policy Binding:** Students are bound by the WRSD Acceptable Use Policy (#815) and all rules of this guide regardless of where they use their device and regardless of the source of the Internet connection.

Printing Guidelines

- **Digital First:** When possible, teachers will facilitate digital assignments to minimize the need for physical printing. Printing of any material at school should only be done with and under the direction of a teacher.
- **At-Home Chromebook Printing:** A Chromebook will not support a physical printer connection. Instead, users may print to their home printers using the Google Cloud Print service. A wireless home network is required. (See http://support.google.com/cloudprint).
- **At-Home iPad Printing:** An iPad will not support a physical printer connection. Instead, users may print to their home printers using AirPrint over a wireless home network. (See https://support.apple.com/en-us/102895).

Network Conduct & Digital Citizenship

General school rules for behavior and communications apply to all digital spaces. We utilize information and technology in safe, legal, and responsible ways, embracing the following core facets of digital citizenship:

- **Respect Yourself:** Select online names that are appropriate. Adhere to District guides when posting information and images online. Do not share or access inappropriate information or graphics.

- **Protect Yourself:** Do not publish your personal details, contact details, passwords, or a schedule of your activities. Protect your accounts and never share your login credentials with others. Immediately report any inappropriate behavior directed at you while online.
- **Respect Others:** Do not use electronic mediums to antagonize, bully, tease, harass, or stalk other people. Do not invade the privacy of others by accessing their computerized data.
- **Protect Others:** Protect your peers by reporting abuse and refusing to forward or upload inappropriate materials or communications. Avoid unacceptable digital conversations.
- **Respect Intellectual Property:** Users shall not violate copyright laws. Suitably cite any and all use of websites, books, media, and images. Do not use pirated software or distribute music/media in a manner that violates license agreements.
- **Protect Intellectual Property:** Request permission to use the software and media that others produce.

Personal Devices Prohibited

To ensure an environment focused on learning, communication, and collaboration, personal devices are restricted during school hours.

- **The Rule:** Students are not permitted to use personal devices (including cell phones, smartwatches, smartglasses and wireless earbuds) during the school day.
- **Hours of Enforcement:** This restriction runs from the morning bell at **8:06 a.m.** through the dismissal bell at **3:06 p.m.**
- **District Liability:** WRSD is not responsible for the loss, theft, or damage of any personal electronic devices brought onto campus.

Device Care, Handling, and Storage

Students are responsible for the general care and safety of the district issued 1:1 device, charger, and accessories they have been allocated.

General Precautions

- **Food & Drink:** No food or drink should be placed next to or consumed near the 1:1 device.
- **Cable Care:** Cords and cables must be inserted carefully into the device ports to avoid internal alignment damage.
- **Climate Control:** A 1:1 device should never be exposed to extreme temperatures (such as being stored inside a vehicle) or direct sunlight for extended periods of time.
- **No Self-Repair:** Students should never disassemble a 1:1 device or attempt their own physical or mechanical repairs.

Screen Care

The screen is the most fragile part of the device. To prevent costly damage from pressure, liquids, or rough handling, follow these essential rules:

- **Handle with Care:** Never carry or lift the device by its screen, corners, or lid. Never transport your Chromebook with the screen open.
- **Watch the Pressure:** Do not place heavy objects (like textbooks) on top of the device. Avoid pressing down hard on the glass with your fingers or a stylus.
- **Microfiber Only:** Clean the screen only with a soft, dry microfiber or anti-static cloth. **Never** use harsh cleaning solvents, household liquids, or wet wipes.

Protective Cases & Personalization

- **Chromebook Cases:** Store and carry your device in the district-issued protective case. The device should remain in its case whenever possible, especially when moving through the hallways. Refrain from placing papers, folders, or extra items in the case on top of the device, as the added pressure can crack the screen.
- **iPad Cases & Carrying Cases:** iPads must remain in the District-issued hardshell case at all times. Students will also receive an additional carrying case to protect the iPad when traveling through the hallways and to/from school.
- **No Exterior Decoration:** Students are **NOT permitted** to decorate or alter the exterior of their 1:1 device, hardshell case, or carrying case (this includes stickers, paint, and markers). Personalized digital media (wallpapers/lock screens) are subject to inspection and must follow the AUP.
- **Asset Tags & District Labels:** Every device features a District asset tag and other District labels. These identifiers must not be altered, defaced, or removed under any circumstances.

Secure Storage

- **Unattended Devices:** Never leave your device unattended. When not in your immediate possession, store it in a secure location, such as a locked locker or left directly with a teacher.
- **Locker Storage:** Ensure nothing is placed on top of the 1:1 device when it is stored inside your locker.
- **Activities & Events:** Students are entirely responsible for securely storing their device during extra-curricular activities, sports, and after-school events. The District is not responsible for the safekeeping and protection of unattended devices.

<u>Software Management, Content Filtering, and Privacy</u>

Operating Systems & Security

Devices are managed through a centralized system utilized by the district to update software, adjust security settings, and add or remove educational applications. Students are prohibited from disabling, modifying, circumventing, or altering management settings, content filters, or virus protection software.

Securly Content Filter

In compliance with the federally mandated Children's Internet Protection Act (CIPA), the district utilizes the **Securly** Internet Content filter.

- **Everywhere Filtering:** A 1:1 device will have its Internet activity filtered **regardless of physical location** (on or off campus) and regardless of the network connection source.
- **Filter Limitations:** Despite the filter, the District cannot guarantee that all controversial or inappropriate materials will be blocked.

File Management & Cloud Saving

All student files should be stored via the Google "cloud" Drive, rather than locally on the 1:1 device's hard drive. Saving to this cloud platform makes your work accessible from any computer with internet access.

- **Loss Liability:** The district will not be responsible for the loss of any student work. Students are expected to maintain routine backups of important academic projects.

Privacy Restrictions

No Expectation of Privacy: Students have no expectation of confidentiality or privacy with respect to the usage or content of a district-issued 1:1 device, regardless of whether that use is for school or personal purposes.

The District may, without prior notice or consent, log, supervise, access, view, monitor, track location, and record use of a student's 1:1 device. A 1:1 device is subject to confiscation at any time. **At no time will webcams be used to monitor students.** Transmission of any material in violation of a Federal or State Regulation is prohibited and electronic communications will be reviewed if linked to illegal actions.

Troubleshooting & Repairs

Tech Support Ticket Protocol

If a device is broken, malfunctions, or fails to work properly, students must follow these procedures:

1. Report the issue **immediately** to the classroom teacher and/or log a report through the building's designated student ticketing help system.
2. Backup documents, presentations, Goodnotes, etc. to Google Drive before bringing the device in for repairs. A repaired device may need to be restored to its original factory settings, meaning locally stored files may not be recoverable.
3. Technology services will document the issue and determine if the 1:1 device should be repaired or replaced by district technicians.
4. All replacements and repairs are to be completed by **WRSD technical staff only**. Students/families must not attempt physical repairs themselves or use third-party services.
5. Repaired devices can be picked up at the designated tech area in each building once students are notified.

The inappropriate use of the Internet or hardware may result in the denial, suspension, or cancellation of a user's privileges. Disciplinary action will be handled by the administration, and illegal activities will be reported to law enforcement officials.

Related Documents

For more information, please cross-reference the official Warrior Run School District Board Policies:

- **WRSD Policy 815:** Acceptable Use Policy (AUP)
- **WRSD Policy 814:** Copyright Material
- **WRSD Policy 249:** Bullying / Cyberbullying

MEDICAL INFORMATION

A comprehensive Health Record is maintained on each student as required by the PA School Code. Health information for each student is kept confidential unless such disclosure is necessary for the health of the child. A parent's written consent is required to share health information about their child with their child's teacher(s). Student health information that is to be strictly confidential, should be brought directly to the nurse in a sealed envelope, marked "confidential health information". Student health records will be maintained for a period of three (3) years after a child ceases to be enrolled, after which they will be destroyed.

Parental Responsibilities: It is the responsibility of parents with children who have special needs (e.g., asthma, seizures, diabetes, severe allergies) to contact the school nurse with any special needs or medications their child may need while in school. The School Nurse's website provides medication forms and health care plans for students with special health needs. (e.g., asthma, diabetes, seizures, and bee stings).

Please be understanding of staff and students who are sensitive to scents (perfumes, strong odors, etc.) as these conditions may inhibit a person's ability to work and learn in such an environment. Your consideration is appreciated.

Emergency Form/Registration

Each student must have on file with the school a form listing his/her name, home address, telephone number, and the name of the family physician, and the hospital of choice. The emergency form includes a list of the student's illnesses or medical conditions for the school nurse. This form requires the signature of a parent or guardian and authorizes the school personnel to use their judgment in an emergency. In the event of an emergency, students who do NOT have a completed (on-line or paper) Emergency Form will be sent to the nearest health care facility via ambulance.

Epinephrine (Epipen)

The Pennsylvania Public School Code, Section 1414.2 (g) allows parents/guardians to request an exemption to the administration of an epinephrine auto-injector for their student. In order to request this exemption, contact the school nurse to make an appointment to discuss this decision, review and sign the opt-out form.

Health Screenings

As part of the school health program, certain screenings and examinations are required. Every student must have the following:

1. A complete medical examination upon entry into school, during the sixth and eleventh grades, and prior to issuing a work permit;
2. An annual vision screening;
3. Annually measuring the student's height and weight with BMI percentile according to state regulations;
4. Periodic hearing screening;
5. Periodic scoliosis screening;
6. A dental examination on entry into school and during the third and seventh grades.

Students not in compliance with the mandated physical and dental exams will not be able to attend school until the mandated requirements are met.

Illness

It is difficult to function up to normal capacity when ill. Students should be kept home if any of these

symptoms are present: fever 100 degrees or above, vomiting, unusual skin eruptions or sores, inflamed or swollen eyes with drainage, diarrhea, and lice. Students with any of these symptoms will be excluded from school until deemed non-infectious by the school nurse or a physician. Children should not return to school until they are fever-free for 24 hours without using a fever-reducing medication. Students receiving antibiotics should be on medication 24 hours before returning to school.

Immunizations

All students are required to have a certificate of immunization on file. Students entering school for the first time in kindergarten or first grade are required to have a certificate of immunization on file before entering school. The only exemptions to the school laws for immunizations are medical reasons, religious beliefs and philosophical/strong moral or ethical conviction. If your child is exempt from immunizations, he or she may be removed from school during an outbreak.

The required immunizations are:

1. 4 doses of tetanus, diphtheria and acellular pertussis* (1 dose on or after 4th birthday)
2. 4 doses of polio (4th dose on or after 4th birthday and at least 6 months after previous dose given)
3. 2 doses of measles, mumps and rubella**
4. 3 doses hepatitis B
5. 2 doses of varicella (chickenpox) vaccine or history of disease; first dose administered at 12 months of age or older.

7th grade through 12th grade:

1. 2 doses meningococcal conjugate vaccine (MCV)
    a. First dose is given 11-15 years of age
    b. Second dose is required at age 16 or entry into 12th grade
    c. If the dose was given at 16 years of age or older, only one dose is required.
2. 1 dose of tetanus, diphtheria, acellular pertussis (Tdap)

*Usually given as DTP or DTaP or Td
** Usually given as MMR

Students not in compliance with the mandated immunizations as required by the Department of Health will not be able to attend school until the mandated requirements are met.

Lice

Head lice can happen to anyone. It is not a sign of poor health habits or poor hygiene. It is recommended that students with live lice be sent home at the end of the day and parents be contacted and provided instructions to treat the student, any affected family members, and the home environment. Affected students will be permitted to ride school transportation unless otherwise restricted by the nurse. Students are to be readmitted to school immediately following the first treatment. A lice letter will be sent home with the student to provide guidance to the parent/guardian.

Tick Removal

Per Act 120 of 2024 from the PA Department of health, If a tick is seen on a student's body, the nurse will remove the tick and send the tick and required information home.

Health Program

The school health program is the responsibility of the school nurse. The nurse provides ongoing preventative and emergency care for students, as well as the following duties:

1. maintain current medical records on all students,
2. make home visits for health education and/or unexplained medical absences,
3. organize physical/dental examinations and/or unexplained medical absences,
4. ensure that mandated screenings are completed,
5. ensure that student immunizations are completed

Type 1 Diabetes

Type 1 Diabetes is a chronic condition that affects the insulin making cells of the pancreas. Unfortunately, there is no known cure, but proper treatment can prevent complications. Further information can be found under the Health Services tab on the Warrior Run School District website. If you have any concerns about your child, please reach out to their primary care provider.

Medication Policy

The WRSD Board of Education has instituted a policy pertaining to students taking medication while at school. If a student **must** have medication of any type given during school hours, (other than those approved by the school physician) the procedures for the school nurse or other authorized personnel to administer any medications are:

1. A written request must be brought from the doctor that includes the student's name, the name of the medication to be administered, the effective date, dosage to be administered, and frequency of administration.
2. Parents or guardians must submit a written request for the medication to be administered as prescribed by the physician. A new medication form must be completed for each school year.
3. Medication brought to school is to be taken to the nurse's office or building office. Medication will be kept in the nurse's office. **Students will not be permitted to carry pills or medication during school hours**. Any exceptions to this policy should be in doctor's written instruction accompanied with the parents consent and documentation that the student has demonstrated competency, as in the case of an inhaler or epipen.
4. The medication must be received in the original labeled container.
5. Unused medication should be picked up at the end of the time period stated on the form. All other medications should be picked up at the end of the school year. Unused medication not picked up will be destroyed.

*Refer to **Policy 210** .*

Student Insurance

Accident insurance is available to all students of the WRSD, the Board urges parents to consider this coverage.

Should a student be injured, the incident should be reported immediately to the school nurse. All bills resulting from treatment should be sent by the parents or guardian to the insurance company. Complete details concerning the limitations of coverage are clearly stated on each of the insurance pamphlets the student receives upon school entry and should be read thoroughly before insurance is purchased or making later claims.

The school has no obligation to process and follow up claims or pay for any medical needs as a result of injury or sickness.

Integrated Pest Management Policy

The Warrior Run School District (WRSD) uses an Integrated Pest Management (IPM) approach for managing insects, rodents and weeds. Our goal is to protect every student from pesticide exposure by using an IPM approach to pest management. Our IPM approach focuses on making the school buildings and grounds an unfavorable habitat for these pests by removing food and water sources and eliminating their hiding and breeding places. We accomplish this through routine cleaning and maintenance. We routinely monitor the school buildings and grounds to detect any pests that are present.

From time to time, it may be necessary to use chemicals to manage a pest problem. Pest control materials will only be used when necessary, and will not be routinely applied. When pest control materials are used, the school will try to use the least toxic product when possible. Notices will be posted in these areas 72 hours prior to application and for two days following the application.

Parent(s) or guardians of students enrolled in the school may request prior notification of specific pesticide applications made at school. To receive notification you must be placed on the school notification registry. If you would like to be placed on the registry, please notify the district in writing. Please include your email address if you would like to be notified electronically. Contact IPM Coordinator, or Director of Buildings and Grounds, 570-649-5138 with questions.

*Refer to **Policy 716** .*

Asbestos Hazard Emergency Response Act (AHERA)

A copy of the asbestos management compliance program is available in each of the school offices. A Right-to-Know compliance program is in place and workers have been trained to perform safe work practices.

EXTRACURRICULAR ACTIVITIES

Introduction

Extracurricular activities are all those carried on by the school as a part of the school program which are not directly related to the instructional program. Interscholastic athletics, intramural activities, club activities, and Student Council, are considered extracurricular activities. All school rules apply to students attending extracurricular activities and/or sporting events.

Interscholastic Athletics

The interscholastic athletic program will be carried on under the rules and regulations established by the Pennsylvania Interscholastic Athletic Association (PIAA), a copy of which is available in the main office, except where the regulations of the Warrior Run School District are more stringent than those of the PIAA.

All head coaches have established training rules to which all athletes are expected to adhere. The head coach of the individual sport is permitted to impose whatever reasonable penalty he/she feels is necessary for violation of training rules. Students may be removed from athletic teams for breaking training rules outside of school such as underage drinking, use of illegal drugs, etc.

Athletic Physical Examinations

According to the PIAA, students may not practice or participate in interscholastic athletics until there is evidence of a physical examination and parental permission.

Physical examinations may be given by the school doctor or the family physician prior to the beginning of each season. There will be no charge for examinations by the school doctor; however, parents may prefer to have the family physician give the physical examination. The school cannot be held responsible for any fee charged by your personal physician.

When physical examinations are scheduled at the school for a sports season, the student must be present on that designated date with a parent's signature on the required form and his or her athletic fee paid. If the student fails to report with the appropriate paperwork, or comes out late for a sport, he or she must secure a physical examination at personal expense from their private physician using the approved PIAA physical form.

Athletic Insurance

The school district purchases accident insurance for participants in all interscholastic athletics, cheerleading, and senior high band. This insurance covers the student **only while participating in the listed activities**. Participants are covered by this plan after payment of the activity fee. The school district has no liability and will not be responsible for any medical payments in the event of injury for any student not covered by insurance. If a family has additional insurance coverage through parents at work or other sources, a claim should be filed with the insurance company as an assurance.

SPECIFIC REGULATIONS

Child-Care Transportation Service

Service provided to a location other than the district recorded place of family residence.

Students and walkers in areas already served by existing routes are eligible for child-care transportation services. Applications for child-care transportation arrangements must be submitted yearly for review and approval to the Superintendent or their designee. Requests will be accepted through the first week in August.

The following criteria will apply:

1. Service requests must be in the service boundaries for the school the student attends.
2. Space must be available based on the rate capacity of the bus.
3. Requests will be honored in the order they are received.
4. Approval for services on buses which are operating within fewer than ten students of their rated capacity shall include notice that services may subsequently be canceled if the capacity of the bus would be exceeded because of an obligation to provide services to additional students who are eligible under the provisions of the law for transportation by the school district.
5. The requested stop must be an established stop listed on the transportation schedule.
6. The bus and bus stop location must be consistent each day of the week.
7. Requests that are occasional rather than regular or which involve a portion of the week will not be approved.

Conduct on Buses

The school bus driver shall be responsible for the discipline of students while they are being transported. The driver can safely fulfill this responsibility only if all students cooperate. Any improper behavior on the part of a student while on a school bus may mean the loss of the student's bus privileges. The bus driver is in charge of the vehicle. It is the driver's responsibility to generate a report using the District's form to facilitate the administrative response. The appropriate building administrator has the responsibility to investigate the driver's concerns and develop an appropriate consequence. **To assist with the maintenance and discipline and to enhance security, school buses and school vehicles may be equipped with audio recording and video recording equipment.** (*Refer to* ***Policy 810.2***). Parents will be informed of discipline problems occurring on the buses. The rules for conduct on the buses follow:

No passenger may:

1. Consume food or beverages.
2. Change seats while the bus is in motion.
3. Use loud or vulgar talk.
4. Throw any objects.
5. Possess or use tobacco products, drugs, or alcohol.
6. Lights matches, lighters or other flammables.
7. Take a guest home without prior permission in writing from the parent or guardian and from the principal or the principal's designee.
8. Engage in conduct that jeopardizes the safety of any other occupant of the bus, including fighting.
9. Possess water pistols, other spraying devices or laser pointers while on the bus.
10. Leave the bus at any stop other than his or her own without written permission from parent or guardian and formal approval by the building administration.

Each passenger will:

1. Remain silent at all railroad crossings.
2. Keep all parts of the body inside the bus.
3. Sit in the seats assigned by the driver.
4. Be at the bus stop at the proper time.
5. Obey any and all other rules in the student handbook.

Refer to ***Policy 810.2***

Administrative Guidelines for the Disposition of Discipline—Bus Misconduct

Riding District transportation is a privilege. Students who fail to obey the rules of conduct on the bus will face the following consequences. Consequences will be the responsibility of the student's school administrator.

First Offense:

1. The student's offense will be reported to the appropriate building principal on the proper form.
2. The student will be warned of the consequences of the offense by the principal.

Second Offense:

1. The principal may suspend the student's bus privileges until there is some agreement between the principal and the parent or guardian, or impose an alternative penalty as may seem appropriate to the principal. If an offense is deemed to be extremely serious, the student's bus privileges may be suspended immediately.

2. Contact will be made to the parent or guardian by the principal.

If an offense is deemed to be extremely serious, step one may be waived and step two invoked immediately.

Refer to ***policy 810***

Dress Code

It is the responsibility of each student and his/her parents/guardians to ensure the student is neat in appearance and well-groomed. A student must dress in an appropriate manner for school, being careful to wear clothing that is moderately fitting and in good taste. The school must provide the best possible climate for the understanding and development of good grooming habits. It is also our belief that schools should prepare students for real life roles. Just as employers expect employees to dress by their standards, our school guidelines for student dress should be seen as preparing students for their current and future roles. Certain provisions governing dress have been established for the academic school day. These provisions specify that:

1. Appropriate footwear must be worn at all times. Footwear that constitutes a safety hazard will not be allowed.
2. Strapless, one-strap, spaghetti strap, halter, off the shoulder tops, see-through, extremely low cut tops (either front, side or back) or other such items are prohibited. Sleeveless underwear shirts worn as outer garments, cut off shirts, clothing with suggestive words or pictures or pants worn too low on the hips are not appropriate attire. Underwear should not be visible. Tops must cover the entire torso.
3. General outdoor wear is prohibited for inside wear unless worn for reasons of health and approved by the school administration.
4. Clothing, buttons, drug or alcohol related attire or other insignia that are suggestive or obscene or that mock, ridicule or demean gender or ethnic groups are not appropriate.
5. Clothing that presents a safety hazard or interferes with the educational process is not appropriate.
6. Bottoms must be loose fitting and school appropriate in length. Biking shorts, short-shorts, swimming suits, and cutoff sweatpants are not appropriate for school. It is the responsibility of the school administrators to determine whether or not shorts are acceptable.
7. Pocket chains and wallet chains are prohibited.
8. Hats, hoods and other headwear are not allowed during the academic school day. Hoods are not to be worn inside of buildings.
9. Students should be aware that principals reserve the right to have students change clothing that is in the judgment of administration inappropriate for regular school or school activity.

Students who violate the dress code will subject themselves to disciplinary action.[5]

Refer to ***Policy 221***

Physical Education Requirements

Physical education is required by state law and is to be taken by all students, regardless of grade, who are not excused for medical reasons. Only a medical excuse is accepted as a legitimate reason not to take physical education. A licensed medical practitioner must supply the excuse. It must be returned to the physical education teacher and will be placed on record. It must state for what period of time and for what reason the student is to be excused from physical education activities.

Each student who takes physical education may be required (at the judgment of the instructor) to take a

shower at the end of the class period. Excuses from taking showers must be given to the physical education teacher and are to be issued by a doctor.

Administrative Guidelines for Exclusions/Suspensions from School

Suspension from school is a serious matter which is to be handled by administration when a student violates school rules outlined in this student handbook or school board policy. When an offense violates state and/or federal laws, appropriate law enforcement agencies will be contacted, and the student may face prosecution.

During the period of any suspension, students will be permitted to make up work. Suspended students will not be allowed to participate in or attend school activities during the period of suspension. This includes athletes.

Suspension starts the moment an administrator deems a student has committed a suspendable offense. Suspension periods end the day of a student's return to school. Students remain ineligible for participation in extracurricular activities until such time as they have returned from suspension. Participation in extracurricular activities will resume only when students have been in attendance after coming off suspension.
The following measures will apply to student suspensions:

1. Step One - Up to three (3) days suspension; student may be readmitted following a conference among the principal, the student, and the parent(s) or guardian.
2. Step Two - Three (3) days to ten (10) days suspension for offenses beyond the first suspension. The three (3) days to ten (10) days will be at the discretion of the principal depending on the seriousness of the offense and/or the number of suspensions for an individual student. Depending on the seriousness of the suspension the principal may request a meeting with the superintendent, the suspended student, and the parent(s) or guardian to determine whether or not additional action beyond the current suspension will be taken. The suspended student may be readmitted following the meeting with the principal and/or superintendent.
3. Step Three - The superintendent may refer the suspended student to the Board for expulsion.

If an offense is deemed to be extremely serious, step two may be waived and step three invoked immediately.

As an alternative to out-of-school suspensions, the following types of situations may be considered for in-school suspensions:

1. For students in the due process stream for suspension or expulsions and the timeline for school law or regulations cannot be met.
2. For students who become involved in a suspendable situation and there are mitigating circumstances, the school level principal will make the decision as to which students will be suspended out-of-school or will be referred to in-school suspension.

Some Reasons for Exclusion from School include, but are not limited to:

1. Disrespectful, bullying, harassing, abusive behavior towards another student or staff member.
2. Possessing and/or using tobacco products in the building, on the school grounds, or on the school buses.
3. Possessing, using, buying or selling alcoholic beverages, drugs, drug look-alikes, drug paraphernalia, as well as over-the-counter medications.
4. Possessing, using, or transferring of dangerous weapons and/or replicas of weapons, or dangerous chemicals, fireworks, or firecrackers, laser pointers, or any other instrument that could cause harm.
5. Possessing, using, or transferring of pornographic materials and/or accessing of such materials using district computer resources.
6. Reporting or making false fire alarms or bomb threats

7. Leaving the building during the school day without administrative permission
8. Abusing school property
9. Failing to follow reasonable instructions
10. Cutting classes, truancy
11. Fighting
12. Stealing or possessing stolen articles
13. Arson
14. Accumulating excessive unexcused absences
15. Behaving in an unreasonable manner
16. Using obscene/vulgar language or gestures
17. Using racial slurs or intimidation
18. Making terroristic threats
19. Other disruptive behaviors or inappropriate conduct.

*Refer to **Policy 233***
*Refer to **Policy 249***

Administrative Guidelines for Hazing

Hazing is defined as any activity that endangers or reasonably might be supposed to endanger the mental health, physical health, or safety of a student when the purpose of such activity is initiation or membership in or affiliation with any organization within the purview of the Warrior Run School District Board of Directors.

ANY HAZING ACTIVITY, WHETHER BY AN INDIVIDUAL OR A GROUP, SHALL BE PRESUMED TO BE A FORCED ACTIVITY, EVEN IF THE STUDENT WILLINGLY PARTICIPATES.

No student, parent/guardian, coach, sponsor, volunteer, or district employee shall participate in, condone, or overlook any form of hazing. The district encourages any student who believes they have experienced or witnessed hazing to report the incident promptly to the building principal or designated staff member. Any confirmed involvement in hazing may result in serious disciplinary action, including a recommendation by the superintendent for expulsion by the Board of Directors.

*Refer to **Policy 247***

Administrative Guidelines for Harassment

It is the policy of the Warrior Run School District to maintain a learning environment that is free from harassment of an individual's race, color, sex, national origin, or disability.

Harassment includes, but is not limited to, slurs, jokes, bullying, or other verbal, graphic or physical conduct relating to an individual's race, color, religion, ancestry, gender, national origin, handicap/disability, or sexual preference.

All employees must report all reported or observed incidents of harassment to a building administrator. Students are encouraged to report harassment complaints to a building administrator, teacher, counselor or nurse. **Violators of this policy will be subject to disciplinary action**.

*Refer to **Policy 103***

Bullying/Cyberbullying-Policy 249

Purpose: The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

Definitions

SC 1303.1-A: Bullying means an intentional electronic, written or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting when the effect is severe, persistent or pervasive and has the effect of doing any of the following:

1. Substantial interference with a student's education.
2. Creation of a threatening environment.
3. Substantial disruption of the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

In accordance with SC1303.1-A, a school setting includes any location within the school, on school grounds, within our safety zone, in school vehicles, at designated bus stops, or at any activity sponsored, supervised, or sanctioned by the school. The Board strictly prohibits all forms of bullying by district students and encourages those who experience or witness bullying to report incidents promptly to the building principal or designee. All reports will be investigated without delay, and appropriate corrective action will be taken when allegations are substantiated. The confidentiality of all parties involved will be protected to the extent possible, in line with the district's legal and investigative responsibilities. Retaliation or reprisals against anyone making a good faith report of bullying are strictly prohibited.

Consequences For Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:

- Counseling within the school.
- Parental conference.
- Loss of school privileges.
- Transfer to another school building, classroom or school bus.
- Exclusion from school-sponsored activities.
- Detention.
- Suspension.
- Expulsion.
- Counseling/Therapy outside of school.
- Referral to law enforcement officials.

Administrative Guidelines for Weapons and Dangerous Instruments

The WRSD Board believes that the physical safety of students, employees and visitors is essential for the proper operation of the schools and for the establishment of a positive learning environment. Based on this premise, the Board seeks to provide a safe environment free from weapons for students, school personnel, and persons using and visiting school property.

It shall be the policy of the Board that possession or use of a weapon by students is prohibited in any Warrior Run School District building, or on any grounds of the WRSD, or on any vehicle providing authorized transportation of students or at District sponsored functions, activities or events whether held on WRSD property or at sites approved by the District, with the exception of the following:

1. A weapon being used as part of a program approved by a school by an individual who is participating

in the program, or
2. A weapon that is unloaded and is possessed by an individual while traversing school property for the purpose of obtaining access to public or private lands used for lawful hunting, if the entry on school premises is authorized by school authorities.

"Weapon" shall include, but not be limited to, any knife, cutting instrument, cutting tool, nunchucks, firearm, shotgun, rifle, or replica of weapon, and any other tool, instrument or implement capable of inflicting serious bodily injury.

Prior to admission to any school entity, the parent, guardian or other person having control or charge of a student shall, upon registration, provide a sworn statement or affirmation stating whether the pupil was previously suspended or expelled from any public or private school of this Commonwealth or any other state for an act or offense involving weapons, alcohol or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property. The registration shall be maintained as part of the student's disciplinary record.

The District shall expel, for a period of not less than one year, any student who is determined to have brought and/or used a weapon on any school property, or to any school-sponsored activity or on to any public conveyance providing transportation to a school or for school-sponsored activity.

The Superintendent of the school district may recommend discipline short of expulsion on a case-by-case basis. The Superintendent, in the case of an exceptional student, shall take all steps necessary to comply with the individuals with disabilities education act (Public Law 91-230, 20 U.S.C. º 1400 et seq.)

Each school within the District shall maintain updated records of all incidents of violence, incidents involving possession of a weapon and convictions or adjudications of delinquency for acts committed on school property by students enrolled therein. Records maintained under this section shall be contained in a format developed by the Pennsylvania State Police in cooperation with the Office for Safe Schools. A statistical summary of these records shall be made accessible to the public for examination by the public during regular business hours.

*Refer to **Policy 218.1***

Administrative Guidelines for Tobacco Possession and Use

The WRSD Board recognizes that the use of tobacco in any form presents a health hazard which can have serious consequences for both the tobacco and non-tobacco users. Therefore, the purpose of this policy is to protect the health and welfare of all students, employees, and visitors to the WRSD and to abide by the laws of Pennsylvania.

Authority: Tobacco possession and/or use by students is prohibited in school buildings, on school property, on school buses which are leased, owned, or under the control of the district, or at any school sponsored activity. Because of the exemplary role played by adult members of the school community, the board prohibits the use of tobacco products by all employees and visitors of the school who are in school buildings, on school property, or riding school buses which are leased, owned or under the control of the district at any time.

Guidelines: Students in violation of this policy will be punishable by disciplinary action as outlined in Act 145 of 1996 in the following manner:
1. A student who commits an offense under Act 145 of 1996 shall be subject to prosecution initiated by the local school district and shall, upon conviction, be sentenced to pay a fine for the benefit of the school district in which such student resides, and to pay court costs.

2. A student will also be subject to suspension from school as outlined in WRSD Policy 233 and this handbook.

Violation of the Tobacco Possession and Use Policy by employees shall be treated as willful violation of school policy. Visitors and other adults who violate this policy shall be subject to such warnings and/or being excluded from events as deemed necessary by the superintendent and/or his designee(s).

Refer to ***Policy 222***

Administrative Guidelines for Drugs and Alcohol

I. Management Responsibilities

The Drug Free Schools and Communities Act of 1986, Public Law 99-570 clearly directs the Board of School Directors to establish a program which combats the problems associated with drug and alcohol abuse by establishing substance abuse education and prevention programs.

Recognizing the responsibility to implement the guidelines of the Drug Free Schools and Communities Act, the WRSD establishes the following policy, including rules, regulations, and prevention programs. As part of a concerted effort to openly and effectively respond to the current uses and abuses of drugs, alcohol, and mood-altering substances by the members of our entire student population, we have established the following:

A. Board of Directors shall:
   1. Establish policies governing drug and alcohol abuse in conformance with state laws.
   2. Approve the formation of Student Assistance Program teams at all levels.
   3. Provide necessary support for the Student Assistance Program teams to function appropriately.

B. Superintendent shall:
   1. Be responsible for implementation of approved policy and procedures for implementation of the Warrior Run (student) Assistance Program (WRAP).

C. Principal shall:
   1. Be responsible for disciplining students who violate the drug and alcohol policy in accordance with the district suspension policy.

D. Student Assistance Program teams shall:
   1. Identify, intervene, and refer high-risk teenagers who are having school-related problems because of alcohol and drug use or who are at risk of suicide and other mental health problems.

II. Statement of Policy

The Warrior Run School District recognizes its responsibility to educate, prevent, and intervene in the use and abuse of all drug, alcohol, and mood-altering substances by the entire student population.

Through the use of a revised curriculum, classroom activities, community support and resources, a strong and consistent administrative and faculty effort, and rehabilitative and disciplinary procedures, the WRSD will work to combat the problems associated with substance abuse that permeates our society.

As an extension of this policy, all school district personnel shall use the following rules, regulations, and guidelines when responding to drug, mood altering substance, and alcohol related situations.

III. Definition of Terms

Drug/Mood-Altering Substance/Alcohol-- shall include any alcohol or malt beverage, any drug listed in Act 64 (1972) as a controlled substance, chemical, abused substance, or medication for which a prescription is required under the law and/or any substance which is intended to alter mood.

Examples of the above include but are not limited to beer, wine, liquor, marijuana, hashish, chemical

solvents, glue, look-alike substances, and any capsules or pills not registered with the nurse (annotated within the student's health record and given in accordance with the WRSD policy for the administration of medication to students in school.)

Warrior Run Assistance Program (WRAP) is a multidisciplinary team composed of school personnel (teachers, staff, administrators, nurse, counselors). This team has been trained to understand and work on the issues of adolescent chemical use, abuse, and dependency and will play a primary role in the identification and referral process of students coming to their attention through the procedures outlined in this policy.

Distributing--deliver, sell, pass, share, or give any alcohol, drug, or mood-altering substance, as defined by this policy for one person to another or to aid therein.

Possession--possess or hold, without any attempt to distribute, any alcohol, drug, or mood altering substance determined to be illegal or as defined by this policy.

Drug Paraphernalia--includes any utensil or item which, in the school's judgment, can be associated with the use of drugs, alcohol, or mood-altering substances.

IV. Rules and Regulations

These rules and regulations govern students' behavior while on school grounds, during a school session, or during a school-sponsored activity. Students may not be under the influence of alcohol, drugs, or mood altering substances. Students may not possess, use, dispense, sell or aid in the procurement of alcohol, narcotics, restricted drugs, mood altering substances, or any substance purported to be a restricted substance or over the counter drug. Students in violation will be subjected to discipline pursuant to the provisions and procedures outlined in the District discipline policy and WRAP referral process.

V. School Guidelines

As an integral part of the WRSD Drug and Alcohol Prevention Program, these guidelines represent one component in a district wide effort to respond effectively to drug, mood-altering substance, and alcohol related situations that may occur at school or school sponsored activities. These guidelines are intended to provide a consistent minimum disciplinary means to respond to drug, mood-altering substance, and alcohol related incidents. The WRSD will provide a safe and healthy environment for students with due consideration for their legal rights and responsibilities. The board reserves the right to use any extraordinary measures deemed necessary to control substance abuse, even if the same is not provided for specifically in any rule or regulation enumerated herein.

VI. Discipline

Any student who is in violation of the drug and alcohol policy shall be subject to sanctions as outlined in the district suspension/expulsion policy. Furthermore, it is mandatory for students found to be in violation of the drug and alcohol policy to be referred to the WRAP team. This includes students found to be under the influence of drugs, mood altering substances or alcohol as well as students who are found to be in possession of drugs, mood altering substances, or alcohol. Students are further subject to any additional rules and regulations established by the coach/advisor of each activity.

*Refer to **Policy 227***

Administrative Guidelines for Pupil Control

Control of pupils is primarily the responsibility of the classroom teacher and other certificated staff under

whose jurisdiction the pupil may be. Certificated staff may call for the assistance of the principal or assistant principal if a student control problem that they cannot control arises.

Reasonable force pertaining to all students may be used by staff members for the following reasons:

1. To quell a disturbance
2. To obtain possession of a weapon or dangerous object
3. For the purpose of self-defense or for the protection of person or property.

The school board has the authority to make reasonable and necessary rules governing the conduct of students in school. The rule making power, however, is not unlimited; it must operate within statutory and constitutional restraints. A school board has only those powers which are enumerated in the laws of the state, or which may reasonably be implied are necessary for the orderly operation of the school.

School boards may not make rules which are arbitrary, capricious or outside their grant of authority from the General Assembly. Their rules must stand the test of fairness and reasonableness. A rule is generally considered reasonable if it uses a rational means of accomplishing some legitimate school purpose.

School rules are assumed to be "reasonable" until they are rescinded or waived. Students, therefore, should obey school rules while working through channels to help change those of which they do not approve.

State Laws Which Apply to Students

Section 1317 Authority of Teachers, Vice Principals and Principals over Pupils
Every teacher, vice principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending his/her school during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them.

Section 777 Defacing, Injuring or Destroying Property Used for School Purposes, Penalty

If any person shall willfully or maliciously break into, enter, deface, or write, mark, or place any obscene or improper matter upon any public school building, or other building used for school purposes or other purposes provided for in this act . . . or shall deface, injure, damage, or destroy any school furniture, books, paper maps, charts, apparatus, or other property contained in any public school building, or other building used and occupied for school purposes . . . or shall injure, damage, or destroy any shade trees, shrubbery, fences, or any other property of any kind upon any public school grounds, or upon any public school playground, such person shall be guilty of a misdemeanor, and upon conviction, be sentenced to pay a fine, or undergo an imprisonment, or both.

In addition, the school retains the right to demand restitution, as well as exercise disciplinary action.

STUDENT ASSISTANCE

Child Abuse - Act 126

Under Child Protection Service Law (PA C. S. 23, 6311 & 6313) Section 4 b the following have responsibility for accepting and servicing complaints of child abuse:

- Person in Charge – Superintendent of schools
- Designated Agent – Principal or School Counselor

Under Child Protection Service Law (Act 151 of 1994) concerning student abuse, the following person has

responsibility for servicing complaints of student abuse:

- Administrator: Superintendent of schools.

Warrior Run Assistance Program

The Warrior Run School District, in conjunction with the Pennsylvania Departments of Education and Health, has established a functioning Student Assistance Program at all school levels.

The purpose of the Warrior Run Assistance Program (**WRAP**) is to identify high-risk students who are having school-related problems because of alcohol and drug use, risk of suicide, or other mental health problems. It is also a method for intervening and referring these students to appropriate community services.

The function of the WRAP team is to identify patterns of behavior that are associated with high risk or usage situations. It is an intervention, not a treatment program. The WRAP program is a systematic process, which makes it possible for school personnel to determine which students are having problems and refer them for help. The heart of the program is a WRAP Team. This team is composed of teachers, counselors, and administrators who have been given extensive training.

WRAP interviews and/or services will not be administered to a student whose parents or guardian have notified school authorities in writing that such actions be prohibited with their child.

The following telephone numbers are made available for student and parent use if the need arises.

Northumberland County Crisis #s	Montour County Crisis #s	Union County Crisis #s
Human Services (8am-4pm) 988-4200	Human Services (8am-4pm) 275-4962	Human Services (8am-4pm) 523-3216
Children and Youth 988-4237	Children and Youth 271-3050	Children and Youth 988-4237
Drug and Alcohol 988-4420	Tri-County Tap Line (4pm-8am) 1-800-222-9016	

Safe 2 Say Something - www.safe2saypa.org

Safe2Say Something is a youth violence prevention program run by the Pennsylvania Office of Attorney General. The program teaches youth and adults how to recognize warning signs and signals, especially within social media, from individuals who may be a threat to themselves or others and to "say something" BEFORE it is too late. With Safe2Say Something, it's easy and confidential to report safety concerns to help prevent violence and tragedies.

Here's how it works:

Submit an anonymous tip report through the Safe2SaySomething system
Crisis center reviews, assesses and processes all submissions
Crisis center sends all submissions to school administration and/or law enforcement for intervention
If needed, crisis center may contact tipster anonymously through the app

BUILDING LEVEL STUDENT HANDBOOKS

Elementary School

- **Handbook**

Junior/Senior High School

- **Handbook**

Warrior Run Cyber Academy

- **Handbook**

*** END ***