



Guide to Annual Training in Test Security and Test Administration School Year 2026-2027 Washoe County School District and WCSD-Sponsored Charter Schools Professional and Classified (ESP) Personnel

The Washoe County School District provides state and district assessment program information to personnel through ***A Primer for Testing: Policies and Professional Expectations*** (the *Primer*), revised annually to reflect current legislative and Nevada Department of Education mandates regarding test administration and test security. The *Primer* includes the important definitions set forth in statute. The *Primer* also describes the protocols for irregularities in testing administration and testing security.

At the start of each school year, or upon hiring, if your job responsibilities include any form of contact with or supervision during administration of state, district, or national assessments in the Washoe County School District (WCSD) or a WCSD Sponsored Charter School, **you are required to participate in the NDE and WCSD program of annual training in test security and test administration for the current school year.**

Please click on each link (#1-6*) and complete the required action to participate in this annual training.

*Charter school personnel, for #6 follow instructions from your school principal or test coordinator.

Read and View

(1) View: [2026-2027 Test Security and Test Administration](#) (video, 19 minutes)

--Accessibility: [ADA/CC Video Presentation Script](#)

(2) Read: [A Primer for Testing: Policies and Professional Expectations](#)

(3) Read: [SUMMARY OF WHISTLEBLOWER PROTECTIONS FOR TESTING ADMINISTRATION](#) (July 2026)

Forms – Retained at School 3-years

Submit printed or digitally signed form to school principal. District personnel not assigned to a primary school location should submit signed forms to WCSD Assessment Support.

(4) Sign: [Acknowledgement of Professional or Classified \(ESP\) WCSD Personnel – A Primer for Testing](#)

(5) Sign: [Confidentiality Agreement Form](#)

WCSD Personnel: Submit Online Form of Completion (sends information to WCSD Assessment Support)

(6) Form: [Acknowledgment of Annual Training in Test Security and Test Administration SY 2026-2027](#)

Charter School Personnel: Report to School Principal

(6) Sign: [Group Log](#) or [Individual Acknowledgment Form](#) indicating participation in training

TIP: Find the same information and links posted on the WCSD website: Directory > Assessment > Testing Program (<https://www.washoeschools.net/directory/assessment/program>)

Please reach out to WCSD Assessment Support with questions or for assistance in completing these tasks. Thank you for participating in the annual training in test security and test administration for the 2026-2027 school year.