



Bertie County Public Schools 26-27 Student Device Checkout

Bertie County Public Schools provide a mobile device for student educational use. Devices are assigned to classrooms for individual student use during the school day. In individual cases, as determined by the principal, devices will be checked out for educational use in settings separate from the school building. The parent or legal guardian signing this form assumes responsibility for the care of the device. The following terms and conditions apply:

Fees, Damages, and Loss

For the 2026-2027 school year, the first occurrence of accidental damage is covered. Any additional incidents will be assessed by the BCPS Technology Department, and repair or replacement costs will be billed to the student/parent/guardian.

- **Intentional Damage or Loss:** If a device is lost or intentionally damaged, students/parents/guardians are fully responsible for all repair or replacement costs.
- **Theft:** Theft must be reported to school personnel within 48 hours. A police report must be filed, and a copy submitted to the school.
- **Replacement Devices:** A replacement device will not be issued until all required payments are made to Bertie County Public Schools. Hardware replacement costs are outlined below.

Device Management and Acceptable Use

Students and parents/guardians must follow all district and school technology policies. Access to educational resources or devices may be revoked if a student fails to follow classroom rules or violates the Bertie County Public Schools Technology Responsible Use Policy, Internet Safety Policy, Student Use Code of Conduct, or other Board of Education policies.

- **Asset Management & Web Filtering:** All devices are tracked through the district's asset management system. Internet access is filtered at all times, regardless of the device's physical location. Any attempt to bypass content filtering or security monitoring will result in disciplinary action.
- **Monitoring & Educational Tools:** By signing below, you consent to your child's independent use of online educational tools and the internet, as well as the monitoring of student email and Google accounts by school staff. Teachers may use Google Workspace for Education and approved third-party applications compliant with the Children's Online Privacy Protection Act (COPPA) and meet the appropriate age requirements. School staff will monitor the use of these platforms during school hours.

Digital Citizenship

Bertie County Public Schools is committed to providing a safe and effective learning environment. While working in digital spaces, students must act as responsible digital citizens by adhering to the following:

1. **Respect Yourself:** I will select appropriate online names, post suitable content, protect my personal details, and act with integrity.
2. **Protect Yourself:** I will keep my passwords and account details secure, refrain from sharing schedules or contact details, and report any inappropriate behavior or online attacks immediately.
3. **Respect Others:** I will not use electronic media to bully, harass, stalk, or degrade others, nor will I enter private digital spaces without permission.
4. **Protect Others:** I will not forward inappropriate content or engage in harmful communications, and I will report any online abuse I see.
5. **Respect Intellectual Property:** I will properly cite all websites, media, and primary sources, adhere to Fair Use guidelines, and request permission when using copyrighted materials.
6. **Protect Intellectual Property:** I will use legal, open-source, or properly licensed software and media, and avoid pirating or illegally sharing copyrighted digital files.

Parent/Guardian and Student Acknowledgment

By signing below, I agree to monitor my child's device usage in compliance with federal, state, and local laws. I fully understand and agree to all terms and conditions stated in this agreement.

Student Name (Print): _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date: _____

INTERNAL USE ONLY

Receipt Number: _____

Mobile Device Asset Tag No.: _____

Fee Accepted By: _____

Date: _____

Hardware Replacement Costs

Item	Cost
Chromebook Case (optional)	\$30
Lenovo Chromebook	\$ 200
Dell Chromebook	\$ 200
Dell Touchscreen Chromebook	\$250
All Chromebook Keyboards	\$ 30
All Chromebook Chargers	\$ 30
All Chromebook Screens	\$ 30
Dell Touchscreen screen	\$100
iPad (All Generations)	\$ 250
iPad Screen (all gen.)	\$ 100
iPad Charger	\$ 20

** Costs are subject to change.