



2026 - 2027

**Godley Independent School District
Secondary Student Handbook
Section III**

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GODLEY INDEPENDENT SCHOOL DISTRICT

"Inspiring, Empowering, and Challenging All Learners to Lead, Grow, and Serve"

313 N. PEARSON • GODLEY, TX 76044

817.592.4300

Godley ISD Secondary Student Handbook Section III 2026-2027

ATTENDANCE POLICY

Our goal at Godley High School is to have every student in their seat every day because every absence, even excused, makes it more difficult for students to succeed.

90% Attendance Rule:

Per Texas Education Code §25.092, students are required to attend at least 90% of the time a class is offered to receive credit or a final grade, regardless of whether absences are excused or unexcused. If a student's attendance falls below the required 90%, they will be required to attend Saturday School to make up missed seat time or make up seat time before or after school with a teacher.

Truancy:

Per Texas Education Code §25.095, once a student reaches ten (10) or more unexcused absences, the school is required to file truancy charges. Please be aware that unexcused absences at this level will result in a truancy court referral for both the student and the parent/guardian.

At Godley ISD, we work to mitigate attendance issues our students may be experiencing. Our plan to reduce and/or eliminate attendance issues for students is as follows:

- 3 unexcused absences will result in a parent notification letter.
- 5 unexcused absences will result in a parent notification letter.
- 7 unexcused absences will result in a parent notification letter and a required student/parent meeting to discuss attendance with the attendance officer.
- 9 unexcused absences will result in a parent letter warning about truancy court.
- 10+ unexcused absences will result in a filing with the Johnson County Court Precinct 3 in Alvarado.

TARDY POLICY

Students are expected to be in class on time for each class period. Tardies will be tracked by class and consequences will be assigned in accordance to the matrix. Parents will be notified by the classroom teacher as tardies exceed 3 in a nine week period.

Students who are 20 minutes or more tardy to class are coded as an unexcused absence.

DRESS AND GROOMING

Godley ISD expects its students to dress and groom themselves in a manner that reflects a positive image. This will help in providing an atmosphere that is conducive to learning. Dress and apparel that unduly attract the attention of other students often precipitate comments and/or other reactions that are disruptive to the learning environment. This environment will also instill discipline and help prepare the students to be valued members of society. Safety, general health, hygiene, and modesty are factors that are considered in the establishment of this dress and grooming code. The district's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

PANTS, SHORTS, SKIRTS AND DRESSES

1. The length of shorts, skirts, and dresses will follow the finger palm rule. When a student is standing in a relaxed stance with his/her hands at their side, no part of the shorts, skirt, or dress should be shorter than where the fingers and palm meet.
2. Slits in dresses, skirts, and shorts may not be higher/shorter than the "finger palm length."
3. Rips in jeans, shorts, skirts or dresses must be below the "finger palm" length. If there is a hole in the garment above the "finger palm length" rule, no skin may be exposed.
4. Any clothing that exposes undergarments or where undergarments should be is prohibited.
5. Leggings, jeggings, yoga pants, tights, etc., are allowed to be worn with shirts that do not show the midriff or undergarments.
6. No pajama pants.
7. No fishnet tights.
8. No tights intentionally ripped with holes.

SHIRTS

1. Muscle shirts, tank tops, halter tops, strapless, spaghetti straps, backless, and bare midriff garments are prohibited.
2. Sleeveless tops must have a strap that is at least 3 of the STUDENTS finger widths wide.
3. Shirts may be worn untucked, but must be appropriately sized in the shoulders and sleeve length.
4. All clothing that exposes undergarments or where undergarments should be is prohibited.
5. Midriffs may not be exposed when hands are extended straight out in front of the student.
6. Revealing or low-cut tops or dresses are prohibited.
7. Tops will be limited to the "palm width rule." With the index finger placed on the base of the clavicle bone horizontally, the shirt or top can not be opened past the base of the pinky finger when the hand is closed.

OTHER

1. Clothing must be suitable for all scheduled classroom activities, including physical education, science labs, woodshop, metal shop, and other activities where unique hazards exist.
2. Specialized courses may require specialized attire, such as sports uniforms or safety gear.
3. All students must wear shoes. Cleated shoes are prohibited in the building.
4. **No house shoes, slippers, pajamas (tops or pants), or blankets will be allowed at school.**
5. Clothing that advertises alcohol, tobacco, drugs, illegal activities, or prohibited substances such as beer, wine, liquor, or cigarettes is prohibited. In addition, clothing that advertises activities that are suggestive, lewd, vulgar, or obscene language, cults, satanic/demonic symbols, sex, racism, or violent images, or otherwise inappropriate, is prohibited.

6. Spikes and chains of any type (including wallet chains, safety pins, fish hooks, and straight pins are prohibited.
7. Any gang-related attire is prohibited.
8. Appropriate undergarments shall be worn. Any clothing that exposes undergarments is prohibited.
9. Piercings and hoops in the ear are allowed. Tapers, gauges and plugs in the ears cannot exceed 1/3", 0g or 8mm. Small nose (nostril) studs and hoops up to 2mm are permitted.
No septum rings, no lip rings or piercings, no eyebrow rings or piercings, no face rings or piercings. Clear spacers must be worn for all other piercings.
10. Dark glasses or sunglasses may not be allowed in the school building without a doctor's prescription.
11. Trench coats and dusters are prohibited.
12. Hair must be worn in such a way that it does not obstruct the view of the students' own eyes.
13. Facial hair is to be kept neat and clean.
14. Facepaint/designs on the face are not allowed. Make-up should not be distracting and will be at the discretion of the administration.
15. No hats, bonnets, or any type of head covering is allowed during the school day.

SPIRIT DAYS

The dress and grooming code may be modified with administrative approval to accommodate extracurricular activities and special events.

ADMINISTRATOR DISCRETION

If the principal or assistant principal determines that a student's clothing violates the school dress code, the student will be provided with a change of clothes. The office will retain the student's clothing until the end of the school day, at which time the student must return the school-issued clothing. If the dress code violation is not corrected (student refusal to change), the student may be assigned to TAP for the remainder of the day. Repeated offenses may result in more serious disciplinary action in accordance with the Student Handbook and/or Student Code of Conduct.

The principal or assistant principal shall render judgment concerning appropriate attire when such judgment is needed. The principal or assistant principal shall have the right to appraise any current fashion or fad and determine its appropriateness for school wear.

The principal or assistant principal, in cooperation with the sponsor, coach or other person in charge of an approved extracurricular activity, may regulate the dress and grooming of students who participate in the activity. Students who violate these standards may be removed or excluded from the activity. A sponsor, coach, or other person in charge, with the principal's approval, may establish dress standards for students who participate in those activities (ie. Prom, Graduation, Senior Day, Field Trips, Athletics, Band, UIL Academics, awards days, etc.)

RESPONSIBLE USE POLICY OF TECHNOLOGY

One of Godley Independent School District's strategic design goals is to empower students with the digital tools necessary to lead in tomorrow's world. Our learners will utilize a variety of multimedia tools for learning and communicating, and they will develop the ability to differentiate and apply appropriate social and professional communication skills.

The use of these digital tools is a privilege and not a right. Students and Staff alike will be held responsible and accountable for their actions within these digital communities. Failure to follow these guidelines will result in disciplinary action, including referrals and suspension of privileges. Godley ISD is not responsible for damages to personal digital technologies or electronic communication devices.

Expectations:

Be Responsible

- Use the Internet and school network for classroom-related activities only.
- Use email, chat rooms, and social networks as part of the class curriculum only.
- Use personal electronic devices in compliance with individual building policies.
- Be aware that all online activities are filtered and monitored.
- Handle all technology equipment with care - follow Chromebook care expectations.

Be Respectful

- Respect and protect your privacy and the privacy of others.
 - Use only your assigned accounts.
 - Keep personal information such as full name, address, phone number, etc., off public websites.
 - Keep passwords secret.
 - Represent yourself truthfully.
- Respect and protect the integrity, availability, and security of all electronic resources.
 - Observe all network security practices.
 - Conserve, protect, and share these resources with other students and Internet users.
 - Treat digital technologies with care, report any damages, security risks, or violations to a teacher or administrator.
- Respect and protect the copyrighted/intellectual property of others.
 - Cite all sources appropriately.
 - Follow all copyright laws.
- Respect and practice the principles of community.
 - Communicate only in ways that are kind, responsible, respectful, safe, and lawful.
 - Obtain permission before taking/using photos, videos, or images of other people.
 - Observe all network security practices.
 - Use only school-appropriate web content, language, images, and videos.

Be Safe

- Report threatening or offensive materials to a teacher or administrator.
- Protect personal identity and the identity of others online.
- Follow school district guidelines for web publishing and social media.
- Use all equipment and systems carefully, following instructions.
- Keep passwords secret.

GISD TECHNOLOGY USE AGREEMENT 2026-2027

The following information must be filled out completely before being given access to digital tools within Godley ISD. Failure to complete the following forfeits any digital privileges.

For All GISD Students:

- I have read and understand the Responsible Use document and any further policies contained within the Acceptable Use Policy of the Student Handbook. I understand that my failure to adhere to any of these expectations may result in disciplinary action.

For Students 2nd-12th grade Only:

- I have read and understand the Chromebook Policy Handbook. I understand that my failure to adhere to any of the information and expectations outlined in the document may result in disciplinary action.
- District-assigned Chromebook Repair/loss charges: If damaged, the student/family is responsible for the cost of the repair. The district reserves the right to charge for the entire replacement cost if negligence is determined in the handling of the device.
- 1st Incident - Student is responsible for the cost of parts replaced.
- 2nd Incident - Student is responsible for the cost of parts replaced plus a \$25 fee
- 3rd Incident - Student is responsible for the cost of parts replaced plus a \$50 fee.
- 4th Incident - Student is responsible for the cost of parts replaced plus a \$75 fee.
- Fully Damaged, Lost, or Stolen Device: \$150
- Charger Replacement: \$20

Student Name (print) _____

Student Signature _____ Date _____

Graduation Year: _____

GISD BUS RIDER'S SAFETY HANDBOOK

2026 - 2027

Welcome to a new school year at Godley ISD!

The Godley ISD Transportation Department is committed to providing safe, reliable, and efficient transportation for our students each day. School bus transportation is provided as a courtesy service for eligible students, and our top priority is ensuring that every student arrives at school and returns home safely.

Creating a safe transportation environment requires teamwork between our transportation staff, students, and families. We encourage parents and guardians to review the transportation rules and procedures with their children and reinforce the importance of safe and respectful behavior while riding the bus.

Bus transportation is a privilege, and students are expected to follow all established transportation guidelines. By working together, we can help ensure a positive and safe experience for everyone.

For route information or transportation-related questions, please contact the Godley ISD Transportation Department at (817) 592-4235 or (817) 592-4237.

Thank you for your partnership, support, and cooperation. We look forward to providing safe transportation for your student throughout the school year.

Sincerely,
Jimmy Palcic
Director of Transportation
Godley ISD

BUS RIDER'S SAFETY HANDBOOK

PARENTS AND BUS RIDERS

The goal of this Bus Rider's Safety Handbook is to help provide a safe and enjoyable experience for students who ride the school buses. Parents are responsible for reading and discussing the material in this handbook with their child. Riding the school bus is a privilege provided by the school district and should be treated as such. To ignore these rules will result in disciplinary action and/or suspension of the privilege.

ATTENTION: POLICY REGARDING PRE-K THROUGH SECOND GRADE RIDERS

Any student in the Pre-K through Second Grade age group without an older sibling being dropped off with them, should have either a parent/guardian to greet them when dropped off from the bus or able to enter an unlocked house. Drivers will not leave a student this age that cannot get into their home. If a parent is not home for these students, the Driver will return the student to the District and parents must come pick their child up. Repeat offenses (beginning on the third one) will result in suspension of bus riding privileges for the student. The suspensions can last from one week, and up to a semester.

GENERAL RULES FOR RIDING THE BUS

1. Be respectful and obey the instruction of the bus driver and/or monitor at all times.
2. Board/depart the bus at your designated stop only. The transportation department will designate these stops and they may change throughout the year.
3. Students will only be allowed to ride the bus to/from their permanent address. Guest riders will not be allowed.
4. Stay seated facing the front with your feet in front of you. Keep your back against the back of the seat. All "carry-on" items must remain in the student's lap.
5. Keep your hands, feet, and all parts of your body inside the bus. Throwing objects out of the window is prohibited.
6. Scuffling, fighting, and use of obscene, vulgar or profane language and gestures are forbidden; a citation could be issued.
7. Once seated, do not change seats unless instructed by the driver and/or monitor.
8. Normal conversation is permitted; silence is required at railroad crossings.
9. Do not damage the bus; student(s) who have caused damage will be financially responsible for all repair costs.
10. Students who allow their electronic devices, including cell phones, MP3 Players, I-Pods, hand-held game systems, etc., to become a distraction/disruption to the driver will be directed to put item(s) away until they exit the bus. Failure to do so will result in disciplinary action. Students are to have the sound "off" or use headphones that do not distract the driver. If a student cannot hear the driver because of the volume of the device, and the driver has to repeat directions, this will be viewed as a distraction to the driver. Recording of any kind is prohibited.

PROCEDURES FOR WAITING FOR THE BUS

1. You must arrive at the bus stop at least 10 minutes before scheduled pick up time; the driver will not wait or honk.
2. Stand away from the roadway while waiting for the school bus.
3. Stand clear of the bus until it comes to a complete stop.
4. When the bus approaches, form a line and be prepared to load immediately.
5. If you miss the bus, go home immediately.
6. Parents should instruct their child on procedures to follow if the bus is missed.
7. Parents are responsible for providing transportation to school if a student misses the bus.

BOARDING THE BUS

1. Do not push or shove.
2. Use the handrail and take one step at a time when entering the bus.
3. Go to your seat immediately; the driver will not proceed until all students are seated.

UNLOADING THE BUS

1. Stay seated until the bus comes to a complete stop.
2. Use the handrail and take one step at a time when exiting the bus.
3. Wait your turn to exit the bus.
4. Stay clear of the bus when the bus is moving; do not chase, touch or hang onto the bus.
5. If any item falls near or under the bus, do not retrieve it; ask the driver for help.

CROSSING THE STREET OR HIGHWAY

1. When crossing the street or highway, wait for the driver to signal that it is safe to cross; always cross in front of the bus.
2. Check in both directions and walk directly across the road.
3. When crossing a street or highway loading or unloading, be aware of all vehicles and your surroundings.

PROHIBITED ITEMS

1. Tobacco, e-cigarettes, drugs, or alcohol of any kind.

2. Live animals or insects, with the exception of service animals.
3. Glass containers.
4. Weapons, explosive devices, fireworks, harmful drugs or chemicals.
5. Open flames of any kind such as matches, lighter, etc.
6. Any object too large to be carried by the student and held in the lap such as a musical instrument, shop project, science project, etc.
7. Food or drink with the exception of water in a plastic bottle.
8. Helium filled/floating balloons. All balls that are used for play, recess, etc. are to remain in a backpack until the student enters their home campus.
9. Skateboards or large balls that do not fit in a backpack.
10. No use of personal hygiene products on the bus—this includes but is not limited to perfume, hairspray, nail polish, hand sanitizer, etc. Non-fragranced hand sanitizer is provided on all buses.
11. Sunglasses, hats or hoodies; such as any item that covers the face or obstructs the view of the student's face.

TRANSPORTATION DISCIPLINE

The school bus is an extension of the classroom; therefore, all school rules apply while being transported. Students are encouraged to ride school buses in a safe and orderly manner and follow all transportation rules regarding bus riding safety. Violations will result in consequences ranging from campus disciplinary actions through suspension of bus riding privileges for up to the remainder of the school year. Discipline on the bus will be administered by the bus driver/monitor. Godley Independent School District campus administrators will administer all discipline from bus conduct reports.

Violations of any rules that endanger the health and/or safety of others may result in the immediate suspension of the student's bus riding privilege for the remainder of the school year. Transportation services may be discontinued at any time when it is deemed to be in the best interest of the District. This decision will be at the discretion of the campus and/or district administration. School attendance is mandatory for students whose bus riding privileges have been revoked and the student must remain in compliance with the state compulsory attendance law (TEC 25.085). Only students are allowed to board the school bus. It is a violation of state law (TEC 37.125 and 37.136) for any person to board a school bus and prevent, disrupt, or interfere with the transportation of students to and/or from a school or school activity.

FREEDOM FROM BULLYING POLICY

Student Welfare: Freedom from Bullying

Policy FFI(LOCAL) adopted on 11/15/2017

Note: This policy addresses bullying of District students. For purposes of this policy, the term bullying includes cyberbullying.

For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

Bullying Prohibited

The District prohibits bullying, including cyberbullying, as defined by state law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

Examples: Bullying of a student could occur by physical contact or through electronic means and may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name calling, rumor spreading, or ostracism.

Retaliation

The District prohibits retaliation by a student or District employee against any person who in good faith makes a report of bullying, serves as a witness, or participates in an investigation.

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

False Claim

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action.

Timely Reporting

Reports of bullying shall be made as soon as possible after the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.

Reporting Procedures

Student Report

To obtain assistance and intervention, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, school counselor, principal, or other District employee. The Superintendent shall develop procedures allowing a student to anonymously report an alleged incident of bullying.

Employee Report

Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall immediately notify the principal or designee.

Report Format

A report may be made orally or in writing. The principal or designee shall reduce any oral reports to written form.

Notice of Report

When an allegation of bullying is reported, the principal or designee shall notify a parent of the alleged victim on or before the third business day after the incident is reported. The principal or designee shall also notify a parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.

Prohibited Conduct

The principal or designee shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FFH, including dating violence and harassment or discrimination on the basis of race, color, religion, sex, gender, national origin, or disability. If so, the District shall proceed under policy FFH. If the allegations could constitute both prohibited conduct and bullying, the investigation under FFH shall include a determination on each type of conduct.

Investigation of Report

The principal or designee shall conduct an appropriate investigation based on the allegations in the report. The principal or designee shall promptly take interim action calculated to prevent bullying during the course of an investigation, if appropriate.

Concluding the Investigation

Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the initial report of bullying; however, the principal or designee shall take additional time if necessary to complete a thorough investigation. The principal or designee shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying occurred, and if so, whether the victim used reasonable self-defense. A copy of the report shall be sent to the Superintendent or designee.

Notice to Parents

If an incident of bullying is confirmed, the principal or designee shall promptly notify the parents of the victim and of the student who engaged in bullying.

District Action

Bullying

If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the District's Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. The District may notify law enforcement in certain circumstances.

Discipline

A student who is a victim of bullying and who used reasonable self-defense in response to the bullying shall not be subject to disciplinary action. The discipline of a student with a disability is subject to applicable state and federal law in addition to the Student Code of Conduct.

Corrective Action

Examples of corrective action may include a training program for individuals involved in the complaint, a comprehensive education program for the school community, follow-up inquiries to determine whether any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where bullying has occurred, and reaffirming the District's policy against bullying.

Transfers

The principal or designee shall refer to FDB for transfer provisions.

Counseling

The principal or designee shall notify the victim, the student who engaged in bullying, and any students who witnessed the bullying of available counseling options.

Improper Conduct

If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take action in accordance with the Student Code of Conduct or any other appropriate corrective action.

Confidentiality

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.

Appeal

A student who is dissatisfied with the outcome of the investigation may appeal through FNG (LOCAL), beginning at the appropriate level.

Records Retention

Retention of records shall be in accordance with CPC (LOCAL).

Access to Policy and Procedures

This policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and shall be readily available at each campus and the District's administrative offices.

CHILD FIND

Federal and State laws require that school districts maintain a Child Find system for identifying, locating, and evaluating individuals with disabilities (birth through 21 years of age) within their jurisdiction who are in need of special education or related services. Children 0-3 are referred to Early Childhood Intervention. Children ages 3-21 who reside within the boundaries of Godley ISD are referred to the Johnson County Shared Services Arrangement. If your child attends public, private, or a home school in Godley ISD, or if you know of a child residing in a foster home or other residential facility within Godley ISD, and you believe the child has or may have a disability, please contact one of our campuses. You may also contact the JCSSA at 817-866-3950. Godley ISD and JCSSA will work with you to ensure that every child receives an appropriate evaluation and determine which children have a disability that qualifies for services. If you have further questions, please call Godley ISD at 817-592-4300.