

BYRNEVILLE ELEMENTARY SCHOOL BOARD OF DIRECTORS MINUTES

Date: July 30, 2026

Call to Order: 9:15 a.m.

Facilitator: Shelley Levins

In Attendance

Board Members

Shelley Levins

Mike Digmon

Melanie Killam

School Staff

Ashley Trawick

Jacke Johnston

Lisa Anderson

Tracy Barberree

Approval of Agenda

The agenda for the meeting was reviewed. There was one change to the order of the agenda proposed. Mr. Strohmer's presentation of Insurance Options was moved to the beginning of the meeting above Public Forum. Mike Digmon made a motion to approve the agenda; Melanie Killam seconded the motion and the motion passed.

New Business

- Dave Strohmer with Underwood Anderson Insurance presented Employee Insurance Options for the 26-27 school year. Mike Digmon made a motion to offer Florida Blue plans #21502, #17501 and #17251 as presented for employees to choose from. Melanie Killam seconded the motion and the motion passed.

Public Forum

None

Approval of Minutes

The minutes were reviewed from the April 29, 2026 meeting. Mike Digmon made a motion to approve the minutes; Melanie Killam seconded the motion and the motion passed.

Financial Report

Lisa Anderson presented the financial reports for April, May, June and End of Year 2026. Melanie Killam made a motion to approve the financial report, Mike Digmon seconded and the motion passed.

Unfinished Business

- No Unfinished Business

Principal's Report

Mrs. Trawick presented her report:

- Enrollment
Current enrollment is 191
- Staffing
Mrs. Hope Linton has been hired to replace Susan Moorhead and will be teaching 2nd grade. Mrs. Courtney Barrow has been hired to replace Jessi Hall and will teach 5th grade. Mrs. Chelsea Golson has been hired to replace Elaine Holk and will teach Music one day per week. Mrs. Amber Levins has been hired as a Teacher Assistant and will continue to drive the bus. Ms. Jessica Cloud will manage the school library one day per week at a daily substitute teacher rate of pay. All other staff are returning for the 26-27 school year.
- Building and Grounds
The School District initiated, completed and funded repairs and enhancements over the summer including: remodeling Rooms 40 and 41 with new ceiling, new lights, new HVAC, new flooring, new exterior and new roof; crushed asphalt in potholes in our bus loop and drive; new carpet in the office and new flooring in the cafeteria. The school funded upgrades to the lighting in two classrooms in the main building and repair to non-working lights in the portable buildings.

- Upcoming events

Mrs. Trawick provided an events calendar for the 1st semester of school with important dates.

New Business

- Out of Field Approval
Suzanne Helton and Courtney Barrow were approved Out of Field for the 2026-2027 school year. Melanie Killam made a motion to approve and the motion was seconded by Mike Digmon.
- SIP Input and Review
The Leadership Team has identified subgroups who are performing below the standard. Goals for ELA and Math were discussed and will be added to our SIP. We also discussed a continued focus on improving attendance issues and strategies to put in place to improve in that area.
- 2025-2026 Amended Budget Approval
Lisa Anderson and Ashley Trawick presented the amended budget for the 2025-2026 school year. Mike Digmon made a motion to approve the amended budget; Melanie Killam seconded the motion and the motion passed.
- 2026-2027 Budget Approval
Lisa Anderson and Ashley Trawick proposed the final 2026-2027 Budget. Mike Digmon made a motion to approve the budget, Melanie Killam second the motion and the motion passed.
- Leave Policy
The Board reviewed the current employee Leave Policy. Mike Digmon made a motion to approve the policy with no changes for the 26-27 school year, Melanie Killam seconded the motion and the motion passed.
- Board Member Resignation
Courtney Barrow resigned from her position on the Board of Directors effective June 22, 2026. The Board discussed the need for 1-2 new members.

Next Meeting

October 28, 2026 at 4:00 p.m.

The meeting was adjourned at 10:47 a.m.