

MENIFEE UNION SCHOOL DISTRICT

Transportation Services Rate Sheet

Effective July 1, 2026 – June 30, 2027

Field Trips & School Activity Trips

Service	Rate
Base Rate (Up to 5 Hours)*	\$645.00
Additional Time (After 5 Hours)	\$135.00 per hour
Minimum Charge	5 Hours

*Rates are calculated **portal-to-portal**, which includes:

- Driver travel from the transportation yard
- Travel to and from the destination
- Loading and unloading time
- Required pre-trip and post-trip inspections
- Return to the transportation yard

Fuel Surcharge

A fuel surcharge of \$12.50 per trip applies for every \$0.25 increment above the \$6.00 California average diesel price baseline.

Additional Billable Costs

The requesting district is responsible for reimbursement of:

- Parking fees
- Toll charges
- Entrance or permit fees

- Extraordinary cleaning resulting from passenger conduct
 - Damage repairs caused during the trip
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Trip Requests

To ensure availability, trip requests should be submitted:

- **Minimum of five (5) business days in advance**
 - Requests are subject to bus and driver availability.
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Cancellation Policy

Cancellation Notice	Charge
More than 7 days	No Charge
3–7 days	50% of the agreed-upon base rate
Less than 72 hours	100% of base rate

All cancellation notices must be submitted in writing to TripRequest@MenifeeUSD.org.

Monthly Billing

Invoices are issued monthly and include:

- Trip date
- School/Program
- Destination
- Number of buses
- Portal-to-portal hours
- Pass-through expenses (if applicable)

Payment is due within **30 days** of invoice receipt.

Contact

Menifee Union School District

TripRequest@MenifeeUSD.org

Paulo Azevedo

Paul.Azevedo@MenifeeUSD.org

Transportation Department

29775 Haun Road

Menifee, CA 92586