

Hollis School District Renovation and Expansion Committee (HREC)

June 15, 2026

3:15-4:15pm

Location: HPS MPR

Zoom: <https://us06web.zoom.us/j/85068525024?pwd=Db1bjzzvU4Lq18XWoj8lJkk5kaM56W.1>

MEMBERS:

Name	Role	Attendance
Anne Wake-DePasquale	Committee Chair, HSB	☒
Gina Bergskaug	Superintendent	☒
Paula Izbicki	HPS Principal	☒
Lance Finnemore	Facilities Director	☒
Ellen Roos-Unger	HPS Teacher Representative	☒
Julia Piskorski	Parent Representative	☒
Stacy (Anastasyia) Esposito	Parent Representative	☒
Tom Enright	Community Representative	☒
Ada Stevens	Community Representative	☒
Julie Spence	Professional Volunteer	☒
Mike Leavitt	Hollis Budget Committee & Planning Board Representative	☒
Raphael Zack	HSB HREC Alternate Representative (Hollis Budget Committee, Capital Expenditures Advisory Committee)	☐

Hollis Residents also in attendance:

Charlotte Kimmons, resident parent

Dave Parry, resident

Jim Critendon, resident

Chelsea Lennartz, resident parent

Minutes

I. Welcome (3:15-3:25)

A. Chair Wake-DePasquale welcomed everyone and presented the Overview of the Agenda:

1. Overarching goals:

- Create a Community Survey to inform our direction going forward
- Create a plan to distribute the Survey
- Revisit the Problems/Solutions Chart, gather committee input on prioritization, and engage in preliminary brainstorming
- Determine regular meeting schedule for HREC

B. Stacy Esposito volunteered for the role of Committee Secretary

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- C. Reintroduce members of the committee
- D. NOTE: this is the first time one of the HSB regular committee meetings is being held over Zoom. All meetings will be available this way going forward. See website for link and the link provided in the header of all agendas going forward.

II. Updates (3:25-3:30)

- A. Committee Charge was approved by HSB on June 3, 2026
 - 1. *Small revision requested: see suggested edits [HERE](#)
 - a) Committee accepts change of title to Julie's role as professional volunteer (this request was made by her company)
 - (1) Members agreed to add bios for new webpage ([SAMPLE](#)). Bios are to be added to this document and transferred to site.
 - (2) **Action Item:** All members add bios to document before 8/17
- B. Data
 - 1. [June 2026 Enrollment Report](#) (see page 2)
 - 2. Update on Kindergarten Enrollment (Izbicki)
 - a) Current numbers for all grades as of June 15th:
 - (1) K=82 (5 classrooms)
 - (2) Gr. 1=91(6 classrooms)
 - (3) Gr. 2=80 (5 classrooms)
 - (4) Gr. 3= 95 (6 Classrooms)
- C. HPS Plan for accommodating space constraints in FY27 included in the Principal's report presented to the HSB on June 30, 2026 (see [HERE](#))
 - 1. NB: with PreK smaller than anticipated for FY27, Art will be able to keep its classroom and will not be on a cart for FY27. Technology will still be on a cart.
 - a) One classroom= AM/PM classes
 - b) One classroom= PreK intensive needs
 - 2. Previously reported changes are all still in effect

III. New Business (3:30-3:50)

- A. Community Survey Draft ([HERE](#))
 - 1. Discussion regarding draft of community survey
 - a) Rewording for question #5
 - b) Requests made:
 - (1) To include question- "best ways to get information"
 - (2) To include ADA accessibility option for question #5
 - (3) To ensure data collection is anonymous

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(4) To Include "I am a parent that does not participate in the Hollis School System, e.g. Homeschooling, private school" for question #1

(5) Change to last question (#6) "Are there any other ideas that you would like the committee to explore?"

c) Discussion regarding voting possibilities for next year's meeting and idea of all-day voting

(1) **Action item:** Gina will discuss with district attorney

d) **Action item:** drafting continuation through doc

e) **Action item:** Stacy will create and distribute excel file to members

(1) **Action item:** members will include names of contacts at organizations

B. Survey Distribution (delegation): when completed, distributed through town organizations. Idea presented to get a list from the Director of Recreation and utilize our contacts from various organizations where we have contacts or to which we belong (i.e. Hollis Seniors, Positively Hollis, Rotary Club, etc.)

IV. Discussion (3:50-4:10)

A. Problems/Solutions Chart ([original](#)) and ([revised draft](#)/working document)

1. Points of interest/coming needs

a) Discussion regarding special education regulations/pre-k classes; questions in comments on chart referred to Policy Committee

2. Priorities: the Committee's view

a) Discussion regarding main concerns related to enrollment and space

(1) Safety (fire lanes, access to and from the building, delivery and loading dock- workers entering and moving through building)

(2) Classrooms and class size

(3) Confidentiality

(4) Lack of space and scheduling concerns/constraints affecting academics and scheduling

3. Priorities: attendee input

a) Concern raised regarding NESDEC data accuracy

(1) Response: Enrollment reports are given to the HSB monthly, which include comparisons with NESDEC data for each grade level. A look at past reports over time demonstrate that there are times that NESDEC over

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estimates, times it underestimates, and times it is spot on. With this range of outcomes, the committee compensates by looking only 2-3 years out, as that provides the most accurate data available.

- b) Suggestion to get input from people who voted “no”
- c) Comment that the school is spending too much money, resulting in big increases in taxes over the last several years related to the school district
- d) Comment from resident that we should see how many more students could go into each classroom
 - (1) Chair stated that such a document exists and needs more verification before it could be made public; but, noted that with the wide range of classroom sizes (745sq.ft. to 1076sq.ft. with the median 860 and model codes requiring at least 900 sq. ft. for elementary classrooms grade 1 and above and 1000 sq. ft. for K), the current caps are already the maximum for many of the classrooms, leaving little extra wiggle room
- e) Comment from parent about the benefit of small class sizes and concern for increase; she moved here for the smaller class sizes because she saw the impact of larger class sizes on her own education
- f) Suggestion made regarding messaging to community- “we have a problem now” as opposed to an impending problem

B. Feedback/Questions for Principal Izbicki on her plan for FY27 (members and then attendees)

- 1. Suggestion to create survey for educators and staff regarding day-to-day impacts of increased enrollment and space constraints
 - a) **Action Item:** Mrs. Izbicki and Mrs. Roos-Unger will draft a survey for next meeting

V. Closing (4:10-4:15)

- A. Next HSB regular meeting **August 5th at 6pm in HUES cafeteria**
- B. Next Subcommittee Meeting: **August 17th, 3:15pm, HPS MPR**
 - 1. Going forward, all meetings will be the 3rd Monday of the month at 3:15 unless noted otherwise
 - 2. **Action Item:** Mrs. Izbicki will send out calendar invites to the Committee

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3. **Action Item:** Anne will work with Compliance Officer to update website to include all meeting dates until January 2027.
- C. **July 23, 2026:** As the HSD usually does not conduct meetings during July, HREC and the public are welcome to attend a **casual brainstorming session** with Professional Volunteer, **Julie Spence, Architect**, to look over the existing plans and begin constructive thoughts about how to renovate and expand HPS in a more cost-effective, phased manner.
 1. **8:00am Tour of Building**
 2. **8:30am Brainstorming session begins**
- D. Meeting concluded at 4:20pm

Useful Links For Quick Reference and Research:

[Hollis Enrollment Committee webpage](#)

[HPS Proposed Renovation and Expansion page \(2026\)](#)

[HSD Projected Enrollment FY27 HPS and HUES](#)

[SAU41 Enrollment Projections based on 3 year running average](#)

[NESDEC FALL 2025 ENROLLMENT REPORT](#)

[Hollis Demographics and Housing Report](#)

[NESDEC Hollis Historical Enrollment](#)

[Hollis, NH Population by Year](#)

[School Fire and Safety Inspection Checklist](#)

[Enrollment Committee Shared Folder](#)