Parent/Student Handbook



LeaderinMe®

2026 - 2027

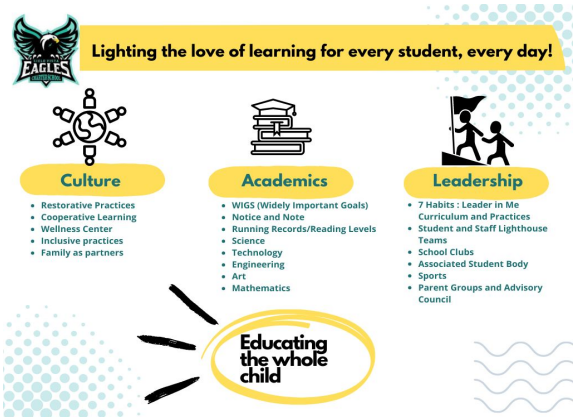
Lighting the love of learning for every student, every day!

Our Vision

Lighting the love of learning for every student, every day!

Our Mission

Cielo Vista Charter School currently consists of transitional kindergarten through eighth grade students. Our goal is to light the love of learning for every student, every day. All members of the Cielo Vista Charter School (CVC), work collaboratively to create an equitable, inclusive, and empathetic environment to help all students reach their fullest potential through high academic expectations, while nurturing social and emotional needs for the development of the whole child. We promote each student's sense of belonging and commitment to the school community and the world around them through a restorative culture. We promote 21^{s-t} Century innovation skills through collaboration, and critical thinking. Students feel loved and empowered through voice and choice.



On behalf of the Cielo Vista Charter Board and staff, we would like to welcome our families to the 2024 - 2025 school year.

Our staff is extremely well trained and their primary concern is the safety of each child. Please contact your child's teacher, and/or administration with any concerns or special needs.

- The gates are all locked during school hours.
- Every classroom door stays locked during school hours.
- All classrooms have telephones to contact the office in an emergency.
- All visitors must register at the office and receive a visitor's badge for school events.
- All volunteers must be cleared through our online application process prior to volunteering.
- Staff conducts regular and sporadic checks on and around campus for strangers or suspicious activity.
- Emergency cards are updated yearly and parents are requested to update changes regularly.
- Inform your child's teacher of specific needs as they arise. Precautions are taken for those who have specific needs.
- We hold monthly practice emergency procedures (fire, earthquake and lockdown drills).
- We maintain an emergency container with supplies in case of a fire or an earthquake.

We are proud of the joint effort of our staff, parents, and students to maintain a safe and secure learning environment. We encourage anyone to please bring any concerns to our attention.

Mrs. Perezchica, Mrs. Parent and Mrs. Pimentel-Jaimes
Administration Team of Cielo Vista Charter School

Handbook Amendments

Statements in this handbook are subject to amendments from time to time. The CVC administration will keep you informed of all changes as soon as possible through our school website and other forms of communication.

Office Hours

We are on a 2-1-2 instructional schedule. Hours for all grades are as follows:
Monday 7:30 am – 4:00 pm
Tuesday 7:30 am – 4:00 pm
Wednesday 7:30 am – 3:00 pm (Minimum Day Schedule)
Thursday 7:30 am – 4:00 pm
Friday 7:30 am – 4:00 pm
Elementary Parent Conference Week: 8:00am – 1:00pm
Middle School Parent Conference Week: 8:00am – 1:00pm

2026-27 Bell Schedule
Cielo Vista Charter School

Schedule: Traditional

REGULAR SCHEDULE:

Start & Ending Time (K)	**8:00 AM-2:45PM**
Start & Ending Time (Grade 1-8)	**8:00 AM-3:00PM**

GRADE	RECESS/NUTRITION AM	RECESS PM	LUNCH
Full Day Kinder	9:20-9:40	2:10-2:20	11:00-11:45 (20 minutes lunch, 25 minutes recess)
Grade 1	9:07-9:27	12:55-1:05	11:00-11:45 (20 minutes lunch, 25 minutes recess)
Grade 2	9:07-9:27	1:05-1:15	11:20-12:05 (20 minutes lunch, 25 minutes recess)
Grade 3	8:50-9:10	1:05-1:15	11:20-12:05 (20 minutes lunch, 25 minutes recess)
Grade 4	9:40-10:00		11:40-12:25 (20 minutes lunch, 25 minutes recess)
Grade 5	10:31-10:51		11:40-12:25 (20 minutes lunch, 25 minutes recess)
Grade 6			12:33-1:18 (45 minute lunch)
Grade 7			12:33-1:18 (45 minute lunch)
Grade 8			12:33-1:18 (45 minute lunch)

MINIMUM DAY SCHEDULE

Start & Ending Time (K)	**8:00 AM- 12:45 PM**
Start & Ending Time (Grades 1-8)	**8:00 AM- 1:00 PM**

GRADE	RECESS/NUTRITION AM		LUNCH
Full Day Kinder	9:20-9:40		11:00-11:45 (20 minutes lunch, 25 minutes recess)
Grade 1	9:07-9:27		11:00-11:45 (20 minutes lunch, 25 minutes recess)
Grade 2	9:07-9:27		11:20-12:05 (20 minutes lunch, 25 minutes recess)
Grade 3	8:50-9:10		11:20-12:05 (20 minutes lunch, 25 minutes recess)
Grade 4	9:40-10:00		11:40-12:25 (20 minutes lunch, 25 minutes recess)
Grade 5	10:31-10:51		11:40-12:25 (20 minutes lunch, 25 minutes recess)
Grade 6			12:30-1:00 (30 minute lunch) (12:30-1:15 for Teachers)
Grade 7			12:30-1:00 (30 minute lunch) (12:30-1:15 for Teachers)
Grade 8			12:30-1:00 (30 minute lunch) (12:30-1:15 for Teachers)

CVC Uniform Policy

Revised July 2026

At Cielo Vista Charter School uniforms are REQUIRED. Please see the office for assistance if you are struggling with providing the required school uniform. The approved uniform choices are below:

Shirts
Buttoned Polo Shirt in teal, white or grey with embroidered CVC logo.

This is the only acceptable shirt to wear as a uniform polo shirt. In cold weather students may wear *black or white long sleeve shirts* under their polo shirts. Impression Design sells three color options of polo shirts at their store, or online at https://www.impressiondesign.com. On Wednesdays, students are encouraged to wear their House Shirts. On Fridays, students are encouraged to wear CVC spirit clothing that represents clubs, awards and other CVC activities.

Bottoms
Elementary & Middle School:
Navy Blue, Black, tan or khaki "uniform style" shorts, bermuda shorts, pants, capris, skorts, skirts or jumpers.
Solid color (pleated or not), cotton twill, cargo pants or knee-length shorts worn at the waist are acceptable. No baggy pants. Bottoms can not be oversized. No Dickies pants or shorts. No denim, with the exception of black denim pants ONLY. No decorative accents. No work-out pants, yoga pants, sweatpants, or gym shorts. All skorts, skirts, shorts and jumpers must reach the tips of the wearer's longest fingertips, or below.

Legwear
Leggings, or tights need to be SOLID white or black. Leggings are not stand-only and must be worn under CVC uniform attire.

Footwear
Students are to wear closed-toe, closed-heel shoes. Open toes, open heels, cleats, Heelys, athletic slides/flip-flops, and crocs are prohibited all year for safety reasons. On P.E. days, students must wear tennis/athletic shoes suitable for running.

Coats and Jackets
All outerwear must be either solid black or may be any color with an appropriate CVC, collegiate or HOUSE logo ONLY. Jackets, cardigan, crew neck or V-neck sweaters (long, short or sleeveless) may be worn, as well as hooded fleece shirts and sweatshirts (solid black, appropriate CVC, collegiate or HOUSE logos are acceptable).

Hats
NO Professional Sport Teams hats allowed. Hats may be any color or style with an appropriate logo. We encourage CVC or collegiate logos. We also encourage students to wear SPF hats when possible while they are outside playing.

Free Dress Days
Students will have opportunities to participate in free dress days throughout the school year. The school will send out communication for days designated as free dress day. No crocs on FREE Dress days.

Impression Design is the official uniform store for CVC. Families can also buy direct from them throughout the year. Their store location is 75-153 Merle Drive, Suite B in Palm Desert. You can also order online at www.impressiondesign.com to have shipped to you or for pick up at their store.

All Students
- Students wearing jackets/sweaters/sweatshirts in the heat will be asked to remove them for safety purposes.
- Natural color, clean, neatly combed or brushed hair. Colored hair that is not a naturally occurring shade is prohibited. Extreme or bizarre cuts are prohibited.
- All tattoos (temporary, henna, etc.) are to be covered while at school.

CVC Free Dress Day Dress Code

DRESS CODE:

The general appearance of student dress reflects directly on the positive climate and culture at CVC. Clothing and personal styles should be neat, clean and appropriate. Students are expected to dress in a manner that is not disruptive or immodest.

Examples of unacceptable school dress include, ***but are not limited to:***

1. **Clothing:** Any clothing or accessories that display profanity, alcohol, drugs, gang related symbols, violence or inappropriate images; clothing that reveals undergarments (bras, briefs, boxers).
2. **Shirts/Blouses/Outerwear** : Shirts/blouses that do not cover the **midriff or torso** while standing or sitting, or tube tops. No spaghetti-straps, or low-cut tops. Any clothing that displays profanity, alcohol, drugs, gang related symbols, violence or inappropriate images. If the picture on the shirt violates dress code, then the student is in violation of the dress code.
3. **Pants/Shorts:** Pants & shorts are to be worn ***no more than one size larger than the student's waist size***. Shorts can not be excessively short so that a student's buttocks would show while standing or sitting. Ripped jeans that show too much or show undergarments. **No Dickie's brand bottoms.**
4. **Shoes**: Bare feet, flip flops, slides, sandals, crocs or slippers are unacceptable. Athletic shoes are required in Physical Education classes.
5. **Headgear** : No bandanas visible on campus. Hats can not have **professional sports** logos on them.
6. **Gloves:** No gloves are to be worn inside the school buildings.
7. **Sunglasses:** No sunglasses inside the school buildings.

Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff and parents/guardians participating in the school safety committee shall define gang-related apparel and shall limit this definition to apparel that could be determined to threaten the health and safey of the school environment if it were worn or displayed on school campus. (Education Code 32282) Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each trimester and updated.

Note: School officials may use discretion when determining if a student's attire is not acceptable for CVC's free dress days.

Consequences for Dress Code Violations:

1. **Call Home**
2. **Student must change into correct uniform before going back to class**
3. **Lunch Detention**
4. **Repeat offenders will be required to attend Saturday School and/or Lose privileges**

Attendance Policy

School attendance is compulsory in California. Children are excused from attending school only for illness, medical or dental appointments, a court appearance (for the child), or death of an immediate family member. Teachers and staff at Cielo Vista Charter believe strongly that regular school attendance is required for academic success. Parents and students agree to attend regularly and on time, striving for at least a 95% yearly attendance rate. Parents/students not complying with compulsory attendance will be referred to the SART/SARB process

Supervision begins when gates open at 7:30 am. Parents are encouraged to bring students early in order to participate in morning recess activities and breakfast prior to beginning the school day. Students not present with their class at the 8:00 am bell will be marked tardy. **Breakfast will ONLY be provided before school from 7:30 am - 7:55 am.**

If student attendance does not improve after the SART/SARB process students will be removed from the charter and will attend their home school in order for the student to have better access to their education.

Absences

All absences should be reported by a telephone call to the school the same day as the absence. If you do not call the school, a written excuse is required when the student returns to school. Excuses such as *car broke down*, *visiting with friends*, or *personal reasons* are unexcused by the State and are considered instances of truancy. A doctor's note may be requested by the school for absences of four (4) or more days. The excuse note should give:

- Date of absence
- Date that the note was written
- Reason for the absence
- Name of the child(ren)
- Parent signature

It is your responsibility to call the office at 760-416-8250 and clear your student's absences each day. **We monitor attendance very closely and regularly.**

Absences can also be reported using the ParentVue app or website at pvue.psusd.us

We strongly encourage parents to monitor their child's tardies and attendance via ParentVue.

Tardiness

A student who is late should go to the office for a late note (you are late when the bell rings)

- A warning bell will ring at 7:55 am for students to begin lining up.
- Students are expected to be with their teacher ready to begin learning by the 8:00 am bell, or they will be marked tardy.
- All gates will be closed at 8:00 am when the bell rings, anyone arriving after that time will be considered tardy and needs to check-in with the front office.

Excessive tardies can result in a referral to the Child Welfare and Attendance Office for failure in getting your child to school on time. Parents will receive a letter from the School Attendance and Review Team (SART) first. This comes from the school site. If it continues then parents will receive a letter referring them to the School Attendance and Review Board (SARB). This comes from the District offices. Tardies and present left early count against perfect attendance. Excessive tardiness may also result in loss of privileges.

EARLY PICK-UP DUE TO APPOINTMENTS:

STUDENTS WILL NOT BE CALLED FROM CLASS 30 MINUTES PRIOR TO END OF DAY RELEASE. Please plan accordingly.

Independent Study

If you know that your child is going to be out two or more days, you MUST tell the school and teacher and fill out the Independent Study contract forty-eight hours (48) in advance of the absence. The contract must be accurate and signed by all required parties including the student prior to the absence.

Due to high academic demands and the importance of classroom instruction, it is not advised that students participate in extended vacations that may cause them to miss school for long periods. The student is eligible to earn academic and attendance credit for the days he/she is gone if the work is completed and returned by the due date. However, families need to understand that the Independent Study Program is not homework. When a child is enrolled in Independent Study, he or she is making a commitment to complete a full day's schoolwork for each day that he or she is enrolled in the program. Parents must be committed to supervising the completion of the assignments. Families should consider this before enrolling a student in the program. All independent studies require administrator approval prior to signing the contract. This option is to only be used once each school year, unless there are extenuating emergency circumstances.

Student Check-Out

We have been entrusted with the safety and overall care of your child. If it is necessary for your child to be released during the school day, you must first come to the office. The parent must then sign the student out and wait for their child to come into the office for verification. If someone other than the parent is picking up the student, please call and notify the office identifying the person along with permission for us to release your child. These procedures are for your child's protection. **STUDENTS WILL NOT BE CALLED FROM CLASS 30 MINUTES PRIOR TO END OF DAY RELEASE.** Please plan accordingly.

Note: A photo ID will be required by anyone checking a child out for those that the office staff does not recognize.

CVC is implementing the Pikmykid dismissal system. All parties will need to download the app. More information to follow.

RELEASE/PICKING UP STUDENTS

- **All students must be picked up no later than 15 minutes after school lets out (3:00 p.m.). It is very important that parents take full responsibility for their child's timely pick up from school.**
- **Please be an example of good character when picking up your children.**
- Please do not double park, block driveways or crosswalks while waiting for your child. (Police give parking tickets to those not following State laws.) Continue to circulate/move until you see your child. We need your cooperation and patience in order to ensure the safety of **all** students during heavy traffic times.
- Students in rooms 5, 6, 7, 8, 24, 25, & 29 are released to the gate in front of the school.
- Students in rooms 9, 10, 11, 12, 13, 14, 22, 26, 27, & 31 are released to the north gate on Camino Parocela.
- Students in rooms 17, 18, 19, 20, 21, 33, 34, 35 & 36 are released to the east gate on Calle Santa Cruz.
- Students in rooms 1, 2, 3, 4, 32, K-1 and K-2 are released to the gate in the parking lot off of Sunny Dunes.
- For students with siblings: **The oldest sibling should pick up the youngest** and go to the youngest sibling's gate.
- Cielo Vista Charter is a closed campus. All gates and doors are locked all hours of operation.
- Students are not free to leave the campus without written parent permission and checking out through the office.

Communication

Cielo Vista Charter believes that in order to succeed it takes a team. Communication is crucial to our continued success.

Phone Calls:

- The CVC office phone number is 760-416-8250.
- The fax number is 760-416-8253.
- The office is open between the hours of 7:30am and 4:00 pm, Monday through Friday; Wednesday 7:30 am - 3:00 pm.

Cell phones:

Please review the cell phone usage policy below with your child:

- Students are **NOT** allowed to have cell phones powered on during school hours. After school, they may power on and use their cellphones in a designated area. This designated area is near the **buddy benches** on the basketball courts.
- All students must have cell phones kept OFF (not on vibrate or silent). Phones should remain in the student's backpack during school hours.
- It may **NOT** be used during school hours, including lunchtime, and/or passing period.
- If you need to contact your child during school hours, please call the office. (CVC is not responsible for lost or stolen cell phones)
- **After the third time a student has had a phone sent up to the office due to not following the cell phone policy they will lose the privilege of bringing a phone to school.**

School/Home Communication

- Information about Cielo Vista Charter can be found on our website www.cielovistacharter.com.
- Monthly newsletters that describe schedules of school activities, assemblies, and fundraisers.
- PSUSD Parent/Student Handbook – given to each parent digitally at the beginning of the school year.
- CVC Parent/Student Handbook - emailed to parents and on the CVC Website
- Auto-Message Delivery calls all Cielo Vista Charter parents with information of minimum days or any special events. Please be sure to listen to them.
- Please make sure you are signed up for Class Dojo and Parentsquare

Parent Teacher Conferences

- Parents are informed and assisted with their child's education through conferences that are scheduled by their classroom teachers.
- Parents and teachers work collaboratively to determine specific goals for the child based on his/her unique needs as they are related to achieving the Common Core Standards.
- Review of the standards-based report card to be given to parents to monitor their child's progress in meeting and/or exceeding grade level content standards.
- Additional parent conferences are scheduled based on students' needs.

Contact During School Hours

- If contact needs to be made with a child during school hours, it must be made through the school office. We try not to interrupt classes except in cases of emergency. A conference with a particular teacher may be arranged at a mutually convenient time by calling the office, sending a note, or e-mailing the teacher. Parents are encouraged to contact their child's teacher for both positive comments and any questions/concerns that may arise.
- In the event there is a question that directly affects any student, parents may take the following steps to clarify or address the issue(s):

First step: Phone call/conference with the classroom teacher
Second step: If the issue is not resolved, contact the Principal
Third step: If further resolution is needed, the Principal will then arrange a conference, if necessary, with the parent and classroom teacher to resolve the issue and come to a mutually agreed upon solution

Child Custody

STATE LAW requires parents to inform the school any time the custody of a child changes.

- It is the parents' responsibility to provide the school a copy of court orders pertaining to a child's custody.
- Without a court order, the school **CANNOT** keep a child from being picked up by either parent.

Visitors

All visitors are expected to give advance notice and make arrangements with the staff they are visiting before coming on campus for safety reasons. All visitors must sign in at the school office and get a visitor's badge/pass before entering the campus.

- Please make an appointment with the teacher for an arranged time and date

you wish to visit/meet. All visits/meetings should be scheduled for before or after school so that instructional programs are not disturbed.

- All visits/meetings should be limited to 30 minutes unless other arrangements are made.

Cafeteria

Breakfast and lunch are served free to all students enrolled in the District due to a new option the district has implemented Community Eligibility Provision. The District will continue to offer this option as long as the District meets the requirements to do so.

- Breakfast is served daily in the MPR 7:30am –7:55am. This will be the ONLY opportunity for students to eat breakfast.
- Lunch is served daily in the cafeteria

Cafeteria/MPR/Lunchroom Behavior

- Stay in the designated lunch area; remain seated while eating. Use proper table manners.
- Eat and drink only in the designated areas; clear tables before leaving
- Raise hand to be dismissed to restroom or water fountains
- Deposit trash, garbage, wrappers in designated containers, compost and recycling bins

Gum/Candy/Food/Drinks

There is no gum or candy allowed on campus at any time. Candy and gum will be confiscated when found, and turned into the office for disposal. Sale of gum, candy, or food items or any other items is not allowed, and may result in possible suspension from school/ISS for both seller and buyer.

LIBRARY

All K-5 students visit the library for 30 minutes each week with their classroom teacher.

Before school hours (7:30-7:55), the library is open for students to come in and use the computers as well as exchange books.

Middle School students are able to visit and check out books from the library before school, during lunch or a scheduled time with the classroom teacher .

Electronic Devices, Toys, Cell Phones

Students are NOT allowed to bring toys or electronic devices such as airpods, iPods, and gaming systems to school, as they interfere with student learning. CVC is NOT responsible for devices being lost or stolen. Students who have these items confiscated during the school day must have a parent/guardian pick them up in the office. Cell phones are to stay powered off and in their backpacks for the entire school day. **NO CELL BELL TO BELL.**

Technology Agreement

Students are issued a chromebook in 6th grade. Access to the technology at Cielo Vista Charter School has been established for educational purposes. The use of CVC electronic technologies is a valued resource. All electronic technologies must be used in support of the educational programs of the District. This access may be revoked at any time for abusive or inappropriate conduce related to the use of electronic technologiex.

Failure to comply with the District's Student Use of Technology Agreement and PSUSD 1:1 Loan Agreement of the guidelines stated in this document for care and use of device may result in the loss of privilege to take the device home or use the device in general.

Textbooks

Students are responsible for all books checked out to them. They are expected to be responsible and take care of all items checked out to them and return them at the end of the year. If a textbook or other school property is lost, stolen, or destroyed, it must be paid for. **Parents will be sent a bill for missing or damaged items.** All bills must be cleared prior to the end of the year and/or participating in promotion activities.

Student Agendas

The Student Agenda is mandatory grades 4th - 8th. The Agenda is used in all classes. All students receive a free agenda. Parents please check students' agendas and also monitor grades and assignments on ParentVue.

Student Academic Evaluations

Grades help to drive instruction, while identifying and informing students and parents of specific areas of strength and those still needing improvement. The criteria are appropriate and specific to all students at their grade level.

- Standards based curriculum report cards will be used.
- Grades are based on the quality of each student's work and his/her mastery of Common Core Standards.

GRADING CRITERIA

Grade levels need to establish fair and consistent grading policies and criteria that comply with Board Policy. Teachers shall communicate their grading criteria to parents and students at the beginning of the school year and the beginning of each trimester.
It is important to note that students must be graded based on grade-level standards. Make sure you keep accurate and up to date records of grades in your grade book.

It is very important to keep parents informed about student progress. Progress Reports are a requirement. The dates for sending home progress reports are included on the school calendar.

A/Exceed – Consistently understands and applies knowledge of key concepts, processes and skills for grade level standards; consistently produces work within the general range of 90-100%

B/Met - Usually understands and applies knowledge of key concepts, processes and skills for grade level standards; generally produces work within the range of 80-89%

C/Nearly Met - Beginning to understand and apply knowledge of key concepts, processes and skills for grade level standards; generally produces work within the range of 70-79%

D or F/Did Not Meet – Does not understand and apply knowledge of, key concepts, processes and skills for grade level standards; produces work below 69%

****First and Second trimester grades reflect** student performances on instruction during the specific grading period.

****Third trimester grades** in English Language Arts and Math reflect student proficiency on year-end grade level standards.

**All other grades reflect student performance on instruction during the grading period.

Field Trips

- Field trips are coordinated with State Standards for each grade level.
- Students may not go on a field trip without a permission slip signed by a parent or guardian.
- Parents wanting to volunteer for a field trip must be cleared as a supervisory volunteer prior to planning the field trip.
- Field Trips are considered a privilege to enhance learning; they are not a right. Students MUST show good behavior and complete all school assignments in order to go on these trips.

Recognition of Academic Achievement & Positive Incentives

Awards assemblies are planned for all K-5 students monthly and 6-8 grade students at the end of each grading period. When students are to receive an award, a letter is sent home notifying parents, so they can support their child and attend the assembly.

Awards include:

1. *Leadership Awards!*
2. Reading (English Language Arts)
3. Math
4. Exceptional Effort
5. Music Stars
6. PE Stars
7. & Much More

The administration and staff at Cielo Vista Charter believe strongly in rewarding students on a regular basis for a variety of reasons aside from academics such as, being on time regularly, demonstrating kindness, growth mindset, and improvements in academics/and or behavior.

Emergency Cards

- Each year, you must fill out a new emergency card and keep it updated with any changes throughout the year.
- Please keep the school updated with any changes to phone numbers. This is very important in case of an emergency. If the information changes, it is **your** responsibility to contact the office and update the card.
- Home visits will be made if we cannot obtain current information from you.
- If there are legal custody agreements in effect, please make sure that the office has a copy of the most current custody agreement.

Medications

(as per Board Policy 5141.21 and California Education Code 49423)

If a child must take prescription medication of any kind at school, please follow these steps:

1. Complete a medication release form available in the office.
2. Medication brought to school must be in a labeled pharmacy container with the child's name, doctor's name, dose and instruction for use clearly printed.
   - The office staff or the school nurse will dispense medication.
   - Over the counter medication (aspirin, Tylenol, cough drops, throat lozenges, antihistamines, cold medications, inhalers, sunblock, essential oils, etc.) will only be given if prescribed by a doctor.

Do not send medication to school in your child's backpack, lunch box or pocket.

Illness

- Children who are contagious, have a fever, vomiting or diarrhea should not be sent to school.
- Keep emergency numbers up-to-date so that you can be reached in case of illness at school.

Emergency Preparations

Cielo Vista Charter has developed plans and preparations for major emergency situations. Our school personnel receive training and emergency drills are held monthly to make sure that students and staff understand the emergency procedures. In the event of a school emergency during school hours, parents are to report to the office or the back gate for individual student dismissal. We ask for your patience as we make sure that each child is connected with an authorized adult from the emergency card.

For more information, a copy of the plan and procedures are kept in the office.

Cielo Vista Charter School Wellness Policy

Blue Zone Approved School

In 2013, the Palm Springs Unified School District Board of Education adopted a new Board Policy for student wellness.

This policy discusses nutrition and physical activity.

Health Education and Nutrition Guidelines

Classroom guidelines

a. Each class will limit celebrations that involve food during the school day to no more than **three parties per school year**. Soda, candy, cupcakes and other non-nutritional items should not be distributed to students or available to students when hosting a classroom celebration or party.
b. For food-safety reasons, all items brought from home for these class celebrations must be prepared in an approved commercial facility and pre-wrapped. **Food prepared at home shall not be served in class.**
c. Sport drinks, sodas, and other beverages and foods that do not meet the Healthy Snack Guidelines as stated in the Alliance Competitive Foods and School beverage Guidelines are not to be served during school hours.
d. Food shall not be distributed on campus as a reward to students, for positive reinforcements or to praise students.

Food Services Guidelines

a. The food served in the cafeteria at breakfast and lunch will meet nutritional guidelines in accordance with the U.S Departments of Agriculture standards.
b. Low-fat and fat-free milk will be served as well as providing more whole grains. A variety of fruits and vegetables will also be served.
c. Competitive food and beverage companies are not allowed to brand their products at Cielo Vista.
d. **The policy also strongly encourages parents *not* to bring fast food lunches or soda to school,** but to provide nutritious food if they are providing food from home. Including fruits and vegetables, and limiting to one snack per day.
e. Students will have recess prior to eating lunch to avoid intestinal issues and to ensure all students have 20 minutes to sit and eat their lunch.

Sun Safety Guidelines

a. Encourage scheduling of outdoor activities during times when the sun is not at peak intensity, whenever possible.
b. Provide students and staff access to shade in frequently used outdoor spaces.
c. Encourage students to wear UV protective clothing, hats and sunglasses.
d. Encourage the use of sunscreen at home before school and establish sunscreen routines that allow students access to reapplying sunscreen prior to going outside.
e. Include skin cancer prevention educational activities within the physical education and/or nutrition curriculum.
f. Provide skin cancer prevention information to families.

Physical Education and Physical activity

Physical Education

a. To address issues such as overweight, obesity, cardiovascular disease and Type II Diabetes, physical education and physical activity at school will consist of the minimum state requirement of 200 minutes every 10 days.
b. The physical education course shall be the environment in which students learn, practice and are assessed on developmentally appropriate motor skills, social skills, and knowledge as defined in the California Department of Education Physical Education Standards.
c. Physical education courses should be taught by a California Physical Education credentialed teacher.
d. Students need to come prepared to class with appropriate footwear in order to participate in a Physical Education class that will meet the requirements of moderately to vigorously active for more than 50% of class time.
e. Students must attend scheduled physical education, unless excused with a doctor's note. Students cannot miss regularly scheduled PE classes for support services, as a form of punishment, or to make up work.

Recess and Physical Activity

a. Structured recess and other physical activity shall not be taken away as a form of punishment. Students are required to exit the building during recess breaks.
b. Appropriate amounts of recess and physical activity shall be provided for students. The physical activity required by this section must involve physical exertion of at least a moderate intensity level and for a duration that is sufficient to provide a significant health benefit to students.
c. Supervision staff and Playworks coach must encourage students to be physically active during recess breaks. Physical activity is not allowed to be used as a form of punishment (ie- making students run/walk laps during recess for misbehaving).

Transportation

We do not provide transportation; it is your responsibility to determine how your child will arrive and depart from school on time each day. You must send a note if your child is to change their regular routine (walk or being picked up).
Please do not wait until the last moment if you are calling on the telephone with this information . We may not have the time or the staffing to get the message delivered to your child on time.

Walking

- Students who are walkers may only exit the front of back gates of the schools a
- If students are crossing in front of the school, or in the back, they should cross with the crossing guard.
- Watch for cars when crossing the street and cross only when it is safe.

Bicycles

Bicycle Helmets Law- V.C. 21212 - No person under 18 years of age shall operate a bicycle, a nonmotorized scooter or a skateboard or ride as a passenger, unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

- Students in 1st through 8th grade may ride their bicycles to school.
- Students must have helmets and locks.
- Students must park and lock their bicycles in the fenced bicycle area near the school office. Cielo Vista Charter is not responsible for damaged or stolen bicycles

Skateboards

- *See Bicycle Helmets Law
- Skateboards are not allowed to be ridden on school property at any time for safety reasons.
- Skateboards are to be stored during the day on the porch behind the poetry garden. Cielo Vista Charter is not responsible for damaged or stolen skateboards.

Cielo Vista Charter
Playground Equipment Safety Rules

Bars

1. No gymnastics.
2. No hanging on with one hand.
3. No twirling.
4. No standing on the bars.
5. No climbing on the handrails.
6. No jumping off of the bars.

Jungle Gym

1. No running on or around equipment.
2. No tag – or any other made up games like: infected, zombie and so on.
3. All students are allowed to play on the equipment without the use of passwords.
4. You are only allowed to go UP the climbing walls and stairs.

Slides

1. One person going down at a time.
2. No coats or jackets to help make you go faster.
3. No jumping off of the slide.
4. No climbing up slide.
5. No hanging around the bottom of the slide preventing others from sliding.
6. No throwing sand on the slide.
7. Only feet first going down the slide.

Surfboard and Skateboard

1. One student at a time.
2. No touching while another student is on it.
3. Stand two feet away while waiting for your turn.
4. No helping friends on it.

Swings

1. No jumping off. Come to a complete stop, then get off.
2. No standing in between the swings.
3. No pushing others on the swing.
4. No twisting.
5. No flipping on the swing.
6. You are to only sit on the swing, your belly or any other part of your body should not touch the seat of the swing.

Teeter Totter Worm

1. No standing on it.
2. No lying on it.
3. Maximum of 8 students on it at one time.
4. No climbing or sitting under it.
5. No jumping on or off teeter totter worm.
6. Must hold on to handles.
7. No walking on teeter totter worm.
8. No pushing to toss anyone off of teeter totter worm.

Toys and Games

No toys, balls or games are to be brought from home.

Skateboards, footballs, baseball bats, soccer balls, trading/playing cards, electronic devices, etc. are not allowed and will be kept by the teacher or office until the end of the day. If a child does bring one of these to school and something happens, they will be liable for replacement/repair of this item/toy. If a student device is lost, damaged or stolen, neither PSUSD nor Cielo Vista Charter staff will be held responsible for repair or replacement. If a child brings a cell phone, it is to be powered off when they arrive on campus. Cell phones are to remain off and put away until the bell rings at 3:00 p.m. All student/parent contact must be made through the office during school hours.

CVC Discipline Plan

CVC Positive Behavior Intervention and Supports

Cielo Vista Charter employs a tiered approach to behavior intervention that strives to address behavior concerns through restorative practices and providing behavioral supports. The goal of this approach is to help individuals, and the school as a whole, develop social & emotional awareness that promotes the development of all children. Below are examples of the possible interventions and focus areas for each tier in the behavior intervention system.

First Tier: Classroom Teacher is focused on developing positive behavior that promotes a positive climate for learning through the 7 Habits & Leader in Me Journey.

1. Weekly/daily class meetings that include role playing & whole group discussions with a problem/solution focus.
2. Classroom Solution Box- allows anonymous reporting that guides what needs to be discussed in class meetings/role playing situations. It is also used to facilitate pulling individual students in order to address specific concerns.
3. Teacher/student contact- behavior intervention plan
4. Teacher/parent contact- behavior notification
5. Refer to peer mediation as needed.
6. Refer to the SST process as needed.
7. Restorative Conversation/circle with those impacted by actions.

Second Tier: Counselor supports the work of the classroom teacher in developing resolutions for behavior that promotes a positive climate for learning.

1. Individual Counseling session
2. Peer Mediation/ Conflict mediation
3. Restorative Conversation/circle with those impacted by actions.
4. Positive behavior contracts
5. Group counseling
6. Parent/Student Conference
7. Outside Counseling Referrals
8. Lunch Bunch - proactive small group sessions

Third Tier: Administration supports the overall needs of the school staff by resolving behaviors that have not been adjusted through other means of correction.

1. All repetitive behaviors that have not been corrected with previous tiered interventions
2. Reports of bullying, physical violence/threats, and dangerous objects automatically go to administration.
3. Restorative Conversation/circle with those impacted by actions.

Discipline occurring during recess

- Students will sit and write a reflection
- Reflection will be shared with teacher
- Teacher will communicate with the Parents/Guardians via Phone Call/Dojo

CVC Discipline Plan cont.

Suspension Notification

BP 5144.1(a)

The Governing Board recognizes that maintaining an environment which promotes learning and protects the health, safety and welfare of all students may require the suspension or expulsion of a student from regular classroom instruction. District policies and school site rules shall clearly identify District behavior standards.

Suspension: Except in cases where suspension for a first offense is warranted in accordance with law, Education Code 48900(a-e) violations, suspension shall be imposed only when other means of correction fail to bring about proper conduct. **(Education Code 48900.5)**

Each principal shall annually inform all students and parents/guardians of the school's discipline rules and procedures and of the availability of all District policies and regulations dealing with student discipline, suspension and expulsion. **(Education Code 35291, 35291.5)**

Suspended or expelled students shall be excluded from all school-related extracurricular activities during the suspension or expulsion.

Student Due Process: The Board shall provide for the fair treatment of students facing suspension and expulsion by affording them their due process rights under the law. The administration and staff shall comply with procedures for notices and appeals as specified in regulation. Procedures governing student due process shall conform in all aspects to provisions in law. **(Education Codes 48911, 48915 and 48915.5)**

Grounds for Suspension and Expulsion

According to the California Education Code and Palm Springs Unified School District Policy these are the reasons for student suspensions:

a) Caused, attempted to cause, or threatened to cause physical injury to another person. (Fighting)
b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object.
c) Possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.
d) Offered or arranged or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or other material as a controlled substance, alcoholic beverage or intoxicant.
e) Committed or attempted to commit robbery or extortion.
f) Caused or attempted to cause damage to school or private property.
g) Stole or attempted to steal school or private property.
h) Possessed or used tobacco or any product containing tobacco or nicotine products.
i) Committed an obscene act or engaged in habitual profanity or vulgarity.
j) Had unlawful possession of, offered, arranged or negotiated to sell any drug paraphernalia.
k) Disrupted school activities or willfully defied the authority of school personnel.
l) Knowingly received stolen school property or private property.
m) Possession of an imitation firearm.
n) Sexual Harassment (Ed. Code 48900.2)
o) Hate Violence (Ed. Code 48900.3)
p) Intentional Harassment (Ed. Code 48900.4)

EXPULSION PROCESS:

For any student expulsion referral, school sites must submit a 'Principal signed Suspension Notice' to Student Services (using the 'Confidential' cover sheet).

If requesting an *"Extension of Suspension"* meeting, a copy must also be sent to Educational Services.

Note: Extension of suspension meetings must be held before the suspension date ends.

IMPORTANT: Special Education/504 expulsion referrals require a "Manifestation of Determination" meeting within 10 days of the first day of suspension, to proceed with the expulsion process. (See Expulsion flow chart)

Expulsion Packet must include :

1. Expulsion Packet Cover Page
2. Due Process Statement
3. Checklist of Interventions
4. Recommendation Page
5. Counselor's Report
6. Exit Interview/Parent Conference
7. Student Summary/Incident Description
8. Teacher Inquiries8.Student Incident Statement
9. Suspension Notice [Synergy: U-IDS101]
10. Photos of any Evidence (i.e.: Weapon, Drugs, Etc.)
11. Discipline History [Synergy: IDS201] (Show: Full History, Incident Description)
12. Enrollment History
13. Transcript/Grades
14. Test Scores Current Attendance [ATP201] (Show: All Absence Reasons, Attendance Details)

To be added by Student Services

1. Statement of Charges
2. Extension of Suspension Notice
3. Date of Hearing Notice
4. Receipt of Hearing Notice

To be presented at expulsion hearing (if applicable)

- Additional Administrative Exhibits
- Witness Statement

BULLYING & CYBER BULLYING

Bullying means any severe or pervasive physical or verbal act or conduct, including communication made in writing by means of an electronic act , and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3 or 48900.4 of the CA education code.

Students are encouraged to report bullying to adults on campus. They can also access a bullying reporting website to report anonymously: www.sprigeo.com Students that repeatedly participate in bullying will be placed on a bullying contract and will face consequences as serious as suspension.

All CVC Students will be held accountable for inappropriate social media postings or cyber bullying.

Students are prohibited from:

- Posting pictures of people that are uncomplimentary and are intended to embarrass and ridicule.
- Posting mean, inappropriate comments about others.
- Making threats towards someone else.

If you engage in any kind of Cyberbullying or Cyber Harassment students will serve consequences as covered in the California Education Code

CVC provides students with an Anti-Bullying assembly. For additional information on bullying and cyberbullying education code and district policy, visit http://www.psusd.us/ and view the Parent-Student Booklet.

Exclusion List

Students receiving OTL (Opportunity to Learn), Saturday School, or a Suspension will automatically be placed on the Activity Exclusion List. Students will not be able to participate in any extracurricular activity for thirty calendar days from that date. This means that students will not be able to participate in dances, after school clubs, assemblies, and end of the year activities including June class trips. Students' are placed on the Exclusion List for any of the following:

- Infractions of school rules that interfere with the learning atmosphere
- Truancy, irregular attendance, or excessive tardiness
- Assignment to OTL, Saturday School, or suspension from school (OSS)
- Owing money for lost or damaged texts, school materials, or devices.

PSUSD
PALM SPRINGS
UNIFIED
SCHOOL DISTRICT

150 District Center Drive | Palm Springs, CA 92264
Phone 760-883-2703, ext. 4805102 |
www.PSUSD.us

PSUSD Bullying Definition

Bullying: When an individual or a group of people with perceived power, repeatedly and intentionally cause hurt or harm to another person or group of people who feel helpless to respond. **Bullying continues over time**, is often hidden from adults and will probably continue if no action is taken.
Please note: A single egregious act of one of the following might not be considered bullying but does require a disciplinary response.

Types of Bullying:

Physical bullying involves hurting a person's body or possessions. Physical bullying includes:
- Hitting/kicking/pinching
- Spitting
- Tripping/pushing
- Taking or breaking someone's things
- Making mean or rude hand gestures

Verbal bullying is saying or writing mean things. Verbal bullying includes:
- Teasing
- Name-calling
- Inappropriate sexual comments
- Taunting
- Threatening to cause harm

Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:
- Leaving someone out on purpose
- Telling other students not be friends with someone
- Spreading rumors about someone
- Embarrassing someone in public

Cyberbullying uses digital technologies, including hardware such as computers and smartphones, and social media, instant messaging, texts, websites and other online platforms. It can be public or private. Cyberbullying includes:
- Abusive or hurtful texts, emails, or posts, images or videos
- Deliberately excluding others online
- Nasty gossip or rumors
- Imitating others online or using their login

What bullying is not:
- Single episodes of social rejection or dislike
- Single episode acts of nastiness or spite
- Random acts of aggression or intimidation
- Mutual arguments, disagreements or fights

Modified from: www.stopbullying.gov www.ncab.org (National Center against Bullying)

Per Board Policy 1312.3, any complaint alleging bullying based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610) shall be investigated and resolved via the District UCP (Uniform Complaint Procedure).

MIDDLE SCHOOL

Schedule: 6th - 8th Monday, Tuesday, Thursday, Friday (Regular)		
Period	**Time**	**Minutes**
1	8:00 - 8:16	16
2	8:20 - 9:06	46
3	9:11 - 9:57	46
4	10:02 - 10:48	46
5	10:53 - 11:39	46
6	11:44 - 12:30	46
Lunch	12:33 - 1:18	45
7	1:23 - 2:09	46
8	2:14 - 3:00	46

*SCHEDULE: 6th - 8th Minimum Day/Collab Day		
Period	**Time**	**Minutes**
2	8:00 - 8:34	34
3	8:39 - 9:13	34
4	9:18 - 9:52	34
5	9:57 - 10:31	34
6	10:36 - 11:10	34
7	11:15 - 11:49	34
8	11:54 - 12:28	34
Lunch	12:30 - 1:00	30

CVC MIDDLE SCHOOL INTERVENTION POLICY

BEING ON TIME = RECOGNITION, AWARDS, DANCES, SPIRIT POINTS, PRIDE, FEELING GOOD, ASSEMBLIES, IMPROVED ACADEMICS

3 TARDIES PER WEEK = Lunch Detention

1st Week	Warning, Teacher/Student Restorative conference
2nd Week	Parent Contact
3rd Week	30 Extra Minutes of Lunch Detention with behavior reflection and parent signature
4thh Week	Counselor referral & teacher/parent phone contact
5th Week	Discipline referral, parent contact, office detention (1 hr.)
6th Week	Discipline referral, parent contact, 30-day activity exclusion, possible SART referral

CLEAN CAMPUS = EAGLE SPIRIT, EAGLE PRIDE, GOOD REPUTATION , TRASH / LITTERING

1st Violation	Warning, Teacher/Student Restorative conference
2nd Violation	Parent Contact
3rd Violation	30 Minutes of Community Service with behavior reflection and parent signature
4th Violation	Counselor referral & teacher/parent phone contact
5th Violation	Discipline referral, parent contact, office detention (1 hr. of Community Service)
6th Violation	Discipline referral, parent contact, 30-day activity exclusion

GRAFFITI/DAMAGE TO SCHOOL PROPERTY

Any Violation Detention/clean up, restitution, referral, community service, possible suspension, 30-day activity exclusion

COOPERATION = RESPECT, GETTING ALONG WITH OTHERS, FOLLOWING DIRECTIONS
PROPER BEHAVIOR / LANGUAGE = SELF RESPECT, POSITIVE SELF ESTEEM, RESPECT FROM OTHERS /DEFIANCE/DISRUPTION PROFANITY/VERBAL ABUSE

**** Including inappropriate cafeteria behavior**

1st Violation	Warning, Teacher/Student Restorative conference
2nd Violation	Parent Contact
3rd Violation	30 Minutes of Detention with behavior reflection and parent signature
4th Violation	Counselor referral & teacher/parent phone contact
5th Violation	Discipline referral, parent contact, office detention (1 hr. of Detention)
6th Violation	Discipline referral, parent contact , 30-day activity exclusion

ELECTRONIC DEVICES – Including but not limited to Cell Phones, music players, video games, cameras, etc
Intentional use of electronic devices

1st Violation	Warning confiscation, student picks it up from teacher at the end of school day
2nd Violation	Confiscation, Parent contact; student to pick up phone from the office at the end of the school day
3rd Violation	Confiscation, Lunch detention, Parent contact to pick up phone
4th + Violations	Discipline referral, parent contact, 30-day activity exclusion; Student loses privilege of bringing phone to school

RESPECT FOR OTHERS = SELF RESPECT, UNDERSTANDING AND ACCEPTANCE OF GENDERS/RACE AND CULTURAL DIFFERENCES/GETTING ALONG = FRIENDSHIPS, SCHOOL SPIRIT, POSITIVE CLIMATE, SAFE ENVIRONMENT , FIGHTING/GROUPING/ENCOURAGING-INCITING FIGHTING

Any Violation Restorative Circle, Discipline referral, or suspension, possible expulsion, 30-day activity Exclusion, parent contact

SEXUAL HARASSMENT/RACIAL HARASSMENT/BULLYING/CYBERBULLYING

Any Violation Counselor/Administrator referral, parent phone contact, detention, suspension, or expulsion, 30-day activity exclusion list, counselor conference with student

* Community Service - will serve as a means of intervention when necessary

**DEFIANCE – verbal or non-verbal refusal to comply with a reasonable request and/or to obey school rules which results in the disruption of the educational process

VIOLATIONS THAT ARE MORE SERIOUS OR THAT ARE MULTIPLE VIOLATIONS MAY RECEIVE A MAXIMUM CONSEQUENCE WHICH COULD INCLUDE EXPULSION

Cielo Vista Charter Middle School

Behavior Intervention Policy — Most Common Infractions

INFRACTION	EXPECTED	CONSEQUENCES	WHY?
TARDINESS	TIMELINESS On time, in your seat before the bell rings	3 TARDIES PER WEEK = Lunch Detention 1st week Warning, Teacher/Student Restorative conference 2nd week Parent Contact 3rd week 30 Extra Minutes of Lunch Detention with behavior reflection and parent signature 4th week Counselor referral & teacher/parent phone contact 5th week Discipline referral, parent contact, office detention (1 hr.) 6th week Discipline referral, parent contact, 30-day activity exclusion, possible SART referral	●RECOGNITION ●AWARDS ●DANCES ●SPIRIT POINTS ●PRIDE ●IMPROVED ACADEMICS
CAMPUS SAFETY	CLEAN CAMPUS No trash left behind	1st violation Warning, Teacher/Student Restorative conference 2nd violation Parent Contact 3rd violation 30 Minutes of Community Service with behavior reflection and parent signature 4th violation Counselor referral & teacher/parent phone contact 5th violation Discipline referral, parent contact, office detention (1 hr. of Community Service) 6th violation Discipline referral, parent contact, 30-day activity exclusion	●EAGLE SPIRIT ●EAGLE PRIDE ●GOOD REPUTATION ●TRASH / LITTERING
DEFIANCE DISRUPTION PROFANITY VERBAL ABUSE	RESPECT, GETTING ALONG WITH OTHERS, FOLLOWING DIRECTIONS PROPER BEHAVIOR / LANGUAGE	1st violation Warning, Teacher/Student Restorative conference 2nd violation Parent Contact 3rd violation 30 Minutes of Detention with behavior reflection and parent signature 4th violation Counselor referral & teacher/parent phone contact 5th violation Discipline referral, parent contact, office detention (1 hr. of Detention) 6th violation Discipline referral, parent contact , 30-day activity exclusion	● RESPECT from others ● SELF RESPECT, ● POSITIVE SELF ESTEEMS
FIGHTING GROUPING ENCOURAGING Instigating fights	RESPECT for self and others. UNDERSTANDING and ACCEPTANCE OF GENDERS/RACE AND CULTURAL DIFFERENCES/GETTING ALONG Build FRIENDSHIPS, demonstrate SCHOOL SPIRIT,	Any violation: Restorative Circle, Discipline referral, or suspension, possible expulsion, 30-day activity Exclusion, parent contact	● Self respect ● Friendships ● School spirit ● Positive and safe environment
ELECTRONIC DEVICES	No intentional use of cell phones, music players, smart watches, video games, airpods, cameras, etc.	1st violation Warning confiscation, student picks it up from teacher at the end of school day 2nd violation Confiscation, Parent contact; student to pick up phone from the office at the end of the school day 3rd violation Confiscation, Lunch detention, Parent contact to pick up phone 4th + violations Discipline referral, parent contact, 30-day activity exclusion; Student loses privilege of bringing phone to school	Situational awareness and safety for self and others
Graffiti/Damage to school property	Clean campus	**Any Violation** will result in Detention/clean up, restitution, referral, community service, possible suspension, 30-day activity exclusion	Keep your school clean and safe and be proud of it
SEXUAL HARASSMENT RACIAL HARASSMENT BULLYING or CYBERBULLYING	Respect for self and others	**Any Violation** Counselor/Administrator referral, parent phone contact, detention, suspension, or expulsion, 30-day activity exclusion list, counselor conference with student ● Community Service - will serve as a means of intervention when necessary ● **DEFIANCE – verbal or non-verbal refusal to comply with a reasonable request and/or to obey school rules which results in the disruption of the educational process	● Self respect ● Friendships ● School spirit ● Positive and safe environment
COPYING ANOTHER STUDENT'S WORK, CHEATING ON A TEST, AND PLAGIARISM	ACADEMIC INTEGRITY	1st Violation Warning, Parent Contact 2nd Violation Automatic 50% (F) grade, Parent Contact 3rd Violation Automatic 50% (F) grade, Parent Contact, Lunch detention *Teachers discretion may apply	

VIOLATIONS THAT ARE MORE SERIOUS OR THAT ARE MULTIPLE VIOLATIONS MAY RECEIVE A MAXIMUM CONSEQUENCE WHICH COULD INCLUDE EXPULSION

MIDDLE SCHOOL END OF THE YEAR ACTIVITIES/ PRIVILEGES

8th Grade Promotion - End of the Year Activities Criteria

If you fall into the category of students that have not been successful at keeping your grades up or maintaining positive citizenship, you have willingly forfeited your 8th grade privileges.

The information outlined below will help you keep track of your progress. You will be supported throughout the year by your teachers, counselors and administrators. Before and After School Tutoring. Don't lose track of your progress!

More than 1 F in Semester 2 = No Promotion and/or Reward Trip/Activities

Students that have a behavior infraction resulting in an all day ISS or suspension during the last eight weeks of school *will not* attend the End of Year Field Trip/Activities.

Students who are caught smoking and/or vaping on school grounds and/or during a school activity may lose promotion activities/ceremony privileges.

Students that have a major behavior infraction, including suspensions from March - June *may not* participate in the Promotion ceremony.

Students that have suspensions during the year *will not* attend the End of Year Field Trip/ Activities. Partial ticket costs will be reimbursed up to a week prior, however, bus costs, included in the ticket price are not reimbursable. **Major behavior infractions, such as a suspension, can prohibit a student from participating in 8 th Grade Promotion.**

6th and 7th Grade End of Year Activities

Students will be disqualified from these events if they receive a suspension, or full day of OTL, or otherwise fail to meet behavior and academic expectations.

Nondiscrimination Statement

No person shall on the basis of sex, race, national origin, or non-limiting handicapped conditions be excluded from participation in or be denied the benefits of or be subjected to discrimination under any educational program offered by Palm Springs Unified School District. Programs offered by the District include a variety of vocational education programs, including those in the area of Business, Consumer Home Economics, and Technical/Industrial. There are no special admission requirements for these programs except to progress sequentially from level to level. Lack of English skills will not be a barrier to admission and participation in vocational education programs. Listed below are the District's Coordinators:

TITLE IX (Nondiscrimination on the Basis of Sex)
Palm Springs Unified School District
150 District Center Dr, Palm Springs, CA 92264
(760) 883-2700

SECTION 504 (Nondiscrimination on the Basis of Handicapped)
Palm Springs Unified School District
150 District Center Dr, Palm Springs, CA 92264
(760) 883-2700

Listed below is the Cielo Vista Charter School contact:
Mrs. Perezchica, Principal
Mrs. Parent, Assistant Principal
Mrs. Pimentel-Jaimes
Cielo Vista Charter School
650 Paseo Dorotea
Palm Springs, CA 92264
Office: (760) 416-8250
Fax: (760) 416-8253

Complaint Procedures

Any person or organization wishing to file a complaint alleging unlawful discrimination, including racial harassment or sexual harassment, or failure to comply with state or federal law in adult basic education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs, special education programs, or any district or chartered administered educational program should contact:

Palm Springs Unified School District
150 District Center Dr, Palm Springs, CA 92264
(760) 883-270

A copy of the district's complaint procedures (Board Policy 1312.3 and Administrative Regulations 1312.3 [a-b]) will be made available upon request. Under some circumstances, specified under sections 4650-4651 of Title V (District Exhibit 1312.3), complainants may ask for direct intervention by the California Department of Education. Furthermore, complainants have the right to appeal any decision made by the district concerning a complaint to the California Department of Education. Information on procedures and timelines for appeals are included in the above-listed district documents.

UNIFORM COMPLAINT PROCEDURES

Palm Springs Unified School District

2026-2027 School Year

NOTIFICATION OF THE UNIFORM COMPLAINT PROCEDURES (UCP)

For students, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties.

The Palm Springs Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The District's current Uniform Complaint Procedures Annual Notice is available on the District website and may also be obtained from any school office or the Educational Services Department.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils
- Adult education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.
- Every Student Succeeds Act
- Local control and Accountability Plans
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement

- School site Councils
- State Preschool
- State preschool Health and Safety issues in LEA's Exempt from Licensing
- And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

Filing a UCP Complaint
A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Contact Information
Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

NAME/TITLE:	Antonia Hunt Ed. D., Coordinator, Title IX Coordinator and Equity & Compliance Officer
OFFICE:	Office of Title IX and Compliance
ADDRESS:	150 District Center Drive, Palm Springs, California 92264
TELEPHONE:	760-883-2703
EMAIL ADDRESS:	ahunt@psusd.us

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in Palm Springs Unified School District. Responsibilities of the Palm Springs Unified School District
We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.
Copies of our UCP procedures shall be available free of charge.

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in Palm Springs Unified School District.

Sex Equity: Title IX Notifications – EC 221.61
Palm Springs Unified School District
2026-2027

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of the Palm Springs Unified School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Dr. Antonia Hunt, Title IX Coordinator and Equity & Compliance Officer
760-883-2703 Ext: 4805026
ahunt@psusd.us

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in Palm Springs Unified School District.

Sex Equity: Title IX Notifications – EC 221.61
Palm Springs Unified School District
2026-2027

Policy against Discrimination based on Sex

The Palm Springs Unified School District is committed to providing educational programs that are free from unlawful discrimination based on legally protected characteristics, including sex and gender as required by Title IX of the Education Amendments of 1972. The district's general nondiscrimination/harassment policy is found in BP 5145.3 and Administrative Regulation 5145.3.

The District's Title IX Coordinator

Dr. Antonia Hunt, Title IX Coordinator and Equity & Compliance Officer
150 District Center Drive
Palm Springs, CA 92264
(760) 883-2703
ahunt@psusd.us

Summary of Student Rights (Education Code section 221.8)

- You have the right to fair and equitable treatment and to be free from discrimination based on your sex.
- You have the right to an equitable opportunity to participate in all academic extracurricular activities including athletics.
- You have the right to ask the athletic director of your school about the athletic opportunities offered by the school.
- You have the right to apply for athletic scholarships.
- You have the right to equitable treatment and benefits in:
    - Equipment and supplies
    - Scheduling of games and practices
    - Transportation and daily allowances
    - Access to tutoring
    - Coaching
    - Locker rooms
    - Practice and competitive facilities and services
    - Medical and training facilities and services
    - Publicity
- You have access to a gender equity coordinator to answer questions about gender equity laws.
- You have the right to contact the California Department of Education (CDE) and the California Interscholastic Federation (CIF) for information on gender equity laws.
- You have the right to file a confidential discrimination complaint with the United States Office for Civil Rights (OCR) or CDE if you believe you have been discriminated against or received unequal treatment on the basis of your sex.
- You have the right to pursue civil remedies if you have been discriminated against.
- You have the right to be protected from retaliation if you file a discrimination complaint.

The School's Responsibilities

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in programs and activities of federally funded institutions. School district programs and activities must be operated free from discrimination. Key areas addressed by Title IX include athletics, sex discrimination, including sex-based harassment, including sexual harassment and sexual violence; pregnant and parenting students; off-campus activities; recruitment and admission; and employment. Schools must protect against discrimination in these areas. Schools must also prohibit retaliation against any person for opposing an unlawful practice or policy, or filing, testifying about, or participation in any complaint under Title IX.

How to File a Title IX Complaint

Individuals who believe they have been discriminated against in violation of Title IX may file a complaint with the District or the Office of Civil Rights (OCR). If a crime is involved, such as sexual assault, individuals may also file a report with the local police department. A person may pursue one or all of these avenues at the same time. Below is a summary of each process.

District Complaint

Complaints alleging sex discrimination, including sex-based harassment, shall be investigated in accordance with Administrative Regulation 5145.71 – Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures. Complaints alleging other forms of unlawful discrimination subject to state law shall be investigated pursuant to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures.

Investigation Procedure:

Upon receipt of any complaint related to a potential Title IX violation, the district will ensure every allegation is investigated promptly, adequately, and impartially. The district will also take steps to protect complainants from retaliation and ensure all parties are treated fairly throughout the district's investigation process. As part of its Title IX obligations, the district also takes steps to prevent recurrence of any sexual violence and remedy discriminatory effects on the complainant and others, as appropriate. The district's procedures for investigating a Title IX complaint can be found within Administrative Regulation 5145.71.

Please contact the Title IX Coordinator if you have any questions.

More information regarding Title IX can be found on the district web page at link:
https://www.psusd.us/departments/t/title-ix-compliance

Palm Springs Unified School District

Cielo Vista Charter School
Parent and Family Engagement Policy

School Policy Engagement:

Cielo Vista Charter School recognizes that parents and family members are their children's first and most influential teachers and that continued parental engagement in the education of children contributes greatly to student achievement and conduct. Cielo Vista Charter shall jointly develop with, and distribute to, parents of Title 1 and Non-Title 1 students a written parental engagement policy, agreed upon by such parents and updated periodically to meet the needs of parents and the school. This policy shall be an addendum component to the charter petition that promotes a meaningful partnership between the school, the home, and the community. Title I schools will convene an annual meeting to inform parents of the requirements of Title I and their right to be involved in the parental engagement policy, and the school-parent compact of strategies to increase parental engagement. The parents of participating students will be involved in an organized, ongoing, and timely way, in the planning, review, and improvement of its Title 1 programs and parent and family engagement policy and school-parent agreement. The school will offer a flexible number of meetings and provide, if requested, parents' opportunities for regular meetings to participate in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible. The parent and family engagement policy and school-parent agreement will be posted on the school website and distributed to all parents through regular means of communication.

Shared Responsibilities for High Student Academic Achievement:

The staff of Cielo Vista Charter School is in consensus with research-based practices and knows that the education of its students is a responsibility shared between school and our families. The school's primary responsibility shall be to have an effective learning environment that enables all students to meet the academic expectations set forth in the CA Common Core state standards. Parents and families shall have the responsibility and opportunity to work with the school in a mutually supportive and respectful partnership with the goal of supporting their child's learning. The school-parent agreement of strategies to increase parental/family engagement outlines how the parents, guardians, the teachers, and students will share the responsibility for improved student academic and behavioral achievement.Cielo Vista Charter will provide parents with an explanation of the curriculum, academic assessment, and proficiency levels students are expected to meet. Through the CVC Governing Board Policy process school staff, parents, and community members will jointly review, plan and develop a school-wide one-year school-parent contract promising practices to increase parental engagement to include the six types of engagement listed below. The annual school-parent agreement will specify partnership activities for as many of the six types of engagement as possible. The school-parent contract will list district and school improvement goals and describe the "at the school" and "at home" strategies for teachers, parents/guardians, and students to implement. CVC's goals will include a school improvement goal in these three areas: English Learners, one academic area, and one non-academic area. The agreement will list how the school provides two-way communication between home and school. It will also describe opportunities for parents to volunteer, observe, and participate in the classroom. Annually the school-parent agreement will be updated by staff and parents, based on formal and informal data. Also, annually, the CVC Governing Board will evaluate the effectiveness of the school's home-school community partnership activities and celebrate successes. This shared responsibility will help the school and parents build and develop a partnership to help children reach or exceed the grade level standards.

cont.

Shared Responsibilities for High Student Academic Achievement cont.

Cielo Vista Charter School will support these home-school partnerships by using the following six types of engagement:

1. ***Parenting.*** We will promote and support parenting skills and the family's primary role in encouraging a child's learning at each age and grade level, and all staff members will work effectively with our diverse families. Cielo Vista will provide learning opportunities for parents at our Cielo Vista Charter Leader in Me Parent/Family Information and Involvement Workshops. As well as, but not limited to: Latino Literacy, Volunteer Training, English Learner Parent Meeting, Wonders/Pearson Training, LCAP and Information meeting). We will also promote all workshops hosted by the PSUSD Family Engagement Center.

2. ***Communication.*** We will communicate about curriculum, instruction, assessment, staff development, school programs and student progress through two-way, meaningful, timely and effective methods. At a minimum, annual conferences, reports on student progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities will be provided to parents and family members. Cielo Vista will communicate with families through Synergy, Class Dojo, Remind, social media platforms, and classroom websites, Cielo Vista Charter Handbook, Marquee, PeachTree, Robo Calls, monthly CVC Newsletter, and coffee chats.

3. ***Volunteering.*** We will expand the recruitment, training, and recognition of family and community volunteers; we will provide opportunities for families and community members to contribute from home, the workplace, and other community-based sites. Cielo Vista will encourage parents to volunteer by joining and attending our monthly coffee chats, PTG meetings & sponsored events, helping at class events, becoming involved in School Site Council, ELAC, and the CVC Advisory Governing Board.

4. ***Learning at Home.*** We will promote family engagement in learning activities at home including homework and other curriculum-related activities appropriate to the grade and development of the student. Cielo Vista will provide parents with information on accessing online learning resources at our Cielo Vista Curriculum Informational Workshops, post information pertaining to Science Fair on the Cielo Vista Charter website, and share educational resources at Coffee Chats, School Site Council, English Language Advisory Committee, and CVC Board meetings.

5. ***Decision-making.*** We will include students, parents, and community members as partners in planning and decision-making. We will encourage participation by parents and family members in decisions that affect their child's educational experiences and comply with state and federal laws and regulations pertinent to family engagement CVC will hold SSC, ELAC, and CVC Board meetings.

6. ***Collaborating with the Community.*** We will coordinate resources and services for students and families with businesses, agencies, service organizations and other groups and provide services to the community through our volunteer efforts and community improvement projects. Cielo Vista will work together with the community businesses to support various school needs.

Building Capacity for Parent Engagement

The Cielo Vista Charter School staff is committed to partnering with parents in the following ways:

- assist parents in understanding academic content and achievement standards and assessment and how to monitor and improve the achievement of their children
- provide materials and training to help parents work with their children to improve their children's academic achievement
- educate staff, with the assistance of parents, in the value of parent contributions and how to work with parents as equal partners 3
- coordinate and integrate parental engagement with other programs and activities in our school and support parents in more fully participating in the education of their children
- distribute information related to school and parent programs, meetings, and other activities to the parents of participating students in a format and, to the extent practicable, in a language the parents understand
- provide such other reasonable support for parental engagement activities under this section as parents may request

Accessibility

Our school, Cielo Vista Charter, and our LEA shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students including providing information and school reports required under Section 6311 in a format and, to the extent practicable, in a language such parents understand.

<u>Volunteer Procedures</u>

As partners with the school, ALL parents are encouraged to complete the application process for volunteering at the beginning of each school year. Each year, ALL non-supervisory school volunteers are required to:

- Complete the **Volunteer Interest Notice**
- Complete the **online Volunteer Application** (**http://volunteers.psusd.us)**
- Submit a copy of their **current U.S. Identification** on the application.
- Complete the **online Mandated Reporter Training** that is prompted to do following completion of the application.
- As **a Mandated Reporter,** it is your duty to act when a child shares information that may indicate they are in danger or experiencing personal problems. If a student confides in you about family matters or personal issues and you believe there is a safety concern, it is important to take immediate action. If you need assistance with the Mandated Reporting of Child Abuse Procedures, contact the child's teacher, counselor, and/or administration.

Those volunteers interested in attending field trips, working with small groups of students or any other **Supervisory roles are required** :

- Submit a **live scan criminal background check** using the assigned Live Scan form provided by the CVC office. The cost of fingerprints is to be paid by the individual, unless financial assistance is needed. Financial assistance inquiries can be made through the office. (This is only required during the initial application and does not need to be repeated yearly.)

Volunteer Guidelines

Supervision of Volunteers:
School volunteers always work under the direct supervision of the professional staff at each school and only with those teachers who have requested the services of the volunteer. The school is responsible for the education, safety and well-being of each student. For this reason, you can understand why the teacher, principal or volunteer coordinator must dismiss any volunteer whose actions are not in the best interest of the school or students.

Confidentiality:
As you work with the staff and students, information of a confidential matter may be shared with you. The problems, abilities, relationships, and confidences of students, their parents, and the staff should never be discussed with anyone who does not have a professional right or need to know them. Like teachers, volunteers are bound by a code of ethics to keep confidential matters within the school. The staff and students need to know that they can trust you.
Please do not discuss the child's school progress or difficulties with his/her parents. This is the teacher's responsibility.
Occasionally, a child might confide in you about family matters or personal problems. If you feel that it is vital for the school to have this information or that there is a safety concern, in order to help the student discuss the child's conversation (in private) with the teacher or co-principals.

Your Commitment:
Before you agree to volunteer, carefully consider the commitment you are making. The work volunteer's do is important. Whether they work in the classroom, main office, media center, or health office, the staff and students quickly become dependent upon volunteer assistance.
Don't promise to volunteer more time than you will be able to follow through with. It's better to start out with a few hours a week and gradually build up to more hours or days if you find you have the additional time.

Dependability:
Please be prompt and consistent! We know there will be times when you will be ill, on vacation or unable to volunteer for one reason or another. However, please let the staff know as far in advance as possible. Remember, the teacher will be expecting you on the days you are scheduled to volunteer, and so will the children! If you fail to show up at your appointed time on your appointed day, everyone is disappointed.

Find out about school rules:
Become familiar with the rules and policies in the school and classroom where you work. Ask your supervising teacher to explain the school's policy for smoking, use of telephones, eating facilities, fire drills, and emergency procedures.

Discipline:
Students rarely have behavior problems while working with volunteers. However, our school has detailed discipline plans and the responsibility for discipline rests with the professional staff. Volunteers may not discipline students. Please make the teacher aware of any discipline problem that might arise while you are working with a student.

Restrooms:
Staff restrooms are available for volunteers, we ask that you do not use student restrooms.

Dismissal of students:
Volunteers may never dismiss a student from school. Children who must leave school early for any reason must receive permission from the school office and sign out before leaving. Under no circumstances may a volunteer take a student off campus. Volunteers may not walk or drive students home unless the child's parent has given written permission (on file in the office) for the volunteer to do so.

Dress and Behavior:
Take your lead from the professional staff and dress appropriately for the job that you are doing. It is best to either overdress or underdress. Casual clothing is fine, but we ask that attire be neat and conservative. Keep in mind that you are in a position to set an example for the students. Your speech and behavior should serve as good models for them to follow.

Health:
If you are not feeling well, don't try to keep up your volunteer duties in spite of illness. You'll accomplish more in the long run if you allow yourself time to recuperate. However, please call in advance to let the teachers know you won't be coming at your scheduled time.
Schools are particularly concerned about keeping students and staff healthy. This is another reason for staying away from school if you have a contagious illness.

CIELO VISTA CHARTER
Shared Support Agreement
Student-Parents-Teacher

We know that learning can take place only when there is a combination of effort, interest and motivation. As we are all committed to_____'s progress in school, we are going to do our best to promote his/her achievement. This agreement is a promise to work together. Together we can improve teaching and learning.

AS A STUDENT I PLEDGE TO:

- Attend school regularly and on time.
- Take responsibility to achieve my personal best and ask for help when I need it.
- Complete and return all assigned school work and homework on time.
- Give parents all papers sent from school and return them as required.
- Be a student of character by living the Character Counts Seven Pillars of Character.
- Have an appropriate appearance and **WEAR THE REQUIRED SCHOOL UNIFORM and follow dress code** .

_____
Student Signature

AS A PARENT I PLEDGE TO:

- Strive to make sure my child/ren attend school regularly and on time (no less than 98%). School attendance is crucial for my child's success.
- Never under any circumstances use the student restrooms.
- Request an Independent Study packet 48 hours before any anticipated absence. Request an Independent Study packet the day of unanticipated absence, not after the fact.
- Be prepared to provide a doctor's note, if requested, in the event of frequent absences or any prolonged absences of four (4) or more days.
- Review school and class rules and consequences with my child/ren and support the school discipline and policy grid.
- Work out problems or concerns in a positive manner, following the chain of command by meeting with my child's teacher first.
- Maintain good communications with my child's teacher and read, sign, and return all papers as requested.
- Provide accurate, up-to-date telephone numbers and emergency information.
- Drop off/pick-up my child/ren on time in the designated areas only, follow the safety procedures for those areas, and park only in designated visitor parking spaces while visiting or volunteering on the campus.
- Not bring my other child/ren with me when volunteering on campus during school hours.
- Attend Parent Conferences and Back-to-School night.
- Make every attempt to volunteer for or attend at least three (3) of the following activities.
    - ❑ Cielo Vista Charter Parent Teacher Group sponsored events
    - ❑ Awards ceremonies for my child
    - ❑ School/Grade-level/Class fundraisers
    - ❑ Classroom volunteering
    - ❑ School volunteering
- Wear a visitor's badge whenever visiting the campus.
- Provide my child with the adopted school uniform, closed-toe shoes, and tennis shoes for P.E. days and make sure they follow the dress-code.

_____
Parent Signature

THE STAFF OF CIELO VISTA CHARTER PLEDGES TO:

All staff members of Cielo Vista Charter School agree to:

* Promote a positive school climate.
* Be good role models by showcasing Leader in Me©
* Provide a safe and orderly environment.

As a teacher I will:

* Provide regular communication between home and school which will include information on student progress.
* Meet the needs of students by providing for individual needs and learning styles.
* Promote positive self-esteem and self-confidence in each child.
* Work closely as a grade level to ensure academic parity.
* Welcome parental involvement.

_____
Teacher signature

WE PROMISE TO HELP EACH OTHER CARRY OUT THIS COMPACT

Signed on this_____day of _____ 20 _____

WE PROMISE TO HELP EACH OTHER CARRY OUT THIS COMPACT

Dear Parents and Students,

You have just completed reviewing the Cielo Vista Charter Parent/Student Handbook. We have attempted to cover all the important rules, regulations, and procedures that you are responsible for during this school year. You now know that:

1. Positive work habits and good behavior will be rewarded in many ways.

2. Inappropriate or disruptive behavior will result in consequences that focus on experiential learning and will not be tolerated.

3. Attendance is a high priority, and parents are responsible for ensuring that students arrive on time between 7:30 – 8:00, ready to work when they enter the classroom and remain until dismissal at 3:00, except for Wednesdays when dismissed at 1:00 p.m.

4. Academic achievement for each student is our goal.

5. Students are responsible for their personal appearance in school uniform as well as the proper care of all school materials given to them. Violations of dress code and uniform policy will require the student to be sent home until they are fixed.

6. All students will be treated fairly.

7. We expect high levels of caring and effort from all parts of our community; staff, students, and parents. As a Charter school, a home/school compact is required and needs to be signed every year.