MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, August 4, 2026

LOCATION OF MEETING: **Arlo K. Funk District Services Center**
751 A Street, Room 23
Hawthorne, Nevada

RECD MINCNTY CLERK
JUL 30 AM08:24

I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

Please Note: The Board reserves the right: (1) to take agenda items in a different order, (2) to combine two or more agenda items for consideration, and (3) to remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

CALL TO ORDER: 5:30 PM

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)
3. Person or Group Recognition
4. Presentations

CONSENT ITEMS: (FOR POSSIBLE ACTION)

1. Minutes: July 7, 2026
2. Warrants: 31400-31452

ACTION ITEMS: (FOR POSSIBLE ACTION)

There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a Request to Address the MCSD Board form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. Recommendation: Discussion and Possible Action to approve the Mineral County School District Student and Parent Code of Conduct Handbook Preschool to Grade 12 2026-2027
Supporting Information: Approval of the Mineral County School District Student and Parent Code of Conduct Handbook Preschool to Grade 12 2026-2027

2. Recommendation: Discussion and Possible Action to approve the Mineral County School District Test Security Procedure, Policies and Professional Expectations 2026-2027
Supporting Information: Approval of the Mineral County School District Test Security Procedure, Policies and Professional Expectations 2026-2027

3. Recommendation: Discussion and Possible Action of the Board Goals for Superintendent Keuhey.
Supporting Information: Approval of the Board Goals for Superintendent Keuhey for the next school year.

4. Recommendation: Discussion and Possible Action to Develop a District Transportation Plan and Administrative Procedures
Supporting Information: Discussion and possible action to direct the superintendent to develop and present a comprehensive district transportation plan and administrative procedures that establish standardized protocols for student transportation. The plan shall include, but not be limited to:
Criteria and procedures for establishing, modifying, and prioritizing bus routes.

Protocols for route delays, cancellations, weather-related closures, emergencies, and parent/student notification.
Driver qualifications and authorization, including compliance with Nevada laws and regulations governing school buses and 10-passenger vans.
Guidelines identifying who may operate district-owned vehicles, including required licensing, training, and background checks.
A decision-making framework for prioritizing transportation resources when conflicts arise between daily student routes, extracurricular activities, athletic events, and other district functions.
Procedures for communication, documentation, and administrative approval of transportation decisions to ensure consistency, safety, legal compliance, and transparency

OLD BUSINESS: Back to School ~ Welcome back to School Breakfast August 12 at 7:00AM. Students first day August 17, 2026.

Future Agenda Topics: Next meeting August 18, 2026

1. Closed Session: Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations.

2. Open Session: Discussion and possible action relative to pending litigation and/or negotiations.

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)
1. Correspondence & Announcements
2. Board Members Report ~ Reminder for training in Lovelock on September 5. The last day to sign up is August 28.
3. Superintendent Report

GENERAL PUBLIC COMMENT:
It is the School Board's intention to listen and be responsive to the public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board may discuss items that are introduced, however, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

ADJOURNMENT:
The Agenda of this meeting has been posted at the following locations: 1) Administration Office, 2) Hawthorne Post Office, 3) Schurz Post Office, 5) Mina Post Office, 6) County Courthouse 7) School Offices.
Mineral County School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please let us know, and we will provide assistance or accommodate you in any way that we possibly can. Copies of agenda and supporting material may be picked up at the Mineral County School District Arlo K. Funk District Services Center, 751 A. Street, Hawthorne, Nevada, or by contacting Crystal Sasser at (775) 945-2403, prior to the scheduled meeting.

WARRANTS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1144 **Voucher Date:** 07/15/2026 Prepared By: Theresa Vinson

Printed: 07/15/2026 12:02:23 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $214,306.75 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$6,885.15
240	State Grants	$11,078.70
280	Federal Funds	$196,342.90
		$214,306.75

31400 - 31410

Created By: 394645.TVinson **Posted By:** 394645.TVinson **Date:** 07/15/2026 11:53:51 Page: 1

Mineral County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1144 **07/15/2026**

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
CATAPULT LEARNING WEST, LLC				
		280.719.0000.100.1000.320.11000.00.00 **Check #: 31400**	Professional Educational Services	$143,842.90
			Vendor Total:	$143,842.90
CC COMMUNICATIONS				
		100.000.0000.000.2230.535.11000.00.00 **Check #: 31401**	Data Communications, Internet, Video, T-lines, web	$250.00
			Vendor Total:	$250.00
FOUR SEASONS SMOKE SHOP	5690			
		100.000.0000.000.2700.626.11000.00.00 **Check #: 31402**	Gasoline. Expenditures for gasoline purchased in b	$221.46
			Vendor Total:	$221.46
HAWTHORNE UTILITIES	7525			
		100.000.0000.000.2600.421.11000.00.00 **Check #: 31403**	Trash	$20.00
			Vendor Total:	$20.00
LITERACY RESOURCES, LLC				
		240.299.0000.000.2213.330.11000.00.00 **Check #: 31404**	Professional Employee Training and Development Ser	($0.01)
		240.299.0000.100.1000.610.11000.00.00 **Check #: 31404**	General Supplies. Expenditures for all supplies (o	$11,078.71
			Vendor Total:	$11,078.70
MAGBANUA, PRINCESS JOY				
		100.000.0000.100.1000.580.11201.01.00 **Check #: 31405**	Travel. Expenditures for transportation, meals, ho	$658.24
			Vendor Total:	$658.24
MT. GRANT GENERAL HOSPITAL				
		100.000.0000.000.2500.340.11000.00.00 **Check #: 31406**	Other Professional Services. Professional services	$87.00
			Vendor Total:	$87.00

Mineral County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1144 **07/15/2026**

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
NV ENERGY	18055			
		100.000.0000.000.2600.622.11000.00.00 **Check #: 31407**	Electricity. Expenditures for electric utility ser	$54.26
		100.000.0000.000.2600.622.11201.00.00 **Check #: 31407**	Electricity. Expenditures for electric utility ser	$722.44
		100.000.0000.000.2600.622.11202.00.00 **Check #: 31407**	Electricity. Expenditures for electric utility ser	$1,653.56
		100.000.0000.000.2600.622.11601.00.00 **Check #: 31407**	Electricity. Expenditures for electric utility ser	$2,326.86
			Vendor Total:	$4,757.12
QUADIENT FINANCE USA, INC.				
		100.000.0000.000.2500.531.11000.00.00 **Check #: 31408**	Postage	$500.00
			Vendor Total:	$500.00
TNTP, INC				
		280.719.0000.000.2213.334.11000.00.00 **Check #: 31409**	Training and Development Services - Administrative	$52,500.00
			Vendor Total:	$52,500.00
XEROX CORPORATION				
		100.000.0000.100.1000.430.11201.00.00 **Check #: 31410**	Repairs and Maintenance Services. Expenditures for	$391.33
			Vendor Total:	$391.33
			Grand Total:	$214,306.75

End of Report

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1001 **Voucher Date:** 07/15/2026 Prepared By: Theresa Vinson

Printed: 07/15/2026 12:26:25 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $109,525.15 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2026 to June 30, 2027 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$13,747.99
280	Federal Funds	$95,148.33
290	Food Service Funds	$628.83
		$109,525.15

3141 - 3143

Created By: 394645.TVinson **Posted By:** 394645.TVinson **Date:** 07/15/2026 12:15:15 Page: 1

Mineral County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1001 **07/15/2026**

Fiscal Year: 2026-2027

Vendor Remit Name	Vendor #	Account	Description	Amount
ANTHEM BLUE CROSS BLUE SHIELD	165			
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31411**	Group Insurance for Retirement/Retiree	$4,119.64
			Vendor Total:	$4,119.64
ANTHEM LIFE AND DISABILITY				
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31412**	Group Insurance for Retirement/Retiree	$17.25
			Vendor Total:	$17.25
AT&T ONENET SERVICE				
		100.000.0000.000.2400.533.11201.00.00 **Check #: 31413**	Telephone - Land Line phone services	$1.00
		100.000.0000.000.2400.533.11601.00.00 **Check #: 31413**	Telephone - Land Line phone services	$0.65
		100.000.0000.000.2500.533.11000.00.00 **Check #: 31413**	Telephone - Land Line phone services	$0.21
		100.000.0000.000.2700.533.11000.00.00 **Check #: 31413**	Telephone - Land Line phone services	$0.14
			Vendor Total:	$2.00
BARBARA CRAVEN				
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31414**	Group Insurance for Retirement/Retiree	$45.00
			Vendor Total:	$45.00
CAROLINIA BIOLOGICAL SUPPLY COMPANY				
		280.719.0000.100.1000.641.11000.00.00 **Check #: 31415**	Textbooks. Books and periodicals used for instruc	$58,027.08
			Vendor Total:	$58,027.08
COGNIA, INC.				
		100.000.0000.000.2400.810.11601.06.00 **Check #: 31416**	Dues and Fees. Expenditures or assessments for mem	$1,400.00
			Vendor Total:	$1,400.00
ECOLAB Inc.				

Voucher Supplement Account Summary

Voucher Batch Number: 1001 **07/15/2026**

Fiscal Year: 2026-2027

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	$45.15
JOHNSON CONTROLS	18180			
		100.000.0000.000.2600.430.11000.00.00 **Check #: 31424**	Repairs and Maintenance Services. Expenditures for	$2,326.97
			Vendor Total:	$2,326.97
JOSH DIEDE				
		100.000.0000.920.2700.580.11203.00.00 **Check #: 31425**	Travel. Expenditures for transportation, meals, ho	$55.00
			Vendor Total:	$55.00
KALER, CATHERINE	10095			
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31426**	Group Insurance for Retirement/Retiree	$45.00
			Vendor Total:	$45.00
KELLY, JUDITH	10150			
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31427**	Group Insurance for Retirement/Retiree	$45.00
			Vendor Total:	$45.00
LIBRARY WORLD	2089			
		100.000.0000.000.2220.651.11201.01.00 **Check #: 31428**	Supplies - Technology - Software. This includes s	$550.00
			Vendor Total:	$550.00
MIKE GILBERT				
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31429**	Group Insurance for Retirement/Retiree	$45.00
			Vendor Total:	$45.00
MINERAL CO. SCHOOL DIST - HSA				
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31430**	Group Insurance for Retirement/Retiree	$249.99
			Vendor Total:	$249.99
MUNGER, CAROL	12930			

Mineral County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1001 **07/15/2026**

Fiscal Year: 2026-2027

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	$45.00
VAUGHAN, YVONNE				
		100.000.0000.000.2500.218.11000.00.00 **Check #: 31439**	Group Insurance for Retirement/Retiree	$45.00
			Vendor Total:	$45.00
			Grand Total:	$109,525.15

End of Report

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1148 **Voucher Date:** 07/23/2026 Prepared By: Theresa Vinson

Printed: 07/23/2026 11:31:45 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $1,096.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
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Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$487.43
230	Adult Education	$51.89
300	Capital Projects Fund	$557.50
		$1,096.82

31440-31442

Created By: 394645.TVinson **Posted By:** 394645.TVinson **Date:** 07/23/2026 11:23:58 Page: 1

Mineral County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1148 **07/23/2026**

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
MARQUIS AURBACH CHTD				
		300.000.0000.000.4900.430.11000.00.00 **Check #: 31440**	Repairs and Maintenance Services. Expenditures for	$557.50
			Vendor Total:	$557.50
RENO GAZETTE JOURNAL	16760			
		100.000.0000.000.2500.540.11000.00.00 **Check #: 31441**	Advertising	$213.36
			Vendor Total:	$213.36
VERIZON WIRELESS	20272			
		100.000.0000.000.2400.533.11201.00.00 **Check #: 31442**	Telephone - Land Line phone services	$38.81
		100.000.0000.000.2400.533.11601.00.00 **Check #: 31442**	Telephone - Land Line phone services	$38.81
		100.000.0000.000.2500.533.11000.00.00 **Check #: 31442**	Telephone - Land Line phone services	$196.45
		230.231.0000.600.2200.534.11925.00.00 **Check #: 31442**	Telephone - Cell phone services	$51.89
			Vendor Total:	$325.96
			Grand Total:	$1,096.82

End of Report

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1004 **Voucher Date:** 07/23/2026 Prepared By: Teresa Vinson

Printed: 07/23/2026 11:48:49 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $28,551.30 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2026 to June 30, 2027 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
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Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$23,438.80
280	Federal Funds	$5,112.50
		$28,551.30

31443 - 31452

Created By: 394645.TVinson **Posted By:** 394645.TVinson **Date:** 07/23/2026 11:40:08 Page: 1

Mineral County School District

Voucher Supplement Account Summary

Voucher Batch Number: 1004 **07/23/2026**

Fiscal Year: 2026-2027

Vendor Remit Name	Vendor #	Account	Description	Amount
DECKER EQUIPMENT	3224			
		100.000.0000.100.1000.610.11601.06.00 **Check #: 31443**	General Supplies. Expenditures for all supplies (o	$8,362.31
			Vendor Total:	$8,362.31
EGGER, PHILLIP				
		100.000.0000.000.2700.340.11000.00.00 **Check #: 31444**	Other Professional Services. Professional services	$100.00
			Vendor Total:	$100.00
FIRE SERVICE CENTER	5284			
		100.000.0000.000.2600.430.11000.00.00 **Check #: 31445**	Repairs and Maintenance Services. Expenditures for	$4,900.00
			Vendor Total:	$4,900.00
INLAND SUPPLY CO.,INC	8430			
		100.000.0000.000.2610.610.11000.00.00 **Check #: 31446**	General Supplies. Expenditures for all supplies (o	$3,190.35
			Vendor Total:	$3,190.35
JAMES BANKEN				
		280.719.0000.000.2200.251.11000.00.00 **Check #: 31447**	Tuition Reimb.Testing ie Praxis etc.Teachers	$200.00
			Vendor Total:	$200.00
MINERAL COUNTY CLERK/TREASURER	12672			
		100.000.0000.000.2600.421.11000.00.00 **Check #: 31448**	Trash	$4,238.00
			Vendor Total:	$4,238.00
NV PUBLIC AGENCY INS. POOL	13540			
		100.000.0000.000.2310.522.11000.00.00 **Check #: 31449**	Liability Insurance	$2,039.85
			Vendor Total:	$2,039.85
QUILL CORPORATION	16016			
		100.000.0000.000.2500.610.11000.00.00 **Check #: 31450**	General Supplies. Expenditures for all supplies (o	$126.16

Voucher Supplement Account Summary

Voucher Batch Number: 1004 **07/23/2026**

Fiscal Year: 2026-2027

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	$126.16
RODRIGUEZ, DIANE MARIE				
		280.719.0000.000.2510.340.11000.00.00 **Check #: 31451**	Other Professional Services. Professional services	$4,912.50
			Vendor Total:	$4,912.50
ROSEMORE MOTOR SUPPLY	16930			
		100.000.0000.000.2600.610.11000.00.00 **Check #: 31452**	General Supplies. Expenditures for all supplies (o	$39.56
		100.000.0000.000.2700.610.11000.00.00 **Check #: 31452**	General Supplies. Expenditures for all supplies (o	$442.57
			Vendor Total:	$482.13
			Grand Total:	$28,551.30

End of Report

ACTION ITEM #1

ACTION ITEM #2

ACTION ITEM #3

Mineral County School District

Superintendent: Stephanie Keuhey
Evaluation Period: 2026–2027 School Year

Introduction

The following superintendent goals are designed to align with the Mineral County School District Strategic Plan, School Improvement Plans (SIPs), District Improvement Plan (DIP), and Board Policy CBA regarding Superintendent Evaluation. These goals reflect the ongoing work of the district to strengthen instructional leadership, improve student outcomes, develop sustainable staffing systems, and strengthen partnerships with families and the community.

The goals focus on areas where district leadership can continue building upon the progress made over the past several years while ensuring that district efforts remain aligned and focused on improving opportunities and outcomes for students. Progress toward these goals will be monitored throughout the year and reviewed as part of the superintendent evaluation process.

Goal 1: Strengthen Instructional Leadership and Student Achievement

Goal Statement
Continue strengthening instructional leadership across the district by supporting administrators and teachers in implementing research-based instructional practices and data-informed decision-making to improve student achievement.

Key Strategies

- Facilitate weekly **administrator PLCs focused on instructional leadership and student data**
- Conduct regular **instructional walkthroughs with administrators**
- Support implementation of **Teacher Clarity instructional practices**
- Align professional development with **NEPF instructional standards and district priorities**

Evidence of Progress

- Walkthrough data trends
- PLC documentation and administrator collaboration
- SBAC, MAP Growth, and other student achievement indicators

- Evidence of instructional implementation from professional development

Evaluation Criteria Alignment
Educational Program

Goal 2: Strengthen Workforce Development, Recruitment, and Retention

Goal Statement

Strengthen recruitment, development, and retention of high-quality staff through improved hiring practices, expansion of the district's **Grow Our Own educator pipeline**, and the development of a structured staff recognition system that supports a positive and supportive district culture.

Key Strategies

- Continue development of the **Grow Our Own program**
- Support current participants completing education degrees
- Expand recruitment partnerships with colleges and educator preparation programs
- Continue improving vacancy posting timelines and hiring processes
- Develop and implement a **district-wide staff recognition system** that:
  - Provides opportunities for recognition from **administrators, Board members, staff, parents, and community**
  - Aligns recognition to district values and priorities
  - Is consistent, accessible, and sustainable across all sites

Evidence of Progress

- Number of Grow Our Own participants and program completers
- Teachers hired through the Grow Our Own program
- Recruitment partnerships and outreach efforts
- Improved vacancy fill rates
- Implementation of a **staff recognition process/system**
- Number and frequency of staff recognitions across sites
- Participation from administrators, Board members, staff, parents, and community

Evaluation Criteria Alignment

Personnel / Resource Management
Personal (culture, morale, leadership)

Goal 3: Strengthen Community Engagement and Partnerships

Goal Statement
Strengthen relationships with families, community organizations, and community agencies to support student opportunities and increase parent engagement in district advisory processes.

Key Strategies

- Maintain partnerships with organizations such as:
  - Elks Club
  - Community Chest
  - Nevada Rural Clinics
  - Mineral County Parks, Recreation, and Economic Development
- Increase parent participation in the **District Advisory Committee**
- Continue collaboration with community partners to support student enrichment opportunities

Evidence of Progress

- Community partnership activities
- Parent participation in District Advisory Committee
- Student participation in enrichment opportunities
- Feedback from community stakeholders

Evaluation Criteria Alignment
Personnel / Resource Management / Personal

Goal 4: The superintendent will establish and maintain a system of accountability for all district administrators by setting clear annual performance expectations aligned with the district's strategic plan, conducting regular performance reviews, monitoring progress through measurable data, and ensuring timely follow-up on identified areas for improvement.

Evidence of Progress: By the end of the evaluation period, 100% of administrators will receive documented evaluations, regular performance feedback, and individualized improvement or professional growth plans as needed, resulting in improved organizational effectiveness and student outcomes.

ACTION ITEM #4

Joe Lombardo
Governor

Dr. Victor Wakefield
Superintendent of
Public Instruction

Southern Nevada Office
2080 E. Flamingo Road, Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION

700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

MEMORANDUM

TO: Nevada School District Superintendents, Transportation Directors, Supervisors and Trainers

FROM: Dr. Victor Wakefield, Superintendent of Public Instruction

DATE: July 9, 2026

SUBJECT: Student Transportation Memo – Multipurpose Passenger Vehicle (MPVs) Usage

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This Student Transportation Memorandum is provided to assist Nevada school districts, charter schools, and private schools in understanding the laws, regulations, and best practices governing the transportation of students in multipurpose passenger vehicles (MPVs) and other district-owned, charter-owned, or private school-owned vehicles that are not classified as school buses. The guidance is intended to promote safe, consistent, and legally compliant transportation practices statewide.

Federal Requirements

The National Highway Traffic Safety Administration (NHTSA) regulates the **manufacture and sale** of new motor vehicles used to transport students.

Under federal law:

- A **school bus** is generally defined as a vehicle designed to carry **more than ten (10) persons, including the driver**, and sold for the purpose of transporting students to or from school or school-related events.
- Vehicles designed to carry **ten (10) or fewer occupants, including the driver**, are classified as **Multipurpose Passenger Vehicles (MPVs)**, passenger cars, sport utility vehicles (SUVs), or pickup trucks—not school buses.
- Federal law regulates the **manufacture and sale** of vehicles; it does **not** regulate how states or school districts use vehicles after they have been purchased.
- Federal law prohibits the sale or lease of a new vehicle designed to transport **more than ten occupants** for significant student transportation unless it meets all applicable Federal Motor Vehicle Safety Standards (FMVSS) for school buses.
- NHTSA continues to recognize certified school buses as the **safest form of ground transportation** for students and strongly recommends their use whenever practical.

Nevada Law

Nevada law authorizes school districts to transport students using school buses and other district-owned vehicles under specific circumstances.

School districts are responsible for complying with all applicable provisions of Nevada law, including but not limited to:

- NRS 392.320 – Transportation of pupils.
- NRS 392.360 – Transportation for school activities.
- NRS Chapter 484A – Definitions relating to school buses.
- Nevada Administrative Code.
- Nevada Minimum School Bus Standards and Specifications.
- Local board policy and district procedures.

School districts remain responsible for selecting vehicles appropriate for the transportation being provided and ensuring compliance with all applicable safety, licensing, insurance, and operational requirements.

Vehicle Classifications

Certified School Bus

A vehicle designed to transport **more than ten (10) occupants**, including the driver, that complies with all applicable Federal Motor Vehicle Safety Standards for school buses.

Certified school buses provide the highest level of occupant protection and remain the preferred vehicle for transporting students.

Multipurpose Passenger Vehicle (MPV)

An MPV is a vehicle designed to transport **ten (10) or fewer occupants, including the driver**.

Examples include:

- Minivans
- Sport Utility Vehicles (SUVs)
- Passenger vans designed for ten or fewer occupants
- Crossover utility vehicles

MPVs are **not** school buses and are manufactured under different Federal Motor Vehicle Safety Standards.

Home to School Transportation

The Nevada Department of Education recognizes certified school buses as the safest and preferred method of transporting students between home and school.

School districts, charter schools, and private schools may utilize district/charter/private-owned Multipurpose Passenger Vehicles (MPVs) designed to carry ten (10) or fewer occupants **when authorized by Nevada law, district policy, and applicable insurance requirements**.

The use of MPVs for home-to-school transportation is generally appropriate for specialized transportation needs, including, but not limited to:

- Transportation required by a student's Individualized Education Program (IEP);
- Transportation of students experiencing homelessness in accordance with the McKinney-Vento Homeless Assistance Act;
- Transportation of students in foster care when appropriate;
- Transportation of students residing in isolated or remote areas;
- Transportation of a small number of students when the use of a certified school bus is not practical; or
- Other circumstances approved by the school district in accordance with board policy.

School districts should evaluate:

- The number of students being transported;
- The transportation purpose;
- Student age and needs;
- Driver qualifications;
- Route characteristics;
- Vehicle safety features;
- Insurance coverage; and
- Overall risk

when determining the most appropriate vehicle.

Transportation for School-Sponsored Activities

District/charter/private-owned MPVs and other district/charter/private-owned vehicles may also be used to transport students participating in school-sponsored educational activities when permitted by district policy and applicable law.

Examples include:

- Athletic events
- Academic competitions
- Career and Technical Education (CTE) activities
- Fine arts programs
- Field trips
- Student leadership activities
- Other approved school-sponsored events

Whenever practical, the Department recommends using a certified school bus for transporting groups of students.

Vehicles That Should NOT Be Used

The Nevada Department of Education strongly discourages the use of vehicles that were required to meet federal school bus standards but do not comply with those standards.

School districts should **NOT purchase, lease, or place into service**:

- New 11-15 passenger vans that were not certified as school buses and do not meet Federal Motor Vehicle Safety Standards applicable to school buses.
- Vehicles modified by removing seats to reduce seating capacity. Removing seats does **not** change the vehicle's original federal classification or intended design.

School districts should consult with legal counsel and their insurance provider before acquiring or using any vehicle intended for transporting students.

Driver Requirements

Drivers transporting students in district-owned vehicles should:

- Possess a valid driver's license appropriate for the vehicle being operated.
- Meet all district driver qualification requirements.
- Successfully complete district-approved driver training.
- Maintain an acceptable driving record.
- Comply with all district policies and Nevada law.

Vehicle Safety

School districts should ensure:

- Vehicles are properly maintained and inspected.
- Occupancy never exceeds the manufacturer's certified seating capacity.
- Every occupant uses an available seat belt.
- Students are transported only in designated seating positions.
- Emergency equipment is available as required.
- Drivers complete pre-trip inspections before transporting students.
- Cargo and equipment are properly secured.

Federal Authorities

- **49 U.S.C. § 30112** – Prohibitions on manufacturing, selling, and importing noncomplying motor vehicles and equipment, including restrictions on the purchase or lease of new 15-passenger vans for significant student transportation unless the vehicle meets all applicable Federal Motor Vehicle Safety Standards for school buses.
- **49 CFR Part 571** – Federal Motor Vehicle Safety Standards (FMVSS), which establish minimum safety performance requirements for motor vehicles, including standards applicable to certified school buses.
- **49 CFR § 571.3** – Definitions used within the Federal Motor Vehicle Safety Standards, including vehicle classifications such as "bus," "school bus," and "multipurpose passenger vehicle (MPV)."
- **49 U.S.C. § 30125** – Defines "school bus" and authorizes the establishment of Federal Motor Vehicle Safety Standards applicable to school buses.

Nevada Authorities

- **NRS 392.320** – Authorizes boards of trustees to provide transportation for pupils.
- **NRS 392.360** – Governs the transportation of pupils participating in school-sponsored activities.
- **NRS 484A.230** – Defines a "school bus" under Nevada law and identifies vehicles that are excluded from that definition, including multifunction school activity buses (MFSABs) that are not used to transport students between home and school or bus stops.
- **Nevada Minimum School Bus Standards and Specifications** – Establishes the minimum equipment, construction, inspection, and operational requirements for school buses operating in Nevada.
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** This memorandum is intended to provide technical assistance to Nevada school districts regarding student transportation. It does not create new legal requirements or supersede federal law, Nevada Revised Statutes, Nevada Administrative Code, the Nevada Minimum School Bus Standards and Specifications, local board policies, district procedures, or applicable insurance requirements. School districts remain responsible for ensuring compliance with all applicable laws, regulations, and local policies when determining the appropriate vehicle for student transportation and should consult legal counsel regarding the application of these authorities to specific circumstances. **

If you have any questions or concerns regarding this memo, please contact Daisy Lodovico at 702-486-5315 or daisy.lodovico@doe.nv.gov

NRS 392.360 Transportation of children to and from activities and programs; use and supervision of vehicles; qualifications and restrictions for drivers.

1. A board of trustees of a school district may permit school buses or vehicles belonging to the school district to be used for the transportation of public school pupils to and from:

(a) Interscholastic contests;

(b) School festivals; or

(c) Other activities properly a part of a school program.

2. In addition to the use of school buses and vehicles authorized pursuant to subsection 1, the board of trustees of a school district may permit school buses and vehicles belonging to the school district to be used for the transportation of children to and from:

(a) Programs for the supervision of children before and after school; and

(b) Other programs or activities that the board of trustees deems appropriate,

regardless of whether such programs or activities are part of a school program.

3. The use of school buses or vehicles belonging to the school district for the purposes enumerated in subsections 1 and 2 is governed by regulations made by the board of trustees, which must not conflict with regulations of the State Board. Proper supervision for each vehicle so used must be furnished by school authorities, and each school bus must be operated by a driver qualified under the provisions of NRS 392.300 to 392.410, inclusive.

4. A driver shall not operate a vehicle for the purposes enumerated in subsections 1 and 2 for more than 10 hours in a 15-hour period. The time spent operating, inspecting, loading, unloading, repairing and servicing the vehicle and waiting for passengers must be included in determining the 15-hour period. After 10 hours of operating a vehicle, the driver must rest for 10 hours before he or she again operates a vehicle for such purposes.

5. Before January 1, 1984, the State Board shall adopt regulations to carry out the provisions of subsection 4.

[395:32:1956]-(NRS A 1983, 772; 1999, 3458)

NRS 386.825 Drivers: Qualifications; training course; annual test; employment of pupils.

1. No person may be employed by a board of trustees of a school district as a driver of a school bus, station wagon, automobile or other motor vehicle, or mechanically or self-propelled

vehicle of any kind which transports pupils to and from school or any other place in connection with school activities unless the person is:

(a) Of good, reputable and sober character.

(b) Competent and qualified by experience and disposition to operate the particular type of vehicle in a safe and dependable manner.

(c) Licensed under the laws of this State to operate the particular type of vehicle.

2. Each driver of a school bus or a bus used to transport pupils for extracurricular activities must complete a training course approved by the State Board of Education which includes at least 10 hours of training while operating the vehicle, and 10 hours of training in:

(a) The responsibilities of drivers;

(b) The requirements for drivers of school vehicles;

(c) The laws affecting the operation of a school bus or a vehicle belonging to a school district;

(d) Defensive driving;

(e) Emergency procedures; and

(f) First aid.

3. Each driver must pass a written test each year approved by the Superintendent of Public Instruction and administered by the local school district.

4. A board of trustees may employ a pupil attending a school under the supervision of the board as a driver when the pupil possesses the qualifications stated in subsection 1 and the pupil's guardian or parents first consent to the employment of the pupil. The board of trustees may arrange or contract, in writing, with the pupil, and with the pupil's parents or guardian if the pupil is under the age of 18 years, for the pupil's services as a driver upon such terms, conditions and provisions and for such compensation as the board deems most economical and for the best interests of the school district, pupils and other persons.

5. Before January 1, 1984, the State Board of Education shall adopt regulations to carry out the provisions of this section.

[397:32:1956]—(NRS A 1979, 1616; 1983, 773)—(Substituted in revision for NRS 392.380)

NRS 392.320 Use of certain money for procuring vehicles, drivers and insurance.

1. As used in this section, "vehicles" means the school buses, station wagons, automobiles and other motor or mechanically propelled vehicles required by the school district for the transportation of pupils.

2. The board of trustees of a school district shall use transportation funds of the school district for:

(a) The purchase, rent, hire and use of vehicles, and for necessary equipment, supplies and articles therefor.

(b) Necessary repairs of vehicles to keep them in safe and workable condition.

(c) The employment and compensation of capable and reliable drivers of vehicles and other employees necessary for the transportation of pupils and other authorized persons.

(d) Insuring vehicles owned, rented, hired, used or operated by or under the direction or supervision of the board of trustees. Such insurance shall:

(1) Be of such an amount as the board of trustees may be able to obtain and the regulations of the State Board of Education require as sufficient to protect the board of trustees, the pupils being transported, and their parents, guardians or legal representatives from loss or damage resulting from acts covered by the insurance.

(2) Especially insure against loss and damage resulting from or on account of injury or death of any pupil being transported, caused by collision or any accident during the operation of any such vehicle.

[391:32:1956]-(NRS A 1979, 1615)

NRS 484A.230 "School bus" defined.

1. "School bus" means every motor vehicle which is designed or used to carry more than 10 passengers in addition to the driver and which is:

(a) Owned by or under the control of a public or governmental agency or a private school and regularly operated for the transportation of children to or from school or a school activity; or

(b) Privately owned and regularly operated for compensation for the transportation of children to or from school or a school activity.

2. "School bus" does not include:

(a) A passenger car operated under a contract to transport children to and from school;

(b) A common carrier or commercial vehicle under the jurisdiction of the Surface Transportation Board or the Nevada Transportation Authority when such vehicle is operated in the regular conduct of its business in interstate or intrastate commerce within the State of Nevada; or

(c) A multifunction school activity bus whose purposes do not include transporting students to and from home or school bus stops.

(Added to NRS by 1969, 1480; A 1997, 1619, 2007; 2017, 2177)—(Substituted in revision for NRS 484.148)

https://www.ecfr.gov/current/title-49/subtitle-B/chapter-V/part-571

PART 571—FEDERAL MOTOR VEHICLE SAFETY STANDARDS

Authority:49 U.S.C. 322, 30111, 30115, 30117, and 30166; delegation of authority at 49 CFR 1.95.

Editorial Note

Editorial Note: Nomenclature changes to part 571 appear at 69 FR 18803, Apr. 9, 2004.

Subpart A—General

§ 571.1 Scope.

This part contains the Federal Motor Vehicle Safety Standards for motor vehicles and motor vehicle equipment established under section 103 of the National Traffic and Motor Vehicle Safety Act of 1966 (80 Stat. 718).

[33 FR 19703, Dec. 25, 1968. Redesignated at 35 FR 5118, Mar. 26, 1970]

§ 571.3 Definitions.

(a) ***Statutory definitions.*** All terms defined in section 102 of the Act are used in their statutory meaning.

(b) ***Other definitions.*** As used in this chapter—

Act means the National Traffic and Motor Vehicle Safety Act of 1966 (80 Stat. 718).

Approved, unless used with reference to another person, means approved by the Secretary.

Boat trailer means a trailer designed with cradle-type mountings to transport a boat and configured to permit launching of the boat from the rear of the trailer.

Bus means a motor vehicle with motive power, except a trailer, designed for carrying more than 10 persons.

Curb weight means the weight of a motor vehicle with standard equipment; maximum capacity of engine fuel, oil, and coolant; and, if so equipped, air conditioning and additional weight optional engine.

Designated seating capacity means the number of designated seating positions provided.

Designated seating position means:

(1) For vehicles manufactured prior to September 1, 2011, any plan view location capable of accommodating a person at least as large as a 5th percentile adult female, if the overall seat configuration and design and vehicle design is such that the position is likely to be used as a seating position while the vehicle is in motion, except for auxiliary seating accommodations such as temporary or folding jump seats. Any bench or split-bench seat in a passenger car, truck or multipurpose passenger vehicle with a GVWR less than 4,536 kilograms (10,000 pounds), having greater than 127 centimeters (50 inches) of hip room (measured in accordance with Society of Automotive Engineers (SAE) Recommended Practice J1100a, revised September 1975, "Motor Vehicle Dimensions" (incorporated by reference, see § 571.5), shall have not less than three designated seating positions, unless the seat design or vehicle design is such that the center position cannot be used for seating. For the sole purpose of determining the classification of any vehicle sold or introduced into interstate commerce for purposes that include carrying students to and from school or related events, any location in such vehicle intended for securement of an occupied wheelchair during vehicle operation shall be regarded as four designated seating positions.

(2) For vehicles manufactured on and after September 1, 2011, *designated seating position* means a seat location that has a seating surface width, as described in § 571.10(c) of this part, of at least 330 mm (13 inches). The number of designated seating positions at a seat location is determined according to the procedure set forth in § 571.10(b) of this part. However, for trucks and multipurpose passenger vehicles with a gross vehicle weight rating greater than 10,000 lbs, police vehicles as defined in S7 of FMVSS No. 208, firefighting vehicles, ambulances, and motor homes, a seating location that is labeled in accordance with S4.4 of FMVSS No. 207 will not be considered a designated seating position. For the sole purpose of determining the classification of any vehicle sold or introduced into interstate commerce for purposes that include carrying students to and from school or related events, any location in such a vehicle intended for securement of an occupied wheelchair during vehicle operation is regarded as four designated seating positions.

Driver means the occupant of a motor vehicle seated immediately behind the steering control system.

Multipurpose passenger vehicle means a motor vehicle with motive power, except a low-speed vehicle or trailer, designed to carry 10 persons or less which is constructed either on a truck chassis or with special features for occasional off-road operation.

https://www.govinfo.gov/content/pkg/USCODE-2011-title49/html/USCODE-2011-title49-subtitleVI.htm

§30125. Schoolbuses and schoolbus equipment

(a) DEFINITIONS.—In this section—

(1) "schoolbus" means a passenger motor vehicle designed to carry a driver and more than 10 passengers, that the Secretary of Transportation decides is likely to be used significantly to transport preprimary, primary, and secondary school students to or from school or an event related to school.

(2) "schoolbus equipment" means equipment designed primarily for a schoolbus or manufactured or sold to replace or improve a system, part, or component of a schoolbus or as an accessory or addition to a schoolbus.

(b) STANDARDS.—The Secretary shall prescribe motor vehicle safety standards for schoolbuses and schoolbus equipment manufactured in, or imported into, the United States. Standards shall include minimum performance requirements for—

(1) emergency exits;
(2) interior protection for occupants;
(3) floor strength;
(4) seating systems;
(5) crashworthiness of body and frame (including protection against rollover hazards);
(6) vehicle operating systems;
(7) windows and windshields; and
(8) fuel systems.

(c) TEST DRIVING BY MANUFACTURERS.—The Secretary may require by regulation a schoolbus to be test-driven by a manufacturer before introduction in commerce.

(Pub. L. 103–272, §1(e), July 5, 1994, 108 Stat. 957.)

§30112. Prohibitions on manufacturing, selling, and importing noncomplying motor vehicles and equipment

(a) GENERAL.-(1) Except as provided in this section, sections 30113 and 30114 of this title, and subchapter III of this chapter, a person may not manufacture for sale, sell, offer for sale, introduce or deliver for introduction in interstate commerce, or import into the United States, any motor vehicle or motor vehicle equipment manufactured on or after the date an applicable motor vehicle safety standard prescribed under this chapter takes effect unless the vehicle or equipment complies with the standard and is covered by a certification issued under section 30115 of this title.

(2) Except as provided in this section, sections 30113 and 30114 of this title, and subchapter III of this chapter, a school or school system may not purchase or lease a new 15-passenger van if it will be used significantly by, or on behalf of, the school or school system to transport preprimary, primary, or secondary school students to or from school or an event related to school, unless the 15-passenger van complies with the motor vehicle standards prescribed for school buses and multifunction school activity buses under this title. This paragraph does not apply to the purchase or lease of a 15-passenger van under a contract executed before the date of enactment of this paragraph.

(3) Except as provided in this section, section 30114, subsections (i) and (j) of section 30120, and subchapter III, a person may not sell, offer for sale, introduce or deliver for introduction in interstate commerce, or import into the United States any motor vehicle or motor vehicle equipment if the vehicle or equipment contains a defect related to motor vehicle safety about which notice was given under section 30118(c) or an order was issued under section 30118(b). Nothing in this paragraph may be construed to prohibit the importation of a new motor vehicle that receives a required recall remedy before being sold to a consumer in the United States.

(b) NONAPPLICATION.-This section does not apply to-

(1) the sale, offer for sale, or introduction or delivery for introduction in interstate commerce of a motor vehicle or motor vehicle equipment after the first purchase of the vehicle or equipment in good faith other than for resale;

(2) a person-

(A) establishing that the person had no reason to know, despite exercising reasonable care, that a motor vehicle or motor vehicle equipment does not comply with applicable motor vehicle safety standards prescribed under this chapter;

(B) holding, without knowing about the noncompliance and before the vehicle or equipment is first purchased in good faith other than for resale, a certificate issued by a manufacturer or importer stating the vehicle or equipment complies with applicable standards prescribed under this chapter; or

(C) having no reason to know, despite exercising reasonable care, that a motor vehicle or motor vehicle equipment contains a defect related to motor vehicle safety about which notice was given under section 30118(c) or an order was issued under section 30118(b);

(3) a motor vehicle or motor vehicle equipment intended only for export, labeled for export on the vehicle or equipment and on the outside of any container of the vehicle or equipment, and exported;

(4) a motor vehicle the Secretary of Transportation decides under section 30141 of this title is capable of complying with applicable standards prescribed under this chapter;

(5) a motor vehicle imported for personal use by an individual who receives an exemption under section 30142 of this title;

(6) a motor vehicle under section 30143 of this title imported by an individual employed outside the United States;

(7) a motor vehicle under section 30144 of this title imported on a temporary basis;

(8) a motor vehicle or item of motor vehicle equipment under section 30145 of this title requiring further manufacturing;

(9) a motor vehicle that is at least 25 years old; or

(10) the introduction of a motor vehicle in interstate commerce solely for purposes of testing or evaluation by a manufacturer that agrees not to sell or offer for sale the motor vehicle at the conclusion of the testing or evaluation and that prior to the date of enactment of this paragraph-

(A) has manufactured and distributed motor vehicles into the United States that are certified to comply with all applicable Federal motor vehicle safety standards;

(B) has submitted to the Secretary appropriate manufacturer identification information under part 566 of title 49, Code of Federal Regulations; and

(C) if applicable, has identified an agent for service of process in accordance with part 551 of such title.

(Pub. L. 103–272, §1(e), July 5, 1994, 108 Stat. 945 ; Pub. L. 109–59, title X, §10309(b), Aug. 10, 2005, 119 Stat. 1942 ; Pub. L. 112–141, div. C, title I, §31207, July 6, 2012, 126 Stat. 761 ; Pub. L. 114–94, div. B, title XXIV, §24404, Dec. 4, 2015, 129 Stat. 1721 .)