



Quartz Hill Elementary

Jr. Royals



2026-2027

Student Handbook

41820 50th Street West

Quartz Hill, CA 93536

661-943-3236

<https://jrroyals.westsideunion.com/>

WESTSIDE UNION SCHOOL DISTRICT
Quartz Hill Elementary

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WESTSIDE UNION SCHOOL DISTRICT
Quartz Hill Elementary

Our History

Quartz Hill Elementary was established in 1946, and continues to offer students a comprehensive education. The current office building was once the main building of the original school. Our school continues to be located in the heart of Quartz Hill, and has strong ties with the community.

Mission Statement

Quartz Hill Elementary assists in developing a community of life-long learners that demonstrate the knowledge, skills, and values required to be a productive global citizen.

Vision Statement

Quartz Hill Elementary is a community for all members to be their very best, every day, for the benefit of every student. Elements of this include:

- AVID
- Awards/Incentives for attendance and behavior
- Boys Town Program, Capturing Kids Hearts and staff training
- Bullying prevention policy
- College and career focused activities
- Counseling program
- Guidance lessons school wide
- Home-school communication using dialer/email messages, website and ParentSquare
- Monthly emergency/safety procedure drills fire/earthquake/lockdown

We have a school wide commitment to four Positive Behavior Expectations:

1. Be safe
2. Be respectful
3. Be responsible
4. Be the right example

We approach learning with a growth mindset focused on meeting the diverse needs of all learners. Our community emphasizes collaboration between students, staff, parents and our community. Accountability with a clear, concise high expectations for success both academically and behaviorally are in place. Achievement of academic, behavioral, and college & career readiness skills are celebrated.





We are...

Quality Producers

Healthy and Productive Community Members

Rigor Oriented

Outstanding Communicators

Young Leaders

AVID Organized

Learning with Technology

Self-Directed Learners

WESTSIDE UNION SCHOOL DISTRICT
2026-2027 Calendar

WESTSIDE UNION SCHOOL DISTRICT

41914 50th St. West
Lancaster, Ca. 93536
661-722-0716

February 25, 2026

Dear Parents:

At the Board Meeting of June 17, 2025, the Board of Trustees approved the 2026-2027 calendar. Please review the dates below to familiarize yourself with the calendar. If you have any questions, please contact your child's principal or school secretary.

JUNE - 2026

8-30 VACATION – NO SCHOOL
8-30 Extended Year School

JULY - 2026

1-31 VACATION – NO SCHOOL

AUGUST - 2026

3 *Classes Begin – Minimum Day*
3 First Quarter/First Semester Begins
3, 4, 31 Minimum Days

SEPTEMBER – 2026

7 Labor Day Holiday – NO SCHOOL

OCTOBER – 2026

2 First Quarter Ends
5 Second Quarter Begins
12-16 NO SCHOOL
12 & 13 Parent Teacher Conference – NO SCHOOL

NOVEMBER – 2026

11 Veteran's Day Holiday – NO SCHOOL
20 Minimum Day
23 Lincoln's Day Holiday – NO SCHOOL*
24-27 Thanksgiving Holiday – NO SCHOOL

DECEMBER – 2026

7 & 18 Minimum Days
18 Second Quarter/First Semester Ends

December 2026 Continued

21-31 WINTER VACATION – NO SCHOOL

JANUARY - 2027

1-8 WINTER VACATION – NO SCHOOL
11 *Classes Resume*
11 Third Quarter/Second Semester Begins
15 Minimum Day
18 M. L. King Holiday – NO SCHOOL

FEBRUARY – 2027

15 Presidents' Day Holiday – NO SCHOOL

MARCH - 2027

19 Minimum Day
19 Third Quarter Ends
22-31 SPRING VACATION – NO SCHOOL

APRIL – 2027

1-2 SPRING VACATION – NO SCHOOL
5 *Classes Resume*
5 Fourth Quarter Begins

MAY - 2027

31 Memorial Day Holiday – NO SCHOOL

JUNE - 2027

3 Minimum Day
4 Fourth Quarter/Second Semester Ends
4 **Last Day of School – Minimum Day**

We hope that this calendar will be useful in planning family events. If you have questions, please contact the personnel at your child's school. This calendar is subject to change based on future negotiations with employee associations.

Sincerely,

Regina L. Rossall
District Superintendent

*Holiday observed on 11/23/26 in lieu of 2/12/27
Calendar/Narrative 26-27
1-2026

Appointments with Administration/Teachers

Appointments can be made with the principal or teacher by calling or emailing the school and making an appointment, or sending a note with your child to the office or teacher. Classroom observations may be scheduled with the classroom teacher and administration. Most appointments with the principal will be at 7:15 am or between 1:00 pm-3:30 pm. Drop-in conferences may not be possible due to scheduled events on the campus. Scheduled telephone conferences can also be arranged.

Attendance

Regular attendance, and arriving at school on time, is essential to a student's success in school. The state of California does require verification of absences. Legally excused absences include: 1) illness; 2) medical appointment with a doctor/dental note; 3) court appearances where the child is required to be present; and 4) funeral services of an immediate family member; 1 day in state and 3 days out-of-state.

If it is necessary for your child to miss school for any reason, please do one of the following:

- 1) Use the iAttendSchool program to clear your child's absence directly through your parent PowerSchool account. Your child's teacher and the office staff can assist you in acquiring user information to create and access a PowerSchool account.
- 2) Call our Central Attendance Absence Line at 661-974-8529 and leave a message.
- 3) Email Quartz Hill Elementary School's attendance at qh.attendance@westside.k12.ca.us

ABSENCES MUST BE EXCUSED WITHIN FOUR SCHOOL DAYS



Westside Union School District is excited to present a new, simpler way to keep current with your child's absences. With iAttendSchool® you can clear your child's absence directly from your PowerSchool Parent account.

- No more handwritten notes*, phone calls, or emails
- Submit this anytime, anywhere you have internet.

Simply log onto your PowerSchool Parent account once your child is marked absent at school, you'll see the absence from your parent account.

*Notes from Doctors must be submitted to the school office

Step 1: Log in!

Visit the Parent Portal for access to attendance, grades and so much more!



Step 2: Add Note

Review unverified absences and Add a Note!

iAttendSchool® Student Attendance Notes for Westside, Student Of

Step 3: Done!

Complete the iAttendSchool® Student Attendance Note

Attendance-Excessive Absences and Tardies

Three unexcused absences or tardies in excess of thirty minutes constitute truancy (Ed Code, #484631). Any child having 30 absences in a year, whether excused or not, will automatically be considered for retention. Students with more than 10 absences may not be referred to tutoring or Student Study Team (SST) meetings. We work within the following to monitor attendance:

A2A-Attention to Attendance Program

A2A is an attendance program that generates letters based upon a student's unverified or unexcused absences. Letters are sent home after **3** unverified or unexcused absences and **6** unexcused or unverified absences. An attendance meeting will be scheduled with administration after **6** unverified or unexcused absences. A 3rd letter will be sent home after **10** Unverified or unexcused absences and if no improvement is seen, a SARB (Student Attendance Review Board) meeting will be scheduled at the District Office. Chronic absenteeism will be closely monitored including home visits.

Attendance- Independent Study

The parent is required to give advance notice to the school office in order to be excused for any type of absence and/or to be placed on the Independent Study Program. **Students must be absent 5 days or more to qualify for Independent Study and may not exceed a total of 15 days for the entire school year.** Parents are to notify the office and the teacher a minimum of 5 days before the child is to go out on absence due to Independent Study. This will provide the teacher with adequate time to prepare work. **An Independent Study Contract must be signed before it can become effective.**

In order for Independent Study to be counted, all work must be completed and returned the day the student returns to school, otherwise all days missed will be counted as unexcused absences and the student will receive no credit for all work. The teacher arranges classwork equivalent to a school day's work for the student to complete. Independent Study is not for students absent due to illness. Independent Study will be granted at the discretion of the school principal and the classroom teacher. **IS during state testing will NOT be approved.**

Short-Term Independent Study (STIS):

The Westside Union School District offers a Short-Term Independent Study (STIS) Program as an optional educational program voluntarily selected by parents/guardians. The program spans the 2026-27 school year. The Westside Short-Term Independent Study Program is substantially equivalent work to missed classroom instruction. The Westside STIS students have the same rights and privileges as those attending school in person. Short-term independent study is an optional alternative for students who leave school for a short, extended absence due to illness, vacation, or family emergency. STIS may be used for up to 15 days of absence per school year. This agreement ensures that students can continue successfully reaching their grade-level academic objectives through the 2026-27 Westside Short-Term Independent Study Program.

Attendance-Tardy Policy

Students are considered tardy if not in the classroom when school begins. Prompt arrival at school is expected of all students. Late arrival disrupts class and causes loss of instructional time. Any child who arrives at school later than the opening class time is tardy (see Arrival and Dismissal). Three tardies in excess of 30 minutes each are equal to one day of absence.

Attendance-Reverse Tardy Policy

If parents need to pick up their child early from school, they can report to the front office for early release. Early release is **greatly discouraged** as it takes away from a child's education and the education of the rest of the class as the teacher prepares that child to leave early. Parents are expected and encouraged to make every effort to schedule doctor and dentist appointments outside of school hours. **An early release is viewed as a reverse tardy. We DO NOT allow early release after 1:30 pm** unless a parent has an appointment card or note from their doctor (or other professional) noting the need for that early release.

Admission to Kindergarten

New kindergarten students must be five years old on or before September 1st of the school year in which they are enrolling. Transitional Kindergarten (TK) is available for students who turn 5 between September 2, 2025 and September 1, 2026. By state law, a physical examination and oral health assessment are required when a student enters kindergarten. Age must be verified by a birth certificate or baptismal certificate, and immunization records must be complete. Utility bills will also be required to prove accurate residency information.

Academics

Homework

Homework is important because it is an extension of the learning that takes place in school. Typically, assignments will be given daily, Monday through Thursday. Generally, homework should fit into the following approximate timeframes (this does not include 20 minutes of reading each night):

Kindergarten- no more than 15 minutes

Grades 1-3- no more than 30 minutes

Grades 4-6 - no more than 50 minutes

Parents can help their children be successful by arranging a quiet, comfortable place for their student to work and by seeing that assignments are completed on time.

Homework/Classwork Request Policy - Grades 3-5

1. If a student is absent for one day only, no homework request will be accepted. The makeup classwork and homework will be given out upon the student's return, and the student will be given a due date by which all makeup work is to be completed.
2. Generally, for each day absent, the student will be allowed one day to make up the work missed in his/her absence.
3. If a student becomes ill, and it is apparent that he/she will be out for a few days, the parent may request class work and/or homework that has been assigned by calling the office before 9:00 am.

Homework/Classwork request Policy - Grade 6

For all assignments missed during an absence, students are allowed one week from the day of their return to turn in missed work. Teachers will not remind students to get or turn in make-up work. In lieu of parents requesting missed work, 6th grade students are encouraged to have the phone numbers of two responsible classmates from their homeroom that they could call and ask to pick up absent work. Or, students can get the appropriate materials from their 6th grade teacher upon the first day they return to school. If a student is absent the day an assignment is due, he/she is expected to turn it in to their teacher the first day back to class. It is the student's responsibility to turn in any missing work due to an absence.

Report Cards

Report cards are issued at the end of the school year. Progress reports are issued each quarter. Report cards will be held if the student owes money for a library book, a textbook, instrument, lunch or a PTA item.

Awards

Honors for students are awarded throughout the school year at Quartz Hill Elementary. Our school recognizes student achievement in the areas of academics, attendance, and citizenship/college/career readiness each semester. Please contact your child's teacher with any questions about individual student awards during the school year.

4th-6th Grade Award Categories:

- **Academic Honors-** This award is issued to students who demonstrate mastery of standards in ALL academic content areas. This is demonstrated by achieving 3s and 4s in all four academic areas (language arts, math, social studies, and science).
- **High Honors-** This award is issued to students who demonstrate mastery of standards in ALL academic content areas AND demonstrate exemplary skills in college and career readiness.
- **Perfect Attendance-** Quartz Hill recognizes good attendance by giving perfect attendance awards. A child will earn a perfect attendance award by attending school each day and arriving on time. Also, if a student is picked up early and receives a reverse

tardy they will receive a “reverse tardy” on their record. A tardy/reverse tardy can be excused only by a dental/doctor’s note presented to the office. The June Perfect Attendance award is a culmination of the total year present at school.

- **Westside Scholar- (4th-6th grades only)**- This award is issued to students who meet or exceed standards in language arts and/or mathematics as determined by the annual California Assessment of Student Performance and Progress (CAASPP test). This award is given in the fall.
- **Content Achievement Award (4th- 6th grade only)** This award is issued to students who demonstrate mastery of standards in any one or more content areas including college and career readiness. This is demonstrated by achieving a 3 or 4 in any of the five areas (academic and college and career readiness).

School Improvement/Title I

Quartz Hill is currently involved in state and federal compensatory education projects designed to provide your child with a wide range of educational opportunities. These programs involve parents in phases of the project, and your participation is encouraged.

Title I is a federal program designed to provide additional assistance to students who score below the 50th percentile on a standardized test. School improvement funding is a state program used to improve instruction for all students.

Citizenship

School Rules

1. Follow directions the first time they are given.
2. Stay in assigned areas.
3. Keep hands, feet, and objects to yourself.
4. Use kind words and appropriate actions.

Lunchroom Rules

1. Sit at your assigned table.
2. No sharing food.
3. Use an “inside” voice.
4. Stay seated until dismissed by an adult.
5. Pick up all trash around you.

Playground Rules:

1. Follow directions the first time they are given.
2. Use equipment properly.
3. Keep hands, feet, and objects to yourself.
4. Refrain from play fighting, football, and tag.
5. Stay within playground boundaries.
6. Students must show good sportsmanship at all times.

Discipline

Students are expected to follow all school rules and to behave in the classroom and on the playground in a manner that reflects respect for all people and for school and personal property. Teachers maintain discipline in the classrooms by making rules clear to students, encouraging appropriate behavior, and applying consistent consequences when needed. Playground supervisors maintain discipline during lunch and recesses, along with support from the teachers and administrative staff. Some typical consequences assigned in an effort to affect change in behavior are time out in the classroom, a neighbor classroom, or on the playground; loss of free

time including recess detentions, alternate activities assigned at lunch; and contacting parents. Satisfactory behavior is required to participate in school activities such as field trips, after school programs, enrichment classes, etc.

Defiance, disrespect for authority, gambling, bullying, threats/harassment, and continued disobedience are serious problems and will be subject to consequences which could include one or more of the following: detention of one or more recesses, after school detention, phone calls home, parent conferences, loss of privileges, suspension, or expulsion.

Specific School Rules

Cell Phones	Students are allowed to have cell phones at school; however, cell phones must remain off and be stored in the student's backpack. Cell phones <u>MAY NOT</u> be seen or turned on until either the student is off campus or until all cars have gone through the pick-up areas and no ride has shown up. Per Board Policy, students may only use their cell phones with permission from and in the presence of a school staff member. School and district take no responsibility for lost, broken, or stolen cell phones. Cell phones used inappropriately will be confiscated and must be retrieved by a parent, per Board policy.
SMART Watches	Students are NOT allowed to wear SMART watches on campus. They must remain off and be stored in the student's backpack. SMART watches <u>MAY NOT</u> be seen or turned on until either the student is off campus or until all cars have gone through the pick-up areas and no ride has shown up. Any student using their watch in an inappropriate way will have their watch confiscated and must be retrieved by a parent.
Computers and Electronic Devices	Social media websites are prohibited at school. Students trying to access these sites at school will face disciplinary action. Problems brought to school due to these websites will be disciplined according to our school discipline plan. Any intentional damage is subject to disciplinary measures. Invoices for repair or replacement will be sent to the parent/guardian.
Water Bottles	Students are allowed to bring water bottles to school year round. Water bottles can only hold water, no other beverages. Students who abuse this policy or use their water bottles inappropriately will lose this privilege. No other open drinks are permitted in the classroom or on the playground. During PE students may consume drinks with electrolytes. NO Energy drinks or sodas are permitted.
Vandalism	Our school and equipment is public property. Willfully damaging or destroying this property is cause for immediate suspension and possible expulsion. The school may require that vandals pay for damages caused.

Pets/Animals	No pets of any kind are allowed on school property, including leashed pets, both before or after school, and during school activity. Teachers and administration may give special permission for pets to be brought to school as part of a special activity. However, under NO circumstances is a potentially dangerous animal to be brought to school.
Prohibited Items	- Gum, candy, sodas, or energy drinks - Trading cards - Toys from home - Hard balls - Dangerous objects such as laser pointers, matches, lighters, weapons or lookalike weapons. Note: School is not responsible for lost or damaged items brought to school

Dress Code

Board Policy states, "Pupils are required to be neat and clean. Pupils coming to school without proper attention having been given to personal cleanliness, neatness, and suitability of dress may be sent home to be properly prepared for school. Administrators, along with staff, will use judgment when enforcing this directive to enforce reasonable neatness and cleanliness.

General Appearance	-Clothing, jewelry, or accessories that are obscene, sexually explicit, promote violence, drug use, tobacco use, alcohol, or disrupt the educational process are not allowed. -Hairstyles or colors should not distract from the learning environment -Pajamas, onesies, blankets and similar items are prohibited unless it is a schoolwide spirit day
Hats/Beanies/Hoods	*Must be removed indoors, including classrooms, office, and cafeteria. *Must be worn correctly at all times. Front bills must face directly forward. <i>Students who violate this rule will have their hats/beanies taken, and these must be retrieved by a parent. Three violations of this policy will remove total privilege for wearing a hat/beanie for the remainder of the school year.</i>
Shirts and dresses	*Inappropriate slogans are not permitted. *No crop tops, tube tops, halter tops, spaghetti straps, midriff tops (If a child lifts up his/her arms and skin shows, it is considered a midriff shirt.) *Tank tops or other straps need to be an inch wide * No large arm holes *No backless tops * No visible spaghetti or bra straps may be showing.

Footwear	*All students must wear shoes at all times *Shoes must be well-fitting and have a back. Crocs, slides, flip flops, slippers, and clogs are not permitted due to safety concerns on the playground.
Nails and make-up	*Make up is not allowed. Students will be asked to remove it if it is worn at school. *Plastic nails or press-on nails are unacceptable and students will be asked to remove them. *Acrylic nails are not permitted due to safety concerns
Bottoms	*Shorts and skirts should be at or below fingertip level, not rolled up, free of rips or holes and must not be revealing *Jeans and pants with rips are allowed only if the rips are no higher than mid-thigh and do not reveal undergarments. Patches or clothing underneath rips must also comply with this rule. Rip/holes can be no larger than an ID card. *Pants must stay up without sagging. Belts should be no longer than 5 inches beyond the buckle, and pants waistband should be no lower than the waist.
Gang related attire	No gang related items such as colors, jewelry, hats or accessories

All staff are responsible for helping enforce dress code. Dress code violations may result in lunch detention, loaner clothing, and confiscation of inappropriate items.

Disciplinary Action Chart

These penalties are within the guidelines set by the California Education Code [48900 & 48915], and/or Adopted Board Policies of the Westside Union School District [BP 5131, BP/AR 5132].

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VIOLATION	ACTION
Alcohol-Possession/under influence EC 48900(c) (suspension)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • Mandatory report/notice to law enforcement (EC 48902(b))* • Referral to diversion program or counseling (EC 48900(v)) • <i>Minimum of one session with school counselor upon returning from suspension</i>
Hands-off violation/Threat to Cause Physical Injury/Fighting/Aiding & Abetting Physical Injury EC 48900(a)(1), (a)(2), (t) (suspension) EC 48915(a)(1)(A) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • Discretionary recommendation for expulsion pursuant to EC 48915(a)(1)(A) (discretion not to recommend where the principal determines that expulsion should be recommended under the circumstances or that alternative means of correction would address the conduct) • <i>Minimum of one session with school</i>

	<i>counselor upon returning from suspension</i> • If battery under Penal Code 245, mandatory report/notice to law enforcement (EC 48902)*
Burglary/Theft/Robbery-Extortion/Receiving Stolen Property EC 48900(e), (g), (l) (suspension) EC 48915(a)(1)(D), (b), (e) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • Discretionary recommendation for expulsion pursuant to EC 48915(a)(1)(D) (discretion not to recommend where the principal determines that expulsion should be recommended under the circumstances or that alternative means of correction would address the conduct) • Discretionary recommendation for expulsion pursuant to EC 48915(b) and/or (e) • Discretionary report/notice to law enforcement
Academic Dishonesty (cheating/plagiarism/forgery) Not Suspendable under EC 48900 BP 5131	• Counseling session if appropriate • Alternative to suspension (EC 48900(v), 48900.5) • Subject to district and school site discipline rules ◦ E.g., academic consequences such as no-credit and/or site disciplinary actions
Controlled substances; Drug paraphernalia EC 48900(j) (suspension) EC 48915(a3) (expulsion) EC 48915 (c3) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • Discretionary recommendation for expulsion • Discretionary report/notice to law enforcement • <i>Minimum of one session with school counselor upon returning from suspension</i> (EC 48900(v), 48900.5)
Controlled substances; Possession/under the influence EC 48900(c), (p) EC 48915(a)(1)(C)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • <i>Minimum of one session with school counselor upon returning from suspension</i> (EC 48900(v), 48900.5) • Discretionary recommendation for expulsion pursuant to EC 48915(a)(1)(C) (discretion not to recommend where the principal determines that expulsion should be recommended under the circumstances or that alternative means of correction would address the conduct) • Mandatory report/notice to law enforcement

	(EC 48902)*
Controlled substances; Furnishing/providing (including look-alikes) EC 48900(c), (p) (suspension) EC 48915(a)(1)(C) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • <i>Minimum of one session with school counselor upon returning from suspension</i> (EC 48900(v), 48900.5) • Discretionary recommendation for expulsion pursuant to EC 48915(a)(1)(C) (discretion not to recommend where the principal determines that expulsion should be recommended under the circumstances or that alternative means of correction would address the conduct) • Discretionary recommendation for expulsion pursuant to EC 48915(b) • Mandatory report/notice to law enforcement (EC 48902)*
Controlled substances; Sale EC 48900(c) (suspension) EC 48915(c)(3) (expulsion)	• Suspension: 5 days • Mandatory recommendation for expulsion pursuant to EC 48915(c)(3) • Mandatory report/notice to law enforcement (EC 48902)*
Disrespect/refusal to obey/defiance/class disruption/school disruption EC 48900(k)	• Alternative to suspension (Grades K-8) (EC 48900(v), 48900.5) • Students in grades K-8 <i>may not</i> suspended or recommended for expulsion due to violation of EC 48900(k)
Dress Code Violation BP/AR 5132	• Subject to school site discipline rules ◦ E.g., violations for apparel that endorses drug/alcohol/tobacco/gang

Possession, Sale or Furnishing of Knife or other Dangerous Object EC 48900(b) (suspension) EC 48915(a)(1)(B), (b), (c)(2) <i>As Defined in EC 48915 (g)</i>	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days, • Mandatory recommendation for expulsion, if knife brandished at another person, pursuant to EC 48915(c)(2) • Discretionary recommendation for expulsion pursuant to EC 48915(a)(1)(B) (discretion not to recommend where the principal determines that expulsion should be recommended under the circumstances or that alternative means of correction would address the conduct) • Discretionary recommendation for expulsion pursuant to EC 48915(b) • If expelled for brandishing a knife pursuant to EC 48915(c)(2), mandatory report/notice to law enforcement • For all other instances, discretionary report/notice to law enforcement
Possession of Imitation Firearm EC 48900(m) (suspension) EC 48915(e) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days, • Discretionary recommendation for expulsion pursuant to EC 48915(e) • Discretionary report/notice to law enforcement
Possession of Explosive EC 48900(b) (suspension) EC 48915(c)(5) <i>As Defined by EC 48915(h)</i>	• Suspension: 5 days • Mandatory recommendation for expulsion pursuant to EC 48915(c)(5) • Mandatory report/notice to law enforcement (EC 48902)*
Possession, Selling or Furnishing a Firearm EC 48900(b) (suspension) EC 48915(c)(1)	• Suspension: 5 days • Mandatory recommendation for expulsion pursuant to EC 48915(c)(1) • Mandatory report/notice to law enforcement (EC 48902)*
False fire alarm EC 48900(k)	• Alternative to suspension (Grades K-8) (EC 48900(v), 48900.5) • Students in grades K-8 <i>may not</i> suspended or recommended for expulsion due to violation of EC 48900(k)
Harassment/Intimidation/Bullying/Hazing EC 48900(o), (q), (r) 48900.4; (suspension)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • <i>Minimum of one session with school</i>

EC 48915(e) (expulsion)	<i>counselor upon returning from suspension</i> (EC 48900(v), 48900.5) • Discretionary recommendation for expulsion, depending upon nature of violation and basis for suspension, pursuant to EC 48915(e) • Discretionary report/notice to law enforcement
Hate Violence (Grades 4-8 only) EC 48900.3 (suspension) EC 48915(e) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days (Grades 4-8 only) • <i>Minimum of one session with school counselor upon returning from suspension</i> (EC 48900(v), 48900.5) • Discretionary recommendation for expulsion pursuant to EC 48915(e) • Discretionary report/notice to law enforcement.
Profanity/Vulgarity/Obscenity EC 48900(i) (suspension)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days
Property damage/Vandalism/Graffiti EC 48900(f) (suspension) EC 48915(e) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Restitution (EC 48904) • Suspension: 1-5 days • Discretionary recommendation for expulsion pursuant to EC 48915(e) • Discretionary report/notice to law enforcement
Sexual Assault or Battery EC 48900(n) (suspension) EC 48915(c)(4) (expulsion) <i>Sexual Assault as defined in Section 261, 266c, 286, 287, 288, or 289 of, or former Section 288a of, the Penal Code or committed a Sexual Battery as defined in Section 243.4 of the Penal Code.</i>	• Suspension: 5 days • Mandatory recommendation for expulsion pursuant to EC 48915(c)(4) • Mandatory report/notice to law enforcement (EC 48902)
Sexual Harassment (Grades 4-8 only) EC 48900.2, EC 212.5 (suspension) EC 48915(e) (expulsion) <i>As defined by EC 212.5</i>	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • Discretionary recommendation for expulsion pursuant to EC 48915(e) • Discretionary report/notice to law enforcement

Terroristic Threats (Grades 4-8 only) EC 48900.7 (suspension) EC 48915(b), (e) (expulsion)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • Discretionary recommendation for expulsion pursuant to EC 48915(b) and (e) • Discretionary report/notice to law enforcement
Tobacco/Nicotine (possession/use) EC 48900(h) (suspension)	• Alternative to suspension (EC 48900(v), 48900.5) • Suspension: 1-5 days • Referral to cessation program or counseling (EC 48900(v), 48900.5) • <i>Minimum of one session with school counselor upon returning from suspension</i> (EC 48900(v), 48900.5)

Device Usage Policies

Students will complete internet safety training and complete a device use contract before using devices such as iPads, Chromebooks, or desktop computers to complete assignments and assessments.

The following rules apply when using District Provided Technology:

- **Educational Use Only:** School devices are strictly for schoolwork, approved apps, and educational activities assigned by teachers.
- **Care and Handling:** Students must carry devices with two hands, keep liquids and food away from them, and store them in designated charging stations at the end of the day.
- **Home Use:** All rented devices are permitted to go home for homework, and they must return to school undamaged and with their charging cable at the end of the contract term.

Students who are responsible for damage to chromebooks will be charged for the repairs according to the following Chromebook Price List. Prices are subject to change.

CHROMEBOOK PRICE LIST

Prices from AG Parts Education	Unit Price	Environ Fee	Google License	Tax	Total	As of:	Suggested Fee:
Screen							
All Chromebooks	\$ 22.89			\$ 2.23	\$ 25.12	4/28/2026	\$30
Lenovo 14e	\$ 44.89			\$ 4.38	\$ 49.27	4/28/2026	\$54
Keyboard							
3100/3110	\$ 8.89			\$ 0.87	\$ 9.76	4/28/2026	\$15
Lenovo 100e**	\$ 34.89			\$ 3.40	\$ 38.29	4/28/2026	\$43
Lenovo 14e**	\$ 47.89			\$ 4.67	\$ 52.56	4/28/2026	\$58
Touchpad							
3100/3110	\$ 14.89			\$ 1.45	\$ 16.34	4/28/2026	\$21
Palmrest							
3100	\$ 16.89			\$ 1.65	\$ 18.54	4/28/2026	\$24
3110	\$ 18.89			\$ 1.84	\$ 20.73	4/28/2026	\$26
Camera							
3100	\$ 4.89			\$ 0.48	\$ 5.37	4/28/2026	\$10
3110	\$ 9.89			\$ 0.96	\$ 10.85	4/28/2026	\$16
Lenovo 100e	\$ 6.89			\$ 0.67	\$ 7.56	4/28/2026	\$13
Lenovo 14e	\$ 28.89			\$ 2.82	\$ 31.71	4/28/2026	\$37
LCD Bezel							
3100	\$ 8.89			\$ 0.87	\$ 9.76	4/28/2026	\$15
3110	\$ 10.89			\$ 1.06	\$ 11.95	4/28/2026	\$17
Lenovo 100e	\$ 10.89			\$ 1.06	\$ 11.95	4/28/2026	\$17
Lenovo 14e	\$ 18.89			\$ 1.84	\$ 20.73	4/28/2026	\$26
Top Cover							
3100	\$ 12.89			\$ 1.26	\$ 14.15	4/28/2026	\$19
3110	\$ 14.89			\$ 1.45	\$ 16.34	4/28/2026	\$21
Lenovo 100e	\$ 15.89			\$ 1.55	\$ 17.44	4/28/2026	\$22
Lenovo 14e	\$ 33.89			\$ 3.30	\$ 37.19	4/28/2026	\$42
Power Adapter							
3100/3110	\$ 24.89			\$ 2.43	\$ 27.32	4/28/2026	\$32
Lenovo 100e	\$ 23.89			\$ 2.33	\$ 26.22	4/28/2026	\$31
Lenovo 14e	\$ 28.89			\$ 2.82	\$ 31.71	4/28/2026	\$37
New Chromebook							
3110 (old)	\$ 239.65	\$ 4.00	\$ 25.87	\$ 22.76	\$ 292.28	3/21/2024	\$300
3120 (current model)	\$ 465.73	\$ 4.00	\$ 36.58	\$ 50.37	\$ 556.68	4/28/2026	\$560

Quartz Hill Elementary Positive School Climate and Discipline Plan

Quartz Hill Elementary values the importance of developing and maintaining a safe, respectful, responsible, caring environment in which all students are provided the opportunity to be the right example. We believe that all children have the right to learn and teachers have the right to teach.

Students are expected to follow the following four schoolwide expectations for learning and behavior:

Schoolwide Expectations			
Be Safe	Be Respectful	Be Responsible	Be the Right Example
We follow all classroom, playground and campus safety guidelines.	We are kind and treat others the way we want to be treated.	We take ownership for our actions and our learning.	We have a growth mindset. We are leaders.
We walk on campus and stay in designated areas.	We keep our hands, feet and objects to ourselves.	We put forth our best effort on all our work and every task we undertake.	We practice and model conduct that exemplifies good citizenship.
We travel safely to and from school	We respect school and other's property.	We take responsibility when we make mistakes and help to find solutions.	We come to school prepared with our materials.
We notify staff when we notice or become aware of safety issues.			We do the right thing, even when no one is looking.
Boys' Town Social Skills That Align With Our School Wide Expectations			
● Accepting decisions of authority ● Asking for help ● Asking permission ● Avoiding a fight ● Disagreeing appropriately ● Following instructions ● Waiting your turn	● Accepting compliments ● Appropriate voice tone and word choice ● Expressing empathy and understanding for others ● Following instructions ● Getting the teacher's attention ● Greeting others ● Having a conversation ● Listening ● Sharing something ● Working with others	● Accepting decisions of authority ● Accepting "No", critique, or a consequence ● Asking for help ● Ignoring distractions from others ● Making an apology ● Accepting an apology ● Resisting peer pressure ● Staying on task and completing tasks	● Completing tasks ● Following instructions ● Working with others

Quartz Hill Positive School Climate & Discipline Plan (continued)

Your cooperation in discussing the importance of these rules with your child will help to ensure a healthy, happy and productive school setting for all of our school children.

Students are supported in making appropriate behavioral choices through structures and strategies that are proactive and preventative in nature and provide the appropriate level of personalization (school wide, group, and individual). This includes:

- School wide behavioral expectations
- Explicit teaching of expected behaviors and social skills
- Consistent acknowledgement and correction of student behavior
- Data-based decision making
- Active supervision
- Safe and welcoming school culture
- Individual student support for the estimated 3%-7% of students who present the most challenging behaviors

In addition to the reward of acquiring knowledge and a love of learning that will benefit the individual for a lifetime, Quartz Hill students who consistently conduct themselves by our four school wide expectations may earn positive verbal recognition, positive notes/calls home, incentive tickets, certificates, merit assemblies/trips, special events such as the monthly Principal's Pride lunch, and enjoy participation in a wide variety of school wide incentives and other special events.

When students engage in unsafe, disrespectful, or disruptive behavior, interventions and consequences are assigned within a system of progressive discipline. We acknowledge that penalties alone will not deter disruptive behavior, however it is extremely important that students understand their role in creating an educational environment that is positive and conducive to allowing all students to learn. The chart on the following page shows the general progression from level one consequences which are experienced by a larger number of students, level three consequences which are necessary for a lesser number of students with repeated severe misconduct. The entry point will depend on the circumstances and severity of the incident.

These consequences are within the guidelines set by the California Education Code (45900-15), and/or Adopted Board Policies of the Westside Union School District (BP 5131).



Quartz Hill Positive School Climate & Discipline Plan (continued)

Level Three-Severe Infractions Violations of the Education code 48900/48915* which require the immediate attention of administrative staff. These include: • fighting • battery • serious threat of physical injury • gross defiance or disrespect • possession of an imitation firearm or other dangerous object • possession, use, of alcohol, tobacco or any controlled substance or drug paraphernalia • progressive bullying or cyberbullying • sexual harassment • vandalism or destruction of school property • burglary/robbery* (EC 48900 (g), EC 48900 (e), EC 48915 (a)(4)) • explosives* • selling/providing a controlled substance* • firearm* (EC 48900(b), EC 48915 (c)(1)) • hate violence* (EC 48900.3) • sexual assault or battery* (EC 48900 (n), EC 48915 (c) (4)) • terrorist threats* (EC 48900.7)	Level Three Interventions/Consequences The interventions and consequences used to address and correct severe infractions may include: • alternatives to suspension • 1-5 days of suspension & referral to diversion program or counseling • 5 days of suspension & recommendation for expulsion and referral to law enforcement • any EC 48900 violation is grounds for suspension and can lead to expulsion from the Westside Union School District *Will result in mandatory suspension of 5 days, recommendation for expulsion and referral to law enforcement
Level Two-Continued Infractions Continued incidences of level one disciplinary offenses will result in an administrative referral. In addition, Level 3 behaviors also include these violations of Education Code 48900: • obscenity/vulgarity-racial slurs • severe and pervasive harassment, threats, or intimidation directed against school personnel or pupils that disrupts class-work, creating an intimidating or hostile educational environment • Bullying • causing injury to others • profanity toward adults • progressive bullying or cyberbullying • major defiance or disrespect to authority • theft • truancy • defacing school property	Level Two Administrative Interventions • Alternatives to suspension including but not limited to parent conference; removal of privilege; administrative counseling; community service on school grounds; restorative/reflective/instructional behavior activities; school counseling (minimum of one 20 minute sessions); other strategies as deemed appropriate by administration. • On-campus detention or suspension for 1-5 days • Off-campus suspension for 1-5 days • recommendation for expulsion and referral to law enforcement *During on-campus suspension, the student is removed from his/her regular classroom activities and supervised in an alternative setting at the school. After two incidents of suspension, students will have a behavior contract established, be referred to the school Interventions Team (SIT) for behavior monitoring, and/or be referred to the School Attendance Review Board.
Level One Disciplinary offenses are managed "on the spot" (classroom, playground, common areas, etc.). These are typically 1st, 2nd, and 3rd offenses and include: • disrespect/refusal to obey/defiance/class disruption/school disruption/horseplay • property misuse • dress code violation • isolated hands-off violation • inappropriate language and use of profanity • dishonesty including academic dishonesty • trash/littering • mean behavior including isolated and/or reciprocal instances of <u>teasing, taunting, excluding, and verbal arguments</u>	Level One Interventions Intervention strategies are used to address and correct disruptive behaviors in class & on campus. These may include: • classroom intervention and/or consequences including but not limited to teacher-student conference; de-escalation strategies; corrective teaching/Boys' Town skill review; change on classroom behavior chart; time out; think sheet; detention; restitution; written apology; restorative action; referral to counselor; referral to administration Parent contact is established by the teacher at this level.

Student Suspensions

A pupil may not be suspended from school or recommended for expulsion unless the superintendent or the principal or principal's designee of the school in which the pupil is enrolled determines that the pupil has:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person. (Law enforcement notification required ("LENR") if serious injury results.)
- (a)(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object. (LENR if deadly weapon, fixed blade knife, open blade or blade exceeding 2.5".)
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, listed in Chapter 2 (commencing with §11053) of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind. (LENR.)
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion. (LENR.)
- (f) Caused or attempted to cause damage to school property or private property. (LENR, if damage exceeds \$100.)
- (g) Stole or attempted to steal school property or private property. (LENR, if value of property exceeds \$50.)
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products; does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in §11014.5 of the Health and Safety Code. (LENR.)
- (k) Disrupted school activities or otherwise willfully defied valid authority of school personnel.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Penal Code §§261, 266c, 286, 288, 288a, or 289 or committed a sexual battery as defined in Penal Code §243.4.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug SOMA. (LENR.)
- (q) Engaged in, or attempted to engage in, hazing as defined in §32050.
- (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of §32261, directly specifically toward a pupil or school personnel.
- (s) A pupil who aids or abets, as defined in §31 of the Penal Code, the infliction or attempted infliction of physical injury to another.
- .2 Committed sexual harassment, as defined in §212.5. (Grades 4-12)
- .3 Caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in §233(e). (Grades 4-12)
- .4 Intentionally engaged in harassment, threats, or intimidation directed against school personnel or pupils. (Grades 4-12)
- .7 Made terroristic threats, written or oral, against school officials or school property, or both.

A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance under the jurisdiction of the superintendent or principal or occurring within any other school district.

A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During the lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity.
- (5) Any time where an outside incident impacts the school day.

It is the intent of the Legislature that alternatives to suspensions or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

Your assistance in backing our decisions will reaffirm the desire for your student to act and react correctly to any situation.

The following is a summary of the most pertinent provision of this Senate Bill 1998 (Chapter 1256 Stats. of 1993). It changes the procedure regarding suspension or expulsion of a student found in possession of a firearm at school or a school activity. It requires that any such student be immediately suspended and recommended for expulsion. The governing board must expel the student or refer him or her to a county school or court school if a school employee verifies the pupil was in knowing possession of the firearm. This bill eliminates the former discretion of the vice-principal, principal, superintendent and governing board to not expel a student in possession of a gun. Students in possession of "toy" weapons may also face suspension.

Sixth Grade Information

6th grade students who display poor behavior and/or poor academics will not be allowed to participate in 6th grade end-of-the-year activities. This includes the celebration activities which take place on the last day of school.

Student Council

Quartz Hill Elementary has a Student Council. The purpose of the council is to provide firsthand experience of the methods and procedures of democratic government. In addition, the Student Council sponsors special activities in the areas of academics, sports, and school spirit.

Student Council elections are held during the first quarter. A representative is elected from each 4th, 5th, and 6th grade class to serve on the General Council.

Substance Abuse Prevention Education

Throughout the school year, students will be provided with educational opportunities that will encourage them to adopt a healthy lifestyle. One of the main components will be programs that emphasize a "SAY NO!" approach to drugs, alcohol and tobacco by encouraging a strong healthy self-concept.

In conjunction with classroom instruction, nurse, teachers, and other staff members may be available to provide guidance to students and their parents as necessary.

Parents should remind their students that possession or use of any alcohol, tobacco products or illegal drugs will not be tolerated at school or school functions. Suspension or possible expulsion from school and/or referral to an outside agency may result from such inappropriate student action.

Bullying Prevention Policy

Quartz Hill Elementary School believes that all students have a right to a safe and healthy school environment and have an obligation to promote mutual respect, tolerance and acceptance. Quartz Hill Elementary School will not tolerate behavior that infringes on the safety of any student.

Bullying and hazing are serious matters. **Bullying** is any mean or disrespectful behavior that is done on purpose to hurt someone physically or emotionally. **Hazing** is any initiation into a team or group that may cause humiliation, physical or emotional harm. A student shall not intimidate or harass another student through words or actions. Such behavior includes: direct physical contact, such as hitting or shoving; verbal assaults, such as teasing or name-calling; and social isolation or manipulation. Students who bully are in violation of this policy and are subject to disciplinary action up to and including expulsion.

There are different types of bullying and misconduct including, but not limited to:

Physical Bullying: hitting, kicking, pushing or other unwelcome physical contact. *Serious physical bullying may be regarded as a criminal act, such as battery or assault.*

Cyberbullying: using electronic devices to embarrass, spread rumors, threaten or intimidate. This includes posting or sending inappropriate messages or images by text, cell phone or on social networking sites such as Facebook, Instagram or Twitter. *Sending nude or sexual images may be considered distribution or possession of child pornography, which is a crime.*

Social Bullying: leaving people out, rejecting, manipulating relationships, rating or ranking people, or trying to ruin the reputation of another.

Verbal Bullying: name calling, teasing, spreading hurtful rumors or gossip, making threats or rude noises. *All threats are taken seriously and may be reported to law enforcement.*

Non-verbal Bullying: posturing, dirty looks, stalking, damaging property, graffiti, making gang signs or other efforts to intimidate or pressure someone.

Indirect Bullying: getting someone to do something mean or hurtful to someone else on your behalf.

Sexual Harassment: any unwanted or demeaning behavior about someone's sex, sexual orientation, gender or gender identity or gender expression. *Sexual harassment may require additional investigation.* (Even if I like the person I must be respectful at all times.)

Discrimination: targeting someone based on their real or perceived race, color, national origin, religion, disability or medical condition, sex, sexual orientation, gender, gender identity or gender expression may be considered an act of hate and may be a crime.

Quartz Hill Elementary School expects students, parents and/or staff to immediately report incidents of bullying to the principal or designee. Each complaint of bullying shall be promptly investigated. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during the lunch period, whether on or off campus and during a school-sponsored activity.

To help ensure bullying does not occur on our school campus, Quartz Hill Elementary School will provide staff development training in bullying prevention. Students will participate in campus-wide bullying prevention lessons which take place during the designated class times.

COUNSELING

SCHOOL COUNSELORS

Elementary and middle school counselors support student growth in the areas of academics, career and personal/social development. These services may address a variety of topics such as: friendship problems, goal setting, academic progress, study skills, bullying, self-esteem, working with others, decision making, managing/understanding feelings, peer relationships, career exploration, social skills, etc.

It is important to establish respect and trust with students; therefore, student confidentiality will be respected, with possible exceptions to high-risk behaviors, harm to self or others, or neglect requiring immediate outside services and/or law enforcement.

Counseling services can be delivered in a variety of formats, such as one-on-one, small group, classroom sessions, and/or large settings. School counseling services are provided on an as-needed basis throughout the school year; however, these services are not intended as clinical therapy.

School counselors can assist parents with understanding the developmental changes of childhood, facilitating collaboration between parents and teachers, and providing community resources.

Please contact the school if you would like to refer your student for counseling services.



P.E Overview

Modern physical education classes reach far beyond traditional sport and fitness activities to facilitate growth in the social-emotional domains of learning (SEL). Many of these activities require problem solving, collaborative efforts, self-awareness, and sportsmanship that challenge the body and mind in unique ways. Your child will learn to be a leader, to try activities outside their comfort zone, and to work effectively with their peers as we strive to create a positive learning environment for all.

For students in our lower elementary grades (K-2), the skills that are most important include listening and responding to auditory cues (i.e. whistle, music, stop/go signals), spatial awareness, identifying boundaries, and interacting with peers in a positive manner.

For students in our upper elementary grades (3-6), the focus shifts to an understanding of appropriate fitness activities and concepts (i.e. aerobic capacity, importance of warm up/cool down/stretching), working together in larger groups/teams, communicating effectively, and developing leadership skills.

In addition to activities found in the SPARK PE curriculum, our District also includes the LDTPE curriculum (Leadership Development Through Physical Education). This modern curriculum introduces a total of fifteen SEL concepts, each of which facilitates a unique game where students can put those concepts into practice.

PE Expectations

While in PE, students are to uphold the same four expectations of our school:

Be Respectful, Be Responsible, Be Safe, and Be the Right Example

With the addition of one more expectation specific to PE... *YOU MUST TRY EVERYTHING!*

Participating in all activities is not only necessary, it is a skill in and of itself. I ask that each of you talk with your child about the importance of participating in PE before the school year begins as it is a unique and powerful aspect of their development; opting out of activities will not be permitted unless a valid note from home/doctor is provided. Students who refuse to participate will be asked to write about the PE activities and have the paper signed by parents.

Appropriate attire must be worn at all times. This includes closed-toe shoes (Crocs are not permitted in PE or at QHE), comfortable clothing that may get sweaty or stained from grass/dirt, and wearing shorts under dresses/skirts. Students are also strongly encouraged to bring a water bottle to PE (juice, soda, or sports/energy drinks are not permitted). I look forward to a successful year of learning, growing, and preparing students for their future.

Sincerely,
Mr. Falco

SCHOOL PROCEDURES

SCHOOL SCHEDULE

Grade	Start	End
TK/Kindergarten	7:55 am	1:45 pm
1-3	7:45 am	1:55 am
4-6	7:40 am	1:55 am
Preschool am	8:00 am	10:30 am
Preschool pm	11:15 am	1:45 pm

Arrival

Parents dropping off students at school should use the West parking lot on 50th Street West or the parking lot on Avenue M-4. Students should not arrive at school before 7:15 a.m. as there is no playground supervision until 7:15 a.m., unless they are having breakfast, in which case, they may be dropped off at our cafeteria on Avenue M-4 at 7:00 a.m.

A crossing guard is at the corner of 50th Street West and Avenue M-4. The crossing guard is on duty 30 minutes before school and 30 minutes after dismissal. All students must enter campus through the gates located on 50th Street West, Avenue M-4, or through the cafeteria. Students should not enter campus through the office during drop-off.

Arrival and Dismissal – TK, Kindergarten and Preschool

All TK and Kindergarten students must be dropped off in the morning at the Kindergarten playground on Avenue M-4. TK is picked up at the gate on 50th north of the office building and next to Room 115. Kindergarten is picked up after school at the small gate near the office on 50th Street. All SDC Preschool students must be dropped off and picked up at the Cafeteria gate on Avenue M-4.

Dismissal

Parents are encouraged to leave students in school until the completion of the school day. Children who are frequently picked up early miss valuable classroom time. Also, children should know before leaving home in the morning how they are expected to get home. If there is an emergency and a change becomes necessary, office personnel will contact your child. However, messages must be called in to school before 1:15 p.m. A note to the teacher must accompany any change in a student's departure routine. Classrooms will not be disrupted during the last 15 minutes of the day with phone calls. Students should leave for home no later than 1:55 p.m.

Dismissal Procedures – End of the Day

- 1) 5th and 6th grade students and their younger siblings (or people who ride with them) will be picked up in the dirt parking lot on Avenue M-4. This is a drive-thru area only.
- 2) 4th grade students, who are the oldest student being picked up at our school, and all younger siblings (or people who ride with them), will be picked up at the Avenue M-4 parking lot.
- 3) 1st, 2nd, and 3rd grade students, who are the oldest students being picked up at our school, and all younger siblings (or people who ride with them), will be picked up at the parking lot in front of the school on 50th Street West.
- 4) TK students are dismissed from the gate on 50th north of the office building and next to Room 115.
- 5) Kindergarten students are dismissed from the small gate near the office on 50th Street. Kindergarten students who go home with an older student, will be retrieved by the older siblings (or people who ride with them) and are dismissed from the older student's dismissal location.

At 2:00 p.m., Kindergarten and 1st grade students who have not been picked up will be in the office area. Parents will need to claim them there by going to the office and signing them out. 2nd through 6th grade students may be released to walk home. Kindergarten and 1st grade students who have an older sibling may be released to walk as well. Please Note: Police will be called for those Kindergarten and 1st grade students who are repeatedly not picked up on time. Also, please refrain from cell phone use in all pickup locations.

PLEASE JOIN IN QUARTZ HILL'S PARK-N-STROLL PROGRAM!!

Parents of students in grades 1-3 may park in the dirt lot adjacent to the Grange and use the crosswalk to walk and meet their child on 50th Street West in front of the school. A staff member will cross your student in the parking lot to meet you on the grassy area in front of the school. Parents of students in grades TK, K and 4-6 may park in the dirt lot on M-4 and 50th Street West and have their child use the walker gate. Students will use the crosswalk to meet their ride in this dirt lot.

Bicycles

Only 3rd, 4th, 5th, and 6th graders may ride their bicycles to school. All bicycles must be in good repair. When traveling to and from school, students must obey all traffic regulations. The school assumes no responsibility for bicycles; however, provisions have been made to safeguard bikes by requiring them to be properly parked and locked in the school bike racks.

Students should always lock their bicycles, as there is no one assigned to supervise the bike rack. Bicycles are never to be ridden on school grounds while school is in session.

The law requires that all students wear helmets when riding their bicycles. Please be sure that, for safety reasons, your student has and wears a helmet. If a student does not wear a helmet, his/her bike will be kept at school until claimed by an adult, or until a helmet appears.

SKATEBOARDS, SCOOTERS, AND ROLLER SHOES ARE NOT ALLOWED,
AND WILL BE TAKEN AWAY IF BROUGHT TO SCHOOL.
ITEMS TAKEN AWAY MUST BE CLAIMED BY A PARENT.

Please note: Bikes must be walked, not ridden, in front of the school. Failure to comply with the direction of adults could also result in bikes being taken away until claimed by an adult.

Bus Information

If you have questions about the buses, please call the Antelope Valley Schools Transportation Agency at 945-3621.

Child Abuse

It is a felony for school officials to fail to report suspected child abuse to the proper authorities. Schools will report suspected child neglect as well.

Classroom Interruptions

Because the learning process and instructional minutes are so valued at Quartz Hill Elementary, classrooms will not be interrupted for any reason. This includes homework, lunches, instruments, etc. Items will be left in the office and delivered to the classrooms at 10:00 and 1:20 p.m. Parents cannot sign in and take something to their child's classroom as this creates a disruption in the classroom.

Also, as a reminder, if your student needs to leave early for a scheduled appointment, please be sure to send a note or ParentSquare message to the teacher in the morning.

Classroom Parties and Birthdays

Birthdays are a special time for each student and we will continue to celebrate these occasions. Birthdays will be recognized in the classroom by the classroom teacher. Classrooms will not be accepting food items. Parents may bring in a non-food item treat to be handed out at dismissal. Children enjoy receiving small toys, erasers or other school supplies. (Please see Board Wellness Policy below as it pertains to parties and celebrations).

CLASSROOM PARTIES (Board Policy 5030 Student Wellness)

Class celebrations are limited to **no more than one per month**. These may include:

Harvest party

Winter holiday party

Valentine's Day Card exchange

End-of-the-Year (during last day only)

Other observations: student's birthdays- a non-food treat handed out at dismissal

Party Guidelines:

- Food and drink items need to be individually packaged
- No water games without District approval
- Strict observance of District Wellness Policy (see excerpt below)
 - School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held **after the lunch period**. The Board recommends that classes hold only **one party per month to include birthdays and holidays**.

Emergency Drills

Fire and earthquake drills are conducted monthly. For fire drills, each class has an escape route to an outside area a safe distance from the building. Children are directed to these designated areas in less than 75 seconds in a safe, quiet, and orderly manner. During earthquake drills, all children kneel under their desks with their heads covered before exiting the building.

Emergency Information

In case of emergency, each student is required to have on file at the school office the following information:

1. Parent(s) or guardian(s) name(s).
2. Complete and up-to-date address.
3. Home phone and parent(s) work phone.
4. Emergency phone number of friend or relative. (Must be a local number)
5. Physician's name and phone.
6. Medical alert information.

It is **essential** that your child's emergency information shows telephone numbers for **local** people. Emergency numbers for people in Los Angeles are of very little value. **These updates cannot be completed through the PowerSchool app, you must use a web browser and complete ALL updates through the Parent Portal on the PowerSchool website. These updates must be made annually.**



Field Trips

Most of our field trips are generously supported by the PTA. Students attending field trips should ride the bus and participate with their class. At no time may non-school siblings attend school-sponsored field trips. Teachers will select chaperones, and they must ride the bus. (Personal cars are highly discouraged.) Chaperones must be fingerprinted and have a TB questionnaire on file through the district office. ALL students who ride the bus to a field trip must ride the bus back to the school unless prior arrangements have been made and proper paperwork has been completed. These rules ensure the safety of all.

Child Nutrition*

Breakfast items and hot lunches and milk are available every day in our school cafeteria and students are encouraged to take advantage of this service. Please remember that food purchased in the cafeteria must be eaten on campus--students are not allowed to carry cafeteria meals off campus.

Breakfast/Lunch menus will be distributed to students the first of each month and are also available with nutritional information on the District website under the Child Nutrition Quick Link.

Applications for the Federally Funded Meal program are available online. From the District website, click on the Child Nutrition Quick Link.

NOTE: Milk is included in a student lunch.

***During the 2025-26 school year ALL students were provided free breakfast and lunch. It is anticipated this program will continue in the 26-27 school year.**

BREAKFAST PERIOD

7:00 – 7:35

LUNCH PERIODS

TK	10:30-11:15
1 st grade	10:45-11:30
2 nd grade	11:00-11:45
3 rd grade	11:10-11:55
Kindergarten	11:20-12:05
4 th grade	11:35-12:20
5 th grade	11:45-12:30
6 th grade	12:00-12:45

If you have any questions about this program, there is a Parent Help Line at 877-237-0946, or you may call our Child Nutrition Department at (661) 943-1057.

Quartz Hill Policy for Students Without Lunches

Please be informed of the following policy regarding students who come to school without a lunch. Student will be given a lunch by the cafeteria.

Notice to Parents/Guardians: CA Local Education Agency Program

Westside Union School District, in cooperation with the California Departments of Health Services and Education, participates in a program to allow the District to be reimbursed with federal Medicaid dollars for selected health services (such as hearing and vision screenings, health assessments) provided to eligible students at school. In accordance with Local Education Agency rules and guidelines, we are notifying you that eligible student records may be forwarded to the District's billing agency. These records will be forwarded in a confidential manner. Our vendor holds a contract with the District that contains a specific confidentiality clause to ensure information is not disclosed inappropriately; further, our vendor is HIPAA compliant (Federal Health Insurance Portability & Accountability Act).

School health services currently provided to all students will not be changed by this program. Students will not be denied services they require to attend school, and parents will never be billed for services by the school district.

Illness or Injury

School personnel will render first aid treatment only. If emergency medical treatment is necessary, the parents will be contacted. If parents are not available, the child will be taken to the emergency room at the hospital. Remember, an emergency telephone number where parents can be reached and the name and telephone number of the student's family doctor **must** be on file at the school. All numbers must be local. Parents are also responsible for calling the office or sending a note in case of illness.

Inclement Weather

In the event of inclement weather, primarily snow, school may be closed. Please listen to local radio (FM 106.3 and FM 105.5) or television (channel 3) for the announcement of school closures. Evening events canceled due to inclement weather will not be rescheduled.

Insurance

School insurance will be offered at the beginning of each school year. The cost is small compared to the potential cost of medical care, and parents are encouraged to take advantage of this service. The District does not carry insurance for students! This coverage remains the responsibility of the parents/guardians.

Leaving Campus

Students are not allowed to leave the school campus during school hours for any reason without their teacher's knowledge and consent. Students may leave campus during school hours only following checkout by parent or guardian from the office.

Withdrawals

The school office should be notified by the parents of any student who is transferring to another school so that staff can prepare the student's file for forwarding to their next school of enrollment.

Liability of Personal Property

Westside Union School District cannot be responsible for, nor can it ensure against, damages or losses to personal property arising from being on school property and/or at school-sponsored activities and trips. Students may not bring personal items from home for this very reason.

Locked Campus

Our campus is a "locked" campus. Only students registered to Quartz Hill Elementary will be allowed on campus. Parent(s), visitor(s), and volunteers will need to sign in through the office to gain access to the campus. Visitors/volunteers will not be allowed to enter our campus after 1:30 p.m.

During morning drop-off, students will need to enter through one of our unlocked gates. During dismissal, adults will not be allowed on campus. Students will be released to their ride at one of the three pickup locations, or they will be released to walk home.

Lost and Found

All items found on the campus, regardless of value, are placed on the clothing racks or in the box in the Lost & Found area. Unclaimed articles are donated to local charities throughout the year.

Medications

If your child must bring medication (this includes over-the-counter medication) to school, the following requirements must be met:

1. A Request for Medication form must be completed and signed by the doctor. This form is available in the school office.
2. Medication must be in the original container which has the prescription label.
3. Medication will be given by school personnel.
4. Medication must be brought to the office by the parent or guardian.

Do not send cough drops or throat lozenges to school, as they are considered over-the-counter medication. There will be no exceptions to the policy regarding medications.

Parking

We realize it can be very frustrating to find parking around the school. Be sure to adhere to the following rules:

- a) Do not block any driveways. This includes school property and private residents' homes.
- b) Do not block other cars from getting in or out.
- c) Double or triple parking is NEVER allowed. Be advised that the police do come by the school on occasion and ticket those double-parking.
- d) Cars parked in the handicapped spots must display a handicap sticker.
- e) Never leave your car unattended in the pick up line, on the street or in a red zone

P.E. Excuse

If a student is injured, a parent's note may excuse the student no more than three days. The note must include: 1) date of note, 2) student's first and last name, 3) nature of injury, 4) number of days (not to exceed three) student is to be excused, 5) parent's signature. Any injury which requires more than three days to heal should be examined by a physician. The doctor will then issue the school a note if it is felt that additional time off from P.E. is necessary. A physician's note is also required for any other medical reason the student is to be excused from P.E.

Photos/Videos

Due to strict media release guidelines parents/adults are NOT permitted to take photographs or videos on campus or in the parking lots of students, staff or adults. This includes our parking lot. PTA yearbook staff and staff members are permitted to take photos and video for school use.

Playground Supervision

School staff will supervise the playground beginning at 7:15 am. The playground is not supervised after dismissal, and students are expected to leave for home immediately following dismissal. Gates will be locked shortly following the opening of the school day.

Preschool Information

Children of preschool age who have delays in speech, language, or other areas may be eligible for public school services. These services may include speech/language therapy and/or special preschool classes. For more information, you may call Cathy Eichner at Educational Services at 722-0716.

Smoking/Vaping

Smoking is strictly forbidden at school. Students are to neither carry nor use tobacco products of any kind. The possession or use of tobacco or any controlled substance will result in suspension.

Quartz Hill is a tobacco-free facility. No adult employee, parent, or community member may use tobacco on the campus. This includes the baseball fields east of the school as well as all pick-up and drop-off areas.

Telephones

The office telephone is for emergency use only. A student will not be allowed to use it to request homework, library books, musical instruments, or to make social arrangements.

Title IX Sexual Harassment Notification of Policy

It is the district's policy to comply with Title IX regulations.

In the event discrimination, as defined under Title IX regulations, is alleged, the offended party shall first attempt to resolve the problem with the person or persons responsible for the alleged violation.

If the complaint is not satisfactorily resolved by the preceding step, the party against whom the alleged discrimination has occurred may refer the matter to the school district's Title IX compliance officer for investigation and resolution.

This step must be taken no later than 30 days following the alleged act of discrimination and in writing on forms which may be obtained from the Title IX compliance officer.

If the complaint is not resolved at the Title IX compliance officer's level, it may be appealed to the superintendent of schools who will investigate it and render a decision. The superintendent's decision may be appealed to the Board of Education in writing.

After following these procedures, the Board's decision shall be final as far as local district action is concerned.



PARENT PARTICIPATION

Information

Periodically, communication to students and parents will be posted on our website, www.westside.k12.ca.us. Parents will also receive recorded information via School Messenger and ParentSquare.

Conferences (Parent-Teacher) and Other Communication

In the fall, formal conferences will be scheduled as needed in order for teachers and parents to discuss a student's progress. Students then have another quarter to earn marks that will provide information about student progress towards mastery. These make up the first semester report card grades. Some parents may be hesitant about participating in parent-teacher conferences, but our teachers can do a much better job with students if they can share their understanding of the student directly with the parent. These conference times, if spent wisely, can be very valuable to the overall education program.

PowerSchool

Westside Union School District is pleased to offer online access to current attendance, grades and announcements through the Parent Portal of our student information system, PowerSchool

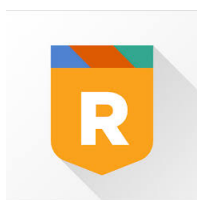
Premier. PowerSchool Parent Portal is available anywhere that you can connect to the Internet. To access the Parent Portal from the WUSD web page, log on to: www.westside.k12.ca.us

- Click the "Parent's" link at the top of the page
- Click on the "PowerSchool" link on the left margin
- Enter your username
- Enter your password
- Click "Enter"

The user name and password to access the Parent Portal will be given to your son or daughter at the start of school. For security reasons, please keep your username and password in a safe place.

Parents, please call the school office if you wish to speak with your child's teacher. Phone calls to teachers will not be transferred to the classrooms during instructional time. Please allow up to 48 hours for staff members to return phone calls

Visitors



All visitors are required to report to the school office upon entering the building. There is a sign-in sheet available and visitor tags to wear while on campus. All visitors must be escorted to and from the office. For all campus events, visitors 18 years and older will need to have their information run through our Raptor System and wear a visible visitor's badge while on campus. Parents are welcome and are encouraged to visit the school.

Parent Volunteers

Quartz Hill Elementary considers its parent volunteers a very special resource. Parents are encouraged to help in all classrooms, programs, and extracurricular activities. Volunteers must be fingerprinted with the District, have a current TB questionnaire on file, wear a badge for identification, and have completed a Volunteer Information form.

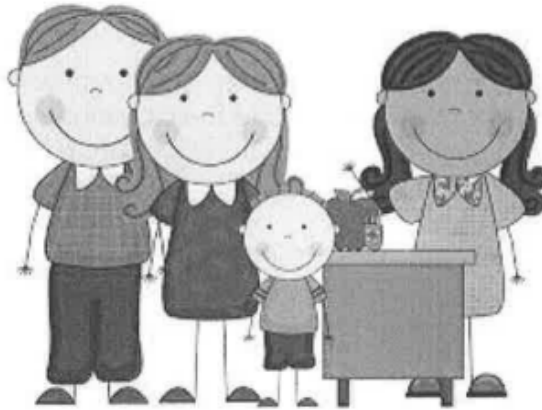
Please arrange your volunteer time with your child's teacher to determine which day and time each week is best. Allow 6-8 weeks into the school year before volunteering begins. This gives your child ample time to adjust to his/her new classroom. Parents cannot bring younger siblings to school when they help in the classrooms (even for parties) as this is a liability and supervision problem. Please call if you have time or skills you can donate to make our school a better place for students to learn and grow.

PTA

The Quartz Hill PTA has been highly involved in improving our school. All parents are urged to become members and to actively participate. Meetings are scheduled during the year and are announced several weeks in advance. Each year the PTA sponsors several money-making projects. With the help of all parents, these projects can be very successful. They allow the PTA to fund many important activities at the school.

School Site Council

The purpose of the School Site Council is to help coordinate the Local Control Accountability Plan. New members are elected each year. Please contact the school office if you are interested in being a candidate.



Quartz Hill Elementary

Title I, Part A School-Level Parent and Family Engagement Policy

Quartz Hill Elementary School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in the Every Student Succeeds Act (ESSA) sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

- Policy was shared at the School Site Council, Staff meeting, PTA meeting as well as the Title I meeting.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

- Annually the policy is reviewed at SSC, Staff meeting, PTA meeting and Title I meeting
- Feedback is provided and discussed and the policy is amended

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

- The LEA supports the school by providing support at the District level in the writing and updating of all policies
- The LEA provides feedback on proposed changes to the policy and supports the school in ensuring that the policies meet legal requirements

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

- Families are provided the policy at the onset of the school year in their child's handbook

- Annually, the Title I meeting is held by October 1 to go over the policy and receive feedback and input

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

- Families are offered four opportunities to participate in the meetings: School Site Council; ELAC; PTA meeting; and Title I meeting
- Meetings are held during the school day as well as after

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

- The school offers a variety of meetings for parents to participate
- The school currently has three after school child care programs
- If needed, classified staff will provide child care to ensure equitable opportunity for parents to participate

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

- Families are provided the family engagement policy in the student handbook
- School Site Council, Staff, ELAC, Title I meetings are conducted annually to receive feedback and input about the policy

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]):

- Annually by October 1 the school's Title I meeting will be held to discuss curriculum, assessment and programs in place for students
- Annually, current academic data will be shared with parents

Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

- During the following meetings feedback will be sought: School Site Council, ELAC, PTA, Title I and staff meeting

Quartz Hill Elementary's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A

programs on December 11, 2025. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before October 1st.

Signature Page

Shine Khalifa

Name and Title of Authorized Official

Shine Khalifa, Principal

Signature of Authorized Official

12/11/25

Date

Title I, Part A School-Parent Compact

The Quartz Hill Elementary School, and the parents of the students participating in activities, services and programs funded by Title I, Part A, agree that the School-Parent Compact outlines how the parents, the entire school staff, and the students will share in the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State high academic standards (Every Student Succeeds Act [ESSA] Section 1116[d]).

The staff of Quartz Hill Elementary School recognizes that parents/guardians are their children's first and most influential teachers and that continued parental involvement in the education of children contributes greatly to student achievement and a positive school environment.

The school understands the importance of the school experience for every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

1. Ensure that teachers provide frequent reports to parents/guardians on their children's progress and hold parent-teacher conferences at least once per year with parents/guardians of elementary students
 - a. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:
 - (1) Parent-teacher conferences, at least annually, during which the compact shall be discussed as it relates to the student's achievement.
 - (2) Frequent reports to parents/guardians on their children's progress. Updating PowerSchool minimally once every three weeks in all grade level content areas.
 - (3) Reasonable access to staff via ParentSquare, Google Classroom, email, or telephone; opportunities to volunteer and participate in their child's classroom, and opportunity to make appointments to observe classroom activities.
2. Provide opportunities for parents/guardians to observe classroom activities and to volunteer in their child's classroom.
3. Provide information about parent involvement opportunities through school, and/or class newsletters, the district's website, and other written or electronic communications.
4. Develop mechanisms to encourage parent/guardian input on school issues and programs.
5. To the extent practicable, provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under 20 USC 6311 (h) in a format and language such parents/guardians can understand.
6. Encourage greater parent/guardian participation by offering a flexible number of meetings and adjusting meeting schedules when practicable to accommodate parent/guardian needs.
7. Build the capacity of the school and parents/guardians for strong parent involvement by:
 - a. Assisting parents/guardians in understanding such topics as the state's academic content standards and academic achievement standards, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children.

- b. Providing support to help parents/guardians work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.
 - c. Educating teachers, personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools.
 - d. Informing parents/guardians and parent organizations of the existence and purpose of parent information and resource centers in the state that provide training, information, and support to parents/guardians of participating students.
- 8. Engage parents/guardians positively in their children's education by helping them develop skills to use at home that support their children's academic efforts at school and their children's development as responsible members of society (Education Code 11502, 11504) through such activities as:
 - a. Providing parents/guardians with information regarding ways to create an effective study environment at home and to encourage good study habits.
 - b. Encouraging parents/guardians to monitor their children's school attendance, homework completion, and screen time (including any social media their child may have).
 - c. Building consistent and effective communication between the home and school so that parents/guardians may know when and how to assist their children in support of classroom learning activities (Education Code 11502, 11054).
- 9. Jointly agree parents/guardians, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards.
 - a. It is the school's responsibility to provide high-quality research-based curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's student academic achievement standards.

10. Convene an annual meeting, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved.

11. Involve parents/guardians in an organized, ongoing, and timely way in the planning; review; and improvement of school programs, including Title I programs. This includes the planning, review, and improvement of the school's parent involvement policy and the joint development of the school's Single Plan for Student Achievement.

12. If the school's Single Plan for Student Achievement is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the district.

The parent/guardian understands that participation in their student's education will help their achievement, motivation, and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of their ability:

- 1. Be responsible for supporting their children's learning, such as monitoring attendance, homework completion, nightly reading, monitoring electronics & internet usage, and television viewing; volunteering in the classroom; and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time.

2. Send their students ready to learn by ensuring their child gets plenty of rest, nourishment, and is prepared with any required materials.
3. Engage with staff members in a respectful, civil manner at all times whether in person, via electronic communication, social media, or phone conversations.
4. Respond to school communication in a timely manner and provide requested documentation as needed.
5. Communicate with the classroom teacher when concerns arise in the classroom and work to resolve concerns with the teacher first. If the teacher and parent cannot resolve the concern, the parent/guardian will contact the principal.
6. Attend parent teacher conferences when requested and/or make timely arrangements for a conference, which can be held via Zoom/Google, in-person, or by phone.
7. Support school programs through participation in schoolwide events such as Back to School Night, Open House, and/or supporting PTA by attending PTA sponsored events, joining PTA, or volunteerism.

The student realizes education is important. Therefore they agree to carry out the following responsibilities to the best of their ability:

1. Be responsible for attending school regularly and come to school ready to learn.
2. Be respectful, by having good citizenship, ensuring they are listening to the adults at school, respect all students at school, follow the hands off rule, use kind words on campus, and refrain from using inappropriate language.
3. Be safe by engaging in safe behavior on campus, in the classroom, and using the internet safely. They will ensure that their behavior does not interfere with the learning and safety of other students.
4. Be the right example and come to school prepared with their materials and completed homework, work to the best of their ability during the school day, and be a productive, engaged member of our school community.

This Compact was established by Quartz Hill Elementary on November 8, 2023, reviewed and updated during the 25-26 school year and will be in effect for the period of 2026-2027 School Year. The school will distribute the Compact annually to all parents and family members of students participating in the Title I, Part A program on, or before: January 20, 2027.

Student Signature: _____

Parent/Guardian Signature: _____

Teacher Signature: _____

WESTSIDE UNION SCHOOL DISTRICT
QUARTZ HILL ELEMENTARY

Dear Parents,

This handbook has important school information and policies included. Please make sure that you read it and are familiar with the policies of Quartz Hill Elementary.

If you have any questions, please call (661) 943-3236.

Please sign below that you have received and read the Parent/Student Handbook and return with your student.

Sincerely,

Quartz Hill Elementary School Staff

Please sign below and return this page

I have read the Parent/Student Handbook. I/we have discussed the Bullying prevention policy with my student.

_____	_____	_____
Student Name	Grade	Teacher

_____	_____
Parent Signature	Date