

Parent Portal Guide

How to Access Your Forms

- 1 To access the PowerSchool Parent Portal, open a web browser and go directly to: <https://hcpa.guardian.powerschool.com/>

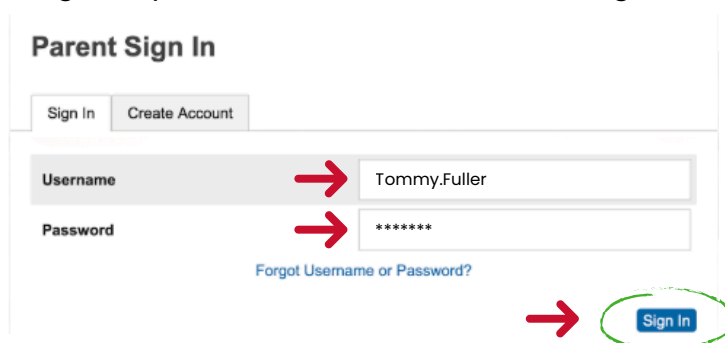
You can also access the Parent Portal through the HCPA website:

Go to www.hcpak12.org

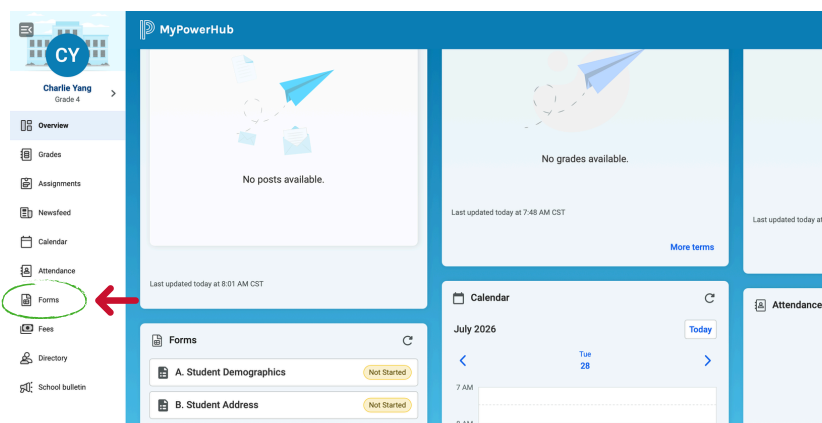
Click "Student Links"

Select "MyPowerHub"

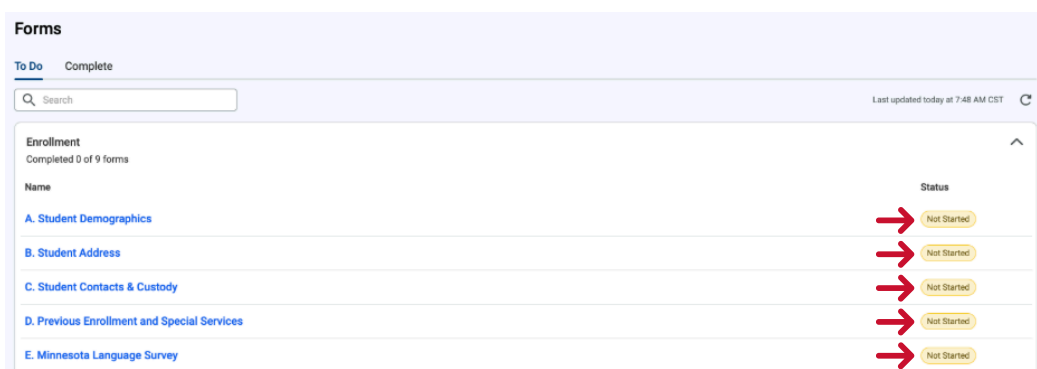
- 2 Login to your Parent Portal and click "Sign In"



- 3 Log in to your PowerSchool Parent Portal account. Then, select "Forms" from the menu on the left side of the screen.



- 4 Complete each form in the "Enrollment" and "Annual" sections. Be sure to submit each form after you have finished it.



Name	Status
A. Student Demographics	Not Started
B. Student Address	Not Started
C. Student Contacts & Custody	Not Started
D. Previous Enrollment and Special Services	Not Started
E. Minnesota Language Survey	Not Started