

*To re-engage youth for success in high school, and prepare youth for success after high school in college or a CTE pathway, social & civic participation, and a healthy & happy life.*

# ***New Valley High School***

*Home of the Knights*



1875 Lawrence Road, Santa Clara, CA 95051 | 408.423.2300  
<https://newvalley.santaclarausd.org/>

## **STUDENT & PARENT HANDBOOK**

**2026-27**

The purpose of this handbook is to inform students and parents of rules and procedures at New Valley High School that help create a safe and nurturing environment in which all students may succeed.

### **SCUSD Mission Statement**

New Valley High School serves students in Santa Clara Unified School District. SCUSD's mission is "to prepare students of all ages and abilities to succeed in an ever-changing world."

### **Non-Discrimination Statement**

The Santa Clara Unified School District celebrates diversity and is committed in all of its activities, policies, and procedures to provide equal opportunity for all and to avoid discrimination or harassment against any person regardless of age, race, gender, sex, actual or perceived sexual orientation, religion, color, national origin, ethnic group identification, disability, or marital status. The district will make reasonable accommodations for applicants, employees, and students with disabilities.

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## School Calendar 2026-27

| <b>NO SCHOOL!</b><br><b>Holidays &amp; Teacher Training Days</b>                                                                                                                                                                                                                                                                            | <b>Special Events</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sep. 7 - Labor Day<br>Sep. 8 - Teacher Training<br>Nov. 11 - Veterans Day<br>Nov. 23-27 - Thanksgiving Break<br>Dec. 21 - Jan. 3 - Winter Break<br>Jan. 4 - Teacher Training<br>Jan. 18 - Martin Luther King, Jr. Day<br>Feb. 15-19 - February Break<br>Mar. 18-19 - Teacher Training<br>Apr. 12-16 - Spring Break<br>May 31 - Memorial Day | Aug. 10 - First Day of School<br>Aug. 28 - Parent-Teacher-Student Conferences*<br>Sep. 16 - Back to School Night<br>Mar. 5 - Parent-Teacher-Student Conferences*<br>Mar. 5 - Open House Event<br>Apr. 6-7 - CAASPP Testing<br>May 7 - Battle of the Advisories<br>May 19 - Sports Awards Banquet<br>May 28 - Graduation<br>June 4 - Last Day of School<br><br>* Students and parents/guardians attend the conference, AND students complete a learning activity at home. |

## Schedules

| <b>Daily Bell Schedule</b>                                                                                                                                                   | <b>Minimum Day</b>                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8:30-9:00      Period 1 (Advisory)<br>9:00-10:00    Period 2<br>10:00-11:00   Period 3<br>11:00-11:30   Lunch<br>11:30-12:30   Period 4<br>12:30-1:00    Period 5 (Advisory) | 8:30-9:00      Period 1 (Advisory)<br>9:00-9:40      Period 2<br>9:40-10:20    Period 3<br>10:20-11:00   Period 4<br>11:00-11:30   Lunch<br>11:30-12:00   Period 5 (Advisory)<br><br>* May 28, 31, June 1, 2, 3, 4, |

## Grading Periods

*\*Students can earn 15 credits each grading period.  
 Opportunities to earn extra credit are also available.*

- ★ GP1    Aug. 10 - Sept. 18
- ★ GP2    Sept. 21 - Oct. 30
- ★ GP3    Nov. 2 - Dec. 18

- ★ GP4    Jan. 5 - Feb. 12
- ★ GP5    Feb. 22 - Apr. 9
- ★ GP6    Apr. 19 - June 4

## Office Staff & Administration

|                    |            |                      |              |
|--------------------|------------|----------------------|--------------|
| Kelly Quayle       | Principal  | kquayle@scusd.net    | 408-423-2301 |
| Gabriela Rodriguez | Secretary  | grodriguez@scusd.net | 408-423-2310 |
| Claudia Llamas     | Registrar  | cllamas@scusd.net    | 408-423-2306 |
| Robynne Calderon   | Attendance | rcalderon@scusd.net  | 408-423-2311 |

## Teachers

|                               |                |                            |              |
|-------------------------------|----------------|----------------------------|--------------|
| Tamara Bermudes               | Special Ed.    | tbermudes@scusd.net        | 408-423-2369 |
| Dr. Vicente Cabrera           | ELD/Spanish    | vcabrera@scusd.net         | 408-423-2356 |
| <a href="#">Alex Cheng</a>    | Mathematics    | acheng@scusd.net           | 408-423-2367 |
| Lindsey Couto                 | English        | lcouto@scusd.net           | 408-423-2365 |
| <a href="#">Moya Devine</a>   | Fine Arts      | mdevine@scusd.net          | 408-423-2358 |
| Conor Dunn                    | Physical Ed.   | cdunn@scusd.net            | 408-423-2351 |
| <a href="#">Thomas Kalar</a>  | Social Science | tkalar@scusd.net           | 408-423-2364 |
| Sheila Penuen                 | Special Ed.    | spenuen@scusd.net          | 408-423-2335 |
| <a href="#">Alexander Ray</a> | Economics/Math | alray@scusd.net            | 408-423-2352 |
| <a href="#">Johnny Reyna</a>  | Video/Photo    | jreyna@scusd.net           | 408-423-2321 |
| <a href="#">Thomas Shea</a>   | English        | tshea@scusd.net            | 408-423-2361 |
| Dr. Adam Siegel               | Science        | asiegel@scusd.net          | 408-423-2359 |
| Akemi Yamaguchi               | Science        | ayamaguchiinouye@scusd.net | 408-423-2355 |

## Counselors

|                                      |                      |                         |              |
|--------------------------------------|----------------------|-------------------------|--------------|
| <a href="#">Dr. Roberto Portillo</a> | Academic Counselor   | rportillo@scusd.net     | 408-423-2323 |
| Amy Saggese                          | Wellness Coordinator | asaggese@scusd.net      | 408-423-2334 |
| Roberta Garcia                       | CYO Counselor        | rgarcia@cyoutreach.org  | 408-423-2331 |
| Sal Alvarez                          | CYO Counselor        | salvarez@cyoutreach.org | 408-423-2331 |

## Other Staff in the Knights Village

|                     |                     |                       |              |
|---------------------|---------------------|-----------------------|--------------|
| Jordy Chanon        | Paraeducator        | jchanon@scusd.net     | 408-423-2352 |
| Paula Gaytan Mora   | ELSAT               | pgaytanmora@scusd.net | 408-423-2322 |
| Clarisse Antolin    | School Psychologist | cantolin@scusd.net    | 408-423-2635 |
| Brando Gorlero      | District Nurse      | bgorlero@scusd.net    | 408-423-2620 |
| Toby Turituri       | Campus Security     | tturituri@scusd.net   | 408-423-2327 |
| Juan Carlos Del Cid | Custodian           | jdelcid@scusd.net     | 408-423-2386 |

## Who May Attend New Valley

New Valley High School supports students in grades 10-12 who may be behind in credit or would benefit from an alternative to the traditional high school. With smaller class sizes and individual student advisors, each student is supported in recovering credit to work towards graduation and achieve their goals.

Most students are recommended to New Valley by their home high school principal or counselor, or by family request. Students wishing to return to their home schools may do so at the semester, though the majority of students enjoy our program and elect to remain at New Valley.

Seniors who are enrolled at New Valley and need an extra semester to graduate may remain at New Valley for up to one semester in their fifth year if they are in good standing with the school, have 200 or more credits by

June 4, 2026, and have enrolled in summer school. If graduation is not possible within one semester of the student's fifth year, an alternative program will be suggested that better meets the needs of the student.

Students who graduate from New Valley receive the same high school diploma as students at the traditional high schools. Our staff is friendly and supportive to each of our Knights as together we embrace our Vision.

## Our Vision

NVHS prepares resilient, global citizens who advocate for themselves and their communities and strive for opportunities during and after high school.

## Our Mission

To re-engage youth for success **in** high school, and prepare youth for success **after** high school in college or a CTE pathway, social & civic participation, and a healthy & happy life.

| Our Core Values |                                                                                                                                                                                           |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>K</b>        | <b>Knowledgeable</b> - We understand expectations and work to fulfill them. We think about the future by developing goals and plans.                                                      |
| <b>N</b>        | <b>Nurturing</b> - We look out for one another, taking personal responsibility for ourselves while sharing mutual respect to ensure a safe and positive learning environment.             |
| <b>I</b>        | <b>Inspiring</b> - We motivate others to do well by setting good examples and making positive changes. We encourage others to go past their comfort zones to achieve success.             |
| <b>G</b>        | <b>Genuine</b> - We have the courage to express our individuality and authentic true selves. We have the courage to support one another's individuality as well.                          |
| <b>H</b>        | <b>Humble</b> - We remember where we came from in order to stay grounded and see everyone's self-worth as equal, while using our own experiences to help others change in a positive way. |
| <b>T</b>        | <b>Thankful</b> - We continuously express appreciation and gratitude through acts of kindness in school and within our community.                                                         |

**S**

**Successful** - We persevere, with resilience, taking what it means to be a KNIGHT throughout life's experiences and challenges.

## Student Learning Outcomes

Graduates of the Santa Clara Unified School District are:

1. Resilient Mind, Healthy Body
2. Critical-thinking Scholar
3. Collaborative Problem Solver
4. Future-ready Learner
5. Effective Communicator
6. Inclusive Empathizer
7. Equity Ambassador
8. Global Citizen

*Graduates of New Valley High School are:*

### EFFECTIVE COMMUNICATORS

- A. Communicate effectively
- B. Communicate empathetically
- C. Build cultural awareness
- D. Advocate using scientific evidence when navigating political conversations and when making impactful personal decisions

### CREATIVE AND SELF-EXPRESSIVE

- A. Are confident in their voice, and clear in expression using various mediums
- B. Are competent in developing written and visual content
- C. Learn and practice the production process in creating original student work
- D. Prepare and present in various genres/mediums to demonstrate understanding and competency

### CRITICAL THINKERS

- A. Recognize and analyze bias, patterns and trends in media, politics, social issues, economics, etc.
- B. Synthesize information from credible sources and develop a logical argument that supports a position
- E. Apply foundational skills in storytelling, media criticism, history, and ethical reasoning in service of community
- F. Develop math and analytical skills that prepare them for attending community college, trade school, and adult life.
- G. Use reasoning, analytical and math skills to solve real world problems
- H. Are capable in managing personal finances

### COMPASSIONATE CITIZENS THAT EMBRACE SOCIAL & ENVIRONMENTAL JUSTICE

- A. Develop citizenship skills and participate in their learning communities by playing an active role in their community and democracy
- B. Tackle relevant environmental issues that threaten the health of their communities and the Earth such as water contamination, food sovereignty and climate change
- C. Become healthy and responsible global citizens, exhibiting compassion, tolerance and awareness of how their actions can positively impact ourselves and our communities
- D. Expand their world views and embrace the global community to create a resilient and tolerant society

- E. Champion their own futures by utilizing Silicon Valley's resources to achieve careers that will sustain them in an evolving community and world

## CONFIDENT, LIFELONG LEARNERS WHO ADVOCATE FOR THEMSELVES

- A. Advocate for themselves in both academic and social settings
- B. Utilize technical and creative skills, as visual communicators, to compete in today's employment market
- C. Demonstrate confidence and perseverance when dealing with challenges and set-backs throughout their life journey
- D. Are empowered individuals who make informed decisions about their physical, emotional and mental health
- E. Feel empowered to pursue their goals accompanied by their commitment to a healthy lifestyle grounded in science and medical facts
- F. Have a post-secondary plan ready to begin in the Fall
- G. Have completed the CADA or FAFSA

## Academics at New Valley

Classes at New Valley are small, so students can get the support they need. Classes are interesting to teens and prepare students for success in all aspects of adult life. Each student is assigned an Advisor who guides students in pursuing their goals and monitors their attendance, grades, and positive growth. Twice annually, each student and their parent/guardian meet with the advisor to share progress on the student's goals.

## Grades, Credits & Report Cards

Students at NVHS are expected to have good attendance and participate in all of their classes. Grading occurs on the following scale:

|                                                       |                                                                                                                                                                                                                                                        |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A = 90-100%<br>B = 80-89%<br>C = 70-79%<br>D = 60-69% | There are 3 grading periods per semester. Report cards are completed at the end of each grading period and mailed home to the parent/guardian. Students may also request a copy. Students continually discuss grades with their teachers and advisors. |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Graduation Requirements

| Course        | # of Credits | Course             | # of Credits |
|---------------|--------------|--------------------|--------------|
| English 9     | 10           | Life Science       | 10           |
| English 10    | 10           | Physical Science   | 10           |
| English 11    | 10           | World Language     | 10           |
| English 12    | 10           | Physical Education | 20           |
| Algebra       | 10           | Health             | 5            |
| Other Math    | 10           | Fine Art           | 5            |
| World History | 10           | Practical Art      | 5            |

|                |    |                       |            |
|----------------|----|-----------------------|------------|
| U.S. History   | 10 | Fine or Practical Art | 5          |
| Civics         | 5  | Electives             | 65         |
| Economics      | 5  | <b>TOTAL</b>          | <b>230</b> |
| Ethnic Studies | 5  |                       |            |

\* NOTE - Civics, Economics, and ELA 12 classes must be taken in the student's senior year.

## Community Service Hours

All students must complete 20 hours of community service and write a reflection paper that they submit to their advisor. Suggestions for community service can be found on New Valley's website.

## Ways to Earn Additional Credits

We recognize that most students attending New Valley need to make up a significant amount of credit. We offer a variety of ways for students to earn extra credit:

|                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Extra Credit Packets</b>                 | Students work with their advisors to complete independent packets. Packets are engaging and help prepare students for college, the trades, and adult life.                                                                                                                                                                                                                                                                       |
| <b>ACE Testing Program</b>                  | Credit recovery opportunity for 11 <sup>th</sup> and 12 <sup>th</sup> graders who failed core content courses during their 9 <sup>th</sup> and 10 <sup>th</sup> grade years. Students can earn up to 30 credits maximum in the following subject areas: <ul style="list-style-type: none"> <li>• English - 10 credits</li> <li>• Science - 5 credits</li> <li>• Math - 5 credits</li> <li>• World History -10 credits</li> </ul> |
| <b>Community College or Wilson Adult Ed</b> | Students may earn credit towards graduation by taking classes at a community college or Wilson Adult Ed.                                                                                                                                                                                                                                                                                                                         |
| <b>Metro Ed/ SVCTE</b>                      | <a href="#">Metro Ed/SVCTE</a> provides training in trades such as Auto Body, Auto Repair, Culinary Arts, Dental Hygiene, Electrical Maintenance, Law Enforcement, and much more. Students can earn credit and certification for a career in the trades by attending SVCTE classes in the afternoon.                                                                                                                             |

## Academic and Creative Integrity

NVHS requires that each student act responsibly with respect to academic and creative integrity. To this end, students will refrain from cheating, plagiarism, and any other acts of dishonesty pertaining to the work, projects, and credit recovery they complete while at New Valley.

## Participation in Sports & Fields

To participate in sporting events and field trips, students must maintain good behavior, a passing grade in each of their classes, and have 80% attendance the week before the event. NVHS hosts many field trips, and our sports league offers volleyball, basketball, softball, flag football, and soccer.

## Academic Counseling

One of the most important things that students do in life is to choose a career that is right for them, and a course of study that will give them the best possible preparation. NV prepares you for success in college, career, and life through our academic courses and also through many opportunities for career exploration. Seniors complete a post-graduation plan to be sure they have a clear direction for life after high school, whether that be attending community college, getting job training in CTE (the trades), or entering the workforce. Dr. Portillo, our academic counselor, can provide you with information and support about your class schedule, credits, graduation requirements, and college/career planning.

**Career Technical Education (CTE)** programs prepare students for careers in the trades. Some examples of CTE programs include auto body repair, auto mechanics, electrical work, culinary arts, law enforcement, medical billing, dental hygiene, and much more. Students in good standing will have opportunities to take CTE courses at [Metro Ed/SVCTE](#), a community college, or a program in our district.

## College & CTE Opportunities

| COMMUNITY COLLEGE                                                                                                                                         | INDEPENDENT COLLEGE / CAREER INSTITUTE                                                                                                                            | UNIVERSITY (4 YR COLLEGES)                                                                                            | CTE TRAINING (the trades)                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <b>California Public</b><br>Over 100 campuses                                                                                                             | <b>Public:</b> SVCTE<br><b>Private:</b> Hundreds throughout the country                                                                                           | <b>California Public:</b><br>10 - Univ of Calif (UC)<br>23 - Calif State Univ (CSU)                                   | <b>California Public</b><br>Silicon Valley Career Technical Education (SVCTE)<br><br>Wilson CTE |
| <b>Examples:</b><br>Mission<br>DeAnza<br>West Valley<br>San Jose City                                                                                     | <b>Local Examples:</b><br>Wyotech<br>Art Institute<br>Institute for Business and Technology                                                                       | <b>Examples of Private</b><br>Santa Clara Univ<br>StanfordUniversity<br>Univ. of San Francisco<br>National University | <b>Examples of Private:</b>                                                                     |
| <b>Programs:</b><br>Academic and CTE programs leading to: occupational certificates, 2-year Associates Degrees; transfer to university for BA/BS Degrees. | <b>Programs:</b><br>Accelerated/Career-focused Associates Degrees, occupational certificate programs; some leading to transfer to universities for BA/BS Degrees. | <b>Programs:</b><br>Bachelor's Degrees<br>Advanced Degrees<br>Professional credentialing or certification             | <b>Programs:</b><br>Occupational certification in the trades                                    |

|                                                                                                                                                               |                                                                                                                                                                      |                                                                                                                                                                                                                       |                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <b>Entrance Requirements:</b><br>18 yrs of age or High School Diploma                                                                                         | <b>Entrance Requirements:</b><br>Varies; usually HS Diploma. See college for requirements.                                                                           | <b>Entrance Requirements:</b><br>H.S. Diploma or Transfer from community college; strong GPA. See college for requirements                                                                                            | <b>Entrance Requirements:</b><br>Can enroll while in, or after, high school. |
| <b>Websites/resources</b><br><a href="http://www.cccco.edu">www.cccco.edu</a><br><a href="http://www.assist.org">www.assist.org</a><br>(transfer information) | <b>Websites/resources</b><br>Metro-Ed:<br><a href="http://www.metroed.net">www.metroed.net</a><br><a href="http://www.collegesurfing.com">www.collegesurfing.com</a> | <b>Websites/resources</b><br><a href="http://www.californiacolleges.com">www.californiacolleges.com</a><br><a href="http://www.ucop.edu">www.ucop.edu</a><br><a href="http://www.csumentor.org">www.csumentor.org</a> | <b>Websites/resources</b>                                                    |

## FAFSA & CADA

The [Free Application for Federal Student Aid \(FAFSA\)](#) is the form you need to complete to get financial aid from the federal government to help pay for college. We hold 1:1 and group workshops to assist students in completing the FAFSA.

The [California Dream Act Application \(CADA\)](#) allows students interested in attending eligible California colleges, universities, and career education programs to apply for state financial aid. Students can receive individualized support to complete this application.

## Scholarships

Every year, thousands of dollars in scholarships are available to NV seniors and awarded at graduation. Seniors are strongly encouraged to apply for scholarships if they are planning to attend college or CTE programs after high school.

## Work Permits

Work permits are issued based on a student's attendance, good behavior, and grades.

## Seniors & Graduation

To participate in the Senior Field Trip and 2026-27 Graduation Ceremony, seniors must complete all required credits and community service **by May 21, 2027**.

### *NVHS Graduation Checklist*

- Earned 230 credits in appropriate courses
- Complete 20 community service hours and a reflective essay
- Complete a post-graduation plan
- Turn in the Chromebook
- Turn in any other school-owned materials

# Attendance Policies & Procedures

## Reporting Your Child's Absence

California State Law requires that absence verification be made by a parent/guardian within 72 hours by emailing the attendance clerk or calling the attendance office at (408) 423-2311. School staff is available between the hours of 8:00 a.m. to 2:00 p.m. You may leave a message if the call is placed before or after school hours. Please provide the following information:

- Student's name – first and last
- Spelling of the student's last name
- Date(s) of absence(s)
- Reason for absence (illness, dentist appointment, etc.)
- Caller's name and relation to student (parent, guardian, etc.)
- Phone number where the caller can be reached that day

Absences may be excused **only** by the parent/guardian listed on the student's registration form. Please keep the school informed of any changes in parent/guardian conditions.

The following reasons are the **only excusable absences** outlined in the California Education Code:

- Doctor, dental, or optical appointments (note required)
- Court appointments (documentation required)
- Minor illness
- Funerals (parent, sibling, or grandparent) – note required one day in advance

Please note that missing the bus, oversleeping, visiting with a relative, family vacations, funerals for friends or distant relatives, car issues, a flat tire, etc., are **not** excusable absences.

Students should **not** come to school when ill or if they have a fever. If a student becomes ill or injured at school, he/she **must** ask for a pass from the teacher and report to the office before leaving campus. Office staff will obtain parent/guardian permission for the student to leave school. No student will be allowed to leave campus due to illness without parent/guardian permission.

## Tardy Policy

All students must be in class on time. Students are considered tardy if they are not in their seats at the posted times. Students arriving late to school must check into the attendance office. All tardies will be counted and documented. Only a doctor's note or court paperwork will excuse tardiness.

## Medical Appointments

Parents call the attendance clerk before school, before picking up the student, or during the break to secure an authorized off-campus pass. No student may leave campus without one.

## Student Pick-up / Drop-off

Parents must stay in their car when dropping off their student along Lawrence Road (near the bus stop area). Campus Security and a staff representative will help direct traffic. Only students meeting legal requirements (e.g., valid driver's license, registration, and proof of insurance) may park their cars in the campus parking lot, in spots designated for students.

## Arrival & Dismissal

Arrival is at 8:30 a.m. and dismissal is at 1:00 p.m. daily, unless it's a minimum day. Students may arrive 15 minutes early, and be picked up 15 minutes following dismissal.

*If student arrives late -*

- Check in at office before going to class
  - If tardy qualifies to be excused, submit proper documentation.

*If a student needs to leave early -*

- Parent informs the office with a phone call
- Student checks out at the office before leaving campus.

## Consequences for Unexcused & Excessive Absences & Tardies

UNEXCUSED absences may affect a student's credits, grades, and even placement at New Valley. If a student has an UNEXCUSED absence for a period or the whole day, the Attendance Clerk may check in. If a student has frequent UNEXCUSED absences or habitually and willfully does not attend school, they will be subject to disciplinary action.

According to California Education Code, any student who has 3 or more UNEXCUSED absences over 3 days is considered truant (Cal. Ed. Code 48260.5[a]). If the student's attendance does not improve, the student will be identified as a habitual truant. A habitual truant is a student who has been reported as a truant and has at least 4 unexcused absences over 4 different days. In this case, the student will be required to attend an SST meeting with their parent/guardian, Administrator, and/or Academic Counselor.

UNEXCUSED absences will result in the following letters being sent to the parent/guardian:

- 1st Letter - 3 tardies (30+ minutes) and/or 3 unexcused absences (period or all day)
- 2nd Letter - 4 tardies (30+ minutes) and/or 4 unexcused absences - SST and/or Meeting with VP
- 3rd letter - 5 tardies (30+ minutes) and/or 5 unexcused absences - Other Actions Possible

\* 5 unexcused absences is considered a "chronic truant" and may result in SARB.

A district truancy liaison may visit a student's residence if their attendance does not improve. If the previous interventions are not successful, the student and their parent/guardian may appear in front of the Student Attendance Review Board (SARB) to determine appropriate educational options.

If there is still no significant improvement, the habitual truant can be referred to the Santa Clara County District Attorney's Office for a truancy mediation. Additional school consequences may be invoked for UNEXCUSED absences, including revoking the student's work permit or parking permit.

Please note that if you are 18, you may **NOT** excuse your own absences/tardies unless you have a parent/guardian and a school administrator's written approval.

## Health & Medications

### Prescribed and Over-the-Counter Medications at School

California law prohibits school employees from dispensing aspirin or any other medications not authorized by parents and/or doctors in writing. Parents whose children are required to take medication on a regular basis must obtain, complete, and submit the school's "Permit to Take Medication in School" form, which is available in the school office. Students are not permitted to carry, ingest, or dispense any medications at school.

## **Breakfast and Lunch**

Students may eat indoors or outdoors. Breakfast is served from 8:15-8:45, and lunch is served from 11:00-11:25. Please clean up after yourselves to maintain a clean and healthy campus for us all.

## **Other Rules, Policies & Procedures**

### **Transportation & Student Parking**

Students have access to district bus transportation and two city bus lines. The school day is from 8:30-1:00. Students may arrive/leave 15 minutes before/after the school day.

Student vehicles driven to school **must follow all state and local laws** pertaining to the operation of a motor vehicle in the State of California. Students must obtain a parking permit from the campus supervisor to park in NV's parking lot. To obtain a parking permit, be prepared to show a valid California Driver's License, current vehicle registration, and proof of insurance.

During school hours, students may not return to their vehicles without permission or until released from school. Students may not loiter in their cars or the parking area, or play loud music in their cars while on school property. Students parked in areas that block the flow of traffic or emergency vehicles will be directed to move their vehicles. Any student vehicle parked on school grounds is subject to search by school officials or police officials at the request of the administration if reasonably suspected of concealing weapons, drugs, or alcohol.

### **Cell phone-free school**

Cell phones and personal electronic devices are prohibited during the school day in all SCUSD schools. All students will be provided with a Yondr pouch to store their cell phones, smart watches, wireless earbuds, and other electronics. Upon arrival at school, students will retrieve their Yondr pouch from their advisor, and place their devices inside the pouch. Their advisor will then lock the pouch. The cellphone must be powered off or in "Do Not Disturb" mode while inside the pouch. Students will carry the locked pouches with them throughout the day. At the end of the day, students will have their pouches unlocked by their advisor.

Teachers may on specific days grant permission to unlock the pouch so students can have access to their device for specific instructional purposes; after which the phone must be put back into the pouch and locked before leaving the classroom.

Tampering with the pouch's locking mechanism, intentionally damaging the pouch, or losing the pouch will result in financial liability. Students/families will be responsible for the replacement cost of a new pouch in addition to school consequences up to and including detention and the loss of participation in school events/activities for repeated violations.

Students who are tardy will turn in their cell phones to the main office.

If a student has a specific health-related condition that necessitates access to cell phones, that student should bring their concern to the main office for possible alternative protocols. No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health [EC 48901.5(b)].

In case of an emergency, parents/guardians may contact the front office.

## Dress and Appearance Policy

NVHS prepares students for the workplace. Dress and appearance should be appropriate for a work environment. If a student's apparel is not appropriate for the workplace, then it is not appropriate for school.

Moreover, students have a responsibility to dress and appear at school in a manner that promotes a peaceful, safe, respectful, neat, and clean school environment. New Valley administration requires standards of dress and appearance that are in compliance with the California Administrative Code, Title 5, Section 301.

Any student whose hygiene or dress is unsanitary, offensive or dangerous to others or him/herself will be referred to the office to correct the problem. **Inappropriate attire for school** will require parents to bring a spare set of clothing for the student to wear if none is available on site.

## Behavioral Expectations

NVHS believes that all students and staff have the right to attend a school that is safe, secure, respectful, and peaceful. School rules will be enforced while on school grounds, during all breaks and passing time, going to or coming from school, and during school-sponsored activities. Our behavioral expectations are intended to create a safe, respectful and peaceful learning environment. As a NVHS student:

- Be responsible for knowing and following school policies, procedures, and rules
- Attend school daily (except for excused absences)
- Be on time to your classes
- Have your materials ready to actively participate in class activities
- Remain seated until the bell rings and the teacher gives you permission to leave
- Use the office phone only in an emergency with permission from the office staff
- When classes are in session, have a hall pass at all times when out of class
- Treat Chromebooks, books, each classroom and other materials with consideration and care. Chromebooks and books should be returned in excellent condition
- Use computers and technology (internet, web, etc.) appropriately
  - Sign the Technology use Agreement
- Avoid Public Displays of Affection (PDAs) on campus
- Clean up after yourselves for the health and well-being of all.
- Wash your hands after using the restroom for the health and well-being of all.

## Closed Campus

NVHS is a closed campus. Once students arrive at school, they must remain on campus until the end of the school day unless they have brought written authorization from their parents/guardians *and receive permission from school authorities to leave campus for a specific purpose*. Students who leave campus without such authorization shall be classified as truant and subject to disciplinary action.

Non-students on campus, without permission, may be subject to arrest by the Santa Clara Police Department.

Students ordering take-out/Food Delivery: DoorDash, Grubhub, Uber Eats, Etc. is prohibited.  
E.C. 48911

Any and all visitors must check in at the front office upon arrival on campus.

## Student Discipline

Behavioral expectations are in accordance with California Education Code. Disciplinary alternatives and consequences for not abiding by behavioral expectations include (but are not limited) to:

- Conflict-Resolution Meeting
- Team meeting & contract with student and parent/guardian
- Campus Clean-up
- Suspension - In-school/Home
- Involuntary transfer to another campus/program
- Expulsion – Administrative or Disciplinary Hearings

## Suspension

- **Class Suspension** – A teacher may suspend a student from class for the day of the suspension plus the day following. A “class suspension” is only for the given period and the student will remain on campus during the suspension. The teacher will provide a learning activity for the student to complete while suspended from class. The teacher will also contact the parent for a conference. *[EC 48910(a)]*
- **Home Suspension** – Actions of a serious nature may also result in home suspension. A student on home suspension is to remain home, under the supervision of the parent or guardian, and is **not** to be at NVHS or any other SCUSD campus, attending a school function, or loitering in the community. *[EC 48900 or 48915]*
- **Required Location for Suspensions:** Students on suspension may not be on, near or around any school campus or school property for any reason, nor may they be loitering in the community. In addition, participation in or attendance at all school activities and functions are not allowed until the suspension is over.
- **Required Conference:** If a student is suspended, the Principal will schedule a conference with the student AND parent/guardian during the period of suspension. These conferences are encouraged to promote cooperation and agreement between the home and school in an attempt to restore the student’s respectful and responsible behavior.

## Expulsion

The principal shall recommend a student’s expulsion for any of the following acts and may recommend expulsion for any continual violations of acts described in Education Code 48900 and 48915, unless the principal or superintendent finds and reports in writing to the school board that expulsion is inappropriate due to the particular circumstance:

- Causing serious physical injury to another person
- Possession of any firearm, BB gun, knife, explosive or other dangerous object of no reasonable use to the student at school, or at a school activity off school grounds
- Unlawful selling of any controlled substance as described in Health and Safety Code Section 11053 (i.e. marijuana or other illegal drugs)

- Robbery or extortion
- Committing or attempting to commit a sexual assault or committing a sexual battery  
[EC 48915c]

## **Vaping/Smoking (Nicotine and/or any Controlled Substance)**

If a student is found vaping/smoking or possessing any form of tobacco and/or cannabis, E-cigarettes, and/or liquid nicotine/oil cannabis, the student may receive:

- 1st Offense - Warning & confiscation of paraphernalia. Referral to Substance Awareness Program.
- 2nd Offense - Warning & confiscation, parent contacted. Referral to Substance Abuse Program.
- 3rd Offense - Warning & confiscation, parent contacted. Referral to Substance Abuse Program and/or other intervention program(s), and possible Administrative Contract.

*(\*Possible suspension and contact PD for every offense that a student refuses to comply with other consequences assigned.)*

Matches, lighters, cigarettes, and any other paraphernalia will be confiscated and destroyed. Matches and lighters are not allowed on campus.

## **Fighting**

Students are encouraged to utilize the support of their advisors, teachers, and/or Administration to discuss problems with other students. Generally, when two students get together away from their peers, they are able to resolve most conflicts. The administration and the counseling staff are always available to help resolve differences and conflicts. If a fight occurs, all participants, including bystanders who provoke and encourage the altercation, can be suspended and, if necessary, arrested by the police. A second fight while under the jurisdiction of NVHS may result in removal from NVHS.

## **Controlled Substances [EC 48900-48904]**

Anyone using, possessing, furnishing, and/or being under the influence of any controlled substance (including alcohol, marijuana, marijuana seeds, and/or cannabis products), vape pens, vape cartridges, vape batteries, and/or cannabis paraphernalia at school, any school related activity, or any time the school has jurisdiction over students, including to and from school, may result in a suspension of up to five (5) days, possible notification of the police, and possible expulsion.

Any student in an area where any controlled substance or tobacco is being used is subject to disciplinary action and/or suspension. A second violation for a controlled substance may result in referral to the district for an Administrative Hearing (Expulsion) and removal from NVHS.

## **Vandalism**

Vandalism, including tagging and graffiti, to NVHS will result in Campus Hours suspension and/or hearing, depending on the severity of the destruction to school property. Permanent markers are prohibited on campus unless issued by a teacher for a classroom assignment; they must be returned to the teacher at the end of the period.

## **Theft/Extortion**

Theft, extortion, and receiving stolen property may result in police notification, suspension, and possible expulsion.

## Lost or Stolen Items

The school and/or district **does not** take any responsibility for lost or stolen items, books, or personal belongings at school at any time.

## Gang Policy

Gang-related conduct/activities on all school campuses and during all school-sponsored activities are a threat to the safety of others and are strictly prohibited by the Santa Clara Unified School District and the State of California. The Board of Education intends to maintain campuses that are safe in accordance with the California State Constitution and Education Code [EC 35183; 51265 – 51266.5].

A gang, as defined in this policy, is any group of two or more persons whose purposes include the commission of illegal acts as outlined in the California Education or Penal Code [13826 – 13826.7 PC; 186.22 PC]. Paraphernalia is defined as clothing, personal belongings, articles, equipment, or apparatuses.

Gang related conduct/activities include, but are not limited to: producing graffiti, wearing certain apparel and colors, displaying or advocating tattoos and trademarks, wearing or carrying accessory items, or showing other symbols or actions which would denote membership in a gang as determined by the school administration or the Santa Clara Police Department.

The School Board has established that incidents involving initiations, hazing, intimidation, and/or related activities of gang affiliations are likely to cause bodily danger, physical harm, emotional distress, or personal degradation or disgrace, resulting in physical or mental harm to students.

The School Board has further established that such gang-related acts, activities, or appearances create a clear and present danger for the commission of unlawful acts on school premises, or the violations of school regulations, or the substantial disruption of the orderly operations of the school.

Students who engage in gang-related activities shall be subject to disciplinary procedures outlined in the Santa Clara Unified School Board Policy [BP 5136], which may include suspension or expulsion from school in the SCUSD.

Students wearing gang colors or apparel will be sent home to change or will change their apparel at school.

## Gang Symbols

- Any student wearing, carrying, or physically displaying gang paraphernalia or making gestures that symbolize gang membership shall be referred to the principal.
- The student's parent/guardian shall be contacted. The administration will confiscate the gang paraphernalia until a conference can be held with the student's parent/guardian. The administration may ask a police officer to meet with the student and his/her parent/guardian to discuss the seriousness of gang affiliation.
- Any student wearing or carrying overt gang paraphernalia that could symbolize gang membership will be sent home to change clothes if necessary. The school will attempt to contact the student's parent/guardian by phone prior to the student being sent home.
- Any gang graffiti shall be quickly removed, washed down or painted over as soon as discovered. This includes graffiti on student backpacks, binders, hats, and any other personal property.

- Gang and drug-related offenses committed in summer school will carry the same penalties as those committed during the school year.

## Violations and Consequences

The NVHS Staff supports restorative practices and a positive discipline plan that encourages student respect and responsibility. Every new student at New Valley High School will receive a Student Handbook. Parents are encouraged to read this handbook along with their student and to become familiar with all of the school procedures. It is important that students and parents become familiar with the following violations and consequences.

| Violation                                                             | 1 <sup>st</sup> Offense                                                                    | 2 <sup>nd</sup> Offense                                                                                                                   | 3 <sup>rd</sup> Offense +                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Academic/Creative Integrity Policy                                    | Warning and Conference with the student.                                                   | Conference with advisor, parent & principal. Referral.                                                                                    | Conference with advisor, parent & principal, possible 1-2 days suspension.                                                                                                                                                                  |
| Assault/Battery /Fighting<br>E.C. 48900a(1)(2)                        | Suspension 5 days                                                                          | Suspension 5 days pending district disciplinary or administrative hearing, police action, parent contacted. Recommendation for Expulsion. |                                                                                                                                                                                                                                             |
| Being on another campus during that school's school day<br>E.C. 48911 | Warning and conference with the student. Parent contacted.                                 | Referral, parent contacted. Conference with advisor, principal, and parent.                                                               | Suspension 1-2 days, parent contacted, possible police action.<br><br>*Administrative Contract                                                                                                                                              |
| Cellphone and/or Electronic Device violation<br>E.C. 48911            | 1st Warning, Incident logged in system(referral), device confiscated, and parent notified. | 2nd Warning, Incident logged in system (referral), device confiscated, and parent called for pick-up.                                     | 3rd Warning, Incident logged in system(referral), device confiscated, and parent called for pick-up.<br><br>4th offense - Same as above, SST, electronic device contract.<br><br>5th+ - Same as 4th, Suspension, SST, revision of contract. |

|                                                                                |                                                                                                                                              |                                                                                                                       |                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cellphone and/or Electronic Device confiscation refusal                        | Log into system (referral), call parent to pick up phone; if student still refuses, have parent take student home.                           | Log into system (referral), call parent to pick up phone; if student still refuses, have parent take student home.    | 3rd Warning, Log into system (referral), call parent to pick up phone; if student still refuses, have parent take student home.<br><br>4th offense - Same as above, SST, electronic device contract.<br><br>5th+ - Same as 4th, Suspension, SST, revision of contract. |
| Disrespect to any school employee<br>E.C. 48911                                | Conference with school employee and advisor; parent contacted. Incident logged in system.                                                    | Conference with the school employee, advisor, parent, and principal. Referral and incident logged in system.          | Conference with the school employee, advisor, parent, and principal. Possible suspension 1-2 days.<br><br>*Administrative Contract                                                                                                                                     |
| Dress code violation<br>E.C. 48911                                             | Wear a New Valley shirt/generic sweatpants, or a parent/guardian will be contacted to bring clothing.                                        | Wear New Valley shirt/generic pants, parent/guardian contacted to bring clothing.                                     | Parent contacted, 3 campus beautification hours, possible 1-2 days suspension.                                                                                                                                                                                         |
| Drug, Alcohol sales<br>E.C. 48900d                                             | Suspension 5 days pending district disciplinary or administrative hearing, possible police action, parent contacted, intervention program(s) |                                                                                                                       |                                                                                                                                                                                                                                                                        |
| Drug, Alcohol, Paraphernalia, use or possession<br>E.C. 48900j                 | Warning & confiscation of paraphernalia. Referral to Substance Awareness Program. Possible suspension.                                       | Warning & confiscation, parent contacted. Referral to Substance Abuse Program. Possible suspension and or contact PD. | Warning & confiscation, parent contacted. Referral to Substance Abuse and/or other intervention program(s), possible suspension, Administrative Contract and contact PD.                                                                                               |
| Failure to identify oneself when asked, giving false information<br>E.C. 48911 | Counsel, warn, parent contacted                                                                                                              | Referral and parent contacted.                                                                                        | Suspension 1-2 days, parent contacted, possible district disciplinary hearing                                                                                                                                                                                          |

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| Forgery/Falsifying school documents<br>E.C. 48911                                                                                                       | Counsel, warn, parent contacted, referral and incident logged in system.                                                                            | Suspension 1-2 days home, parent contacted, Possible Administrative Contract                                                                         | Suspension 3-5 days home, parent contacted, possible disciplinary/administrative hearing.                                                                                                                                                   |
| Gambling<br>E.C. 48911                                                                                                                                  | Confiscation of all money and gambling devices (i.e., cards, dice, etc.)<br>Counsel, warn, parent contacted, referral and incident logged in system | Suspension 1-2 days, parent contacted, confiscation of all money and gambling devices (i.e., cards, dice, etc.), counseling, Administrative Contract | Suspension 3-5 days home, parent contacted, confiscation of all money and gambling devices (i.e., cards, dice, etc.), Possible district disciplinary or administrative hearing.                                                             |
| Harassment, Bullying or Intimidation of student(s) or staff (in person, by phone, or electronically, etc. during or outside of school).<br>E.C. 48900.4 | Cease and Desist Order, referral, parent contacted, possible suspension.                                                                            | Harassment Report, referral, parent contacted, SST, possible 1-2 day suspension.                                                                     | Possible 3 to 5 day Suspension and/or recommendation for Expulsion.                                                                                                                                                                         |
| Hate Speech, Ex. Use of the "N" word                                                                                                                    | 1st Warning, 1 on 1 with Advisor and/or Teacher, Incident logged in system(referral), and parent notified.                                          | 2nd Warning, 1 on 1 with Administration, Incident logged in system(referral), and parent notified.                                                   | 3rd Warning, SST, Incident logged in system(referral), possible suspension.<br><br>4th offense - SST, Contract, Incident logged in system(referral), possible suspension.<br><br>5th+ - Same as 4th, Suspension, SST, revision of contract. |
| Intentionally restrain, or cause bodily injury, to any adult on campus.                                                                                 | Recommendation for Expulsion.                                                                                                                       |                                                                                                                                                      |                                                                                                                                                                                                                                             |
| Misconduct on bus<br>E.C. 48911                                                                                                                         | Parent contacted, possible loss of bus privilege                                                                                                    | Parent contacted, referral, and loss of bus privilege.                                                                                               | Parent contacted, possible suspension and loss of bus privilege.                                                                                                                                                                            |

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| Misuse of a computer<br>E.C. 48911                                                             | Warning, parent contacted, possible loss of privilege                                                                                                                       | Loss of privilege, parent contacted, referral.                                                                                  | Possible suspension, possible district disciplinary or administrative hearing.                                                                 |
| Off campus without permission<br>E.C. 48911                                                    | Referral, meeting w/ VP, and parent contacted.                                                                                                                              | Possible suspension for 1 day, and parent contacted.                                                                            | Suspension 1- 2 days, parent contacted, possible referral to SARB                                                                              |
| Ordering take-out/Food Delivery: DoorDash, Grubhub, Uber Eats, etc, not allowed.<br>E.C. 48911 | Warning and confiscation of food. <i>Refusal to turn food/drinks into the office may lead to suspension.</i>                                                                | Confiscation of food and referral, parent contacted. <i>Refusal to turn food/drinks into the office may lead to suspension.</i> | Confiscation of food, parent contacted and possible Suspension.                                                                                |
| Out of class without permission.                                                               | Warning, parent contacted.                                                                                                                                                  | 2nd warning, parent contacted, possible SST.                                                                                    | Parent contacted, behavior team informed, possible Behavior Contract.<br><br>4th - Possible suspension<br><br>5th - Possible placement change. |
| Possession and/or use of firecrackers or fireworks<br>E.C. 48900b                              | Suspension 1-3 days home, possible police action, parent contacted, possible district disciplinary or administrative hearing                                                | Suspension 1-3 days home, possible police action, parent contacted, possible district disciplinary or administrative hearing    |                                                                                                                                                |
| Possession of a Knife, Gun, BB/Pellet gun, or any other dangerous object<br>E.C. 48900b        | Confiscation and/or Suspension 1 to 5 days pending district disciplinary or administrative hearing, possible police action, parent contacted. Recommendation for Expulsion. |                                                                                                                                 |                                                                                                                                                |
| Possession/use lighter or matches<br>E.C. 48900b                                               | Confiscated, parent contacted                                                                                                                                               | Referral, and parent contacted.                                                                                                 | Suspension 1-2 days, parent contacted                                                                                                          |

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|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| Profanity, vulgarity and use of derogatory language<br>E.C. 48900i             | 1 campus hour, referral to counseling, warned                                                                                                       | 2 campus hours, referral, parent contacted, intervention program(s)                                                                                  | Suspension 1-2 days, parent contacted, possible contract |
| Public displays of affection<br>E.C. 48911                                     | Warning and counseling                                                                                                                              | 1 campus hour and parent contacted                                                                                                                   | Suspension 1-2 day and parent contacted                  |
| Recording or Sharing of videos of fights.<br>E.C. 48911                        | Referral, and possible 1 to 2 day Suspension.                                                                                                       | 1 to 2 day Suspension                                                                                                                                | 1 to 2 day Suspension                                    |
| Reckless driving<br>E.C. 48911                                                 | Warning, conference with parents.                                                                                                                   | 1 day Suspension, possible police action.                                                                                                            | 3 day Suspension, possible police action.                |
| Sexual harassment<br>E.C. 48900.2                                              | 2 day suspension, warning/counseling, parent contact/meeting, Cease and Desist Order, possible police action                                        | 5 day suspension, Disciplinary / Administrative Hearing, possible police action                                                                      |                                                          |
| Tampering with Fire alarm<br>E.C. 48911                                        | Suspension 3-5 days home, police action, parent contacted, disciplinary/administrative hearing                                                      |                                                                                                                                                      |                                                          |
| Theft/Robbery, Extortion, or possession of stolen property<br>E.C. 48900g or l | Suspension 3-4 days home, possible police action, parent contacted, possible district disciplinary or administrative hearing, and possible transfer | Suspension 5 days home pending district disciplinary or administrative hearing, possible police action, parent contacted, transfer to another school |                                                          |

|                                                                                             |                                                                                                                     |                                                                                                                                                                       |                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unexcused absences (period)<br>E.C. 48911                                                   | 3 unexcused periods:<br>Parent contacted, 1st attendance letter to parent                                           | 4 unexcused periods:<br>Parent contacted, 2nd attendance to parent, truancy meeting with school administrator, referral to site Student Attendance Review Team (SART) | 5+ unexcused periods:<br>Parent contacted, 3rd attendance letter, possible referral to Student Attendance Review Board (SARB) and referral to the District Attorney for Truancy |
| Unexcused day(s)<br>E.C. 48260.5                                                            | 3 unexcused days: Parent contacted, 1st attendance letter to parent                                                 | 4 unexcused days:<br>Parent contacted, 2nd attendance to parent, truancy meeting with school administrator, referral to site Student Attendance Review Team (SART)    | 5+ unexcused days:<br>Parent contacted, 3rd attendance letter, possible referral to Student Attendance Review Board (SARB) and referral to the District Attorney for Truancy    |
| Vaping/smoking or possession of cannabis and/or tobacco vaping paraphernalia<br>E.C. 48900h | Warning & confiscation of paraphernalia. Referral to Substance Awareness Program.                                   | Warning & confiscation, parent contacted. Referral to Substance Abuse Program.                                                                                        | 3rd + Offense<br>Warning & confiscation, parent contacted. Referral to Substance Abuse or other intervention program(s), and possible suspension and Administrative Contract.   |
| Vandalism/Destruction of property (including destructive pranks)<br>E.C. 48900f             | 2 campus hours, possible suspension 1-2+ days home, possible police action, parent contacted                        | Suspension 3+ days home pending district disciplinary or administrative hearing, police action, parent contacted                                                      | Suspension 3+ days home pending district disciplinary or administrative hearing, police action, parent contacted                                                                |
| Violation of suspension<br>E.C. 48911                                                       | Additional 5 days home suspension, parent contacted, possible police action, possible district disciplinary hearing |                                                                                                                                                                       |                                                                                                                                                                                 |

## New Valley Student Support Services

**Advising:** New Valley teaching staff are also student advisors. Each student is assigned an advisor who will work closely with them to provide additional academic, personal/social and career development support.

**Guidance Counseling:** In addition to advisors, our guidance counselor assists with academic support activities including: AB1802 conferences, academic planning, evaluating transcripts, graduation conferences with the student, parent and advisor; career development activities, social/emotional support, and students' post-secondary plans.

**AB1802 Conferences:** These conferences for seniors and juniors are a time when a student, parent, advisor and guidance counselor come together to discuss the student's progress towards graduation and post high school planning (college and/or career). The school guidance counselor will call to set the appointment that lasts about an hour.

**Social/Emotional Therapeutic Services:** NVHS is fortunate to have therapists from the district school and community agencies to support students with social and emotional needs, such as anger management, conflict resolution, self-concept/self-esteem, grief support, crisis assessment, and substance abuse. Students may be self-referred or referred by a staff member or parents. District and agency policies involving parent permission for ongoing services apply. The following are community agencies supporting NVHS students:

- SCUSD Student Support Services
- NV Wellness Counselors
- Bill Wilson Center
- Santa Clara County Department of Alcohol and Drug Services (Rehabilitation & Harm Reduction)
- California Youth Outreach – Gang Prevention
- School Psychologist (educational testing, student support & crisis services)
- SCUSD School/Community Liaison (issues related to homelessness)
- SCUSD Family Resource Center

### **Santa Clara Unified School District Resources**

- [SCUSD Website](#)
- [Family Resource Center](#)

### **Community Resources**

The following information is provided as a courtesy. New Valley High School does not guarantee services rendered or accuracy of the following information.

### **Hotlines**

- [www.covenanthouse.org](http://www.covenanthouse.org) Assisting homeless and trafficked youth
- CONTACT Cares: 408-850-6125 - 24-hour hotline for ALL ages for any reason, including parenting support, teen support, crises, safety, health, information and referral
- 24 Hour Crisis Hotline 1-855-278-4204 Suicide and Crisis Services

### **Information and Referral Services**

- Santa Clara County (Help SCC) [www.helpscc.org](http://www.helpscc.org) - A website with links to community and government agencies
- United Way 211: Phone#: 2-1-1 (toll free), [www.211.scc.org](http://www.211.scc.org)

### **Community Services and Support to Families**

- Alcoholics Anonymous Help & Referral Line (24 hours): 408-374-8511
- Asian Americans for Community Involvement (AACI): 408-975-2730 - Counseling and other services supporting the Asian American Community

- Bill Wilson Center: 408-243-0222 - Counseling, Emergency Youth Shelter, Greif Counseling, Parent Education, Transitional Housing For Teens, Independent Living Program for Foster Youth.
- Emergency Housing Consortium (EHC): 408-294-2100 and Our House (for youth): 408-298-2660 - 24-hour information and referral; Emergency youth shelter & Youth drop-in center
- SCUSD Adult Education: 408-423-3500; [www.scae.org](http://www.scae.org) - Parenting education, preschools, GED program, ESL, and Career Education
- YWCA - San Jose: 408-295-4011: Parenting, Preschool classes
- Teen and Family Counseling Center – Los Gatos: 408-354-7648
- Healthy Families: 866-682-9903 - Low-cost health insurance for qualifying families

## Childcare Information

- 4 C's Council: 408-487-0749
- Choices for Children 408-297-3295
- YMCA Child Care Centers: 408-295-4011

## Recursos en la Comunidad

La siguiente información es proveída por cortesía solamente. New Valley High School no garantiza los servicios ofrecidos o la veracidad de la información.

## Líneas de Emergencia

- [www.covenanthouse.org](http://www.covenanthouse.org) Ayuda para jóvenes sin hogar y traficados
- CONTACT Cares: 408-850-6125 - Listos para recibir llamadas de emergencia las 24 horas del día y los 7 días de la semana 24 horas de servicios de emergencia por cualquier razón: solo para hablar con alguien que escuche; en caso de crisis, seguridad personal, salud, apoyo en general y información. Incluyendo servicios de referencia para los centros de refugios de la comunidad.
- 24/7 línea de emergencia para adolescentes o jóvenes: 1-855-278-4204 - Servicios de suicidio y crisis

## Información y Servicios de Referencia

- Condado de Santa Clara (Ayuda SCC) [www.helpscc.org](http://www.helpscc.org) - Un sitio web con contactos en la comunidad y agencias del gobierno
- Modo Unido 211: telefono #2-1-1 (gratis). [www.211.scc.org](http://www.211.scc.org) - Servicios de la Comunidad y Apoyo para familias

## Servicios para la Comunidad y Apoyo para las Familias

- Alcoholicos Anonimos ayuda y línea de referencia (las 24 horas):408-374-8511
- Asiáticos Americanos para participar en la comunidad (AACI): 408-975-2730
- Consejería y servicios otros de apoyo para La Comunidad Asiática Americana.
- Centro de Bill Wilson : 408-243-0222 - Centro de protección para jóvenes en caso de emergencia con servicios de consejeros. Apoyo moral, Educación para padres de Familia. Casa temporal para adolescentes, programas independientes de vivienda para jóvenes adoptados.
- Consorcio de Emergencia para Alojamiento (EHC) 408-294-2100
- Nuestra Casa (para jóvenes) 408-298-2600 - Información 24 horas al día para referencia en caso de emergencia para proveer alojamiento a Jóvenes

- SCUSD – Educación para Adultos: 408-423-5000; [www.scae.org](http://www.scae.org) - Educacion para Padres de Familia, Kindergarten, Desarrollo de la Educación General, Ingles como Segunda Lengua y Educacion para carreras cortas en Educacion.
- YWCA – San Jose: 408-293-4011; Clases para Padres de Criaturas que asistieron Kindergarten
- Centro de Consejos para Los Adolescentes y su Familia: Los Gatos 408-354-7648 Familias
- Saludables: 866-682-9903 - Aseguranza de Salud a bajo costo para Familias que califiquen

### Información para el Cuidado de niños

- Concilio 4C's : 408-487-0749
- Opciones para niños: 408-297-3295
- Cuidado para niños en el YMCA: 408-295-4011

## *Gratitude*

New Valley High School is grateful to **Superintendent Dr. Damon Wright**, the Santa Clara Unified Board of Trustees, the SCUSD District Office, and the contributions of donors and community members that help us enrich our program, and provide opportunities for youth.

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We are especially grateful to our New Valley Community of teachers, staff, families & **KNIGHTS** that make our school a most enjoyable setting in which to grow and thrive, each and every day.

