

Human Resource Management

Scope and Sequence

Endorsement: Business & Industry

Cluster: Business, Marketing, & Finance

Meets advanced course requirement? NO ▾

Program of Study: Business Management

Meets foundation requirement for math, science, fine arts, English, LOTE? NO ▾

Course Description:

Typically, it is the employees that make or break a business. In this course, students analyze the primary functions of human resources management, which include recruitment, selection, training, development, and compensation. Topics will incorporate social responsibility of business and industry to its employees. Students develop a foundation in the economical, financial, technological, international, social, and ethical aspects of human resources in order to become competent managers, employees, and entrepreneurs.

TEKS link:

- 1/2 credit
- Grades 11-12
- Lab supplies or fee may be required
- Required prerequisites: N/A
- Recommended prerequisites: Principles of Business, Marketing, & Finance

Industry Certification/Credential:

TEA recognized IBC (to count toward program of study completion)? select ▾

Instructional Units	Grading Period
Unit 1: Professional Standards and Communication (ICEV) Employability Skills Unit 2: Human Resources (ICEV) Business Characteristics (ICEV) Human Resource Management (ICEV) Business Ethics Unit 3: Policies, Issues, and Requirements (ICEV) Creating Policies and Procedures (ICEV) Workplace Issues (ICEV) Contract & Employment Law	N1/N3 (fall/spring)
Unit 4: Recruitment/Unit 5: Employee Selection Processes (ICEV) Recruitment (ICEV) Evaluating Applications & Resumes (Knowledge Matters) Recruitment, Resumes' and Hiring Unit 6: Training and Evaluation (ICEV) Evaluating Employees Unit 7: Compensation and Benefits (ICEV) Employee Compensation Components	N2/N4 (fal/springl)

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Unit 8: Workplace Safety and Health Rules and Regulations (ICEV) Safe Working Environment	
Unit 9: Employee-Management Relations (Knowledge Matters) Strikes, Unions & Collective Bargaining	

Primary Instructional Materials:

iCEV Multimedia Ltd.

Supplementary Instructional Materials:

Knowledge Matters