

BRIDGMAN DISTRICT STUDENT FUNDRAISER REQUEST FORM



How to get this form to the Office:

- Select FILE and **DOWNLOAD AS** → use a WORD document and fill in the darkened squares. Print it off and turn it into the office.

This form is to be completed and approved by the principal **BEFORE** any student fundraiser activity begins.

Name of Student Organization:

Advisor:

Start & End Date of Fundraiser:

Time of Fundraiser, if applicable:

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Name & Purpose of the Fundraiser:

Does this fundraiser require school facilities?

☐ YES ☐ NO

If YES, then have you filled out & turned in the Facility Use Form?

☐ YES ☐ NO

What is being collected:

☐

Other

Final destination of goods from fundraiser:

☐

Activity Account

☐

Donation

Other

Would you like to advertise your fundraiser on the Lake St. Electronic Sign?

☐ YES ☐ NO

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What activities will the students be participating in during the fundraiser:

What is the geographic area where the students will be active:

How will the students be supervised during these activities:

Person responsible for the collection of money/donations/etc... & completing the Fundraiser Reporting Form:

Signature: _____

***Return the completed form(s) to the main office for final approval.

Building Principal Approval: _____

Athletic Director Approval: _____
(If athletic in nature)

Superintendent Approval: _____
(Ensuring district wide availability)

Food Service Director Approved: _____
(Confirmed date and staffing availability, if applicable)

CC:
Principal
Teacher/Coach
Athletic Director
Superintendent