RANDOLPH
TOWNSHIP SCHOOLS

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Dear Parents,

Our school district has purchased accident insurance coverage to protect students involved in any school sponsored and supervised activities including sports against accidental injury or death occurring while the policy is in force. Coverage is provided by A-G Administrators/Bollinger Specialty Group. ***Please be advised this insurance is an excess policy and may pay up to a maximum of 70% of the parents out of pocket medical expenses after a $100.00 deductible.*** A-G/Bollinger pays expenses on a "usual and customary" basis subject to the policy terms and conditions. Should you wish to expand the coverage and purchase additional protection, you may register online www.bollingerschools.com.

If your primary medical coverage is an HMO or similar plan, it is recommended that you follow their rules and guidelines for obtaining benefits. If the HMO or similar plan is not utilized, you could incur out-of-pockets expenses resulting from charges that are over the usual and customary benefit.

Claims Instructions

In case of accident, notify the school immediately. You may obtain a claim form from the district schools, athletic office if an athletic injury, or you may download one from www.bollingerschools.com.

- School official completes the Policyholder, Student, and Accident Information portions of the claim form, signs the Authorization on Page 2, and sends to parent for completion.
- In order for parents to reserve their rights under this policy, **the parent must complete all other sections including**:
    - Your Information, Student Information (bolded portion), and Insurance Information portions of the claim form;
    - Sign the Authorization on Page 2; and
    - Send the claim form along with itemized medical bills AND primary insurance explanation of benefits directly to A-G Administrators through the secure upload portal: upload.agadministrators.com or claims@agadm.com.
- If there is no primary insurance through the parent's employer, a statement of verification from employer on their letterhead must also be submitted.

- Treatment must commence within 90 days from the date of injury. **NOTE**: DO NOT leave original claim form at the hospital or physician's office. You may provide copy of the claim form to the hospital or physician's office so they can bill A-G/Bollinger directly.

- Attach itemized bills (*CMS-1500 form for Physicians & UB-04 forms for Hospitals*) showing treatment, dates of treatment. Please note the name of school district on all bills and correspondence. NO ADDITIONAL CLAIM FORM IS NECESSARY. Balance due bills will not be accepted.

- **Any questions regarding claim** reporting or issues with the processing of claims through A-G/ Bollinger, contact Patti Celentano, Claims Advocate at A.J. Gallagher, the School District's Insurance Agent, by phone toll free at (888) 232-9262, directly at (609) 430-4105, or by fax (609) 924-9221.

- If you have any questions, once your claim has been submitted and processed by A-G/Bollinger, please contact A-G Administrators at (610) 933-0800 or customerservice@agadm.com.

The policy number for the 2026-2027 school year is **MCB5466233**. The effective date of the policy is August 1, 2026 and expires on July 31, 2027.

Please remember that ***it is the parent's responsibility to submit the claim to A-G Administrators and to pay all costs not absorbed by this insurance***.

Sincerely,

Kyle J. Bleeker
Business Administrator

c: Jennifer Fano, Superintendent
Walter Curioni, Director of Special Services
Dave Hutchinson, Athletic Director
Principals, Nurses, and Staff