



4705 State Route 96, Romulus, NY 14541

607-869-5391

www.romuluscsd.org

Directory and Recruitment Information Opt-Out

Parents/Guardians of students under age 18 OR students 18 years of age or older who do not wish to have some or all of the directory information described in the annual FERPA notification, including requests of military recruiters or institutions of higher education to be released without prior consent must complete and return this form to the principal at the student's school of enrollment within 14 days of publication of the yearly notice (usually August in the district Calendar).

Request for Opt-Out is valid on the date received by school officials. Data submissions collected before the date of this Opt-Out may include student directory information. Parents/guardians or students 18 or older should submit Opt-Out each year of enrollment in secondary school.

Student Full Name _____
First Middle Last

☐ I am the parent or legal guardian of the student listed above who is under age 18.

☐ I am the student listed above and I am age 18 or over.

Check Appropriate Box(es):

☐ **Military Recruiters:** *I would like my student's name, address, and telephone information withheld from release to military recruiters without my prior written consent.*

☐ **Institutions of Higher Education:** *I would like my student's name, address, and telephone information withheld from release to institutions of higher education without my prior written consent.*

☐ **Directory Information:** *I would like my student's directory information withheld from release without my prior written consent.*

Contact Information:

Phone _____ Email _____

Parent/Legal Guardian or Student Aged 18+ _____
Print Name

Signature

Date

Office Use Only

Date Received: _____ Student ID: _____