

San Ysidro School District Governing Board SPECIAL BOARD MEETING

AGENDA WITH BOARD MEETING MATERIALS

Thursday,
July 30, 2026
5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Special Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio-recorded. The public may view the meeting by visiting:

<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>

PLEASE NOTE:

- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit: <https://www.sysdschools.org/Page/286>. Filter by **Year**, **Month**, and/or **Meeting Type**, then click **Submit**. All available resources matching your search criteria will be displayed.

**San Ysidro School District
Education Center/Board Room
4350 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

SPECIAL MEETING OF THE GOVERNING BOARD
THURSDAY, JULY 30, 2026
5:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Special Meeting of the Governing Board will be held on Thursday, July 30, 2026, at 5:00 p.m., to conduct its business meeting at **San Ysidro School District - Education Center/Board Room: 4350 Otay Mesa Road, San Ysidro, CA 92173**. This meeting will be audio-recorded. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

In accordance with Board Bylaw 9323, "The Board believes that late-night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned by 10:00 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and, if necessary, may subsequently be adjourned to a later date."

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board, Assistant Superintendent
Manuel Bojorquez
Mrs. Irene Lopez, President
Mrs. Zenaida Rosario, Board Vice President
Mr. Martin Arias, Board Clerk
Mr. Antonio Martinez, Board Member
Mrs. Kenia Peraza, Board Member

3. FLAG SALUTE

4. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

5. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner. We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a

courteous and meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated.

To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience.

Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person's constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

Closed Session Items Only: Please submit public comment forms prior to the start of the meeting at 5:00 p.m.

In accordance with Board Bylaw 9323, public communication provides an opportunity for the public to address the Board regarding an agenda item or another topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance of the board meeting and are to be submitted to the Executive Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter, up to a maximum of five (5) minutes for all **closed session matters**. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Governing Board. Members of the public may not yield any time to other speakers. No Board action can be taken.

District Labor Organizations will have five (5) minutes to address the Board on **closed session matters**.

6. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

6.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

6.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

7. CALL TO ORDER Who: _____ Time: _____

8. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board, Assistant Superintendent
 Manuel Bojorquez
 Mrs. Irene Lopez, President
 Mrs. Zenaida Rosario, Board Vice President
 Mr. Martin Arias, Board Clerk
 Mr. Antonio Martinez, Board Member
 Mrs. Kenia Peraza, Board Member

9. CONFERENCE SESSION

Reports/Presentations

9.1 2026-2027 45-Day Revised Budget Presentation - Presented by Chief Business Official, Marilyn Adrianzen

10. PUBLIC COMMENT/COMMUNICATIONS ON BOARD AGENDA ITEMS ONLY

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a courteous and meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated.

To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience.

Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person's constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Approach the lectern and give your name.

In accordance with Board Bylaw 9323, public communication provides an opportunity for the public to address the Board regarding an agenda item or another topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance of the board meeting and are to be submitted to the Executive Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter, up to a maximum of five (5) minutes for **all board agenda items only**. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Governing Board. Members of the public may not yield any time to other speakers. No Board action can be taken.

District Labor Organizations will have five (5) minutes to address the Board.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless

simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. GENERAL ADMINISTRATION

11.1 45-DAY REVISED BUDGET FOR 2026-2027 (Adrianzen)

Approve and adopt the District's 45-Day Revised Budget for fiscal year 2026-27, which is fiscally solvent and fully restores the district's reserve.

Motion: _____ Second: _____ Vote: _____

11.2 RESOLUTION NO. 26/27-0004 GASB NO. 54 COMMITMENTS (Adrianzen)

Approve/Adopt Resolution No. 26/27-0004 designating commitments in accordance with GASB Statement No. 54 for fiscal year 2026-27.

Motion: _____ Second: _____ Vote: _____

11.3 AMENDMENT NO. 1 TO THE SBCS CORPORATION'S MEMORANDUM OF UNDERSTANDING

(Bojorquez/Villezcas)

Approve the first Amendment to the Memorandum of Understanding with SBCS Corporation to provide Mental Health Services at Sunset Elementary, Willow Elementary, and San Ysidro Middle Schools during the 2026-27 school year. These additional services are estimated at \$390,000.00 and are funded by the Community Schools Grant.

Motion: _____ Second: _____ Vote: _____

11.4 AMENDMENT NO. 2 TO THE RO HEALTH, LLC AGREEMENT (Bojorquez/Burciaga)

Approve/Ratify Amendment No. 2 to the agreement with Ro Health, LLC to provide temporary healthcare personnel on an "as needed" basis during school year 2026-27 at hourly rates. Costs will be paid from the General and/or Special Education funds.

Motion: _____ Second: _____ Vote: _____

11.5 AGREEMENT WITH WEBB FOODSERVICE DESIGN (Iniguez)

Approve/Ratify the agreement with Webb Foodservice Design to provide a Foodservice Assessment for the Vista Del Mar School Kitchen Project. The cost is estimated at 12,000.00, funded by the Child Nutrition and KIT Grant funds.

Motion: _____ Second: _____ Vote: _____

11.6 **PERSONNEL - CLASSIFIED EMPLOYMENT** (Burciaga)

Approve/Ratify the employment for the following as recommended by staff: Instructional Media Resource Aide: Jodie Boeger, La Mirada

Motion: _____ Second: _____ Vote: _____

12. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

Manuel Bojorquez, Assistant Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Administration Office at (619) 428-4476, extension 3023. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.