

2026-27

# Global Intermediate Academy

## Parent & Student

H A N D B O O K



**Global Intermediate Academy**

7480 Broadway, Bldg. #3

Denver, CO 80221

Office: 303-853-1920

Dear Global Intermediate Academy Families,

Welcome to Global Intermediate Academy (GIA)!

The contents of this handbook will provide guidance and support for a safe learning environment. Students and their parents/guardians are encouraged to read the contents of this handbook and discuss them in order to promote understanding and a positive experience for all.

We have the highest academic expectations for the students who attend school with us. All staff members are dedicated, caring, and skilled professionals. They help all students achieve by bringing engaging, standards-based learning into the classroom every day. Through our focus on inquiry-based learning, we are creating the next generation of strong, internationally-minded leaders in our community.

GIA families are encouraged and expected to be a part of their children's schooling. We offer a variety of opportunities for school involvement. Throughout the school year we open the doors to our families and share progress in specific skill areas. Teachers provide strategies that can be used at home to strengthen skill areas your child may need additional academic support with to demonstrate proficiency. Our parent volunteer group meets weekly to discuss school related issues and to build a partnership among all GIA stakeholders. We want you to feel comfortable at school and to help us support your child to learn, grow, and gain a global perspective that teaches him/her to interact and learn effectively throughout life. We need your full support and cooperation to maximize your child's overall learning. This includes supporting your child with homework, ensuring they get a good night's sleep, and helping them arrive at school on time each day ready to learn. Educating your child is a very important job and we all need to work together to accomplish this goal.

If you ever have any questions, concerns, or suggestions please don't hesitate to contact us. We look forward to our time together this year!

Global Intermediate Academy Staff



# GLOBAL INTERMEDIATE ACADEMY

## MAPLETON PUBLIC SCHOOLS CALENDAR 2026-2027



### Mapleton Public Schools 2026-27 Calendar Updated May 13, 2026

- First Day/Last Day of School
- NO SCHOOL – Board Holiday (All schools and district offices closed)
- NO SCHOOL – Staff Workday
- P Professional Development A Instructional Planning W Work Day T Trade Day
- Middle School Teacher Professional Development - No School Grades 6-8
- End of Quarter /Semester

**July 2026**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

**4 Independence Day**

**August 2026**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | P  | P  | P  | A  | 8  |
| 9  | W  | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

**4-6 Professional Development Day**  
**7 Instructional Planning Day**  
**10 Teacher Work Day**  
**11 First Day for Grades 1st-6th, 7th, 9th**  
**12 First Day for Grades 8th, 10th, 11th, 12th K last names A-K**  
**13 First Day for K last names L-Z**  
**18 First Day for Preschool**  
**24 MS Teacher PD - No School Grades 6-8**

**September 2026**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | P  | 19 |
| 20 | A  | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |

**7 Labor Day**  
**18 Professional Development Day**  
**21 Instructional Planning Day**  
**22 MS Teacher PD - No School Grades 6-8**

**October 2026**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | P  | 10 |
| 11 | 12 | 13 | 14 | 15 | P  | 17 |
| 18 | A  | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**9 District Homecoming (Early Dismissal)**  
**15 End of Q1**  
**16 Professional Development Day**  
**19 Instructional Planning Day**

**November 2026**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | T  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

**6 Teacher Trade Day**  
**9 MS Teacher PD - No School Grades 6-8**  
**23-27 Thanksgiving Break**

**December 2026**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

**18 End of Q2**  
**21-Jan. 5 Winter Break**

**January 2027**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | W  | P  | 5  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

**Dec. 21-Jan. 5 Winter Break**  
**4 Teacher Work Day**  
**5 Professional Development Day**  
**6 Students Return to School - Grades PK-5, 9-12**  
**6 MS Teacher PD - No School Grades 6-8**  
**18 Martin Luther King Jr. Day**

**February 2027**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | A  | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 |    |    |    |    |    |    |

**12 Instructional Planning Day**  
**15 Presidents' Day**

**March 2027**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | P  | 6  |
| 7  | A  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

**4 End of Q3**  
**5 Professional Development Day**  
**8 Instructional Planning Day**  
**22-26 Spring Break**

**April 2027**

| S  | M  | T   | W   | T   | F  | S  |
|----|----|-----|-----|-----|----|----|
|    |    |     |     | 1   | 2  | 3  |
| 4  | 5  | 6   | 7   | 8   | 9  | 10 |
| 11 | 12 | 13* | 14* | 15* | T  | 17 |
| 18 | 19 | 20  | 21  | 22  | 23 | 24 |
| 25 | 26 | 27  | 28  | 29  | 30 |    |

**13 PSAT 9th grade – No School for Grades 10, 11, 12**  
**14 SAT 11th grade – No School for Grades 9, 10, 12**  
**15 PSAT 10th, Science CMAS 11th – No School for Grades 9, 12**  
**16 Teacher Trade Day**

**May 2027**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7* | 8  |
| 9  | A  | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | P  | W  | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

**7 Kinder Transition Day - No School for PK and K**  
**10 Instructional Planning Day**  
**15 District Graduation**  
**26 Last Day of School (Early Dismissal) End of Q4**  
**27 Work Day**  
**31 Memorial Day**

**June 2027**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |

**19 Juneteenth**

Subject to revision.

District staff calendars available online, [www.mapleton.us](http://www.mapleton.us).

# GLOBAL INTERMEDIATE ACADEMY

## SCHOOL INFORMATION



GLOBAL INTERMEDIATE ACADEMY  
7480 BROADWAY, BLDG #3  
DENVER, CO 80221

**MAIN OFFICE: 303-853-1920**  
**OFFICE HOURS: 8:00-4:00 PM**  
**SCHOOL HOURS: 8:10-3:20 PM**

*\*IF YOU ARRIVE AFTER 8:10 AM YOUR STUDENT IS CONSIDERED TARDY*

**BREAKFAST IS SERVED DAILY IN THE CAFETERIA  
STARTING AT 7:45 AM AND WILL END PROMPTLY AT 8:05 AM**

*\*STUDENTS ENTER THROUGH THE CAFETERIA DOORS*

### SCHOOL CALENDAR

*\*PLEASE CHECK THE DISTRICT WEBSITE FOR THE MOST UP-TO-DATE  
CALENDAR ([CLICK HERE](#))*

### PARENT TEACHER CONFERENCES

| FALL                                  | SPRING                                 |
|---------------------------------------|----------------------------------------|
| October 14th & 15th<br>3:30 - 7:00 PM | February 10th & 11th<br>3:30 - 7:00 PM |

# GLOBAL INTERMEDIATE ACADEMY

## STAFF DIRECTORY 2026-2027

| Name                        | Room/Ext.                  | Staff Position                       |
|-----------------------------|----------------------------|--------------------------------------|
| <b>Manissa Featherstone</b> | Office 106<br>Ext. 1921    | <b>Principal</b>                     |
| <b>Melissa Berry</b>        | Office 105<br>Ext. 1922    | <b>Assistant Principal</b>           |
| <b>Lupe Quezada</b>         | Office<br>Ext. 1925        | <b>Secretary</b>                     |
| <b>Jasmine Kemm</b>         | Office<br>Ext. 1920        | <b>Office Clerk</b>                  |
| <b>Nancy Leuvano</b>        | Health Office<br>Ext. 1923 | <b>Health Assistant</b>              |
| <b>Anna Ring</b>            | Room 235<br>Ext. 3141      | <b>Instructional Guide</b>           |
| <b>Maria Rosario</b>        | Room 228<br>Ext. 3162      | <b>Special Education Teacher</b>     |
| <b>Felisa Schwadron</b>     | Room 241<br>Ext. 3140      | <b>Speech Language Therapist</b>     |
| <b>Garth Frehner</b>        | Office 104<br>Ext. 1906    | <b>School Social Worker</b>          |
| <b>TBD</b>                  | Room 241<br>Ext. 3140      | <b>Community Reach<br/>Therapist</b> |
| <b>Gabby Hernandez</b>      | Room 114<br>Ext. 3165      | <b>Dean of Culture</b>               |

# GLOBAL INTERMEDIATE ACADEMY

## STAFF DIRECTORY 2026-2027

| Name              | Room/Ext.             | Staff Position                         |
|-------------------|-----------------------|----------------------------------------|
| Lori Schellin     | Room 222<br>Ext. 3146 | 4th Grade Teacher                      |
| Daisy Hernandez   | Room 220<br>Ext. 3145 | 4th Grade Teacher                      |
| Melinda Yarbrough | Room 226<br>Ext. 3149 | 5th Grade Teacher                      |
| Doug Rundle       | Room 224<br>Ext. 3147 | 5th Grade Teacher                      |
| TBD               | Room 232<br>Ext. 3151 | 6th Grade ELA<br>& Social Studies      |
| Julie Najera      | Room 230<br>Ext. 3150 | 6th Grade Math<br>& Science Teacher    |
| Kiri Brenner      | Room 134<br>Ext. 3164 | 7th/8th Grade<br>Social Studies Tecaer |
| Mike Laudico      | Room 160<br>Ext. 3155 | 7th/8th Grade<br>Science Teacher       |
| Amber Wilcox      | Room 124<br>Ext. 3152 | 8th Grade Math Teacher                 |
| Nouvee Vang       | Room 126<br>Ext. 3153 | 7th Grade Math Teacher                 |
| Jenna Giffin      | Room 132<br>Ext. 3163 | 8th Grade ELA Teacher                  |
| Tara Shearer      | Room 130<br>Ext. 3154 | 7th Grade ELA Teacher                  |

# GLOBAL INTERMEDIATE ACADEMY

## STAFF DIRECTORY 2026-2027

| Name             | Room/Ext.               | Staff Position                        |
|------------------|-------------------------|---------------------------------------|
| Alex Ryckman     | Room 236<br>Ext. 3157   | ELL Teacher                           |
| Alicia Molinaro  | Room 162<br>Ext. 3158   | Art Teacher                           |
| Kari Dusenbery   | Room 128<br>Ext. 3160   | Design Teacher                        |
| Isaaz Valdez     | Gym Office<br>Ext. 3156 | PE Teacher                            |
| Alex Happ        | Room 164<br>Ext. 3159   | Music Teacher                         |
| Stormie Griffin  | Room 228<br>Ext. 3162   | Special Education<br>Paraprofessional |
| Bryan Gallegos   | Room 234<br>Ext. 3142   | Instructional Paraprofessional        |
| Riley Peiker     | Room 234<br>Ext. 3142   | Instructional Paraprofessional        |
| Rachel Richmeier | Room 234<br>Ext. 3142   | Instructional Paraprofessional        |
| Kerry Viney      | Room 122<br>Ext 3143    | ILC Teacher                           |
| TBD              | Room 122<br>Ext 3143    | ILC Paraprofessional                  |
| TBD              | Room 122<br>Ext 3143    | ILC Paraprofessional                  |
| Chris Gonzales   | Room 152<br>Ext. 3161   | Custodian                             |

# GLOBAL INTERMEDIATE ACADEMY

## OUR PURPOSE

AT GLOBAL INTERMEDIATE ACADEMY, OUR CULTURE OF COLLABORATIVE RELATIONSHIPS BETWEEN STUDENTS, STAFF, AND COMMUNITY FOSTERS ACCOUNTABILITY FOR ALL, STUDENT LEADERSHIP, AND POSITIVE COMMUNICATION.

### BEHAVIOR EXPECTATIONS

We are a Positive Behavioral Interventions and Supports (PBIS) school that believes in modeling, teaching, and reinforcing expected student behaviors. We do this by establishing genuine relationships with each of our kids to show them we care about their academic and social success

Students have the opportunity to earn positive behavior puma pesos for demonstrating behaviors that are above and beyond GIA's expectations. Students can use the pesos to purchase items during lunch at the GIA Puma Store.

In order to ensure a positive and safe learning environment that helps facilitate self-discipline, encourage academic success, and promote school wellness, school staff will enforce District policies and school rules related to expected student behavior. When a student exhibits behavior contrary to these policies/rules, they will receive a consequence from the staff. Each teacher/staff member will have a set of specific guidelines for acceptable behavior, in addition to the school rules and District policies, which can be found [here](#).

### ARRIVAL/DISMISSAL & CAMPUS EXPECTATIONS

Cafeteria doors open at 7:45 am for breakfast and school doors open at 8:05 am. If students arrive before the school opens, they must be supervised by a parent/guardian. Once students arrive on Campus, they are not permitted to leave. If students are caught leaving the Campus during school hours, they will be required to call home and may have consequences. All students are expected to be inside their classroom ready to learn by 8:10 am.

Students will be dismissed at 3:20 pm daily. The bus loop at the west end of the building is strictly for school bus use only. Contact information regarding the person or persons permitted to pick up your child on a daily basis must be provided to the school office in case of emergency. Photo identification of the person picking up your child is mandated and must be presented before the school may release the child to that person. Parents or guardians are expected to inform the school office of any changes in status as to who may be permitted to pick up their child. No child may remain in the building after 3:20 pm unless they are involved in approved after-school programs. Students involved in these programs are expected to be picked up on time.

## ATTENDANCE PROCEDURES

Students with good attendance generally achieve higher grades, enjoy school more, and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full credit for a class: (1) satisfy all academic requirements, and (2) exhibit good attendance habits in accordance with this policy.

Absences must be reported to the school by calling 303-853-1920, even if the student's teacher(s) have been informed of the absence. Attendance is taken at the beginning of each class period for middle school and in the morning and after lunch for elementary school. View the Mapleton Public Schools District School Attendance Policy [here](#).

### TARDINESS:

Students arriving to class after 8:10 am are considered tardy.

Consequences for excessive tardies and/or absences are as follows:

- Parent/guardian contact
- School level consequences
- Letter home (See Mapleton Public Schools
- Truancy Process - School to District Graphic)
- Attendance contract (parent and administrator meet with student)
- Referral to district interagency
- Possible referral to the judicial system



## CELLULAR PHONES/ELECTRONIC DEVICES

- Electronic devices will not be permitted. Students are to leave these devices at home or keep them turned off in their backpacks. Devices, including cell phones, that are seen out will be collected by staff and turned into the office, where students can retrieve them at the end of the day.
- All staff have the authority to collect electronic devices from any student, and the student will be required to call home to let their families know they have to come pick up their items.
- Parents/guardians needing to communicate with a student should contact the office.
- Gaming devices will not be allowed at school. Please encourage your students to keep these at home!
- School-issued computers are assigned to help students access their education in a 21st-century world. Damage to devices, including lost or stolen chargers and/or computers, may need to be replaced at the student's guardian's expense. Please note that high-level consequences may follow any destruction of school property.

## UNIFORM AND DRESS CODE POLICY

GIA does not have a uniform or dress code policy, but the Mapleton Public Schools policy can be found [here](#).

## **SECURITY RESPONSE PROTOCOL (FIRE, LOCKDOWN, SECURE, AND SHELTER DRILLS)**

Staff are trained on the Security Response Protocol (SRP) at the beginning of each school year and expected to review these processes with our students to ensure their safety.

1. Fire drills (evacuation) are held once a month.
2. Shelter drills (tornado and hazardous materials) are held twice a year.
3. Lockdown and Secure drills will be held at least two times a year.
  - Lockdown means that classroom doors are locked, and all school community members are out of sight and silent.
  - Secure means all exterior doors are locked and the school continues as normal, except for outside activities. Note: If the school is on a district-mandated secure, no one will be allowed in or out of the building (no exceptions).

## **SCHOOL CLOSING INFORMATION**

In rare instances, the Superintendent and/or Principal will need to close the Broadway Campus on an emergency basis for a variety of reasons, such as inclement weather and power failure. If an emergency occurs while school is in session, students are to remain with the teacher in the classroom until official dismissal has been given by the school administrator. Students will not be allowed to go home without the permission of both the parent/guardian and the school administrator. In the event of an early dismissal due to inclement weather, the parent and/or designated emergency contact person will be notified and is expected to come and pick up the student immediately upon notification.

Parents are encouraged to check for District and school status updates on Mapleton Public Schools' webpage, [www.mapleton.us](http://www.mapleton.us), and Facebook page.

## **STUDENT HEALTH AND SCHOOL HEALTH ASSISTANT**

All students are required to be fully immunized in accordance with the requirements of the State of Colorado Department of Education. The health assistant maintains health and medical records for every student. If your child has a specific medical need, it should be communicated to the teacher(s) and health assistant. GIA complies with all regulations concerning the distribution of medicines and requires that all parents do the same. Students may not possess any prescription or non-prescription medication. All prescription and non-prescription medication must be turned over to the health assistant with the appropriate paperwork for dissemination.

## **MEDICATION**

Medications should be dispensed at home, although we realize that sometimes this is not possible. For your child to receive a prescription or an over-the-counter medication at school please submit the Medical & Parental Consent Form, which can be found [here](#). The form must be signed by the parent and by the student's physician. Medication must be provided in the original container with accurate content and dosage information on the label. All medication must be checked into the office immediately.

## **SCHOOL CAFETERIA**

GIA serves free breakfast and lunch for all students in the cafeteria daily. Healthy choices of main entrees are served, as well as fruit, vegetables, bread, and milk. Monthly menus can be found on the Mapleton Public Schools website, [www.mapleton.us](http://www.mapleton.us).

For financial benefits and district funding support, we ask that all GIA families complete the Meal Benefit Form at the beginning of each school year, which can be found [here](#). All requests are kept confidential and completion of the form may result in financial assistance meals.

## **EXTRACURRICULAR ACTIVITIES**

GIA offers Student Council, Lego Club, Volleyball Club, Game Club, and many more!

## **ATHLETICS**

For information concerning athletics, please visit the Mapleton Public Schools Middle School Athletics page [here](#). Eligibility for the upcoming week will be determined on the Thursday of the previous week (via progress report) as students cannot participate if they have one or more Fs.

## **PERFORMING ARTS**

6th, 7th, and 8th-grade students can participate in band, choir, or orchestra as an elective during “Zero Hour” from 7:10-8:05 AM. Band for 7th and 8th grade will be at the MAC while choir and orchestra will be at the Skyview Campus. For more information regarding Performing Arts, please contact Performing Arts Director, Robin Cutting at 303-853-1223 or at [cuttingr@mapleton.us](mailto:cuttingr@mapleton.us). Mapleton students in grades 6th – 12th are invited to participate in District band, orchestra, or choir. Instrument rental is available.

## **LIBRARY**

We encourage GIA students to check out library books whenever they would like. Materials may be renewed once. Students with overdue books will not be allowed to check out materials. Students will be required to pay the replacement cost of any lost items. Students must have a signed SBS Agreement on file to use GIA technology. Printing of academic material is allowed with permission. The Principals reserve the right to limit printing if the printing becomes too excessive.

## **STUDENT SAFETY:**

Safe2Tell: [www.safe2Tell.org](http://www.safe2Tell.org) or 1-877-542-7233 (SAFE)

Reports also may be made using the anonymous Safe2Tell Colorado mobile app available on the Apple Store and Google Play. Safe2Tell is an anonymous reporting system designed to allow students to report bullying, self-harm, or threats to others that a student has been made aware of.

The system sends a report to both the school and the appropriate law enforcement agency and should be used for serious situations. Safe2Tell CO is for serious reports only. False reports and blatant misuse of the Safe2Tell CO resource will be investigated.

## MENTAL HEALTH SUPPORT:

Suicide Prevention Protecting the health and well-being of all students is of utmost importance to the Mapleton Public School District. District Policy 5520 addresses suicide assessments as a priority to protect all students. MPS will treat all threats or attempted suicides as serious regardless of the degree of lethality involved. When a student threatens or attempts suicide, the MPS personnel will follow District Policy and respond accordingly.

The following steps have been taken to help protect all students:

1. Students will learn about recognizing and responding to warning signs of suicide in friends, using coping skills, using support systems, and seeking help for themselves and their friends.
2. When a student is identified as being at risk, he or she will be assessed by a District mental health professional that will work with the student and help connect the student to appropriate local resources.
3. Students will have access to national resources that they can contact for additional support, such as:
  - a. The National Suicide Prevention Lifeline 1.800.273.8255 (TALK)
  - b. [www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org)
  - c. The Trevor Lifeline – 1.866.488.7386 - [www.thetrevorproject.org](http://www.thetrevorproject.org)
4. All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or their friends. Students are encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need have help.
5. Students should also know that because of the health and safety impacts of these matters, the confidentiality and privacy rights of individuals will be respected but concerns are secondary to seeking help for students in crisis.
6. For a more detailed review of District processes, please see the District's full suicide prevention guidelines document [here](#).

## SCHOOL SECURITY SYSTEM

In our ongoing efforts to provide the safest and most secure environment for our students, an additional security measure has been installed, which requires the following safety measures.

- ALL exterior doors will be locked at all times.
- Please do not open the door or hold the door open for others.
- In order to enter the building, you will need to press the button located inside the main foyer next to the door.
- An office member will release the doors, allowing access to the building.
- Once entering the building, ALL visitors must check in at the office, show ID, and obtain a visitor pass.
- If you would like to wait with your child before school or wait for your child after school, you will need to wait outside.

## COMMUNICATION

**Blackboard:** Blackboard Connect is the official means of communication between GIA and parents/guardians. This system will communicate with you via email and text messaging. In order to get the most up-to-date information from the school, please make sure your contact information is updated in Infinite Campus (IC). Should you have any questions about how to access IC, please contact the main office.

**Infinite Campus (IC):** IC is our Student Information System (SIS), which has an online gradebook where sixth through eighth-grade teachers record grades. Parents and students have access to the IC grade book. For help downloading and creating an account, follow the directions [here](#) and our office staff is always available to assist.

**Report Cards:** Global Intermediate Academy requires all students to use a standardized report card quarterly. The report card shows the attainment of district and state standards in the areas of reading, writing, math, science, social studies, art, music, physical education, and design. 4th & 5th-grade students are graded quarterly on a 4, 3, 2, 1 scale. Sixth through eighth grade uses a letter grade system– A, B, C, D, F, also quarterly.

## ACADEMY ACADEMIC HONESTY POLICY

GIA students are to uphold the highest standards of academic and personal integrity. The staff is determined to help students avoid unintentional plagiarism and academic misconduct and understand the expectations of responsible scholarship. Students and staff will use reflective conversations to guide all interactions concerning academic dishonesty, and all instances of academic misconduct will be referred to the school principal for consequences and documentation.

## FOOD DELIVERY

GIA students are prohibited from ordering food delivery services at school. Mapleton Public Schools offers free breakfast and lunch. Any food delivered by delivery services to the school will remain in the office until the end of the school day, when students are released.

## GIA STAFF RECOGNIZES THAT ALL STUDENTS

- have the ability to learn
- have the right to a Free Appropriate Public Education (FAPE)
- have different educational and behavioral needs and aspirations
- require different strategies for learning
- acquire, assimilate and communicate information at different rates
- need a range of different teaching approaches and experiences
- are unique and capable individuals
- have the ability to be and are expected to become active, compassionate lifelong learners