

- The classroom is the central station for teaching and learning. Homework should never be used for this goal.

National guidelines recommend that the average student should not be assigned more than a total time of ten minutes of homework per grade level.	
Kindergarten = 10 minutes	Third Grade = 40 minutes
First grade = 20 minutes	Fourth Grade = 50 minutes
Second Grade = 30 minutes	Fifth Grade = 60 minutes

PARENT-TEACHER CONFERENCES

Parents should schedule conferences directly with teachers (not the office or counselor) through email or by sending a note with your child. **Parents or other patrons shall not be permitted to visit classrooms during the school day without special permission from the principal.** This regulation is not intended to discourage or to deter teacher / parent conferences, which are highly profitable when they are properly scheduled. Teachers are available from 3:00 – 3:15 daily for conferences except on their duty days. Thursday afternoons are reserved for faculty meetings.

COUNSELOR

The counselor can be contacted by phone or email for all student social emotional needs, special education referrals, outside resources and general student concerns.

CURRICULUM COORDINATOR

The curriculum coordinator can be contacted by phone or email for curriculum related questions in all subject areas, resources and DIBELS.

SCHOOL VISITATION

All visitors are asked to enter the school building on South Ruth Street near the front office. All parents or visitors are to sign-in at the front office with valid state issued ID upon entering the school campus and will be issued a visitor's tag. All contacts with students and/or teachers are to be made through the principal unless previous arrangements have been made. All articles brought to students during the day are to be brought to the school office before 9:00 am.