

REGISTRATION REQUIREMENTS

BIRTH CERTIFICATES

All children entering Calcasieu Parish School System for the first time are required to present a copy of their **official birth record** to the front office. Children born in Louisiana will be given a fifteen (15) day grace period to secure a copy of their birth records. Children born out of the state will be given a thirty (30) day grace period in which to produce a copy of their birth records.

SOCIAL SECURITY CARDS

All students in the Calcasieu Parish School System are now required to have a social security number. A copy of their social security card will be kept with their school records. This number will be kept confidential at all times.

IMMUNIZATIONS

All students, upon their initial enrollment at Frasch Elementary, must furnish a health record from their physician or the health department providing evidence of their immunizations for the following diseases: *diphtheria, tetanus, whooping cough, polio, measles, and hepatitis*.

PROOF OF RESIDENCY

A parent/guardian must provide two proofs of current residency. One MUST be the most current electricity bill and one other utility bill in your name.

CHANGE OF CONTACT INFORMATION

If a student changes his/her place of residence, mailing address, or phone number after enrollment, the parent/guardian should report this change to his/her teacher and the school office immediately. If the address is outside the Frasch school zone, special permission must be obtained from the Calcasieu Parish School System Child Welfare and Attendance Office in Lake Charles for him/her to remain enrolled at Frasch Elementary.