



WYOMING PRIMARY SCHOOLS

ELM SCHOOL @PCW 225 WYOMING AVE. PHONE: 513-206-7315
HILLTOP SCHOOL @FUMC 1025 SPRINGFIELD PIKE PHONE: 513-206-7270
VERMONT SCHOOL 33 VERMONT AVE. PHONE: 513-206-7345



WYOMING
CITY SCHOOLS

July 24, 2026

Dear Primary Families,

I hope you are having a wonderful summer and I am excited to welcome you to the 2026-2027 school year! The school year will begin with Smart Start appointments on August 12 & 13 and the first day of school for all kindergarten-4th grade students is Monday, August 17. [You can find more information about the Smart Start Back-to-School Plan here.](#) Read on for important information, including your child's class placement, a link to a Sign-up Genius where you can schedule your child's Smart Start appointment, and more.

Wyoming Primary Schools Leadership Team

We are pleased to introduce an enhanced leadership structure for our Primary Schools. To provide dedicated administrative care for each of our three buildings, our team has expanded to include an additional assistant principal.

Please join me in welcoming Ariel Crump, our new Assistant Principal and District 504 Coordinator!

Miss Crump joins us from Pleasant Ridge Montessori, where she served as a resident educator mentor, district-credentialed lead teacher, and administrative liaison. Miss Crump brings a proven track record of accelerating student learning through evidence-based practices designed to close achievement gaps, enhance academic rigor, and nurture the unique social and emotional growth of every student. Ms. Crump will also provide district-wide support by coordinating annual 504 plan reviews for students in grades K-12.

To ensure a unified approach across our Primary Schools, each building has been assigned a dedicated administrative contact. For day-to-day questions, celebrations, or concerns, please reach out to the administrator dedicated to your child's building first. Administrator assignments for the 2026-2027 school year will be:

Elm School: Principal Jenn Earhart

Hilltop School: Assistant Principal Paige Arata

Vermont School: Assistant Principal Ariel Crump

To foster a shared understanding of student needs throughout our Primary Schools, our administrators will rotate buildings several mornings a week. This allows every leader to spend time on each campus weekly while still maintaining consistent, stable leadership at their home base. If your primary administrator is ever unavailable or out of the building, please rest assured that any member of our leadership team is fully ready to step in and support your family. We are three buildings, but we are one primary school community.

More WPS Leadership Team News: Assistant Principal Paige Arata welcomed a baby boy this summer! Mrs. Arata will return from maternity leave at the end of September. **While Mrs. Arata is on maternity leave, Linda Lee will be covering her responsibilities.** Mrs. Lee is a wonderful retired administrator with many years of experience as principal of Terrace Park Elementary School and special education coordinator of Mariemont City Schools.

Please see more important updates below.

Enjoy these last days of summer and we will see you soon!

Warm regards,

Jenn Earhart
Principal
Wyoming Primary Schools

CLASS PLACEMENT:

(Personalized Class Placement and links to Smart Start Appointment Sign Up and Individual Class List was provided here.)

Final Forms Completion: Wyoming uses FinalForms to collect important information for your family each year. [Please log on to FinalForms and complete these important forms before the first day of school.](#)

WPS Staff List 2026-2027: [Please click here to see our 2026-2027 WPS Staff list.](#)

PickUp Patrol: All WPS families will utilize an online dismissal management system called PickUp Patrol again this year. This system allows families to customize their child's dismissal plans directly from their phone or computer. All students will be required to have an account regardless of how they are getting home (bus, walk/bike, or parent pick-up). Please look for a registration email from [PickUp Patrol](#) in the coming week. Registration emails will be sent to the primary email address listed in Final Forms.

Parent Volunteers: Here in the Primary, we LOVE our volunteers! [Please click here for details about the Volunteer Process and Background Check required by our district.](#) I encourage you to go ahead and do this right away, as approval may take up to 72 hours. Please be aware that we are unable to

allow volunteers to work within the building or grounds until after their background check has been approved. [Please click here for information from the Parent School Association \(PSA\) regarding serving as a room parent or volunteering for lunch and recess duty.](#)

Health Forms & Medication at School: Sometimes, students take daily medications at school or have medications on hand in the clinic for use as needed. Over-the-counter medications like Tylenol, Advil, cough drops, and hydrocortisone cream can be administered at school as-needed with the signed permission of a parent or guardian. Prescription medications like Epi-Pens and inhalers require the signed permission of a doctor. Please visit the [Health Forms page of our website](#) to complete the permission forms for any medications to be stored and/or dispensed at school. Both over-the-counter and prescription medications must be hand-delivered by a parent/guardian and may not be sent to school in your child's backpack. Parents may drop off any medications at the health clinic inside their child's Primary School 8:30 a.m.-3 p.m. on August 12th, 13th and 14th.

2026-2027 WPS Parent & Student Handbook: Be sure to check out the [2026-2027 WPS Parent and Student Handbook](#). This document is an excellent resource and will provide answers to most questions that you may have. I encourage you to read through it and keep it handy to refer to as needed.

IMPORTANT CONTACT INFORMATION:

Elm School @ Presbyterian Church of Wyoming (PCW), 225 Wyoming Avenue

Administrative Assistant Patti Jervis: 513-206-7315 & jervis@wyomingcityschools.org

Principal Jenn Earhart: 513-206-7275 & earhartj@wyomingcityschools.org

Hilltop School @ Friendship United Methodist Church (FUMC), 1025 Springfield Pike

Administrative Assistant April Fent: 513-206-7270 & fenta@wyomingcityschools.org

Assistant Principal Paige Arata: 513-206-7276 & aratap@wyomingcityschools.org

Vermont School, 33 Vermont Avenue

Administrative Assistant Rachel Monahan: 513-206-7345 & monahanr@wyomingcityschools.org

Assistant Principal Ariel Crump: 513-206-7345 & crumpa@wyomingcityschools.org

IMPORTANT DATES:

- **Vermont: New-to-District Student Welcome for Grades 1-4**

9-10 a.m. Thursday, August 6, at Vermont School, 33 Vermont Avenue

- **Hilltop: New-to-District Student Welcome for Grades 1-4**

9-10 a.m. Friday, August 7, at Friendship United Methodist Church, 1025 Springfield Pike

- **Elm: New-to-District Student Welcome for Grades 1-4**

9-10 a.m. Monday, August 10, at Presbyterian Church of Wyoming, 225 Wyoming Avenue

- **Elm @ PCW Parent Meetings & Tours:** 4 p.m. & 6 p.m. Tuesday, August 11

Please attend the session of your choice. These events will take place at Presbyterian Church of Wyoming, 225 Wyoming Avenue.

- **Individual Smart Start Appointments @ Elm, Hilltop & Vermont**

Wednesday, August 12, and Thursday, August 13, 2026

School supply kits ordered through the PSA will be in classrooms.

- **No School for Students on Friday, August 14.**

Smart Start Data Review: Professional Development Day for WPS Staff

- **First Day of School for Grades K-4:** 8:30 a.m.-3:30 p.m. Monday, August 17.

Doors open at 8:25 a.m.

- **Picture Day at WPS:** Thursday, August 20 (during the school day).

- **WPS Parent Curriculum Night (Elm, Hilltop & Vermont):** Thursday, August 20th

Grades 2-4: 6:30-7:30 p.m.

Grades K-1: 7:30-8:30 p.m.

All WPS buildings have curriculum night on this date. Parents only.