



BTA

Barry Tatum Academy



Orientation

STUDENT

HANDBOOK

2026 - 2027



ACCOUNTABILITY



RESPECT



CONSISTENCY

In ALL that we do!

BTA Student Orientation Handbook

This handbook consists of requirements for students placed in Barry Tatum Academy Alternative School. The handbook will be shared on our BTA school website and a hard copy shall be offered to the parents and student, at the time of orientation. Additional copies are available upon request. All State and Federal laws, rules, regulations, as well as requirements per the Wilson County Schools Student Code of Conduct, etc. will remain in effect while the student is enrolled at BTA.

BTA Alternative School is a short-term intervention program designed to provide educational services outside of the regular school program, for students in grades 4-12, who have been suspended or expelled, pursuant to the Wilson County Schools Code of Conduct. BTA Alternative School operates pursuant to Wilson County Schools Board Policy 6.319, Tennessee State Board of Education Rule 0520-01-02-.09 and State Board Policy 2.302.

Principal's Message

Dear BTA Students and Families,

Barry Tatum Academy provides a structured learning environment designed to help students grow academically, socially, and personally. While our school operates differently from a traditional school setting, our mission is to provide every student with the support, guidance, and accountability needed to achieve success.

Our faculty and staff maintain high expectations and consistently uphold the policies and procedures that create a safe, respectful, and productive learning environment. These expectations are not intended to be punitive but to provide the structure and consistency that help students develop positive habits and make responsible choices.

As a student at Barry Tatum Academy, you will be encouraged to strengthen important life skills such as self-discipline, self-control, personal responsibility, and appropriate decision-making. Throughout your time here, you will have the opportunity to earn the points necessary to demonstrate your growth and readiness to transition back to your zoned school. Our goal is to equip you with the tools and confidence needed to successfully return to your school of zone and remain on track toward graduation.

We are committed to your success and believe every student has the ability to grow and achieve their goals. If you have questions, concerns, or need assistance at any time, please do not hesitate to reach out to me or any member of our administrative team. We are here to support you every step of the way.

Principal,
Mr. Shaun Caven

Admission

BTA school hours are 7:30 a.m.-2:30 p.m.

Students are remanded to the alternative school upon violating the Wilson County Schools Student Code of Conduct. Students who commit a zero-tolerance offense will be expelled for a period of no less than one (1) calendar year. The Director of Schools may modify the expulsion to allow a student to attend alternative school, upon receiving a written request for an appeal, within 5 days from the date of the zero-tolerance offense. The school administrator which remanded the student, at the student's school of zone, will explain the appeal process. Once the remanding school administrator has determined an alternative school placement, he or she will report the remandment, to the alternative school principal or designee, and arrange an orientation meeting appointment. It is the student's parent/guardian responsibility to contact BTA to schedule the orientation.

The student, as well as a parent/guardian are required to attend a scheduled orientation meeting at BTA. If the student does not attend orientation on the following school day after the remandment has occurred, each daily absence will be recorded in Skyward as unexcused. Unexcused absences will continue to accumulate until the student completes their orientation and begins attending BTA. This procedure is in place, regardless if the student and parent/guardian have filed an appeal. Students that have filed an appeal, must still attend an orientation and begin attending BTA, leading up to the appeal hearing. Five (5) unexcused absences will lead to truancy tiered intervention proceedings.

Students with a 504 plan or IEP will be remanded to BTA following all required procedural safeguard and IEP/504 team procedures. The case manager at the student's school of zone, will coordinate all required IEP meetings, and include appropriate IEP team members such as the WCS Exceptional Education district level personnel and alternative school personnel.

BTA POINT SYSTEM

Students are remanded to the alternative school upon violating the Wilson County Schools Student Code of Conduct. The Director of Schools for Wilson County Schools is the only individual who may overturn or alter the remandment. Students are assigned to Barry Tatum Academy Alternative School for a specific number of "points" that are earned on a daily basis based on the following:

Students receive a weekly point sheet, where they may earn a maximum of 100 points per day. Points are recorded on the sheet daily and are required to be reviewed and signed by a parent/guardian each day. All students are responsible for bringing their point sheet to school and having it with them upon arrival to school and entering the building. Failure to have your point sheet upon arrival to school, will result in the student receiving a point deduction. A student must be at school to earn points. Bonus points are prohibited. Points are not earned during holidays, breaks, or when a student is absent. The only exception, is due to inclement weather days, determined by the district. Students will earn their points for inclement weather days.

If a student's point sheet is not returned to school, the student will forfeit all points earned from the previous day. If the point sheet is returned unsigned, there will be a 50 point deduction from the previous day's point total. Point deductions that are made during the day, will include a brief description of the incident and initials of the faculty member who deducted the points. Students are not to become argumentative when points have been deducted. Arguing with staff members will result in additional points being deducted. Students who consistently fail to return their point sheet or those that fail to return it signed, may potentially receive additional disciplinary action.

Students who become disruptive to a class will be removed, points will be lost, and further discipline will be enforced by BTA Administrators. Any faculty or staff member may take points as he/she sees fit, in accordance with the BTA policies and point deduction system.

Students who commit a zero-tolerance offense, while at BTA, will be expelled for a period of no less than one (1) calendar year. The Director of Schools may modify the expulsion, to allow a student to remain at BTA, upon receiving a written request for an appeal, within 5 days from the date of the zero- tolerance offense. The remanding school administrator at BTA will explain the appeal process.

Points will be lost for not attending a full school day

If a student is tardy or dismisses early, due to a doctor's appointment or court, the absence will be excused with a doctor's note or note from court. However, the student will not earn points during the absence, even if the absence is excused.

Tardy to school:	(7:30 a.m.-9:00 a.m.) = -25 pts	(9:01 a.m.-12:00 p.m.) = -50pts	(after 12:01 p.m.) = -75pts
Early dismissal:	(Before 11:00 a.m.) = -75 pts.	(11:01a.m.-12:30 p.m.) = -50pts	(12:31 p.m.-2:29 p.m.) = -25pts

Points will be lost for not adhering to BTA school behavior expectations

Loss of 25 points for each infraction *This list is a general overview of infractions students may lose points for, but does not include every potential infraction.	• Not compliant with dress code (this includes the student's shirt remaining tucked in at all times and pants not sagging) • Being Disrespectful • Profanity • Failure to follow directions • Writing on or altering the point sheet • Bringing an inappropriate item to school • Failure to raise hand • Not following hallway rules • Lying/Manipulation • Student falling asleep, lying head down, or propping head (see below) ◦ Students that sleep during the school day will lose 25 points for each infraction. If a student loses points, three times in one school day, the student may be suspended.
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The following behaviors will result in point loss, but also further disciplinary action in accordance with WC Schools Code of Conduct. This may include suspension, expulsion and/or being charged by SRO. The SRO determines legal issues when a student is charged.

Threats or harassment of any type, including fights and assault.	Any Gang references or activities, including hand signs, drawings, etc	Possessing or using cigarettes, vapes, e-cigs, etc. of any kind.	Possessing or using drugs (including THC vapes) or alcohol at school or under the influence.	Leaving a classroom or school without permission.	Inappropriate use of the internet and/or technology.
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Academic Information

Questions regarding courses, electives, or a student’s schedule should be directed to Robbie Goad, BTA School Counselor, goadrob100@wcschools.com. BTA follows the Wilson County Schools district calendar. BTA is not able to offer the variety of courses and electives that are available at the student’s school of zone. Therefore, BTA’s administration maintains the right to alter student schedules, in the best interest of the student. Due to guidelines set by the state, the alternative school only has the ability to offer certain elective courses. If an elective is not offered at BTA, efforts will be made to substitute these classes with electives that are offered at the alternative school. In some cases, if the course is not offered at BTA, the credit will be forfeited and replaced with an alternate course.

Seniors: The primary goal for a senior placed in the alternative school is to ensure that all graduation requirements are met. Students placed at the alternative school, through the end of the school year, are not eligible to participate in graduation ceremonies, unless approved by the Director of Schools, pursuant to Board Policy 4.607. Students will be notified by their school of zone when they are eligible to pick up their diploma, transcript, and other documents.

Dual Enrollment/TCAT: Students that are enrolled in programs, such as Dual Enrollment, TCAT, etc. must attend BTA at all times, when their Dual Enrollment or TCAT course is not in session.

Students will earn grades in the alternative school, in the same manner, as in the regular classroom. All grades earned, while at BTA, will be averaged with existing grades earned, while attending the school of zone to determine final credit. Final grades will be sent to the school of zone in a timely manner on a form provided by the alternative school.

School Campuses

BTA students are prohibited from being on a Wilson County Schools campus. If a student is found to be on a Wilson County Schools campus, while remanded to BTA, additional disciplinary action will be taken. This may result in additional points being added to the student's remandment at BTA. Students may also be charged with trespassing from law enforcement.

Pursuant to T.C.A. 49-6-3401 and established Wilson County Board of Education policies, students remanded to BTA are **NOT** allowed to return to their school of zone or **ANY** Wilson County School for **ANY** reason during their placement at BTA during their suspension, expulsion, or remandment. Remanded students are permitted to attend BTA during regular school days, but are not permitted to loiter or appear on any school property or at any school function.

BTA students may not participate in or attend any Wilson County School athletic events or extracurricular activities during their expulsion, suspension, or remandment, unless specific permission has been sought from the Director of Schools for extenuating circumstances.

The following exceptions are made with permission from the BTA Principal and school of zone Principal:

- A church service that is held on school property where the student would need permission from the BTA principal as well as the building principal where the service is held.
- Specific events such as an AP, ACT, other approved exam, or mandatory TN Promise meetings at the school of zone with written permission from the school principal. Requests for permission to attend specific events should be made to the BTA Principal to forward to the appropriate school principal.

The Wilson County Schools website, www.wcschools.com provides information regarding all county policies and procedures. The Student Packet and the Code of Conduct can be found on the website.

Visitors Code of Conduct

Pursuant to Public Acts of 2024, Chapter No. 810 Each local board of education and public charter school governing body shall adopt a comprehensive code of conduct for each school under the authority of the local board of education or public charter school governing body that describes the types of behavior expected from visitors entering on school grounds. If you have any questions about this Code of Conduct, please refer to the WCS Board Policies located www.wcschools.com.

BTA Arrival/Dismissal and Parking

A Parent/Guardian is responsible for transporting students to and from BTA. Students may drive, walk, or bike to and from school with written permission from the parent/guardian. Any car parked on Wilson County Schools property is subject to search. BTA utilizes searches by the Wilson County Sheriff's Department.

Arrival Procedures

Students will be provided drop-off and pick-up instructions during the orientation meeting. Parking, drop-off and pick-up instructions must be strictly followed to protect student and staff safety.

Students are allowed to enter the building at 7:15am. Students must enter the building immediately upon arrival and may not return to their car once they enter the building. Late (tardy) students must check in through the front office. Driving privileges can be revoked by the administration for drivers who are habitually tardy to school or deemed to be reckless. In addition, all drivers may be charged by the School Resource Officer for failure to adhere to BTA traffic procedures.

Dismissal Procedures

Dismissal time is 2:30pm. Student names are called to exit the building starting at 2:30pm, students are to remain seated in homeroom until their name is called. All students must be picked up by 2:45pm. During the orientation appointment, parents will provide the alternative school staff with a list of adults who are permitted to pick up their child. No person will be allowed to pick up a student prior to dismissal except those designated on the list.

If a student is not picked up by 2:45, the parent/guardian will need to park and come in the office, with your state issued ID and pick up the student through Raptor. Students not picked up at the designated pick-up time may walk to the off-campus, with written permission from the student's parent/guardian, which will be required to be completed at the orientation meeting. The parent/guardian accepts all liability and responsibility for their student's safety for walking riding a bike, riding with another driver, or for utilizing a ride share service. Students that are not picked up by 3:00 will receive a 50 point deduction for the student's points for the day.

Student Drivers

Student drivers must have a valid driver's license to drive on campus. A copy of the student's driver's license, proof of auto insurance and registration must be submitted to the office, along with a \$20 parking pass fee. Students have five school days to purchase their parking permit. The designated parking permit must be showing in the front windshield of the vehicle the student is driving. Failure to adhere to parking pass requirements, will result in the revocation of the student's driving privileges on campus. All student drivers will be dismissed first at afternoon dismissal. Students that are picking up other students, including students that walk, must drive off campus to pick other students up.

Attendance Policies

The Wilson County School attendance policy applies to BTA and can be found at www.wcschools.com

All absences already accrued, prior to being remanded to BTA, will remain and count as part of the student's total attendance for the school year. (Students missing school due to the SDHA appeal will not lose points).

Per WCS policy, parents are allowed five parent notes, per semester. All excuse notes, parents and doctors, must be submitted within three days of the absence. Doctor's notes will be verified by BTA personnel and parent notes are NOT to be written on point sheets. Work missed during an excused absence will be accepted. It is the student's responsibility to discuss make-up work with each of their individual teachers.

Environment

Visitors (parents/guardians) to students are prohibited, unless the parent/guardian has permission from BTA Administration. Any other approved visitation during school hours must be for the purpose of official school business only.

Students are NOT allowed to call home during the school day. If a student needs to make a call it will be done by an administrator or office staff at the discretion of an administrator. The school nurse or an administrator will determine if a student is allowed to leave school early for illness and will call the parent/guardian to pick them up.

Personal Items and Searches

Parents/Guardians may drop off student items through the school office. Students needing to take medication, during the school day, must complete the required Wilson County Schools forms and documents, provided by the school nurse when requested. The parent/guardian will bring the medication to and from school and must sign it in with the nurse.

BTA students are subject to a random search or other searches, in accordance with Wilson County Schools Policy 6.303. As part of our commitment to keep our campus safe, all students and visitors will be required to enter through a weapons detection system. Students will also undergo an additional daily screening via the use of a handheld wand. If the weapons detector or handheld wand alerts administration, an additional search may be performed by administration or our BTA School Resource Officer. All items brought in will be searched, and any materials found to be inappropriate will be confiscated and not returned to the student.

Students are not permitted to bring bags, of any kind, on campus; this includes backpacks, purses, lunch bags, etc.

Prohibited Items

BTA enforces a strict policy regarding personal items. Students are prohibited from bringing any electronic devices to campus, including but not limited to, cell phones, AirPods, computers, iPads, tablets, and AI or smart glasses. Additionally, personal valuables and accessories—such as wallets, debit or credit cards, and keys are not permitted. Money is also restricted, with the sole exception of funds intended for a student's breakfast or lunch account. Furthermore, students may not wear jewelry or hair accessories of any kind; this restriction includes, but is not limited to, earrings, rings, bracelets, necklaces, belly rings, watches, and small clear facial piercings. Piercing spacers are permitted. Cosmetic or non-medical facial items, including acne patches and stickers, are strictly prohibited. In addition, nail polish and artificial nails are prohibited. Student nails must be natural. Candy is strictly prohibited as well. All final determinations regarding prohibited accessories will be determined by BTA administration.

Student Lockers

All students are provided a locker number, from their homeroom teacher. Students may store permitted items, such as their jacket/coat, in their locker.

Technology and Inventory Items

Student chromebooks, chargers, textbooks, calculators, etc. are provided for students in each classroom at BTA. These items remain in the classroom and are not permitted to be taken home by students. If a student damages a BTA inventory item, the student will be responsible for paying for the item. Damaged inventory items may also result in the student receiving additional disciplinary action from administration and may be charged by the School Resource Officer as well.

In addition, when a student is remanded to BTA, the parent/guardian is responsible for returning the student's chromebook, charger, textbooks, as well as any other inventory items that belong to the remanding school of zone. BTA is not responsible for coordinating student inventory returns between other schools. Failure to return inventory items to BTA or other schools will result in the student having an obligation filed on their student account, access to Skyward being disabled, the student will not be able to receive new inventory items, and it may potentially result in a police report being filed as well.

Restrooms

Students have the opportunity to use the restroom, during designated times specified by BTA administration, throughout the school day. The designated times permit for students to use the restroom four times per day. Students are expected to use the restroom during the designated times. Restroom use that exceeds four times per day, or occurs outside of these designated times, will result in a loss of points. Restroom breaks will be supervised by a BTA employee. Students are not permitted to carry any items into the restroom, unless needed for personal hygiene. Excessive abuse or inappropriate behavior in the restroom may result in additional points being lost or potential disciplinary action. BTA students are permitted to bring feminine products to store in the restroom.

Students are expected to remain silent, while waiting in the restroom line, as well as while in the restroom. In addition, students are prohibited from touching other students during restroom breaks.

Students with a documented medical need, which requires or recommends additional restroom breaks, must provide current documentation from a physician. The documentation needs to be emailed to our BTA school nurse. Accommodations will be made for the students that have appropriate documentation. However, students that engage in excessive restroom breaks that are not approved by administration or do not have the appropriate documentation from a physician, will not be permitted. Abusing restroom privileges may result in a loss of points or potential disciplinary action.

STUDENT ACCOMMODATION REQUESTS

Pursuant to the Public Acts of 2024, Chapter No. 832, an employee of Wilson County Schools shall not knowingly give false or misleading information to the parent of a student regarding the student's gender identity or the student's intention to transition to a gender that differs from the sex listed on the student's official birth certificate or birth certificate issued upon adoption, if the certificate of birth was issued at or near the time of the student's birth. If a student enrolled in Wilson County Schools requests an accommodation from an employee that is intended to affirm the student's gender identity, including a request that the student be addressed using a name that differs from the name assigned to the student on the student's registration forms or in the student's educational record, or that the student be addressed using a name that differs from the name assigned to the student on the student's school registration forms or in the student's educational record or that the student be addressed using a pronoun that does not correspond with the sex listed on the student's official birth certificate or certificate of birth issued upon adoption, if the certificate of birth was issued at or near the time of the student's birth, then the employee of Wilson County Schools shall report the student's request to a school administrator and the school administrator shall report the student's request to the student's parent.

Discipline and Dress Code

Pursuant to T.C.A. 49-6-3402 and locally established policies, students remanded to BTA Alternative School are required to follow the discipline policy established by the alternative school and Wilson County Student Code of Conduct. A student may be expelled from the alternative school for the duration of the student's original suspension or expulsion by BTA administrators if the student violates the rules of the alternative school, or the student is not benefiting from the student's assignment to alternative school, and all interventions available to help the student to succeed in the alternative school have been exhausted unsuccessfully. The alternative school provides a highly structured disciplined environment. Failure to follow behavioral expectations and established policies will result in an office referral that may result in further disciplinary action including expulsion from the Wilson County School system. Students with an IEP or 504 plan will be afforded all applicable procedural safeguards and disciplined according to all appropriate IEP/Section 504 guidelines and policies.

Any Category 5 offense, which occurs at BTA, will result in expulsion from Wilson County Schools, and may result in the student being charged or arrested by the School Resource Officer. Any discipline infraction, not specifically covered in this document, will be at the discretion of the administration, in accordance with the Wilson County Code of Conduct. Willful and persistent disobedience of our policies could result in Out of School Suspension, as well as other consequences determined by the Principal and the Director of Schools.

Dress Code

Students are expected to be in BTA dress code, prior to entering the exterior doors of the building. Students who arrive to school, out of uniform, will not be allowed entry and will be counted as an unexcused absence. Students who violate the dress code during the school day will be issued an office referral, which will result in further disciplinary action and loss of points. If a student is not compliant with dress code, the student's parent/guardian will be contacted. The parent/guardian must either bring appropriate clothing by 8:30 a.m. or further disciplinary action may be taken. BTA administration reserves the right to utilize principal discretion, regarding dress code.

Students will maintain a neat and clean appearance at all times. This includes, adhering to the BTA dress code policy, along with the Wilson County Schools' student dress code policy. Willful and persistent violations of the dress code will result in the student incurring a discipline infraction. BTA does not provide clothing for students.

- SHIRTS - must be a solid color (any color) polo style, button down, long or short sleeves. Shirts can have a small logo, but no other writing, designs or colors. Undershirts are allowed, but must be a solid color. Logos or writing on undershirts are not permitted. Shirts and undershirts must remain tucked in at all times. Jackets, coats, and other outerwear may be worn to and from BTA, but are not allowed in the classrooms. All outerwear will be stored in the student's locker. Students must have their shirts tucked in, prior to entering the building and shirts must remain tucked in during the school day. For proper dress code compliance and safety, students must keep their arms inside their sleeves at all times. Tucking or pulling arms inside the body of the shirt is strictly prohibited.
- PANTS - colors are khaki, black, or gray. Pants may not have cargo pockets, hidden compartments, large side pockets or loops. Pants with rips, tears, or holes are prohibited. Additionally, leggings, jeggings, blue jeans, cargo style pants, joggers, tights, or shorts are prohibited. Pants must be the correct size for the student and fit at the waist. Pants that sag are prohibited.
- Belts – All students are required to wear a belt every day. Belts must not have a large buckle, patterns, messages, designs, branding, or emblems. Belts must be worn through all belt loops and be fastened securely as not to sag.
- SHOES- Sneakers/Tennis Shoes are the only shoes that are permitted to be worn at BTA. Students are not allowed to wear house shoes, sandals, slides, flip-flops, Crocs, Uggs, Hey Dudes, boots, etc. Additionally, students are not allowed to wear any open toe, shoes with heels or steel toe shoes. Socks must be worn daily and be school appropriate.
- Jewelry & Accessories - No jewelry or accessories of any kind will be permitted. This includes; earrings, rings, bracelets, necklaces, belly rings, small clear facial piercings, or any item considered jewelry or accessories by the school administrator. No watches will be permitted. Piercing spacers will be permitted. Acne patches, stickers or other facial items are prohibited.
- Hair – A student's hair shall not cause a disruption to the school environment. Hair ties must remain in the hair. Hair ties will not be permitted to be worn on the wrist. Students will not be allowed to wear hair jewelry, hair clips or hair accessories other than a basic ponytail holder. To ensure clear visibility, students must keep their hair styled out of their eyes and face at all times.
- Other - Fingernails must be kept short, neat, and naturally trimmed without sharp or pointed edges. Students must keep their nails entirely natural, as nail polish, artificial nails, and nail accessories of any kind are strictly prohibited. Students cannot have writing or drawing of any type visible on their body or clothes. Tattoos deemed inappropriate by the administration must be covered.

BTA Administration has the right to take appropriate action, to correct any student whose appearance, while not specifically covered by this policy, is considered to be disruptive to the educational process. Requests for exceptions to this policy, based on religious or disability accommodation, may be made to BTA Administrators.

Meals

BTA has an on-site cafeteria. Students are eligible to participate in the school nutrition program. If a student receives free or reduced meals, from their school of zone, this will still be applicable and continue while the student is at BTA. Breakfast is available for all students to purchase during morning arrival. However, breakfast will not be available for students that arrive late. If you would like to add money to your child's lunch account, you may utilize School Cafe Online or send money with the student to school. For students that purchase meals at school, below you will find the prices.

Elementary School Breakfast = \$2.25

Middle School Breakfast = \$2.25

High School Breakfast = \$2.50

Reduced breakfast = \$.30

Elementary School Lunch- \$2.75

Middle School Lunch = \$2.75

High School Lunch = \$3.00

Reduced lunch = \$.40

Lunch and breakfast may be brought from home and will be searched upon entry. Food brought to school must be consumed by the student who brought it to school and can only be consumed during the designated breakfast/lunch times. Sharing of food brought from home is prohibited. Food brought in from home must be in a clear, zip lock bag. No lunch boxes or bags are allowed. Clear empty water bottles for drinks are permitted or drinks may be purchased from the cafeteria. Opened beverages will be discarded, if opened prior to entry. If a student brings a full, unopened bottle, the contents must be poured out and can be filled with the school's water fountain. Drink mix packets, Capri Suns, etc. are prohibited. The water bottle must have a screw on top. Push down lids are prohibited. In addition, candy of any type, is prohibited as well.

BTA staff has the right to discard any food or beverages that are prohibited. In addition, students are not allowed to receive outside meals from parents or food delivery services. Refrigeration and microwaves are not available for use.

Transition Meeting

BTA Administration will notify students, parents/guardians, and the student's school of zone, when a student's approximate return date is approaching; dependent upon acquiring all points and no other discipline infractions. BTA, the student, and staff from the remanding school of zone will meet. Parents/Guardians do not attend these transition meetings. These meetings are virtual and are typically brief, in order to notify the school the student is returning, discuss the student's schedule, etc. Transition meetings are not IEP or 504 meetings. These meetings are solely utilized to help prepare an adequate plan to help students successfully transition back to their school of zone.

Additional Information

Provided Food & Beverages:

Throughout the school year, BTA has community partners that provide students with food and beverages, free of charge, for special occasions. Examples of these items include, but are not limited to, pizza, chips, cookies, sodas, snack items, etc. If you wish for your child to participate and receive these food items, during the school day, while enrolled at BTA, please indicate you provide permission below. This permission form will serve as permission for your child to receive food and beverage items throughout the duration of their remandment of being enrolled at BTA. If you do not wish for your child to receive food and beverage items, please notate your request below.

My child, _____, **has** permission to receive food and beverage items, while enrolled at BTA.

My child, _____, does **NOT** have permission to receive food and beverage items, while enrolled at BTA.

Parent Signature: _____

Permission to Walk Off Campus:

Please check one of the boxes below, indicating if you provide your child with permission to walk off campus, at 2:30 during dismissal, at the conclusion of the school day.

My child, _____, **has** permission to walk off campus, at 2:30 p.m. during dismissal, at the conclusion of the school day.

My child, _____, does **NOT** have permission to walk off campus, at 2:30 p.m. during dismissal, at the conclusion of the school day.

Parent Signature: _____

Skyward Information:

Please ensure all Skyward parent/guardian contact information is updated. This includes, parent/guardian names, current phone numbers, current address, current email address, as well as additional contact information in case of an emergency.

Parent/Guardian Name:

Parent/Guardian Phone Number:

Additional Contact Name and Phone Number in case of a emergency:

Email Address:

Home Address:

By signing below, I agree to cooperate and support the staff of the BTA Alternative School program in implementing the policies and procedures in this agreement. BTA Administration has the final determination of appropriateness of a student’s dress and appearance or to anything not included in these policies and reserves the right to amend these as necessary during the school year. If changes are made, all changes will be communicated by BTA administration to students, as well as parents/guardians.

Student Name (Please Print): _____

Date: _____

Signature of Student: _____

Date: _____

Signature of Parent/Guardian: _____

Date: _____

Signature of BTA Staff Member Facilitating Orientation: _____

Date: _____

