

Purchasing TIP #23

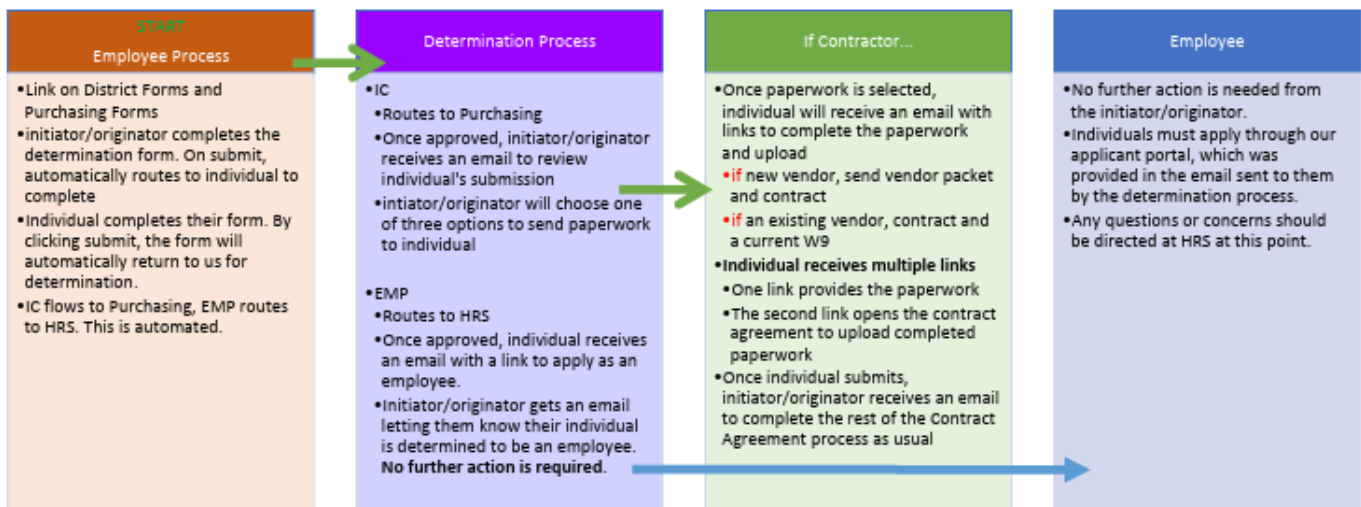
Independent Consultants vs Employee Determination

We have designed within the **Laserfiche** portal a process to help in the navigation of the Independent Consultant vs Employee Determination form. The IRS requires us to determine if a worker is an independent consultant or an employee by examining various parts of the relationship. Below is an explanation of the internal process.

Within the Purchasing Website or District Forms – you can start the Laserfiche portal document.
Complete the information in Laserfiche portal and send to the worker gets the process STARTED...

Independent Consultant vs Employee Determination

Overview of the Independent Consultants VS. Employee Determination Form



Determination form link: <https://forms.galenaparkisd.com/Forms/CEDAdmin>