CLINCH COUNTY HIGH SCHOOL

The Handbook for Panthers
2026-2027

Dedicated to creating a culture where "Failure is NOT an Option"

Mrs. Jerri Lynn Spivey, Principal
Mr. Rance Morgan, Assistant Principal
Mrs. Chasity Luke, Guidance Counselor
Mrs. Becky Morgan, Graduation Coach
Dr. Lori James, Superintendent, Clinch County Schools

THE CLINCH COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, NATIONAL ORIGIN, RELIGION, AGE, DISABILITY, OR SEX IN THE EDUCATIONAL PROGRAMS AND ACTIVITIES OR ADMISSION TO FACILITIES OR IN EMPLOYMENT PRACTICES.

"Education is the most powerful weapon which you can use to change the world."

~Nelson Mandela

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www.clinchcounty.com

Mission

The faculty and staff of CCHS are committed to creating a culture where

Failure is Not an Option.

Vision

Student achievement, as measured by tests, graduation rate, and other objective standards, will meet or outperform State averages.

Guiding Principles

- We are committed to creating an academic environment that is safe, clean, and structured.
- Everyone involved at Clinch County High School believes that the academic potential of each student is tremendous.
- We refuse to accept challenges that confront some students as excuses for poor learning.
- We know that one of the greatest predictors of life success is educational success.
- Therefore, we are committed to creating a school that knows no limits to the academic (educational) success of each student.

Alma Mater

Hail to thee our Alma Mater
Dear ole CHS
Lifting up our torch of learning
High against the sky
Alma mater thou doest stand for
Truth and Righteousness
Hail to thee our alma mater
Dear ole CHS

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***** Changes to this Handbook and the Policies/Procedures within may be subject to change during the year pending board approval*******

Clinch County School System
2026-2027 Calendar

July 27 – July 31	**Pre-Planning**
August 3	**First Day of School**
September 7	**Labor Day Holiday**
September 16	**Professional Learning Day**
October 12 - 16	**Fall Break**
November 23 – 27	**Thanksgiving Break**
December 21 – January 1	**Christmas Break**
January 4 - 5	**Professional Learning**
January 6	**First Day of 2nd Semester**
January 18	**Martin Luther King Holiday**
February 15	**Winter Break**
February 16	**Professional Learning**
March 17	**Professional Learning**
April 5 – April 9	**Spring Break**
May 21	**Last Day of School (Half Day)**
May 24 - 26	**Post-Planning**
May 31	**Memorial Day Holiday**

Clinch County High School

Bell Schedule

8:00 – 9: 30	1st Block
9:35 – 10:00	WIN/Homeroom
10:05 – 11:30	2nd Block

LUNCH and 3rd Block:

12:25 – 12:55	**C Lunch**	**3rd Block**	11:30 – 12:20 & 12:56 – 1:30
1:00 – 1:30	**D Lunch**	**3rd Block**	11:30 – 12:56

1:35 – 3:00	4th Block

*__**Late Check-Outs (After 2:30)**__

A parent/guardian must come into the main visitor's office to sign out his/her child. **No requests by phones will be accepted.**

Daily announcements are shared with students at 9:35 each day during homeroom/enrichment. They are also posted in Google Classroom and on Clinch County High School's Facebook account. Please like us and follow us on social media:

Facebook – Clinch County High School

Clinch County High School
Directory of Personnel

Name	Department/Area	E-Mail Address
BENNETT, CRYSTAL	Special Education	cbennett@clinchcounty.com
BEVERLY, HALLIE	ELA	hbeverly@clinchcounty.com
BRADDY, JEFF	Physical Education	jbraddy@clinchcounty.com
CLIFTON, PAULA	Nurse	pclifton@clinchcounty.com
COX, BRADLEY	Band	bcox@clinchcounty.com
CREWS, BROOKLYN	Registrar	bcrews@clinchcounty.com
CRUMBLEY, KAYLA	Bookkeeper	kcrumbley@clinchcounty.com
DANIEL, KARLA	Administrative Assistant	kdaniel@clinchcounty.com
DAUGHARTY, MOLLY	Language Arts	mdaugharty@clinchcounty.com
DOUGLAS, LEE	Business	ldouglas@clinchcounty.com
FULTON, MANDY	Science/Dept. Head	mfulton@clinchcounty.com
FUTCH, KATIE	Business Education/WBL Coordinator	kfutch@clinchcounty.com
GEORGE, TERRENCE	Health/Physical Education/Dept. Head	tgeorge@clinchcounty.com
GOODMAN, CARRA	FACS/CTAE Director	cgoodman@clinchcounty.com
GRIFFIS, BETSY	Special Education	bgriffis@clinchcounty.com
HATTON, TAMMY	Math	thatton@clinchcounty.com
HENDLEY, COLE	Math/Dept. Head	chendley@clinchcounty.com
HERLOCKER, STEPHANIE	Instructional Coach	sherlocker@clinchcounty.com
JOHNSON, HARLEY	Agriculture/FFA Sponsor	hjohnson@clinchcounty.com
JONES, CHAD	Economics	cjones@clinchcounty.com
JOYCE, WILL	Special Education	wjoyce@clinchcounty.com
KENNEDY, EMILY	Language Arts/BETA/Dept. Head	ekennedy@clinchcounty.com
LEE, DOLLY	Administrative Assistant	dlee@clinchcounty.com
LOTT, NATHAN	Math	nlott@clinchcounty.com
LUKE, CHASITY	Guidance Counselor	cluke@clinchcounty.com
MALCOM, LAURIE	Special Education	lmalcom@clinchcounty.com
MERCER, SEAN	Media/AVTF/Dept. Head	smercer@clinchcounty.com
MORGAN, BECKY	Graduation Coach	bmorgan@clinchcounty.com
MORGAN, RANCE	Assistant Principal	rmorgan@clinchcounty.com
MORRIS, CHARLOTTE	Paraprofessional	cmorris@clinchcounty.com
O'NEAL, DUSTIN	Agriculture/FFA Sponsor	doneal@clinchcounty.com
PETERSON, WINSTON	Resource Officer	wpeterson@clinchcounty.com
PHILPOT, DUSTIN	Construction	dphilpot@clinchcounty.com
PROTHEROE, MARCOS	Spanish	mprotheroe@clinchcounty.com
SMITH, DENISE	ISS Instructor	dsmith@clinchcounty.com
SPIKES, WANDA	Paraprofessional	wspikes@clinchcounty.com
SPIVEY, DANIEL	Math	dspivey@clinchcounty.com
SPIVEY, JERRI LYNN	Principal	jspivey@clinchcounty.com
STALVEY, LIZA	US History/Dept. Head	lstalvey@clinchcounty.com
STRICKLAND, LESEE	Science	lstrickland@clinchcounty.com
WILLIAMS, GORDON	Custodian	

The School Day

ENTRANCES & EXITS

- Students may enter school from 7:30 – 8:00 through designated entrances (car riders, bus riders, drivers). After 8:00, students must enter the building through the main entrance. Students may exit the building through the same designated doors (car riders, bus riders, drivers) from 3:00 – 3:30. If students leave during the school day, they must sign-out in Mrs. Daniel's office and exit through either the main entrance or the driver entrance.

AREAS OPEN TO STUDENTS BEFORE AND AFTER SCHOOL

- Students who are not under the direct supervision of a teacher should not be on the school campus before or after regular school hours. Failure to do so may result in disciplinary action.
- All student parking is located in the rear parking lot behind the CTAE building unless otherwise assigned by school administration.
- Students may not go to the parking area during the school day without administrative approval.
- Breakfast is available beginning at 7:30 each morning.
- Students can report to academic hallways beginning at 7:30.
- Students not under direct supervision of school personnel are required to be off school campus by 3:30 p.m.

PICK-UP/DROP-OFF ZONE

The primary drop-off and pick-up zone for CCHS students is the front of the K–12 facility. Vehicles should enter Panther Way and follow the drive around to the unloading/loading zone. Students will enter through a designated student entrance. If a driver needs to accompany a student inside, they must park in visitor parking and enter through the CCHS main entrance.

As an alternative option, CCHS students who are not riding with elementary students may be dropped off or picked up in the bus loop area behind the school, beginning at 7:40 AM. For safety reasons, no vehicles are allowed in the bus zone during bus unloading. If you arrive before 7:40 AM, you will be redirected to the front of the school. The back loop closes at 8:00 AM; after that time, students must be dropped off at the front entrance and check in through the front office, as they will be considered tardy.

VISITORS

- All visitors are expected to use the main entrance of the school and sign in with Karla Daniel. All business must be completed in the office and visitors are not allowed to go into the hallways or classrooms without administration approval and a visitor's pass.

BOOKBAGS

To support school safety measures, all students are required to use clear or mesh book bags during the school day. Small personal pouches for hygiene items are allowed inside the book bag. Athletic bags are permitted but must be stored in designated areas during the school day. Cases for electronics, such as Beats headphone cases, that aren't clear are not allowed. All bags are subject to search at any time by school personnel.

Attendance

MANDATORY EDUCATION FOR CHILDREN O.C.G.A. 20-2-690

The purpose of this law is to address habitual truancy or absence as defined as five or more days of unexcused absences from school. O.C.G.A. 20-2-690 requires any person in this State who has control or charge of a child between the ages of six and sixteen to enroll and send that child to school, including public, private, and home schooling.

A child is responsible to attend school and is subject to adjudication in Clinch County Juvenile Court as an unruly child for violation of this statute. If a parent, guardian, or other person who has control or charge of the child causes the child's absence, then that person, and not the child, is in violation of this statute. Such a violation is a misdemeanor and carries a penalty of up to $100 fine and 30 days in jail for each violation. Students who have more than five unexcused absences are in violation of the law.

*In accordance with the Mandatory Education for Children O.C.G.A. 20-2-690, Clinch County High School will hold in effect the law for habitual truancy or absences. Students who have **more than five unexcused absences** per semester **may be retained** or **may not** receive credit for the class or subject taken. All doctor's excuses and **no more** than 3 written excuses will be accepted. **All excuses must be turned in within 5 school days of absence and handwritten excuses are limited to consecutive days.** Any extenuating circumstances must be brought before an administrator. **Students who miss more than 15 minutes of a class will be marked absent for that block.**

Students who are truant or not attending school may be denied a driver's license (or have driver's license suspended) in accordance with Code Section 40-5-22.

PARENT NOTIFICATION

Parents can access student's attendance and/or tardies at any time during the year by logging into PowerSchool. Login information may be obtained by contacting Brooklyn Crews.

UNEXCUSED ABSENCES

The following actions will be taken to notify parents of students in grades 9 – 12 of the potential loss of credit or grade retention due to unexcused absences.

- 1 unexcused absence - parent/guardian contact via automated phone call
- 3 unexcused absences - parent/guardian contact by school personnel
- 5 unexcused absences - parent/guardian contact by school via mail, and/or home visit to set up attendance meeting at CCHS with graduation coach/administration
- 8 unexcused absences - parent/guardian contact by School Social Worker via phone, home visit, and/or mail
- 10 unexcused absences - possible referral to DJJ and/or DFCS

Students with more than 5 unexcused absences in a class will not gain credit for that course. Instead, the student's passing grade will be replaced with a grade of "69" on the student's transcript.

Students receiving a grade of "69" due to excessive unexcused absences may be given the opportunity to recover the credit by making the attendance up during Saturday School (spring semester) or Summer School.

ATTENDANCE RECOVERY

Attendance recovery is offered on Saturday's during spring semester and during summer school. Students who exceed the maximum number of unexcused absences in a course must make up attendance to receive credit for the course.

The cost of attendance recovery is determined by the number of sessions a student must attend.

1 – 5 Sessions = $50
6 – 10 Sessions = $100
11 – 15 Sessions = $150
16 and over = $200

For a complete copy of Clinch County School System's Attendance Protocol, visit www.clinchcounty.com or contact CCHS.

PERFECT ATTENDANCE INCENTIVE

It is crucial that your child be present every day at Clinch County High School. Teachers deliver quality instruction throughout the semester. The last week of the semester is typically devoted to reviewing for and taking finals. With this in mind, CCHS has an attendance incentive for those students who have **perfect** attendance. **Students can miss the last week of the semester** if they do the following…..

- have perfect attendance in every class through December 11th and/or May 14th.
- have a passing grade in every class through December 11th and/or May 14th.

Once a student misses one day in one block, excused or unexcused, they no longer qualify for the perfect attendance incentive. They still may qualify for the current final exemptions rule with the possibility of missing the last 2 days of the semester, December 17th & 18th and/or May 20th & 21st. (See details for final exemptions on pg. 13.)

EXCUSED ABSENCES

Students should bring their excuses to the attendance office upon return to school. **All excuses must be turned in within 5 school days of absence and handwritten excuses are limited to consecutive days.** Failure to do so will result in the absence being unexcused. Unexcused absences due to extenuating circumstances can be appealed to Mrs. Jerri Lynn Spivey or Mr. Rance Morgan. Teachers at Clinch County High School are not required to provide make-up work for unexcused absences.

Excused absences include the following:

1. Personal illness or attendance in school endangers a student's health or the health of others.
2. A serious illness or death in a student's immediate family necessitating absence from school.
3. A court order or an order by a government agency, including pre-induction physical examinations for service in the armed forces, mandating absence from school.
4. Observing religious holidays, necessitating absence from school.
5. Conditions rendering attendance impossible or hazardous to student health or safety.
6. A period not to exceed one day is allowed, at the discretion of the local unit of administration, for registering to vote or voting in a public election.
7. Any absence with prior written approval of the Superintendent.

The following actions will be taken for excused absences:

- 5 excused absences - parent/guardian contact by school personnel
- 8 excused absences - parent/guardian contact by school via mail and/or phone
- 10 excused absences - parent/guardian contact by School Social Worker
- 15+excused absences - possible referral to DJJ and/or DFCS

CHECKING OUT OF SCHOOL

Once a student arrives on campus, he/she is not permitted to leave the campus at any time during the school day without permission.

- All checkouts will be made in Karla Daniel's office.
- Only adults (at least 21 years of age) whose names are on the checkout sheet will be allowed to check students out of school.
- Telephone requests for checking students out should be for emergency reasons only. The number displayed on the Caller I.D. must match a number listed within the student

information section of PowerSchool. It is the parents' responsibility to update these numbers as needed. Under no circumstances will students be allowed to leave early without prior approval.

- All students must sign out in the Attendance Office before leaving during school hours.
- Students who leave school without going through the proper procedures will be charged with skipping school--the appropriate actions will be taken.
- A student who becomes sick while at school should request permission from his or her teacher to visit the nurse. If the nurse determines that the student is too sick to remain at school, the parent/guardian must be notified before the student is allowed to leave school.
- Students reporting to the clinic because of serious illness must remain in the clinic until released by the nurse to return to class or go home. Any student who leaves school without the proper authorization from the nurse or some other school official –even with parents' knowledge – will be written-up for skipping. The school nurse will send a note with time released with students who are sent back to class. Do not allow students to return to class without a note from the school nurse.
- Students who leave campus due to emergency or illness dismissal must sign-out in Karla Daniel's office and leave through the main entrance or through the student parking exit.
- **LATE CHECK-OUTS (After 2:30) - A parent/guardian must come into the main visitor's office to sign out his/her child. No requests by phones will be accepted.**

Following proper procedures for checking in and checking out is the responsibility of the student. Records from the front office shall be considered the official records of the school.

TARDIES/EXCESSIVE CHECK-OUTS

The following actions will be taken for tardies/excessive check-outs:

- 5 unexcused tardies/check outs - parent/guardian contact by school personnel
- 8 unexcused tardies/check outs - parent/guardian contact by school via mail and/or phone
- 10 unexcused tardies/check-outs - parent/guardian contact by School Social Worker via phone, home visit, and/or mail
- 15+ unexcused tardies/check-outs - possible referral to DJJ and/or DFCS

NON or RED X DAYS

A student's participation in an approved school-sponsored activity is recorded as non-instructional time (NON) and is not counted as an absence from school or class.

Considered as NON or RED X days: School sponsored field trips, early athletic dismissal, working at voting polls, post-secondary institution/military installation (maximum of 3, beginning 2nd semester Junior year). The student is responsible for documentation to the attendance office.

SCHOOL SPONSORED ACTIVITIES (SSA):

CCHS believes in the value of well-planned educational excursions. While these trips are educationally sound, the time and disruption of learning for students left behind must also be considered. The following parameters apply to all field trips:

- SSA days include competitive events, athletic, debate, literary meets, field trips, etc.
- Students are expected to represent Clinch County High School in a positive manner on all field trips.
- Students are responsible for any work missed because of a field trip.
- Students must have **ALL** forms, requested by the school, signed and returned.
- All school rules apply on field trips, especially the school dress code.
- SSA days do not count as an absence. Students are expected to make up the work missed and will be allowed a two days to complete all missed assignments.
- It is the students' responsibility to make up work within the designated time.

HOSPITAL/HOMEBOUND INSTRUCTION

Students who have a medically diagnosed physical condition which is not contagious and which restricts them to the hospital or home for at least two weeks may be eligible for hospital/homebound instruction. When such conditions appear to exist, the application forms should be requested from the Board of Education immediately at 487-5321. **HHB services must be applied for each year. Paperwork from the prior year does not continue to the next school year.**

Academics

GRADE REPORTING

The school year is divided into two semesters. Each semester is divided into two nine-weeks grading periods. Report cards will be issued every nine weeks for each course of study. If a parent wishes to check on their child's progress more frequently, he/she may request a parent/teacher conference during the teacher's planning period/after school or by logging into PowerSchool. Login information may be obtained by contacting Brooklyn Crews.

The following is the grading system for the Clinch County High School:
A - (100-90) Superior achievement for grade level
B - (89-80) Above average achievement for grade level
C - (70-79) Average achievement for grade level
F - (Below 70) Failure
I – Incomplete

WIN TIME

At our school, we believe "Failure is Not an Option." WIN Time is a dedicated 30-minute period each day created to offer students targeted academic support, enrichment, and personal growth based on their individual needs. This time may be used for a variety of activities, including:

- Making up class assignments or tests
- Receiving academic help from teachers
- Meeting with counselors or administrators
- Completing upcoming assignments or studying
- Participating in remediation
- Club sponsor check-ins or leadership meetings
- Engaging in advisement activities such as goal setting, academic check-ins, or personal development conversations with faculty

While the structure of WIN Time may vary from day to day, all students are expected to bring necessary materials, use the time productively and respectfully, and follow expectations for a quiet, focused learning environment

FINAL EXEMPTIONS

Students may exempt finals at the end of each semester if they meet the following criteria:

- Grades ~
    - 90+ …..with only 3 absences
    - 80-89…with only 2 absences
    - 75-79…with only 1 absence

******ISS/OSS placements will count as absences from class for determination of final exemptions. Students must not have served MORE THAN 1 ISS assignment or ANY OSS assignments during the semester.**

Students meeting the above criteria will be exempt from all non-EOC exams. Students not meeting all requirements will be required to attend school and take all exams.

INCOMPLETES

Any student who receives an incomplete in a course must meet with teacher and establish a timeline for completing missing work. Otherwise, current grade will be official.

MAKE-UP WORK

Students shall have the opportunity to make up work when absent from school. It is the students' responsibility to initiate the process and schedule make-up work with the teacher upon return to school. In order to receive credit for make-up work, the student must submit

assignments no later than the end of the third day back at school unless otherwise approved by the teacher. Students presenting medical documentation for an extended absence shall have the amount of days of absence to turn in make-up work. Any other extenuating circumstances must be brought before an administrator.

CREDIT RECOVERY/REPAIR

Credit recovery/repair is offered during fall and spring semesters and for approximately 4 weeks during the summer. Students who are enrolled in high school courses on our campus are able to earn credit for courses they have previously failed. Students must meet attendance criteria from semester he/she took the class – no more than a TOTAL of 15 excused or unexcused absences. Exceptions will be made for extenuating circumstances such as death in family, hospitalizations, etc. upon receiving proper documentation and administrator approval. There is a fee associated with credit recovery/repair. For more information contact Dr. Becky Morgan.

- **CREDIT REPAIR** is offered to students failing a class with a grade of 60-69. Once students have completed pre-set assignments in Edgenuity, the failing grade will be replaced with a 70. The cost is $100.

- **CREDIT RECOVERY** is offered to students failing a class with a grade of 50 – 59. Students will be assigned a credit recovery course in Edgenuity. Once completed, the failing grade will be replaced with a 70. The cost is $150 per course. Students with a final grade below 50 are not eligible for credit recovery and must retake the full course.

GRADE PROMOTION

Specific Information is provided to each student at orientation and upon enrollment at CCHS. Programs of study are available in the guidance office. For additional information, please contact Chasity Luke by calling 487-5366 or email cluke@clinchcounty.com

CREDIT REQUIREMENTS FOR 9-12 PROMOTION:

Promote from 9th to 10th	6 credits/units
Promote from 10th to 11th	12 credits/units
Promote from 11th to 12th	20 credits/units
Minimum required to graduate	28 credits/units

GRADUATION REQUIREMENTS

To graduate, Clinch County High School students must earn a minimum 28* credits (units) in the following areas of study:

Area	Local Units Required	State Required Courses Per Area:
Math	4	- Algebra I (or equivalent) - Geometry (or equivalent) - Algebra II (or equivalent)**
English/Language Arts	4	- 9th Grade Literature - American Literature
Science	4	- Physical Science or Physics - Biology - Chemistry/Environmental/Earth Science
Social Studies* **	3	- American Government/Civics (1/2) - World History - U.S. History - Economics (1/2)
Health & PE	1	- Health & PE
Electives	12	- 3 CTAE or Language or Fine Arts credits

*Number of credits needed may vary for students transferring from different counties

**State required math courses may vary for students with Individualized Education Plans

GRADUATION

Only those seniors who have met all credit requirements, attendance requirements, and have paid fines and debts to the school will be allowed to participate in the Graduation Exercises.

The following recognition will be awarded to students during graduation exercises for:

1. Valedictorian and Salutatorian (medal will be worn).
1. Honor Graduate (gold stole and gold tassel will be worn).
2. Academic Achievement Awards (medals will be worn).
3. Local Honor Seal (black cord will be worn).
4. Associate Degree through Dual Enrollment (grey cord will be worn).
5. Beta Club Membership (gold cord will be worn).
6. Credentialed Pathway/Certificate Completers (designated cord will be worn).
    - White – one pathway
    - White and Black – two pathways
    - White, Black and Red – three pathways
7. State FFA Degree (blue cord will be worn).
8. Class Officer (white stole will be worn).

VALEDICTORIAN AND SALUTATORIAN

The Valedictorian and Salutatorian represent the top academic students at CCHS who have taken the most rigorous courses offered on our campus. Students must be enrolled six consecutive semesters beginning with the first semester of their sophomore year. (Beginning with new enrollees for ’24 – ’25 school year.) Selection of the Valedictorian and Salutatorian will be determined by the cumulative weighted GPA of academic courses as used when determining Honor Graduate status. Exceptions to the enrollment requirement may be considered in cases of extenuating circumstances, at the discretion of school administration.

HONOR GRADUATES

Honor Graduates shall be determined by an average of all academic courses in the areas of language arts, social studies, science and mathematics. In calculating Honor Graduate status, transfer credit will be accepted only from accredited home schools and/or accredited high schools. All grades will be calculated based on the Clinch County High School grading scale.

Determination of Honor Graduates, Valedictorian, and Salutatorian will be made at the end of the sixteenth (16th) week grading period during the second semester of the Senior year. Honor graduates must satisfy the requirements for a high school diploma and have a 93 or above weighted average, computed to the nearest hundredth.

PLUS POINTS

Students may earn plus points by successfully completing courses that are **in addition to the required courses for graduation.** Plus points are used when calculating the academic average of seniors to determine Honor Graduate eligibility and class rank.

- Students may earn ONE plus point per academic core area by successfully completing a collegiate-level academic Dual Enrollment or AP course in that field. (academic core: English, Math, Science, or Social Studies; collegiate-level courses: courses numbered 1100 or above.)
- A maximum of FOUR plus points may be earned.

CLINCH ENDORSED HONORS

Students earning Clinch Endorsed Honors receive a distinguishing seal on their diplomas.
To be considered Clinch Endorsed Honors, students must successfully complete FIVE academic courses in each of the four core areas with the exception of Social Studies which will require only three. One of the five courses must be a collegiate-level academic Dual Enrollment or AP course. (four core areas: English, Math, Science, Social Studies; collegiate-level courses: courses numbered 1100 or above.)

UNIVERSITY SYSTEM OF GEORGIA REQUIREMENTS FOR ADMISSIONS

Foreign Language Requirements: Students planning to enter a four-year university, must successfully complete two units of foreign language for admissions. Technical College System of Georgia institutions do not require foreign language credits for admissions.

Mathematics Requirements: Students must complete an advanced math curriculum to meet the admissions requirements for a four-year university. Algebra I, Geometry, Algebra II, and a 4th advanced math such as PreCalculus, or equivalent courses are required.

Academic & Rigor Requirements for the HOPE Scholarship

To be eligible for the HOPE Scholarship, students must meet the following criteria:

- Graduate with a minimum 3.0 Calculated HOPE GPA
- Earn a minimum of FOUR full rigor credits

For more information on calculating HOPE GPA and a full list of Academic Rigor Courses, visit: https://www.gafutures.org/hope-state-aid-programs/hope-zell-miller-scholarships/hope-scholarship/initial-academic-eligibility/

GEORGIA'S ACCELERATED CAREER DIPLOMA

Eligible students may pursue Georgia's Accelerated Career Diploma—working simultaneously on a high school diploma and a technical certificate, diploma, or associate degree through a state-approved postsecondary partner.

Please note: Students who opt for this accelerated pathway will complete high school before traditional seniors and therefore will not participate in senior activities such as on-campus senior portraits, yearbook senior section, Grad Bash, senior night at sports events, and similar events.

DUAL ENROLLMENT (DE):

The Dual Enrollment program offers eligible students (on-campus and those assigned to the alternative school) the chance to earn college credits while enrolled in high school. **To be eligible to take a Dual Enrollment class that replaces an academic required course during the school year, CCHS students must meet the following criteria: minimum of 85 academic AND 1200 Lexile, or 1000 PSAT or 1040 SAT.** A contract must be signed by the student and parent in order to participate. Contracts can be picked up in the Guidance Office.

For detailed information regarding these programs, visit www.gafutures.org.

Requirements for Dual Enrollment (DE)

1. Student must submit a signed contract to CCHS counselor verifying parent and student understanding of requirements
2. Must meet college entrance requirements
3. Must be on-track to graduate
4. Must be passing all high school courses and have a numeric academic average of 85 to take academic DE courses.
5. Attendance in the college courses is very important. Students who violate the attendance/participation policy of the COLLEGE instructor can be withdrawn for lack of attendance/participation and will be given a 50 on their high school transcript.
7. **Students are not allowed to drop any college course that is replacing a class on the student's high school schedule once registered at the college after a two week trial period. Any dropped course will receive a failing course grade of 50 at the high school**. Students must speak with a CCHS counselor prior to making any changes to a college schedule. If a student does drop a class, he/she will be responsible for any money owed to the college for the course and the books.
8. **CCHS has no control over grading or policies of the college**. Students will receive the grade they obtain at the end of the college class. **EOC** tests will be factored into the final grade on the student's high school transcript (when required).
9. Parents are advised that college courses are taught by college instructors. Material covered is governed by the college and will be on the college level. Also, instructors of college courses are not available to meet with parents as are high school teachers. **It is the student's responsibility to monitor progress and grades with the college. College course grades are not updated in PowerSchool as are high school courses.**
10. Students and parents acknowledge that dropping any class before the end of the semester/ quarter or not following the program rules and regulations may result in removal from the DE program and future participation in DE.
11. College courses are more rigorous than high school courses. A student's grades and GPA may possibly be lower as a result of taking college courses. 5 Points will be added to any DE academic course **passed** at the college level on the student's high school transcript if permitted by DOE and GSFC.
12. These courses will be used to calculate the student's HOPE GPA in high school.
13. Students are required to complete the appropriate application at the college. Students must adhere to their application processes (including completion of online orientation). This application must be submitted by the college's deadline.
14. Students must complete the DE funding application by logging into their GAfutures account (https://www.gafutures.org). This portion is required in order to have tuition paid by the State of Georgia. If this form is not completed, the student will be responsible for

paying own tuition. Students need to email Mrs. Chasity Luke (cluke@clinchcounty.com) once this step has been finished.

15. Students who earn a final grade below 70 in any Dual Enrollment course will not be approved to enroll in another Dual Enrollment course in place of a high school course.
16. **It is solely up to the student to gain access to blackboard, assignments, instructor concerns and grades. CCHS personnel do NOT have access to information at other Educational Institutions.**
17. If a Dual Enrollment course requires travel to a location outside of the CCHS campus, students are responsible for their own transportation. Failure to attend due to lack of transportation may result in withdrawal from the course and could impact approval for future Dual Enrollment participation.
18. If a Dual Enrollment course is offered on the Clinch County High School campus, students will not be approved to take the same course online or at the college campus.
19. DE students who are on campus but do not have a class, will be required to report to the ISS room in order to have adult supervision.
20. It is the students' responsibility to keep up with their DE Hours. The Dual Enrollment Funding Cap is 30 semester or 45 quarter hours. For more information, please refer to https://www.gafutures.org/hope-state-aid-programs/scholarships-grants/dual-enrollment/funding-and-award-amounts/
21. All male students turning 18 or are 18 need to complete their selective service requirement.

GEORGIA VIRTUAL CLASSES

The Clinch County School System recognizes the importance of putting technology into the hands of students, and one aspect of this goal is allowing students in Grades 3-12 to work through classes in the online forum of Georgia Virtual School (GVS). Recognizing that students are technological learners with a growing need for flexibility and that the business community, colleges, and universities seek high school graduates whose high level digital skills match their ongoing professional and learning needs, the school system offers Georgia Virtual classes as an option for students who desire this technological platform for learning. The rigor of the Georgia Virtual School courses mirrors the high level of expectation and quality that students are held to within the Clinch County School System. See your guidance counselor if you are interested in an online class through Georgia Virtual School. For additional information, visit www.gavirtualschool.org.

TESTING

HIGH SCHOOL END OF COURSE TEST (EOC)

The A+ Educational Reform Act of 2000, O.C.G.A. §20-2-281, mandates that the State Board of Education adopt end-of-course assessments in grades nine through twelve for core subjects to be

determined by the State Board of Education. With educator input, and State Board approval, the End-of-Course Testing program is therefore comprised of the following four content area assessments:

- **Mathematics**
  - Algebra I
- **Social Studies**
  - United States History
- **Science**
  - Biology
- **English Language Arts**
  - American Literature

There will be two main administrations of the EOC each school year. The EOC will be administered at the end of each semester – December and May. Students who earn a grade conversion score below 70 will be required to retest. The EOC will be used as a final exam and will count 20% toward the semester grade. SBOE Rule 160-4-2.13

Earning Units of High School Course Credit by Testing-Out

Local boards of education may award units of high school credit in two ways. First, a student may earn course credit by earning a final course grade of 70 or higher as required by State Board of Education Rule 160-4-2-.13. Second, a student may earn course credit by achieving a predefined performance level on the state designated End of Course Test (EOC). This method of earning course credit is referred to as "testing out." A student who reaches the performance level of Exceeds on an EOC prior to taking the course will be awarded credit for that particular course. Online testing is available as Mid-Month Administration in August, September, and March; this will also be available in Summer Administration. Students or parents that are interested in learning more about the test-out option should contact the guidance counselor of the high school.

SAT Test Dates 2026-2027

Test Date	Registration Deadline
Saturday, August 22, 2026	August 7, 2026
Saturday, September 12, 2026	August 28, 2026
Saturday, October 3, 2026	September 18, 2026
Saturday, November 7, 2026	October 23, 2026
Saturday, December 5, 2026	November 20, 2026
Saturday, March 7, 2027	February 19, 2027
Saturday, May 1, 2027	April 16, 2027
Saturday, June 5, 2027	May 21, 2027

ACT Test Dates in Georgia 2026-2027

Test Date	Regular Registration Deadline	Late Registration Deadline Late Fee Applies
September 19, 2026	August 14, 2026	September 1, 2026
October 17, 2026	September 11, 2026	September 29, 2026
December 12, 2026	November 6, 2026	November 29, 2026
February 27, 2027	January 22, 2027	February 9, 2027
April 10, 2027	March 5, 2027	March 23, 2027
June 12, 2027	May 7, 2027	May 25, 2027
July 10, 2027	June 4, 2027	June 22, 2027

CAREER PATHWAYS

Career Pathways are offered at Clinch County High School for all students. Pathways are offered in all areas in Career, Technical, and Agriculture Education. All students are encouraged to complete a pathway while a student at Clinch County High School. To complete a pathway, students are required to take three courses associated with each pathway.

CREDENTIALED PATHWAY COMPLETERS:

Assessments will be given to each pathway completer to measure level of technical attainment. Students who pass the pathway assessment will leave high school with valuable credentials they can use in their post-secondary quests or to enter the workforce. Credentialed Pathway Completers will be awarded a cord(s) to wear at graduation.

CURRENT PATHWAYS:

- Agriculture:
  - Agricultural Mechanics
  - Plant Science/Horticulture Pathway
  - Animal Science
  - Forestry/Natural Resources Pathway
- Architecture, Construction, Communications and Transportation
  - Construction Pathway
    - Carpentry
- A/V Technology
  - Audio-Video Technology and Film

- Business Education
    - Administrative/Information Support Pathway
    - Financial Services
- Cosmetology
    - Salon & Spa
- Education
    - Early Childhood Education Pathway
- Family & Consumer Sciences
    - Culinary Arts
- Healthcare

EXTRACURRICULAR ACTIVITIES

FINANCIAL RESPONSIBILITY

Students are responsible for any debts incurred. These include but are not limited to monies owed to the office, library, class dues, athletic department, teachers, or school board in the case of damage assessments, fundraisers, club dues, or any settlements. **All fees/fines must be paid in full before students can participate in extracurricular activities including all sports, cheerleading, band, clubs, homecoming parade, dances, prom, field trips, etc.**

ATTENDANCE/ACADEMICS

Attendance and academics are closely monitored. Students who have excessive absences, tardies, discipline referrals, or are failing required classes may not be allowed to participate in extracurricular activities/trips.

Students with 5 or more unexcused absences or 7 or more unexcused tardies or 5 discipline referrals are subject to lose extra-curricular privileges, including, but not limited to, after school activities (practices, games, competitions, etc.), homecoming dance, prom, senior walk AT prom, AND lose 1 week of eligibility from practices, performances, contests, and games of any school-related event. Students will also lose early release for all student activities.

Students who are absent more than one block will not be allowed to participate in any after school activity (practices, games, competitions, etc.) on that day without a doctor's excuse or an administrator's approval.

Student Government

The CCHS Student Government is a group of young leaders who are voted on by their peers. The purpose of the Student Government is to work with fellow students, administrators, faculty, parents, and the community to reach common goals in citizenship, leadership, and service. They

develop leadership, sponsor events, create publicity, build better communications, and encourage school spirit between teachers and students.

- Officers are expected to have passing grades in all coursework for the current school term of nomination and be on track to graduate.
- Officers are expected to be in good disciplinary standing having no more than one ISS referral and no OSS referrals for the current school term of nomination.
- Officers are expected to have no more than 5 unexcused absences for the current school term of nomination.

Students may be removed from their positions if they don't uphold the academic, behavioral, and attendance expectations of CCHS.

HOMECOMING AND PROM REPRESENTATIVES

In order to be eligible for being named a homecoming and/or prom representative, students must uphold the academic, behavioral, and attendance expectations of CCHS.

- Student representatives are expected to have passing grades in all coursework for the current school term of nomination and be on track to graduate.
- Student representatives are expected to be in good disciplinary standing having no more than one ISS referral and no OSS referrals for the current school term of nomination.
- Student representatives are expected to have no more than 5 unexcused absences for the current school term of nomination.

GEORGIA HIGH SCHOOL ASSOCIATION ELIGIBILITY REQUIREMENTS

Athletic Eligibility Rules:

In order to be eligible for participation in GHSA events a student must:

1. Be living in a residence located within your school's district boundary or have successfully completed one year at the school seeking eligibility, or be an entering ninth grader enrolled in a GHSA member school.
2. Have been enrolled in school during the immediately preceding semester and meet GHSA academic eligibility requirements.
3. Have passed three (3) full time subjects the previous semester.
4. Be 'On Track' for graduation according to local progression and GHSA eligibility requirements.
5. Have been in high school no more than four consecutive years after first entry into ninth grade.
6. Have not attained the 19th birthday prior to May 1st preceding the year of

participation.

7. Have completed a physical examination during the past 12 months that is on files at the school.
8. Have transferred to your school for reasons other than to participate in athletics and meet all GHSA transfer eligibility requirements, including any required documentation or review.
9. Not be a professional athlete in the sport of participation.
10. Meets all GHSA eligibility requirements at the time of participation. Prior school status may be reviewed in accordance with GHSA transfer bylaws.

For further information and/or eligibility please refer to the GHSA constitution and bylaws found at: https://www.ghsa.net/constitution-section-2025-2026-law-100-student

ATHLETES AND SPORTS AGENTS

It is a violation of GHSA and NCAA amateurism rules for a student-athlete to enter into an agreement for athletic representation with a sports agent or to accept benefits related to such representation. A student found to be in violation of GHSA amateurism rules may be ruled ineligible in accordance with GHSA bylaws. Student-athletes may not accept gifts, awards, or benefits that violate GHSA amateurism rules or constitute an impermissible benefit under GHSA and NCAA regulations.

NO PASS/NO PARTICIPATION

In accordance with the State Board of Education and GHSA By-laws, a Clinch County High School student must pass three out of four subjects taken during the immediately preceding semester and be "on track" for graduation. This and all other state and GHSA rules concerning eligibility and interscholastic competition are adhered to by CCHS.

Promotion Requirements: To be eligible the student must be "on track" as follows:

End 1st year	5 Carnegie Units
End 2nd year	11 Carnegie Units
End 3rd year	17 Carnegie Units

*A student **must have passed 3 out of 4 classes** from the immediately preceding semester and have earned the indicated credit units to satisfy the "on track" requirements for competitive interscholastic eligibility.

All students, other than home study students, participating in any extracurricular activity in grades six through 12 must take four subjects during the local board of education-designated grading period of participation. Home study students must enroll in and attempt to complete

one qualifying course as defined in state law for each semester of participation.

Students who are placed in In-School Suspension (ISS) will be ineligible for participation immediately upon notification of suspension even if the actual suspension starts the following school day. The ineligibility will end at the close of the school day on the last day of ISS. This policy supersedes any other regulation or rule currently in effect.

In accordance with current GHSA bylaws, a student who is suspended for disciplinary reasons, including Out-of-School Suspension (OSS) or placement in an alternative school, is not eligible to practice, try out for, or participate in GHSA activities during the period of suspension. Eligibility is restored when the student is physically readmitted to the regular school program following completion of the suspension.

Student discipline records will be taken into consideration for tryouts and participation in a sport. The principal, athletic director and the head coach will view each case individually to determine player eligibility. Coaches may enforce their own discipline procedures for violation of team rules. Students in the alternative school are not allowed to try out, participate or attend any functions on campus while they are enrolled in the alternative school.

Extracurricular Opportunities

Athletic Opportunities

Football
Softball
Baseball
Basketball
Track
Tennis
Cheerleading
Volleyball

Literary Opportunities

Trio
Solo
Quartet
Extemporaneous Speaking
Dramatic Interpretation
Essay
Mock Trial

Extracurricular Coaches and Sponsors

Football

Rance Morgan
Jeff Braddy
Winston Peterson
Andrew Rowland
Jonavon Williams
Drake Browning

Basketball

Terrance George - Boys
David Carroll - Girls

Cheerleading

Mandy Fulton
Emily Kennedy

Baseball
Lee Douglas
Andrew Rowland

Tennis
Chad Jones - Boys
Alexa Bruorton – Girls

Track
Jonavan Williams – Boys
Tammy Hatton – Girls

Literary
Betsy Griffis

Softball
JR Rogers
Casey Daniel

Volleyball
Becky Morgan

MEETING WITH COACHES

Our athletic policy mandates all meeting with parents to discuss problems that may arise must take place with an administrator present and be held at the high school. If you have a problem you would like to discuss, please call the high school and set up an appointment with our administrators. Please never approach a coach after a game at the field, follow them to their home, or call them that night. Follow the proper channels to have your concerns heard.

INSURANCE FOR PARTICIPATION

Since parents/guardians assume financial responsibility for medical and dental expense for injuries to their children/ward for regular school or extracurricular accidents, CCSS requires that all parent/guardians of students who participate on any athletic team, cheerleader, or manager/trainer for any of the Athletic Programs obtain insurance coverage for their child/ward. **No students may participate in any of the Athletic Programs without being covered by private insurance and CCSS does not assume responsibility for payment of charges for treatment of injures.**

PARENTAL NOTIFICATION OF SCHOOL CLUBS/PERMISSION FOR PARTICIPATION

Within the provisions of O.C.G.A. & 20-2-705, schools must provide notification at the beginning of the school year to parents/guardians relative to the various school clubs provided at each to their respective schools. Parents/guardians may exclude their child from participation in any school-sponsored club.

O.C.G.A 20-2-751(e) The local school system annually shall notify all its students of the name, office address, and office telephone numbers pursuant to this subsection (Equity in Sports Act Coordinator).

FACILITIES/FIELDS
Use of system facilities by system personnel for individual monetary gain is prohibited.

Athletic Fields cannot be used by the public unless approved by the Board of Education and High School Administration.

CLUBS

FFA – FUTURE FARMERS OF AMERICA
The National **FFA** Organization is dedicated to making a positive difference in the lives of students be developing their potential for premier leadership, personal growth and career success through agricultural education. Dues are $15.00.

SENIOR BETA
Students must have an 89 GPA or higher entering the 10th grade. Students are invited to join the Beta Club in the 10th grade. The Beta Club attends the State Beta Club Convention in Savannah each year. Dues are $15.00.

JUNIOR BETA
Junior Beta is an academic club at CCHS. Members are limited to 9th grade students who have made a 90 and above in all subject areas. Membership dues for old members are $10.00 and new members are $20.00.

FCA - FELLOWSHIP OF CHRISTIAN ATHLETES
FCA is a student-led, faith-based organization that encourages student-athletes and their peers to grow in leadership, character, and faith.

4-H
4-H is a community where more than 6.5 million young people learn leadership, citizenship and life skills.

YOUTH VIOLENCE PREVENTION CLUB
The Youth Violence Prevention Club is a student-led club focused on promoting safety, inclusion, and mental health awareness. Open to all students, the club organizes activities that support youth suicide prevention, violence prevention, and positive peer connections. It also provides opportunities for student leadership.

Code of Conduct

The school's primary goal is to educate, not to punish; however, when the behavior of an individual student comes in conflict with the right of others, corrective actions may be necessary for the benefit of that individual and the school as a whole. Accordingly, students shall be governed by policies, regulations and rules set forth in this Code of Conduct.

The Code of Conduct is effective during the following time and in the following places:

- At school or on school property at any time;
- Off school grounds at any school activity, function or event and while traveling to and from such events.
- On vehicles provided for students' transportation by the school system;
- At school bus stops.

Also, students may be disciplined for criminal conduct off campus that may pose a threat to the school's learning environment or the safety of students and employees.

AUTHORITY OF THE PRINCIPAL

The principal is the designated leader of the school and, in concert with the staff, is responsible for the orderly operation of the school. In cases of disruptive, disorderly or dangerous conduct not covered in this Code, the principal may undertake corrective measures which he or she believes to be in the interest of the student and the school provided any such action does not violate school board policy or procedures

AUTHORITY OF THE TEACHER

The school principal shall fully support the authority of every teacher at the school to remove a student from the classroom under Code section 20-2-738. The following procedures shall be followed:

- The teacher shall file with the principal or the principal's designee a report describing the student's behavior, in one page or less, by the end of the school day on which such removal occurs or at the beginning of the next school day.
- The principal or the principal's designee shall, within one school day after the student's removal from class, send to the student's parents or guardians written notification that the student was removed from class, a copy of the report filed by the teacher, and information regarding how the student's parents or guardians may contact the principal or the principal's designee.

DEFINITION OF DISCIPLINE CODE TERMS

1. **Authorized Area**: Area defined by administrator or teacher for specific use at a specified time.
2. **Behavior Contract**: Written agreement that serves as a plan between student and

teacher/administration outlining corrective action and future disciplinary expectations.

3. **Bullying**: Code Section 20-2-751.4 The term 'bullying' means an act which occurs on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system, that is: (1) Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so; (2) Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or (3) Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that: (A) Causes another person substantial physical harm within the meaning of Code Section 16-5-23.1 or visible bodily harm as such term is defined in Code Section 16-5-23.1; (B) Has the effect of substantially interfering with a student's education; (C) is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or (D) Has the effect of substantially disrupting the orderly operation of the school. **Any student in grades six through twelve that has committed the offense of bullying for the third time in a school year, such student shall be assigned to an alternative school**.
4. **CBD**: Students are prohibited from possessing, using, selling, delivering, manufacturing, or being under the influence of any substance containing cannabidiol (CBD).
5. **Cheating**: Using another person's work and calling it your own. Using notes or other methods, without the teacher's knowledge, to complete a test or assignment. Cheating includes but is not limited to copying from a neighbor, sharing Google Doc answers, plagiarism, or use of ANY Artificial Intelligence platform without specific permission from the classroom teacher.
6. **Classroom Disruption**: Saying or doing something that keeps the teacher from teaching or other students from learning.
7. **Contraband**: Any unauthorized or illegal object not allowed at school such ammunition, items that can be construed as a weapon, laser pointers, ~~beepers, cellular phones~~, pepper spray, stolen property, drugs, matches/lighters, CBD products, THC-8, THC-9, THC-10, or any item not required for learning.
8. **Chronic Lack of Supplies**: Repeatedly reporting to class without necessary materials such as books, physical education attire, supplies, etc.
9. **Detention**: Mandatory attendance at an assigned study location before, during, or after school may be assigned by office or by classroom teacher as part of a behavioral plan.
10. **Disciplinary Probation**: A student found guilty of certain offenses may be placed on probation by the local school and/or the Student Disciplinary Panel. Probation is a trial period during which a student violating school and/or school system rules is subject to further disciplinary action.

11. **Disorderly Conduct**: Saying or doing something that upsets the normal school day or any school activity.
12. **Disrespect for Others**: Saying or doing something that puts down, annoys insults or embarrasses a person or a group of people. Includes derogatory remarks designed to inflame a confrontation.
13. **Extortion**: Use of "mild" threats or intimidation to demand money or something of value from another (no weapon).
14. **False or Misleading Information**: Telling lies, or refusing to tell the truth about important matters, such as names to members of the school staff or administration.
15. **Gang Related:** Wearing or possession of gang-related apparel; conveying personnel membership or affiliation with a gang. Gang-related solicitation, violence, threats, defacement of property.
16. **Gestures**: Use of hands, appendages, or any other part of the body to convey message or attract attention. Improper Slang: Using current words or phrases to address or disagree with an adult, staff member, or another student.
17. **Fighting/Assault**: Touching or hitting another student against his or her will. If a fight occurs, any student encouraging another student to fight will be punished as a fighter. **Fighting incidents are cumulative in grades 9-12. Individual discipline records will not be cleared, in regard to fighting, at the beginning of each school year.**
18. **Intimate Physical Contact**: Any contact between students where touching of body parts occurs other than hands or feet.
19. **In School Suspension**: Program designed to isolate students from the regularly assigned classroom activities and to provide individually oriented instruction in essential skills and knowledge areas for which low achievement levels may be contributing to the students' adjustment problem (per Quality Basic Education Act).
20. **Misconduct on School Bus or School Approved Transportation**: Saying or doing something that upsets the order and procedures to be followed on the bus, or interferes with the safety of others.
21. **Office Referrals**: Office referrals for misconduct are limited to five (5) per semester (or only 3 for the same offense) or 8 per year. Office referrals beyond these limits will incur additional penalties of ISS, OSS, or recommended placement at the alternative school. A behavior intervention meeting with administrators, parents, and teachers will be scheduled for at-risk students.
22. **Other Good & Sufficient Cause**: Charges and disciplinary actions may be taken regarding students for any infractions other than these already specified for good and sufficient causes.
23. **Over the Counter Drugs**: Any chemical/compound sold in stores without a prescription.
24. **Personal/Physical Contact (Nonviolent):** Pushing or shoving, wrestling, horseplay

between consenting students.

25. **Prescription Drug:** Any chemical/compound prescribed by a doctor.
26. **Probationary Period**: Time in which student's behavior will be closely monitored. During this time, failure to conform to guidelines will result in automatic upgrading to the next response level. Time of probation will refer to the assigned number of school days, and can be carried over from one school year to the next, if necessary. **Note to Seniors**: Assignment of probation could result in holding of diploma and return after school term to work detail or other assigned tasks.
27. **Procedure**: Following school rules or directions of a school official.
28. **Profane, Obscene or Abusive Language Materials**: Using words, gestures, pictures, or objects including racial slurs that are not acceptable at school and/may upset the normal school day or any school activity.
29. **Plagiarism**: Knowingly copying all or part of someone else's work without giving them credit, or claiming it as your own. This includes the use of Artificial Intelligence platforms.
30. **Privileges**: Refer to nonessential options such as gum, candy, early lunch, bus, etc.
31. **Repeated Misconduct**: Breaking one or more of the school rules a second or succeeding time.
32. **Sexual Acts:** Acts of a sexual nature including, but not limited to battery, intercourse, attempted rape, or rape.
33. **School Grounds**: The physical property & buildings that constitute the elementary campus and middle-high school campus, as well as school buses in route to and from a school activity or field trip and any school function at any location. This includes all games where school is represented.
34. **Tardiness**: Being late for school or class or activity.
35. **THC**: Students are prohibited from possessing, using, selling, delivering, manufacturing, or being under the influence of any substance containing tetrahydrocannabinol (THC).
36. **Theft/Stealing**: Taking anything that does not belong to you. Theft offenses will be cumulative from the time students enter high school to the time the students graduate.
37. **Transmission**: Any substance, article, or weapon passed to another person.
38. **Trespassing**: Entering or staying on school property or at a school activity after being told to leave by the school staff. Also, applies to unauthorized presence on campus during non-school hours.
39. **Unexcused Absence from School or Class**: Being absent from school or class without a written excuse from a parent or a doctor. Any absence not defined as excuse able by state law.
40. **Unauthorized Absence**: Any absence that occurs while student is scheduled to be in class verified by school personnel. Any absence not defined as excusable by state law.
41. **Waiver of Right to Attend Student Disciplinary Panel**: Parents may sign a waiver if they cannot attend or do not elect to attend the panel hearing. In the event a parent or

student does not attend the hearing, it will proceed as scheduled.

42. **Weapon**: Any object which can be used in a threatening manner or construed as capable of inflicting bodily harm on another individual, including but not limited to firearms, knives, razors, ice picks, explosives, ammunition, machetes, pellet guns, sword canes, martial arts paraphernalia, etc. This will include any toys or replicas designed to imitate these items, as well as, items not specifically designed for offensive/defensive use, but which are presented for use with harmful intent.

DEFINITION OF DISCIPLINARY ACTIONS

1. **Detention**- A requirement that the student report to a specified school location or school official to make up work missed or to receive specific instruction in behavior modification. Detention may require that the student stay during lunch, after school, or during scheduled class or school activity time if school officials deem removal of the student from his/her regular school schedule essential to the well-being of the student to school. Students who willfully do not attend will be charged with insubordination. All bus students will have one day's notice if kept after normal school dismissal times.
2. **Corporal Punishment**-Physical punishment (paddling) by the principal or his/her designee.
3. **In-School Suspension**- Temporary removal of the student from his assigned classes to the ISS Center.
4. **Out -of -School Suspension**-Temporary removal of the student from the campus and exclusion from school-sponsored activities.
5. **Tribunal** - Students may be required to appear before the Student Discipline Tribunal.
6. **Alternative School** - To provide chronically disruptive, committed, and/or non-attending students with the social services and individualized instruction and/or transitions to other programs they need to become successful students and good citizens in the school and larger community; and to make the public schools more safe and secure by removing chronically disruptive students from the regular classroom.
7. **Expulsion**-Removal of a student from the school system for an extended period of time or permanently.
8.

IN-SCHOOL SUSPENSION (ISS)

- Students are counted as an excused absence in all classes during the ISS placement. However, it will count as an absence from class for determination of final exemptions.
- It is the student's responsibility to get work from teachers prior to reporting to ISS. Students may only go to teachers after school or before school begins. Teachers will not be interrupted during the school day to gather work for ISS students.
- It is the student's responsibility to turn in all work to the teachers the day they return to class.
- If students are in ISS for a tardy, it is the responsibility of the students to get the missed work after school and turn it in the next day.
- Students are ineligible to participate in or attend any extracurricular activities from the day they are notified of suspension until the close of the school day on the last day of the ISS placement.
- Students in ISS are not allowed to have lunch deliveries.

- In the event that a student fails to gather work from teachers:

- The ISS teacher will assign work for the student.
- Students will receive zeros for any graded classroom assignments.
- Teachers are not required to allow students to make up work.

- **OUT OF SCHOOL SUSPENSION (OSS)**

- Students are counted absent in all classes during the OSS placement.
- Students are ineligible to participate in or attend any extracurricular activities from the day they receive OSS until the morning after the last day of OSS.
- When a student is assigned OSS, he/she will receive a zero for grades issued during the suspension, but will be given the opportunity to make up the work. Upon returning to school, it is the student's responsibility to set up a day & time to meet with teachers. about missed assignments.

CHRONIC DISCIPLINE

Under Georgia law (OCGA §§ 202765 – 202766.1), when a student is identified as a Chronic Disciplinary Problem Student or placed on a Correctional Behavior Plan, parents will be notified and invited to conferences, and a behavior plan will be developed and documented. Law enforcement will also be notified. Failure to cooperate may result in court involvement and a fine of up to $500.

STUDENTS CHARGED WITH FELONIES

Administration may refuse to readmit or enroll a student if their ongoing attendance poses a risk to school personnel or property or interferes with learning, as judged by administration.

As per O.C.G.A. § 20-2-768, the Clinch County School System is authorized to refuse to readmit or enroll any student whose behavior results in any of the following:

1. The student being **convicted of** the commission of any felony or any delinquent act which would be a felony if committed by an adult; or
2. The student being **indicted for** the commission of any felony or any delinquent act which would be a felony if committed by an adult; or
3. The student having **information filed** for the commission of any felony or any delinquent act which would be a felony if committed by an adult.

If refused readmission or enrollment, the student or the student's parent or legal guardian has the right to request a hearing pursuant to the procedures provided for in O.C.G.A. § 20-2-754.

SEARCH AND SEIZURE

Students and parents are hereby notified that school officials may search a student if there is reasonable suspicion the student is in possession of an item that is illegal or against school rules. There will be random book bag searches by dogs, deputies, and school personnel; random searches by metal detectors; and random vehicle site inspections. Students are required to

cooperate. If a student is not cooperative, then the student will remain under the supervision of a school official until a parent of the student can be reached to assist in requiring the student to cooperate with school officials.

DISCIPLINE OF TRANSFER STUDENTS

Students transferring into Clinch County Schools will not be enrolled until all records including disciplinary records are received and evaluated. The administration reserves the right to place students with chronic discipline issues to an alternative education setting until appropriate behavior has been exhibited and the principal deems placement into the traditional classroom setting is appropriate. Alternative settings may include: ISS, Alternative School, or remote learning.

CORPORAL PUNISHMENT

If a parent does not wish for corporal punishment to be administered to their child, a form from the front office will have to be filled out. **This must be done annually and in writing.**

DRESS CODE

A student shall not dress, groom, wear or use emblems, insignias, badges, or other symbols which emit a negative connotation where the effect thereof is to distract unreasonably the attention of other students or otherwise cause disruption or interfere with the operation of school. The principal or other duly authorized school official shall determine if this rule has been violated and shall give notice of such interference or disruption, and its cause, to all students by announcement or posting at the school.

Students who are unacceptably dressed may be asked to alter clothing, be sent home to change, isolated in ISS for the rest of the day, assigned lunch detention, and/or assigned 1 day ISS.

THE FOLLOWING ARE NOT ALLOWED TO BE WORN AT CCHS:

1. Head coverings, hats, combs, picks, brushes, rollers, or bandanas
2. Sunglasses (unless doctor's note).
3. Any garment that does not cover the midriff.
4. Any garment that does not cover undergarments or which is immodest or revealing.
5. See-through fabrics, which reveal undergarments
6. Sleeveless shirts, tank tops, or spaghetti straps
7. Low-cut shirts or blouses
8. Sagging pants

9. Pants/Jeans with holes more than 3 inches above the knee
10. Shorts that are more than 3 inches above the knee
11. Skirts and/or dresses shorter than knee length (exception: accompanied by leggings or jeggings to cover exposed skin above the knee. See-through tights/leggings are not acceptable.)
12. Leggings, tights, yoga pants, etc. that are not covered by a shirt that is at least fingertip length
13. Pajamas (and pajama style) clothing/shoes
14. Emblems, slogans, and/or words referring or alluding to tobacco, alcohol, drugs, race, ethnic groups, sex, violence, gangs, or negative connotations.
15. Clothing with song lyrics encouraging violence or groups who promote violence through their music.
16. Any body piercings that cause a distraction from learning.
17. Wallet Chains and Spiked Jewelry
18. Headphones/earbuds (exception: inside classroom for instructional use as directed by the teacher)

Note: Gym clothes should be worn at all times while in the gym area and should not be worn outside of the gym area.

The above dress code serves as a guideline for CCHS students, faculty, and parents of our students. As styles change, the school reserves the right to provide further clarification of appropriate dress to the students, faculty, and parents or our students.

CELL PHONES

It is a privilege (not a right) for Clinch County students to possess a cell phone on school property. **All cell phones, headphones, earbuds, etc. should be turned off and put away when entering the building.**

This means that the cell phone/electronic device should not be in any of the following areas:

- In the student's pocket
- Hoodie pocket
- Waistband
- Pants/shorts
- Pants leg
- Socks
- Or any other area directly on the student's body.
- We should not see the outline of the phone on the student's body.

Any student who violates this policy during school hours will have his/her phone, headphones,

earbuds, etc. confiscated and turned over to administration. School administration has the right to hold electronic devices and wait for parent/guardian to pick them up. School staff will treat all property with care, but are not responsible for damages.

Clinch County High School will assume no liability for lost or stolen phones.

Consequences for violation of cell phone policy:

- **1st offense** – Phone will be taken from the student and turned over to an administrator. Efforts will be made to contact parents/guardian. The student will be assigned 5 days of lunch detention. The student's parent/guardian must pick up the student's phone in the front office.
- **2nd offense** – Phone will be taken from the student and turned over to an administrator. The student will be assigned 1 day of ISS. Efforts will be made to contact the student's parents/guardians. A parent/guardian must pick up the student's phone in the front office.
- **3rd offense** –Phone will be taken from the student and turned over to an administrator. The student will be assigned 3 days of ISS. A parent/guardian must pick up the student's phone in the front office.
- Subsequent Offenses – A minimum of one day Out-of-School Suspension (OSS) and a required behavior contract will be imposed for additional violations. More severe consequences may follow based on administrative discretion, which may include extended OSS or other disciplinary actions.

Any threatening, harassing, inappropriate exposing or cyber bullying act towards another student by phone which causes disruption of school will result in suspension of phone privileges for the remainder of school year.

REFUSING TO GIVE CELL PHONE TO TEACHER/ADMINSTRATOR:

- Student will receive 2 days ISS.
- Cell phone must be given to the administrator
- If the cell phone is not turned in to the administrator, the student will be assigned OSS

TARDY POLICY

It is important that each student be on time. In order to receive the maximum benefit of the class, students must be present for the entire class and teachers must suffer a minimum number of interruptions. For this reason, we have a tardy policy to encourage your punctuality to class.

- Each semester a student will be allowed a warning for their first tardy (**first block only**.) Students tardy to school must report to Karla Daniel's office to sign in. A tardy slip will be given to student.

- 1st through 4th block tardies 1-5 will report to ISS a minimum of one block. Students arriving late to these blocks MUST report IMMEDIATELY to the ISS room.
- At tardy #6 and thereafter, students will be assigned ISS or corporal punishment. (See Code of Conduct Chart, pg. 33)

BUS PROCEDURES

Students have the opportunity to ride a bus to and from school. As buses unload in the morning, students should report to the cafeteria for breakfast or to their 1st block class. When school ends, bus students exit through designated doors at the rear of the building.

BUS DISCIPLINE PLAN (THIS PERTAINS TO INCIDENTS ON THE BUS AND/OR AT THE BUS STOP)

Incident	#1	Corporal Punishment or 1 Day off bus
Incident	#2	3 Days off bus
Incident	#3	5 Days off bus
Incident	#4	10 Days off bus
Incident	#5	15 Days off bus
Incident	#6	20 Days off bus
Incident	#7	25 Days off bus

Major violations such as fighting, harassment, threats to a bus driver or other students, etc., a minimum of five days off bus and placement on school disciplinary ladder. The incidents continue through the year and do NOT start over at the end of first semester.

Video Surveillance

Security cameras are in place throughout Clinch County High School. Privacy rights are not violated for students or teachers. Neither student or teacher behaviors are beyond scrutiny, nor does viewing security photos infringe upon constitutional rights. Fourth Amendment rights are not violated by the use of security cameras. Security cameras are not searches. Security cameras simply observe that which may be observed if administrators were present. Information gained from security cameras may become evidence in disciplinary concerns and student hearings.

CLINCH COUNTY HIGH SCHOOL
CODE OF CONDUCT CHART

The purpose of the Code of Conduct is to provide a concise synopsis of the regulation in place, which assist school personnel in providing a safe and orderly learning environment. Please discuss these regulations and become familiar with the progressive behavioral correction plan. The jurisdiction of a public school may include incidents that occur off-campus during times in which the public school has direct control or authority. Additionally, certain severe acts of off-campus misconduct may result in suspension or expulsion from school.

Incident	1st Disposition	2nd Disposition	3rd Disposition
RESPECT FOR AUTHORITY			
Leaving campus without permission	2 OSS, PC	4 OSS, PC	10 OSS, PC, PT
Tardy to class per semester (tardies 1-5)	ISS for the remainder of class	ISS for the remainder of class	ISS for the remainder of class
Excessive tardiness to class (tardies 6 or more)	1 day ISS or C.P, PC	1 Days ISS or C.P, PC	2 Days ISS, PC
Check in later than 15 minutes (1st block)	Absent/ISS remainder of block	Absent/ISS remainder of block	Absent/ISS remainder of block
Skipping Class	2 ISS, PC	4 ISS, PC	10 OSS, PC, P.T
Disrupting Classroom Instruction and/or School	Principal's Discretion	Principal's Discretion	Principal's Discretion
Insubordination	Principal's Discretion	Principal's Discretion	Principal's Discretion
Disrespect toward school authorities	Principal's Discretion	Principal's Discretion	Principal's Discretion
Cheating, Forgery, Plagiarism	A grade of "0"/PC	A grade of "0"/PC/2 ISS	A grade of "0"/PC/4 ISS
Dress Code	Call/Change, PC, Student Isolation	CP or PC, 2 Days Lunch Detention	PC, 1 ISS
Misuse of Technology	Principal's Discretion	Principal's Discretion	Principal's Discretion
Sleeping in Class	CP or PC, 1 ISS	2 ISS, PC	PC, 3 ISS
Headphones/Earbuds/Communication Devices	PC, Loss of Privilege	PC, Loss of Privilege, Parent Pick-up	PC, Loss of Privilege (5 days), ISS, OSS
Unprepared for Class	CP or PC, 1 ISS	2 ISS, PC	PC, 3 ISS
Horseplay	Principal's Discretion	Principal's Discretion	Principal's Discretion
Improper Touch or Public Display of Affection	C.P or 2 Days ISS, PC	2 OSS, PC	4 OSS, PC
Bathroom Loitering	Principal's Discretion	Principal's Discretion	Principal's Discretion
RESPECT FOR THE LAW (O.C.G.A. 20-2-751.2 APPLIES TO ALL TRANSFERS			
Attempting to Fight	3 ISS, PC	2 Days OSS, PC	3 ISS, 2 OSS, PC
Fighting 08 O.C.G.A 20.2-751.5	3 ISS, 2 OSS, PP, PC	5 OSS, 5 ISS, PP, PC	10 OSS, PP, PT, PC
Fighting resulting in injury O.C.G.A. 20-2-751.5	5-10 OSS, PP, PT, PC subject to arrest	10 OSS, PP, PT,PC subject to arrest	10 OSS, PP, PT, PC subject to arrest
Videoing and/or sharing video of fights during school on social media, by messenger or text (includes facetime, going "live")	2 OSS, PC	4 OSS, PC	10 OSS, PC Tribunal
Loitering, Off Limit Area 10 O.C.G.A. 20-2-1180 Trespassing O.C.G.A. 16-11-35	2 ISS, PC	4 ISS, PC	2 OSS, PC
Chronic Behavior Issues O.C.G.A. 20-2-764-766.1	Behavior Support Plan, PC, PT	Behavior Support Plan, PC, PT	Behavior Support Plan, PC, PT
Other Good & Sufficient Causes	Principal's Discretion	Principal's Discretion	Principal's Discretion
Bullying, Harassment, Threats, Intimidation O.C.G.A. 20-2-751.4	5 OSS, PC	10 OSS, PC	10 OSS, Tribunal
Inappropriate verbal, or non-verbal expression (Student) O.C.G.A.20-751.5	2 ISS, PC	4 ISS, PC	2 OSS, PC
Inappropriate verbal, or non-verbal expression (Staff) O.C.G.A. 20-2-751.5-.6	Principal's Discretion	Principal's Discretion	Principal's Discretion
Damage, Destruction, or Theft of School Property 20 or 17 O.C.G.A 20-2-753	5 OSS, replace, PP, PT, PC	10 OSS, replace, PP, PT, PC	10 OSS, Tribunal
Disorderly Conduct, Insults or Teacher Abuse 06 O.C.G.A. 20-2-1181-1182	5-10 OSS, PP, PT, PC subject to arrest	10 OSS, PP, PT, PC subject to arrest	10 OSS, PP, PT, PC subject to arrest
Theft	2 OSS, PP, PT, PC	4 OSS, PP, PT, PC	Up to 10 OSS, PP, PT, PC
Gang Related Activities	3 OSS, PP,PT,PC, subject to arrest	5 OSS, PP, PT,PC, subject to arrest	10 OSS, PP, PT, PC subject to arrest
Weapons 22, 23, 25, 26 O.C.G.A. 20-2-751.1	10 Days OSS, PC, PP, PT	10 Days OSS, PC, PP, PT	10 Days OSS, PC, PP, PT
Electronic Smoking Device Possession, Use, Paraphernalia	4 ISS, PC	2 OSS, PC	4 OSS, PC
Tobacco Possession, Use, Paraphernalia 18	4 ISS, PC	2 OSS, PC	4 OSS, PC
Sexual Acts	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC
Alcohol Possession, Alcohol Consumption 01	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC
CBD Products: Possession, Distribution	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC
Drugs: Possession, Distribution, Paraphernalia 07 O.C.G.A. 45-23-2	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC	Up to 10 days OSS, PT, PP, PC
All threats of harm to school, students, and employees 17	Principal's Discretion	Principal's Discretion	Principal's Discretion

The "Code of Conduct" chart indicates minimum consequences of discipline situations and is not intended as absolutes. Discipline situations reported to the administration will be dealt with using administrative discretion. Other violations of student conduct will be referred to the CCHS administration. (Parent Conference or Contact=PC, Corporal Punishment=CP, In School Suspension=ISS, Out-of-School Suspension=OSS, Detention=DET, possible referral to Police=PP, Possible referral to Tribunal=PT)

POSITIVE BEHAVIOR INTERVENTION STRATEGIES (PBIS)

Clinch County High School takes pride in PBIS. PBIS is a multi-tiered framework for establishing the social culture and behavioral supports needed for a school to achieve behavioral and academic outcomes for all students. PBIS allows for a continuum of supports that begins with the whole school and extends to intensive, wraparound support for individual students and their families. The vision for PBIS at Clinch County High School is to create a safe and supportive school environment for all stakeholders, where students are taught not only academics but also how to be a productive citizen in our society.

The charts on the following pages show the Behavior Flow Chart and School Wide Behavior Matrix developed using PBIS strategies.

CLINCH COUNTY HIGH SCHOOL **2026 - 2027**

BEHAVIOR FLOW CHART

Observe Problem Behavior

Is the behavior Classroom or Office managed?

Classroom Managed (Minor)

Step 1
*Verbal Redirect
*Document in EH

Step 2
*Re-teach expected behavior
*Document behavior in EH
*Use Suggested Strategies

Step 3
*Use Suggested Strategies
*Make Parent Contact - document in log
*Document in EH

Step 4
*Office Referral

Classroom Managed	Office Managed
*Misuse of Technology *Horse play *Sleeping *Cheating *Off Task *Inappropriate Language *Unprepared *Talking *Out of Seat *Disrespect *Class Disruptions	*Fighting *Tobacco *Weapons *Arson *Threats *Gang Activity *Theft *Truancy *Vandalism *Drugs *Alcohol *Sexual Misconduct *Confrontational *Dress Code *Cell Phone *Defiance/Insubordination *Vaping *Attempting to fight

****Suggested Strategies****

Step 2:
*One-On-One Conference
*Seating Change
*Loss of Priviledge
*Lunch Detention (1 day)

Step 3:
*Lunch Detention (2 days)
*After School Detention - (Teacher Preference)

Office Managed (Major)

Step 1
*Send student to office
*Complete referral in EH

Step 2
*Administrator determines and administers consequences

Step 3
*Administrator follows up providing feedback to teacher and parent

CCHS

Respectful, Responsible and Ready!

Location	Class	GYM	Hallways	Commons	Restroom	Computer Labs	Vending Machine Area
Expectation:							
Respectful	pay attention be considerate	to school property use appropriate language	use appropriate language	use appropriate language mind your manners	to school property to the privacy of others waiting your turn in line	to school property don't tamper with computer	don't tamper with machines wait your turn
Responsible	do your work stay on task	use inside voice put trash in garbage cans	use inside voice keep it moving	use inside voice keep area clean	flush toilets wash hands put trash in garbage cans	adhere to internet usage rules leave area clean	keep area clean
Ready	have all needed materials be punctual	follow directions wear appropriate attire	go directly to your destination hall passes during class time	follow directions	have hall pass during classes return promptly and quickly	know login information food-free zone drink-free zone	get snack and return promptly to class

STUDENT SERVICES

Medical Services: Students have access to a nurse in our school health clinic.

Guidance Service: The main objective of the Guidance Department at CCHS is to help better prepare all students to meet their daily challenges and life goals more successfully. The Guidance Counselor works with all students, parents, and teachers to make the educational process more effective and meaningful. Any student who has a special need or problem is encouraged to make an appointment with the Counselor for assistance and advice. The counselor will help you plan the course of study that will best meet your educational goals in high school and beyond.

Selective Services: This law requires all males to register with the Selective Service within 30 days of their 18th birthday. You can register online at www.sss.gov. The guidance office has additional registration information.

Gifted Education:

Clinch County High School provides Gifted Education for qualified students. Students are referred automatically based on test scores and through teachers, parents, administrators, or self-referral. Students are reviewed for testing yearly and must meet state and local mandated requirements for participation in the program. For more information, contact the principal.

Voting Registration: All students must be at least 17 ½ years of age to register and 18 to vote. Students may register to vote in Mrs. Chasity Luke's office.

FOR YOUR INFORMATION

FINANCIAL RESPONSIBILITY

Students are responsible for any debts incurred. These include but are not limited to monies owed to the office, library, class dues, athletic department, teachers, or school board in the case of damage assessments, fundraisers, club dues, or any settlements. **All fees/fines must be paid in full before students can participate in graduation ceremonies.**

CLASS DUES

- 9th Grade = $25.00
- 10th Grade = $25.00
- 11th Grade = $25.00
- 12th Grade = $25.00

The purpose of class dues is to help pay for various events throughout the year that the class participates as a whole such as…homecoming, prom, class gifts, graduation, unfortunate occurrences like deaths and/or hospitalizations that the class wishes to send flowers, etc.

HOMEROOM:

Each student at CCHS will be assigned to a homeroom teacher. The homeroom teacher will help guide, support and hold students accountable for academics, as well as extracurricular class activities at CCHS.

These activities may include the following:

- Class Officer Election
- Homecoming Class Activities
- Class Fund Raising Activities
- Junior class activities which may include ordering class rings, junior-senior prom activities, etc.
- Senior Class Activities which may include, ordering graduation supplies, junior-senior prom activities, graduation activities

MEDICAL CLINIC

MEDICATION OR OVER-THE-COUNTER DRUGS

Any student requiring the use of prescription or over-the-counter drugs must leave them in the nurse's office, along with a note from a parent/guardian giving permission for school personnel to dispense as prescribed. There will be no medication of any type kept by any student at any time on school premises. The school nurse prior to the medication being kept by the student must approve any exceptions to this rule in writing.

IN-SCHOOL CLINIC (NURSE) VISITATION

- The student must let the teacher know he/she needs to see the nurse.
- The teacher emails nurse to put the student’s name on the nurse’s list.
- The nurse calls in the classroom when she can see the student.
- The nurse gives the student a hall pass upon leaving the clinic that includes the time the student left.
- The student returns to class and gives the pass to the teacher.

****In the event of an emergency, the above procedures may be skipped.**

ASTHMA INHALER/EPIPEN

Any asthma student may use his/her self-administration of prescription asthma medication at school. Likewise, any student with a severe allergy may keep an Epi Pen for self-administration at school. For a student to keep an asthma inhaler or Epi Pen in his/her possession, the following are required: 1) written authorization from a parent or legal guardian; 2) written doctor's statement detailing the name and purpose of the medication, prescribed dosage, and time(s) or special circumstances for administration of the medication; and 3) written authorization from the parent or guardian for the school to seek emergency medical treatment for the student when necessary and appropriate.

HEAD LICE PROCEDURE

In an effort to keep students free of lice infestation, and to prevent outbreaks of head lice, all Clinch County Schools maintain a No Nit Policy. At any time during the school year, the school nurse or other school staff designee can screen students for head lice. If any student is found to have head lice or lice nits (eggs) his/her parents/guardians will be contacted to pick him/her up immediately. Parents/guardians will be informed of lice infestation by a letter that explains the problem, how to detect lice and nits, and steps to take in treatment. The parents/guardians are to treat the head lice in a timely manner, including manual removal of ALL nits. Treatment of head lice usually takes no more than two days. The parents/guardians must bring the student to the school nurse or designee to be checked and cleared for re-entry to school. Students who have been dismissed home due to head lice will not be allowed to ride the school bus. A parent/guardian or family member must bring the student in to the nurse to be checked, and must wait until the school nurse or designee has cleared the student to return to school. If ten or more lice nits are still found in the student's head, the student will be sent home again for manual removal of nits. The school nurse may excuse up to three days of absence in a fourteen-day cycle period of the infestation. After the third absence following each episode of infestation, the school counselor or social worker will contact the parents/guardians. After the third infestation of lice in one calendar school year, the parents/guardians must take the student to the Health Department or to a physician for a letter of release back to school.

CAFETERIA

BREAKFAST/LUNCH – PROGRAM

Clinch County High School offers a nutritious breakfast and lunch to all students, and students are encouraged to participate. **ALL STUDENTS AT CCHS WILL RECEIVE FREE BREAKFAST and LUNCH MEALS.** The food service program is a self-sufficient program that will operate from CEP, (Community Eligibility Provision) monies. Funds are received through payments for meals and reimbursements from this federal program. Thus, CCHS students will not complete Free and Reduced lunch forms.

Students must leave their area clean before returning to class. Students who fail to abide by

cafeteria rules may be assigned seats for meals or cleaning duty. The students with assigned seats will stay in those seats until dismissed by administration. Failure to cooperate will lead to corrective action planning. Any student who is a recurring problem in the cafeteria may be referred to administration and may be required to develop a long-term plan and/or serve cleaning duty.

LEAVING FOR LUNCH:

- If a student is checked out 15 minutes prior or during his/her lunch, a person on the checkout sheet **MUST** come into Karla Daniels office with the student and sign them back into school.
- If the student is late, he/she will receive a tardy for that block and will be assigned ISS for the remainder of the block.
- If the student is more than 15 minutes late, he/she will be marked absent for that block and will be held in ISS until the end of the block.

- **LUNCH DELIVERIES:**

- No outside vendor or Door Dash delivery.
- Only a parent, grandparent, or legal guardian can deliver food to a student.
- All lunch deliveries must be signed in through Karla's office.
- Student must pick up lunch during the lunch time from Karla's office.

OTHER INFORMATION

METAL DRINKING CUPS

Stanley cups and other similar metal drink containers are not allowed at school**.** Students should bring only plastic, non-metal water bottles. Items brought to school in violation of this policy may be confiscated and held for parent pickup. Repeated violations may result in disciplinary action.

TEENAGE & ADULT DRIVER RESPONSIBILITY ACT

No individual under the age of 18 can obtain a driver's license or instructional permit unless he or she is enrolled in a public school, a private school or home school authorized by law; or has graduated from high school, received a certificate of high school completion; or has completed his or her secondary education and is enrolled in post-secondary school. Furthermore, the Georgia Department of Public Safety requires a notarized certificate of attendance in order to obtain a Learner's Permit or a Driver's License. Students must sign up for the certificate in the Guidance Office one week in advance. Certificates of attendance expire after 30 days.

DRIVING AND PARKING

Driving and parking a vehicle on campus is a privilege extended to those who qualify and comply with safety regulations. On campus a vehicle falls under the in loco parentis rule and school officials may exercise due authority for the safety and well-being of the student body. This includes the searching of vehicles when there is reasonable cause. (New Jersey v. T.L.O., 469 U.S. 325, 105 S. Ct 733, 744; 1985.)

Parking permits must be obtained (by presenting driver's license and proof of insurance) and displayed on vehicles. (Replacement permits will be $10.00). At no time during the school day are students allowed in the parking area without permission from the principal/designee. Students who enter the parking area without the permission of an administrator will face disciplinary action.

Bumper stickers or other displays that have profanity, vulgarity or sexual innuendos, are not permitted. Any other symbols deemed inappropriate for display by the administration must be removed. Continuing displays of such material may result in disciplinary action. ***Flags other than the American or current Georgia State flag will not be permitted***. Firearms or other weapons are not allowed in vehicles.

- The administration of CCHS has the authority to suspend the student driving privilege to address any driving related discipline offenses.
- Any student who parks on campus without a parking permit will receive a warning the first time and will be subject to disciplinary action for each subsequent time.
- Students are to park ONLY in the designated student parking lot during the normal school day unless otherwise permitted by an administrator.

Student Sexual Harassment

It is the policy of the Board of Education to maintain a learning environment that is free from discrimination based on sex and sexual harassment of students by other students, employees, volunteers or others over whom the District has authority. It shall be a violation of this policy for any member of the district staff to harass a student through conduct or communications of a sexual nature as defined below. Unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written, or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by any student to another student or system employee constitutes sexual harassment when it satisfies one or more of the following:

1. An employee of the District conditioning the provision of a District aid, benefit, or service on an individual's participation in unwelcome sexual conduct;

2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or

3. "Sexual assault"- an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation; or

   "Dating Violence"- sex-based violence committed by a person-

   - who is or has been in a social relationship of a romantic or intimate nature with the victim; and
   - where the existence of such a relationship shall be determined based on a consideration of the following factors:
     - The length of the relationship.
     - The type of relationship.
     - The frequency of interaction between the persons involved in the relationship; or

   "Domestic Violence"- sex-based violence which includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or

   "Sex-based Stalking" - engaging in a course of conduct directed at a specific person that would cause a reasonable person to-

   - fear for his or her safety or the safety of others; or
   - suffer substantial emotional distress.

Any person who alleges sexual harassment by a staff member or student in the school district may complain directly to the principal, counselor, or Title IX Coordinator. Filing of a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status nor will it affect future employment, grades, or job assignments. The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the Board's legal obligations, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

All allegations of sexual harassment shall be fully investigated and immediate and appropriate corrective or disciplinary actions shall be initiated. Appropriate documentation shall be maintained on all allegations of sexual harassment. A substantiated charge against an employee shall subject such person to disciplinary action, including discharge. A substantiated charge against a student shall subject the student to disciplinary action including suspension or expulsion.

BULLYING

The Board of Education believes that all students can learn better in a safe school environment. Behavior that infringes on the safety of students will not be tolerated. Bullying, as the term is defined in Georgia law, of a student by another student is strictly prohibited. Such prohibition shall be included in the Student Code of Conduct for all schools within the school system.

Bullying is defined as follows: An act which occurs on school property, on school vehicles, at school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system, that is:

1. Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
2. Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or
3. Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that:

    a. Causes another person substantial physical harm within the meaning of Code Section 16-5-23.1 or visible bodily harm as such term is defined in Code Section 16-5-23.1;
    b. Has the effect of substantially interfering with a student's education;
    c. Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
    d. Has the effect of substantially disrupting the orderly operation of the school.

Procedures may be developed at each school encouraging a teacher or other school employee, student, parent, guardian, or other person who has control or charge of a student, either anonymously or in the person's name, at the person's option, to report or otherwise provide information on bullying activity. Any teacher or other school employee who, in the exercise of his or her personal judgment and discretion, believes he or she has reliable information that would lead a reasonable person to suspect that someone is a target of bullying is encouraged to immediately report it to the school principal. Any report will be appropriately investigated by the administration based on the nature of the complaint in a timely manner to determine whether bullying has occurred, whether there are other procedures related to illegal harassment or discrimination that should be implemented and what other steps should be taken. Any report of retaliation for reporting bullying will also be investigated and addressed as called for in this policy and in accordance with school procedures.

Acts of bullying shall be punished by a range of consequences through the progressive discipline process, as stated in the Code of Conduct. However, upon a finding by the disciplinary hearing officer, panel or tribunal that a student in grades 6-12 has committed the offense of bullying for the third time in a school year, the student shall be assigned to an alternative school.

Upon a finding by a school administrator that a student has committed an act of bullying or is a victim of bullying, the administrator or designee shall notify the parent, guardian, or other person having control or charge of the student by telephone call or through written notice, which may be done electronically.

Students and parents will be notified of the prohibition against bullying and the penalties for violating the prohibition by posting information at each school and by including such information in the student/parent handbooks.

BOARD POLICY
Descriptor Code: JCDAG
§ 20-2-751.4. Policies prohibiting bullying; assignment to alternative school; notice

(a) As used in this Code section, the term "bullying" means an act which occurs on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system, that is:

(1) Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;

(2) Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or

(3) Any intentional written, verbal, or physical act which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that:

(A) Causes another person substantial physical harm within the meaning of Code Section 16-5-23.1 or visible bodily harm as such term is defined in Code Section 16-5-23.1;

(B) Has the effect of substantially interfering with a student's education;

(C) Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or

(D) Has the effect of substantially disrupting the orderly operation of the school.

(b) No later than August 1, 2011:

(1) Each local board of education shall adopt a policy that prohibits bullying of a student by another student and shall require such prohibition to be included in the student code of conduct for schools in that school system;

(2) Each local board policy shall require that, upon a finding by the disciplinary hearing officer,

panel, or tribunal of school officials provided for in this subpart that a student in grades six through 12 has committed the offense of bullying for the third time in a school year, such student shall be assigned to an alternative school;

(3) Each local board of education shall establish and publish in its local board policy a method to notify the parent, guardian, or other person who has control or charge of a student upon a finding by a school administrator that such student has committed an offense of bullying or is a victim of bullying; and

(4) Each local board of education shall ensure that students and parents of students are notified of the prohibition against bullying, and the penalties for violating the prohibition, by posting such information at each school and by including such information in student and parent handbooks.

(c) No later than January 1, 2011, the Department of Education shall develop a model policy regarding bullying, that may be revised from time to time, and shall post such policy on its website in order to assist local school systems. Such model policy shall include:

(1) A statement prohibiting bullying;

(2) A requirement that any teacher or other school employee who has reliable information that would lead a reasonable person to suspect that someone is a target of bullying shall immediately report it to the school principal;

(3) A requirement that each school have a procedure for the school administration to promptly investigate in a timely manner and determine whether bullying has occurred;

(4) An age-appropriate range of consequences for bullying which shall include, at minimum and without limitation, disciplinary action or counseling as appropriate under the circumstances;

(5) A procedure for a teacher or other school employee, student, parent, guardian, or other person who has control or charge of a student, either anonymously or in such person's name, at such person's option, to report or otherwise provide information on bullying activity;

(6) A statement prohibiting retaliation following a report of bullying; and

(7) Provisions consistent with the requirements of subsection (b) of this Code section.

(d) The Department of Education shall develop and post on its website a list of entities and their contact information, which produce anti - bullying training programs, and materials deemed appropriate by the department for use in local school systems.

(e) Any person who reports an incident of bullying in good faith shall be immune from civil liability for any damages caused by such reporting.

(f) Nothing in this Code section or in the model policy promulgated by the Department of Education shall be construed to require a local board of education to provide transportation to a student transferred to another school as a result of a bullying incident.

(g) Any school system which is not in compliance with the requirements of subsection (b) of this Code section shall be ineligible to receive state funding pursuant to Code Sections 20-2-161 and 20-2-260.

GANG RELATED ACTIVITY/BEHAVIOR

The Clinch County High School maintains zero tolerance for gang activities on the school campus or school sponsored event. Violators will be reported immediately to the appropriate law enforcement agency. Violators will also be subject to immediate suspension or expulsion. Student may also be disciplined for gang-like activity. Gang-like activity is any association, or group of three or more persons associated in fact, whether formal or informal, which engages in a pattern of gang activity. The existence of such organization, association, or group of individuals associated in fact may be established by evidence of a common name or common identifying signs, symbols, tattoos, graffiti, or attire or other distinguishing characteristics. Gangs, as defined in state statue, are forbidden to gather or co-mingle at Clinch County High school sites or school-related events. Individuals who engage in gang-related behavior at school or school sponsored activities disrupt the educational process and promote an atmosphere where unlawful acts or serious violations of school rules may occur.

Examples of gang-related behavior may include, but are not limited to:

1. The presence of apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute indicates or implies gang membership or affiliation with such a group.
2. Initiation, hazing, intimidation, and/or related activities of such group affiliations that are likely to cause bodily danger, physical harm or, or personal degradation or disgrace resulting in physical or mental harm to students or staff.
3. Threatening to commit, or actually committing, any crime with the purpose of terrorizing another, causing the evacuation of a Clinch County High school facility or school bus, causing disruption to the orderly operation at Clinch County High school, or acting in reckless disregard of the risk of causing such terror or disruption.
4. Using, employing, or relying upon gang membership or affiliation to threaten, intimidate, or to harass students and/or staff.
5. The use of certain hand signals or gestures that may, in any way, be linked to a gang or gang-related activity or behavior.
6. Graffiti that may, in any way, is linked to a gang or gang-related activity or behavior.
7. Identifying oneself as a member of gang.
8. Recruiting or soliciting membership in a gang of gang-related organization.

Students who engage in gang-related behaviors are subject to consequences in accordance with Clinch County High School discipline procedures up to, and including suspension, expulsion, and referral to the appropriate legal authorities.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

(FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Clinch County Schools **FERPA** Notice
Family Educational Rights and Privacy Act of 1965

The Clinch County School System has designated the following information as **DIRECTORY INFORMATION:**

1. Student's name, address, telephone number, and grade level
2. Student's date and place of birth
3. Student's participation in official school activities, clubs and sports
4. Weight and height of student if he/she is a member of an athletic team
5. Dates of attendance at school
6. Awards received during time enrolled in our school system
7. Pictures of students involved in school activities.

Additionally, this law along with the No Child Left Behind Act of 2001 and the National Defense Authorization Act for Fiscal Year 2002 requires that we must provide student's name, address and telephone number to military recruiters upon request.

Unless you, as a parent/guardian or eligible student, request otherwise, this information may be disclosed to the public or recruiters upon request. You have the right to refuse to allow all or any part of the above information to be designated as directory information and to be disclosed to the public upon request. If you wish to exercise this right, **you must notify** the principal of the school at which the student is enrolled **in writing** within **ten (10) days** after the date of this notice.

Although the Clinch County School System may release directory information if a written objection is not filed as specified above, the Clinch County School System is not required to release any information regarding a student, including directory information, unless the law mandates the release of such information.

School officials may take photographs, videos, and/or interviews of students at school or at a school event/activity and such photographs, videos, and interviews may be published, including internet publication, or broadcast by the news media or school. If you, as a parent/guardian, object to permitting your child to be videoed, interviewed, or your child's picture taken or released on any school social media or news media articles, the objection must be presented **in writing** to the principal of the school where your student is enrolled within **ten (10) days** after the date of this notice.

INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)

IDEA is a federal law that protects the rights of students with disabilities. In addition to standard school records, for children with disabilities education records could include evaluation and testing materials, medical and health information, Individualized Education

Programs and related notices and consents, progress reports, materials related to disciplinary actions, and mediation agreements. Such information is gathered from a number of sources, including the student's parents, and staff of the school of attendance. Also, with parental permission, information may be gathered from additional pertinent sources, such as doctors and other health care providers. This information is collected to assure the child is identified, evaluated, and provided a Free Appropriate Public Education in accordance with state and federal special education laws.

Each agency participating under Part B of IDEA must assure that at all stages of gathering, storing, retaining, and disclosing education records to third parties that it complies with the federal confidentiality laws. In addition, the destruction of any education records of a child with a disability must be in accordance with IDEA regulatory requirements.

For additional information or technical assistance, you may call (202) 260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339.

Or you may contact us at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Section 504 – Notice of Rights of Students and Parents

Notice of Rights of Students and Parents under Section 504 of the Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of Section 504 is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to non-disabled students.

Parents and/or students are provided with the following rights through the implementing regulations of Section 504 as set out in 34 CFR Part 104:

1. Your child has the right to an appropriate education designed to meet his or her individual educational needs as adequately as the needs of non-disabled students. 34 CFR 104.33.

2. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties who provide services not operated by or provided by the recipient are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.

3. Your child has a right to participate in an educational setting (academic or nonacademic) with non-disabled students to the maximum extent appropriate to his or her needs 34 CFR 104.34.

4. Your child has a right to facilities, services, and activities that are comparable to those provided for nondisabled students. 34 CFR 104.34.

5. Your child has a right to an evaluation prior to a Section 504 determination of eligibility. 34 CFR 104.35.

6. You have the right to not consent to the school system's request to evaluate your child. 34 CFR 104.35.

7. You have the right to ensure that evaluation procedures, which may include testing, conform to the requirements of 34 CFR 104.35.

8. You have the right to ensure that the school system will consider information from a variety of sources as appropriate, which may include aptitude and achievement tests, grades, teacher recommendations and observations, physical conditions, social or cultural background, medical records, and parental recommendations. 34 CFR 104.35

9. You have the right to ensure that placement decisions are made by a group of persons, including persons knowledgeable about your child, the meaning of evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities.

10. If your child is eligible under Section 504, your child has a right to periodic reevaluations, including prior to any subsequent significant change of placement. 34 CFR 104.35. Elementary Student & Parent Handbook, 2018-2019 24

11. You have the right to notice prior to any actions by the school system regarding the identification, evaluation, or placement of your child. 34 CFR 104.36.

12. You have the right to examine your child's educational records. 34 CFR 104.36.

13. You have the right to an impartial hearing with respect to the school system's actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. 34 CFR 104.36.

14. You have the right to receive a copy of this notice and a copy of the school system's impartial hearing procedure upon request. 34 CFR 104.36.

15. If you disagree with the decision of the impartial hearing officer (school board members and other district employees are not considered impartial hearing officers), you have a right to a review of that decision according to the school system's impartial hearing procedures. 34 CFR 104.36.

16. You have the right to, at any time, file a complaint with the United States Department of Education's Office of Civil Rights. The address of the regional office is: Office for Civil Rights; Region IV; 61 Forsyth Street, Suite 1970; Atlanta, GA 30303.

If you have questions, need additional assistance, or want more information regarding Section 504 Procedural Safeguards and/or Grievances/Complaints, please visit contact the Director of Special Education and School System's 504 coordinator:

Ann Johnson, Section 504 Coordinator
Director of Student Services
1 Panther Way
Homerville, GA 31634
(912) 487-5385
Ajohnson@clinchcounty.com

COMPUTER AND NETWORK USE POLICY

In an attempt to aid the student in a better understanding of proper computer usage, violation of the following rules will not be tolerated. Each user is responsible for all of his/her actions and activities involving the computers and the network.

Inappropriate conduct includes, but is not limited to, the following:

Using inappropriate materials that are damaging to another person's reputation, or abusive, illegal, obscene, sexually oriented, threatening, or demeaning to another person's gender or race, or violation of the school's policy on harassment.

- Using the school's computer hardware or network for illegal activity such as copying software or violation of copyright laws. Making copies of software on any school computer or computer system is not appropriate.
- Copying or downloading copyrighted software for one's own personal use.
- Using the network for private financial or commercial gain.
- Loading or using games, public domain, shareware, or any other unauthorized programs on any school computer or computer system.
- Purposely infecting any school computer or network with a virus or program designed to damage, alter, or destroy data.
- Gaining unauthorized access to network resources.
- Invading the privacy of other individuals by gaining unauthorized access to their files or documents.
- Using or attempting to use another person's user name or password.
- Posting or plagiarizing work created by another person without their consent.
- Posting anonymous messages.
- Using the network for commercial or private advertising.
- Forging electronic mail messages.
- Attempting to read, alter, delete, or copy the electronic mail of other system users.
- Using the school's computer hardware, network, or Internet links while access privileges are suspended.
- Using the school's computer hardware, network, or Internet links in a manner that is inconsistent with a teacher's direction and inconsistent with generally accepted network etiquette.
- Attempting to alter the configuration of a computer or any of the software of the school.
- Using Windows File Manager, Explorer, or the DOS prompt without teacher's guidance.

The Internet is an electronic communications network delivery via computer and satellite. A vast number of resources are accessible locally, nationally, and internationally. The goal of Clinch County High School is to provide this service to staff members, students, and community members to promote educational excellence and to facilitate resource sharing, innovation, and communication.

GUIDELINES:

Internet access is coordinated through a complex association of government agencies and regional networks. Intranet access is coordinated through the individual school. The operation of the Intranet/Internet relies heavily on the proper conduct of the users, who must adhere to strict guidelines. To protect users against access to inappropriate materials, Clinch County High School has installed a filtering program designed to aid in the prevention of access to visual depictions that are obscene, pornographic, or harmful to minors. This program filters and blocks known sites that feature nudity, pornography, violence, hatred of others, inappropriate chat rooms, and inappropriate language. This list of restricted sites is updated daily; however, inappropriate sites are published frequently during the day and no filtering software has proven to be 100% effective. Intranet/Internet access is a privilege, not a right. If a system user violates any of the acceptable use provisions outlined in this document, his/her account may be terminated and future access may be denied. Some violations may also constitute a criminal offense and may result in legal action. Any user violating these provisions, applicable state and federal laws, or posted classroom and district policies, is subject to loss of access privileges and any other disciplinary options.

The Georgia Computer Systems Protection Act (Georgia Code 16-9-93) makes abuse of computers and computer systems a crime. This act covers, but is not limited to, such actions as computer trespass, theft, invasion of privacy, and password disclosure. Penalties for violation of this act range in fines up to $50,000 and/or imprisonment up to 15 years.

Acceptable Use

- Usage must be in support of education and research consistent with board policy.
- Usage must be consistent with rules appropriate to any network being used/accessed.
- Parents shall be required to sign the Intranet/Internet Access Agreement form (given to parent when child enrolls) allowing their child to access the Internet. All students shall also be required to sign the Student Access Agreement form affirming that they have read and understand the Intranet/Internet Acceptable Use Policy and understand the consequences for the violation of said policy.

- Privileges

- Access to the Intranet/Internet is a privilege, not a right.
- Unacceptable usage may result in cancellation of privilege.
- Student access to the Intranet/Internet will be under the supervision of a staff member.

- Internet Etiquette

- Be polite.
- Do not use vulgar or obscene language.
- Use caution when revealing your address or phone number.
- Do not reveal the address or phone numbers of others.
- Electronic mail is not guaranteed to be private.
- Documents stored on the network are not guaranteed to be private.
- Do not intentionally disrupt the network or other users.
- Abide by generally accepted rules of network etiquette.
- Unacceptable Use

- Accessing materials or communications and/or sending or posting communications that are damaging to another's reputation or are abusive, obscene, sexually oriented, illegal, threatening, or harassing. Harassment includes the sending of messages or unwanted e-mail.
- Using the network for any illegal activity, including violation of copyright or other contracts or transmitting any material in violation of U.S. and State regulations.
- Copying or downloading copyrighted material on any system connected to the school's hardware/software without the owner's permission. Only the owner or individuals specifically authorized by the owner may copy or download copyrighted material to the system.
- Copying or downloading copyrighted material for the users own use without the owner's permission. Users may redistribute copyrighted programs only with owner's permission. Such permission must be specified in the document of must be obtained directly from the owner in accordance with applicable copyright laws, board policy, and administrative procedures.
- Failing to comply with resource quotas or disk usage quotas as set by the school.
- Use for commercial activities is not acceptable.
- Product advertisement or political lobbying is prohibited.
- Vandalizing another user's data, the network, or the Internet. This offense includes creating, uploading, or downloading viruses.
- Using or attempting to use the network while privileges are suspended or revoked.

- Security

- Any user who identifies a security problem must notify a staff member immediately.
- Users will not show or identify a security problem to others.
- Users will not reveal their password or allow another person to use their password.
- Users will not use another individual's password nor attempt to log on as another user.

- Penalties

- Any user violating these provisions is subject to loss of network privileges and other disciplinary action or criminal prosecution.
- The prohibited use list provided is not inclusive. School personnel will make the final determination as to what constitutes unacceptable use.
- Users and/or parents shall be responsible for compensating the school system for any losses, costs, or damages incurred by the school system relating to or arising from the user's violation of this policy.

- Staff Supervision

- Staff members should become familiar with this policy. When staff members become aware of student violations of this policy, they will correct the student and address the matter to the principal.

Clinch County High School makes no warranties, whether expressed or implied, for the network service it is providing. We will not be responsible for any damages, loss of data, or inaccurate data obtain via the Internet.

CCSS Acceptable Use Policy for Electronic Information, Services, and Networks

The purpose of telecommunications technology in the Clinch County School System is to support research, communication, and education and to provide access to vast, diverse and unique resources and opportunities for collaborative work. The use of computer networks within the Clinch County Schools, including Internet access, is in support of education and consistent with the educational objectives of the Clinch County Board of Education and The Georgia Board of Education.

This policy applies to all users of electronic information, services, and networks provided by the Clinch County School System, in conjunction with the Georgia Department of Education and the Georgia Board of Regents via their Peach Net node. By using or accessing these facilities or services, the user agrees to abide by this policy which is consistent with the Georgia Board of Regents Acceptable Use Policy for Peach Net.

Electronic information research skills are now fundamental for productive citizens and employees. Access to the Internet enables students, teachers, and administrators to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging information with people around the world. The School System expects that its teachers will blend thoughtful use of the Internet throughout the curriculum and will provide guidance and instruction to students in its use. As much as possible, access from school to Internet resources will be structured in ways which point students to those resources which have been evaluated prior to use. While students will be able to move beyond those resources to others that have not been previewed, students will be subject to supervision in an effort to provide Internet use that is particularly suited to learning objectives.

Having Internet access provides access to computer systems all over the world. As a result, users, and parents of users, must understand that the Clinch County School System cannot control the content of the information available. Some of the information is controversial and, sometimes, offensive. However, the valuable information and interaction accessible on this worldwide network outweigh the possibility that users may find inappropriate material. The Clinch County School System does not condone the use of such materials and takes all reasonable precautions to filter access to these materials. The ultimate responsibility for appropriate use of Internet resources lies with each individual user. Parents and guardians may request alternative activities not requiring Internet use for their children. All individuals (students, teachers, parents, guests, etc.) utilizing Internet access provided by the Clinch County School System must first sign an agreement indicating that they understand and will adhere to the regulations indicated in this policy. A parent signature is required on the agreement signed by all students.

Guidelines

The operation of school-provided computer networks, including Internet access, relies heavily on the conduct of the users, who must adhere to strict guidelines. Internet access is a privilege, not a right. The following is a listing of guidelines related to the use of electronic information and the Internet. Although some specific examples of

prohibited uses by students are stated, they are intended as illustrations only and do not purport to be an all-inclusive list of inappropriate behaviors. Failure to comply with these procedures shall be deemed grounds for revocation of privileges, appropriate disciplinary and/or legal action.

I. Acceptable/Unacceptable Use

* All access and materials used must be in support of education and research consistent with school district policy.
* All usage must by consistent with the rules appropriate to any network being used/accessed.
* Unauthorized use of copyrighted material is prohibited.
* Accessing, uploading, downloading, transmitting or distributing profane, pornographic, obscene or sexually explicit material is prohibited.
* Installation or use of any software program that has not been purchased by the Clinch County School System is prohibited.
* Distribution of material protected by trade secret is prohibited.
* Use of any computer system for commercial activities is not acceptable.
* Accessing, tampering with or manipulating data not intended for the user including, but not limited to, teacher files and administrative data is prohibited.
* Using another user's account or password is not acceptable.
* Product advertisement or political lobbying is prohibited.
* Violation of any local, state, or federal law is prohibited.

II. Netiquette

* Be polite.
* Do not use vulgar or obscene language.
* Do not reveal your address or phone number (or those of others).
* Electronic mail is not guaranteed to be private.
* Do not intentionally disrupt the network or other users.
* Abide by generally acceptable rules of network etiquette.

III. Security

* If you identify a security problem, notify a teacher or system administrator immediately.
* Do not show or identify a security problem to others.
* Do not reveal your account password or allow another person to use your account.
* Do not use another individual's account.
* Any user identified as a security risk or having a history of problems with other computer systems may be denied access.
* Electronic mail and/or files stored on school-based computers is not guaranteed to be private; authorized administrators and faculty may review files and logs of Internet use at any time, without reason or prior notice, to maintain system integrity and determine that users are acting responsibly or otherwise consistent with this policy.

IV. Vandalism/Harassment

* Vandalism and/or harassment will result in the cancellation of the offending user's access privileges.
    - Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet or other networks. This includes, but is not limited to, creating and/or uploading computer viruses.
    - Harassment is defined as the persistent annoyance of another user or the interference in another user's work. This includes, but is not limited to, the sending of unwanted mail.

V. Compensation

* The student and/or student's parent(s) shall be responsible for compensating the school system for any losses, costs, or damages incurred by the school system relating to or arising out of any student violation of these procedures.

VI. Penalties

* Any user violating these provisions, applicable state and federal laws or posted classroom and school rules is subject to loss of network privileges and any other School System disciplinary options, including criminal prosecution.

* School and district administrators will make the final determination as to what constitutes unacceptable use and their decision is final.

VII. Disclaimer

* The Clinch County School System makes no warranties of any kind, whether expressed or implied, for the service it is providing.

* The Clinch County School System will not be responsible for any damages a user may suffer, including loss of data.

* The Internet is unregulated and the information found on the Internet has not been verified for accuracy. The Clinch County School System specifically denies any responsibility for the accuracy or quality of information obtained through its services.

APPENDIX A
INTERNET SAFETY POLICY
Clinch County School System

Introduction
It is the policy for the Clinch County School System to:

(a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
(b) prevent unauthorized access and other unlawful online activity;
(c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
(d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].
(e) ensure that minors will be provided education concerning appropriate online behavior

Definitions
Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material
To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bon fide research or other lawful purposes.

Inappropriate Network Usage
To the extent practical, steps shall be taken to promote the safety and security of users of the Clinch County School System online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes:

a) unauthorized access, including so-called 'hacking', and other unlawful activities; and unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Supervision and Monitoring
It shall be the responsibility of all members of the Clinch County School System staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet Protection Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Clinch County technology specialist or designated representatives.

Adoption
This Internet Safety Policy will be adopted by the Board of the Clinch County School System at a public meeting, following normal public notice, on December 8, 2005. Minutes that document this approval will then be sent to appropriate personnel.

CIPA DEFINITION OF TERMS:

TECHNOLOGY PROTECTION MEASURE:
The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that are:

1. OBSCENE, as that term is defined in Section 1460 of Title 18, United States Code;
2. CHILD PORNOGRAPHY, as that term is defined in Section 2256 of Title 18, United States Code; or
3. Harmful to minors.

HARMFUL TO MINORS:
The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals, and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

SEXUAL ACT; SEXUAL CONTACT:
The terms "sexual act" and "sexual contact" have the meanings given such terms in Section 2246 of Title 18, United States Code.

APPENDIX B
Internet Links for Additional Information on
CIPA and Internet Safety Policies
CIPA BACKGROUND

Full text or the Children's Internet Protection Act
http://www.fcc.gov/ccb/universal_service/chipact.doc
FCC regulations implementing CIPA; FCC 01-120
http://www.fcc.gov/Bureaus/Common_Carrier/Orders/2001/fcc01120.doc
SLD's FAQ on E-rate certification procedures and timing
http://www.sl.universalservice.org/reference/CIPAfaq.asp

PROCESS FOR PARENTS TO ADDRESS CONCERNS

When parents have concerns about their child education or educational setting, the following is an outline of the process to follow.

1. The first step is to talk with the teacher(s) of the child. This should take place in a scheduled parent teacher conference which is scheduled through:

    - CCEMS: Parent Involvement Coordinator, Lori Register 487-5385
    - CCHS: Graduation Coach, Becky Morgan or Guidance Counselor, Chasity Luke 487-5366

2**.** If the parent is not pleased with the outcome or response after working with the teacher(s) on the specific concern the parent needs to address his/her concerns to the principal.

3**.** If the parent is still not pleased with the outcome or response after meeting with the principal, the parent will need to contact system level personnel based on the specific concerns.

- Transportation/Maintenance/Facilities - Mr. Jason Bell, 487-5321
- Teaching & Learning/Testing –Ms. Denise Brown, 487-5321
- School Nutrition Program - Ms. Tonya Stalvey, 487-5321
- Federal Programs – Mrs. Lori Register, 487-5385
- School Social Worker Services & PBIS – Mrs. Renee Harris, 487-5385
- Special Education/Section 504/Migrant/Hospital Homebound – Ms. Ann Johnson, 487- 5321
- Athletics - High School – Mr. Terrence George, 487-5366

4**.** The Superintendent of Schools, is willing to work with parents regarding concerns. However, parents should try to resolve their concerns as close to their child's classroom setting as possible. This is where services are provided and the school personnel know the most about the child and the issue. If you feel that you have followed this process and have been unsuccessful at having your concerns addressed, contact the Superintendent's Secretary at 487-5321.

Right to Know Professional Qualifications of Teachers and Paraprofessionals

Date: 6/14/26

Dear Parents,

In compliance with the requirements of Every Students Succeeds Act, the Clinch County Board of Education would like to inform you that you may request information about the professional qualifications of your student's teacher(s). The following information may be requested:

1) Whether the student's teacher has met the Georgia Professional Standards Commission's requirements for certification for the grade level and subject areas in which the teacher provides instruction;

2) Whether the teacher is teaching under an emergency or other provisional status through which Georgia qualifications or certification criteria have been waived;

3) The college major and any graduate certification or degree held by the teacher;

4) Whether the student is provided services by paraprofessionals, and if so, their qualifications.

If you wish to request information concerning your child's teacher's qualification, please contact the Assistant Superintendent for Teaching & Learning, Denise Brown at 912-487-5321

Sincerely,

Denise Brown
Assistant Superintendent

Anonymous Alerts® report it®

Report student concerns quickly to school officials

What is the Anonymous Alerts app?

The Anonymous Alerts Incident Reporting System enables individuals to submit concerns about:

- Gang Related Issues
- Gun Violence/Threats
- Threats
- Weapons

Safe and Secure

All Tip reports and communications are encrypted for privacy and security.

How to submit a report:

To send in a tip about an issue or concern, reporters can choose one of the following:

- From the Web/Internet go to: **https://tips.anonymousalerts.com/clinchcounty/**
- From the Mobile Application:

1. **Download** the **Anonymous Alerts**® app for free from the Apple Store or Google Play Store

For Android Users For Apple Users

2. **Start the App** and **enter** the **Activation Code: clinchcounty**
3. **Click Send New Incident Report** to create and send your tip

For Emergencies, ALWAYS call 9-1-1.

CLINCH COUNTY HIGH SCHOOL
School Dance Procedures

Clinch County High School (CCHS) strives to provide a positive social atmosphere at dances that are held throughout the year. Dances are school-related activities, and in order to promote a healthy, safe, enjoyable evening and appropriate environment for students at CCHS dances, all CCHS rules, including BOE policies, the Student Handbook and these School Dance Procedures, apply and are in effect for school dances.

Enforcement of the CCHS rules is at the discretion of attending CCHS staff and administration. Students and/or their guests in violation of the CCHS rules may be denied admittance to a dance; and may be immediately removed from the dance and their parent/guardian may be called; and may be prohibited from attending the next dance; and may face further sanctions under the Student Handbook, BOE policy or applicable criminal law.

Remember: Attending a dance is a privilege, not a right!!

Admission:

a. **CCHS Students**: CCHS students may attend school dances with administrator approval. Students who do not display proper behavior at school may not be allowed to attend dances.

b. **Guests**: CCHS student may bring an out of town or out of school guest (**under the age of 21**) to a dance under certain circumstances. CCHS students are responsible for their guest's behavior at school dances. If there is a problem with a guest, both the guest and the CCHS student may be required to leave the dance. If there is a problem with a guest, the CCHS student may lose the privilege to bring a guest to any future dance or even attend any future dance.

   i. **Out of town or out of school guests must be pre-approved at the discretion of CCHS administration, subject to the following guidelines:**
      1. All guests must complete a Guest Attendance Form and if required by administration, verify information and answer follow-up questions.
      2. Out of town guests must be enrolled in grades 9-12 and may be required to take the form to an administrator at his/her school to verify by signature the guest is a student in good standing.
      3. Out of school guests - due to the difficulty of verifying information on out of school guests, only Graduates from CCHS will be considered by administration on an individual basis.
      4. Home schooled guests will be considered by administration based on age and grade level of homeschooled work. The age and grade level must be equivalent to that of CCHS grades 9-12.
      5. Only one guest is allowed per CCHS student.

ii. **To bring a guest, CCHS students must:**

1. Get a Guest Attendance Form from the main office and have it faxed or emailed to the main office 10 days before the dance.
2. The CCHS student and their guest must enter the dance together. Guest must present his/her high school ID, driver's license or state ID to be admitted to the dance.

***Once a student or guest leaves the dance, they cannot return.**

Dancing Guidelines:
Students are expected to dance in a respectable manner. The style of dance over the past few years has become a serious concern. The goal of these Dance Procedures is not to inhibit students' creativity but to maintain an acceptable decorum at CCHS dances. Dancing that is overtly sexual in nature or creates unsafe conditions is inappropriate and not allowed. School officials reserve the right to make decisions on suitable dancing and individuals who engage in the inappropriate dancing behaviors will be removed from the dance and parents/guardians will be notified. If a student is removed from the dance for inappropriate dancing, he/she may not be allowed to attend the next dance or any future dances.

Dress Code:
All dance attendees should dress appropriately. School administration reserves the right to make decisions on student dress based on appropriateness and good taste. Private body parts and areas surrounding them should be fully covered with solid dress material; sheer lining and appliques are not sufficient. Students who are dressed inappropriately may be denied admittance or be removed from the dance.

Student Behavior:
Clinch County staff and administration want students to experience a drug and alcohol-free dance. Students may be subject to search upon entering a dance and during the dance. No alcohol, drugs, or tobacco are allowed. The possession, use, or being under the influence of a controlled substance or alcoholic beverage while going to or coming from a dance or while attending a dance are prohibited. Students observed during the course of the dance to be in possession of, using, selling, furnishing, or under the influence of a controlled substance or alcoholic beverages will be removed from the dance and parents will be contacted to pick up their student. School-assigned personnel reserve the right to search vehicles which transport students to a dance. If any alcohol is found, no students in the vehicle will be admitted to the dance.

PROM SENIOR MARCH
Each senior is escorted through the senior march by his/her prom date. If the senior does not have a date and does not wish to walk alone, he/she may ask someone else's date, an administrator, or other staff member present to escort them. **No other exceptions will be made.**

Student Agreement

I understand the dances are a school-sponsored event and a privilege, not a right. I have read the CCHS School Dance Procedures and understand that all CCHS rules will apply during the dance and I agree to abide by them. If I fail to comply with CCHS rules, I understand that:

1. I may be ineligible for admittance to the dance; and/or,
2. I may be removed from the dance; and/or,
3. I may be ineligible for admittance to future dances; and/or,
4. I may face further sanctions under the Student Handbook and BOE policy; and/or,
5. I may face criminal charges.

Student's Name: _____

Grade: _____

I HAVE READ THE CCHS SCHOOL DANCE PROCEDURES AND AGREE TO ABIDE BY ITS TERMS.

_____ _____

Student signature Date

I have read the CCHS SCHOOL DANCE PROCEDURES and agree to help my student abide by and cooperate with its terms.

_____ _____

Parent or Guardian signature Date

_____

Contact Phone Number
(during the evening/weekend)

Class of 2027
GRADUATION INFORMATION

Please review this information and call us with any questions at 912-487-5366.
Graduation for the Class of 2027 is scheduled for Friday, May 21, 2027 at 8:00 p.m. at Donald Tison Field.

The Graduation Ceremony is a privilege, not a right. If you do not agree with the way we conduct our ceremony, you do not have to participate. For those that choose not to participate, diplomas can be picked up on Tuesday, May 25th.

Fees and Fines

All seniors must clear up all outstanding fees and fines owed by May 21, 2027. Any senior who still owes money to the school will not be able to participate in the graduation ceremony. Checks, money order, or cash will be accepted for the fees and fines until May 1, 2027. After May 1st, only cash or money orders will be accepted.
ALL FEES AND FINES MUST BE PAID BY FRIDAY, MAY 21, 2027 AT 12:00 P.M., OR STUDENTS WILL BE REMOVED FROM THE GRADUATION PARTICIPATION LIST. Any questions regarding fees and fines should be addressed to Mrs. Jerri Lynn Spivey at jspivey@clinchcounty.com.

Seniors Ineligible to Graduate

Parents of any senior, who is ineligible to graduate, will be notified no later than May 21, 2027. You will receive special notification from the school if your son or daughter has not fulfilled the requirements for graduation. Students who have not fulfilled the requirements may not participate in the graduation ceremony under any circumstance.
Students and parents are advised to monitor their senior grades on a regular basis using Power School and contact the instructor of any class that their student may not pass.

Attendance is a critical part of graduation requirements. Second semester seniors that have more than 5 unexcused absences, in any required class, will not be allowed to participate in the graduation ceremony if they have not completed Attendance Appeals during make up days during the month of May.

Final Exams/Last Day

Seniors will take final exams May 19th and May 20th. For seniors who qualify for Senior See Ya by being in good standing in all of their classes including grades, attendance, fines and fees, the last day of school is May 14th. Any senior who has to attend Saturday school during 2nd semester of their senior year, will automatically be disqualified from the Senior See Ya incentive.

Final Transcripts

All seniors will be asked to complete an exit survey. Seniors must also complete a sign-out sheet which will indicate where your final transcript is to be sent.

Baccalaureate Practice and Ceremony

Baccalaureate practice will be Friday, May 14, 2027. Baccalaureate services will be held on Sunday, May 17, 2026 at 6:00 p.m. All seniors are encouraged to attend baccalaureate services. All honor graduates are required to attend services. Students must report at 5:15 p.m. on the day of baccalaureate to participate in baccalaureate services**.**

Graduation Rehearsal

Graduation Rehearsal will be on Friday morning, May 21, 2027 at 8:30 a.m. Please enter Donald Tison field through the ticket booth and sit in the chairs on the football field.
GRADUATES MUST ATTEND REHEARSAL TO PARTICIPATE IN THE GRADUATION CEREMONY.
All fees and fines must be paid or that student will not be allowed to participate in graduation rehearsal or the graduation ceremony.

Graduation Ceremony

The Graduation Ceremony will be held on Friday, May 21, 2027 at 8:00 p.m. Graduates are to assemble in the CCES gymnasium by 7:15 p.m. on the evening of graduation. Students are expected to be dressed appropriately. Any variation from the dress code will cause a student to be pulled from the graduation line and will not be allowed to participate in the graduation ceremonies.

- Males must wear a white button down dress shirt and tie, dark dress shoes and khaki dress pants. **NO BOOTS OR TENNIS SHOES WILL BE ALLOWED**.
- Female graduates must wear an appropriate dress, dress pants OR skirt and blouse and dress shoes. **SHOES WITH HEELS IN EXCESS OF 4 INCHES WILL NOT BE ALLOWED**.
- **Students are only allowed to wear school issued cords/stoles with their cap and gowns.**
    - Valedictorian or Salutatorian Medals
    - Academic Achievement Medals
    - Honor Graduate stole
    - Black cord (Clinch Endorsed Honors)
    - Grey cord (Associates Degree through dual enrollment)
    - Gold cord (Beta)
    - Designated cord (Credentialed Pathway Completer)
    - Class Officer stole
    - Blue Cord (State FFA Degree)

No cords or stoles from any other extracurricular activities or organizations will be allowed to be worn by the graduate.

Embellishments such as jewels, patches, monograms, etc. will NOT be allowed.

Guests should be seated by 7:50 p.m. as the ceremony will begin promptly at 8:00 p.m. Guests are asked to remain seated for the ceremony. Graduation is a formal ceremony therefore

guests are expected to be respectful of graduates and their families. Disorderly conduct will not be tolerated.

Awarding of Diplomas

Diplomas are traditionally awarded by the school superintendent. However, if a graduate has a family member serving as an official stage guest, they may request that the diploma be presented by that individual instead. Only stage guests are eligible to present diplomas. All requests must be submitted in writing to the principal by Monday, May 17th.

Code of Conduct

Do not put your graduation in jeopardy by making poor decisions. Participation in graduation ceremonies can be jeopardized due to inappropriate behavior any time prior and during the graduation ceremonies. Students who are suspended the week of graduation will not be allowed to participate in the graduation ceremonies. Make good decisions both academically and socially.

Graduate Speeches

Honor graduates will be assigned speeches for graduation and baccalaureate ceremonies. Speeches for baccalaureate will be turned in for approval by Thursday, May 13, 2027. Speeches for graduation are due by Monday, May 17, 2027. All speeches will need to be approved. Speeches for both ceremonies will be available to the graduate at the time of baccalaureate and graduation. Guidelines and templates for speeches are available through the Language Arts department and/or Mrs. Carra Goodman. Speeches must be reviewed by a member of the Language Arts department for grammatical errors. No speech will be allowed that has not been reviewed and released by administration.

In the Event of Rain

In the event of rain, graduation will be moved to the CCHS gym. Every graduate will receive tickets for the ceremony. Due to fire code regulations, every person, including infants, must have a ticket for admission to the graduation ceremony. The number of tickets per graduate will be based on the number of students in the graduating class.