Inspiration Mountain Knights

K-8 Family Handbook

We are caring, responsible, and determined

Vision Statement

Graduating lifelong learners who will successfully compete, lead, and positively impact the world.

Mission Statement

Empowering students to achieve academic and social growth.

Office Hours: Monday-Friday 7:30am – 4:00pm

24 Hour Attendance Line: 623-376-5490

Office: 623-376-5400

School Colors: Black and Royal Blue

School Mascot: Knights

5757 W. Inspiration Mountain Parkway

Phoenix, Arizona 85083

Disclaimer

At times, during the school year, school procedures and District Board Policies are revised. Any new policies/procedures that occur will cancel and replace the current information that is in this handbook. Also, Inspiration Mountain School cannot assume responsibility for the loss or damage to personal property brought to school.

After School Activities

Students attending any after-school activities such as athletic games, PTSO functions, or community events must be supervised by a coach, teacher, or parent. Unsupervised students may not remain on campus; this includes spectators at sporting events.

AI Guidance

In the Deer Valley Unified School District, we are committed to providing our students with the best possible education while ensuring their safety, privacy, and well-being. As part of our ongoing efforts to enhance learning experiences, teachers may incorporate generative Artificial Intelligence (AI) in the classroom for students.

Students must adhere to the specific guidelines provided in the assignment details. If no guidance around the use of generative AI is provided, students should follow the “restrictive” level (see chart). Teachers should direct students to contact their teacher before submitting classwork if the student is unsure if the tool or website they are using is permitted on a specific assignment.

Levels of Generative AI Use by Students

AI Use Traffic Light	Level	Description	Example Instruction

	Restrictive **No!**	AI tools are prohibited for the assignment, and all work must be the student's original creation.	"Do not use AI tools for this assignment. All content must be original, and any use of AI will be treated as plagiarism."
	Moderate **Whoa!**	Students can use teacher-approved AI tools from the district list for specific parts of their assignments, such as brainstorming or initial research, but the core content and conclusions should be original. Proper citation is required for any AI-generated content.	"You can employ AI tools to assist brainstorming or initial research, however, the main content, arguments, and conclusions should be your own."
	Permissive **Go!**	Students can use teacher-approved AI tools from the district list to assist in their assignments, such as generating ideas, proofreading, or organizing content. Proper citation is required for any AI-generated content.	"You may use AI tools as you see fit to enhance your assignment and demonstrate your understanding of the topic."

Arrival/Dismissal:

Teachers will be on duty at 7:45 am to supervise the students before school. Students must wait in their designated area. Kindergarten students wait in the Kindergarten playground. Students may also report to the cafeteria for breakfast.

After school, students are to leave campus immediately after the final bell. They are not to remain on campus unless they are supervised for a specific activity (after-school clubs, sports, detentions, tutoring).

Dismissal Procedures (End of Day):

1. Teachers are to walk their classes to the bus pick-up area.
2. All children are to wait in line at the designated bus or pick-up area. If the child's bus is waiting, he/she may board. If a bus is late, the assigned teacher will wait with students until it arrives.
3. Students who are picked up after school should not be allowed to walk across any parking lot without a parental escort. **Do not ask your child to meet you where you park**. Instead, wait in the drop-off area or park your car in the South parking lot and walk to pick up your child.
4. Students who are not picked up within 15 minutes after the final bell will be brought to the office and signed in. The office staff will attempt to make contact with the responsible parent or guardian.
5. If students are consistently picked up late, office staff will address the concern with the parents, grandparents, or sitters.
6. The nurse is generally not available after school hours. Students will not be permitted to see the nurse at dismissal unless they are ill or injured.

Athletic Eligibility

Inspiration Mountain students are required to maintain passing grades in all classes in order to participate in after-school athletics. Student eligibility will be based on passing grades checked every week by the respective coach. Student athletes with failing grades will be placed on warning status and will be given one week in which to improve all failing grades to passing. If after one week the student is still failing, the student falls to the district academic requirements. Additional conditions may apply at the discretion of the team coaches, provided these conditions have been approved by administration and published to the parents of the athletes.

Attendance

Regular attendance and arriving on time help your child have a good attitude toward school.

If your child is unable to attend school, please call and advise the school office of the reason for

the absence by 9:45 a.m. Voicemail is available 24 hours for reporting. An unreported absence will result in a phone call from the office to the parent at home or at work. If phone contact has not been made with the school, the parent should send a note to the teacher the morning the student returns to school. The note should contain the student's name, date(s) of absence, specific reason for absence, and the parent's signature.

Unexcused/Excessive Absences:

Excessive absence or tardiness can be a problem that ultimately affects a student's academic standing. The school will alert parents of impending problems in this area by telephone or mail.

- Reasonable absences for illness, bereavement, and family faith are considered excused.
- School officials will monitor all student absences carefully on a daily basis.
- Five absences in any quarter may result in an Attendance Alert Letter being mailed home.
- 5 unexcused absences or absences equating to 10% (18 days) or more of the school year will result in your child being considered chronically absent.

Beverages

Only water or clear bottles are allowed on campus. Students **will not be allowed** to have any type of energy drink or drinks that are in to-go cups, i.e., Starbucks, fountain drinks from convenience stores, or fast-food beverages. Violations of this expectation will result in the **confiscation and disposal** of the drink.

Bus Riders

Download the Edulog parent portal for information on how to find your bus and bus stop, or scan the QR code below. Parents and students will be able to see only the stop location, pick up, and drop off times for routes. Please note that behavior incidents that occur on the bus must be reported to DVUSD's Transportation Department.

Bicycles, scooters, and skateboards

Enclosed bike racks are available for storage on campus for bikes, scooters, and skateboards; however, students must provide their own chain/lock. Inspiration Mountain School is not responsible for the safety or theft of bicycles, scooters, and skateboards stored on campus throughout the school day. **Electric scooters and E-bikes are required to follow state laws.**

Students are to walk their bikes, scooters, or skateboards across assigned crosswalks. Upon dismissal, a similar procedure is to be followed. Additionally, you may never ride your bike, scooter, or skateboard anywhere on the enclosed campus or the parking lots. **Violation of these expectations will result in suspension of your privilege to ride your bike, scooter, or skateboard to school.**

Cafeteria

All students are expected to adhere to the following guidelines so that all members of the

community may have a clean and safe lunch period:

1. Students will remain in line in an orderly manner (no cutting, pushing, yelling, etc.).
2. Money should be put on a student's account in the cafeteria before school begins
3. Do not use another student's ID number. If you have forgotten your ID number or money, wait in line, and food will be provided.
4. When you have finished eating, clean up your area and raise your hand to throw away trash in the trash cans near the exits.
5. Treat all staff respectfully. This includes cafeteria staff, maintenance staff, and monitoring employees.
6. Campus disciplinary procedures will be followed for those students who choose not to meet the cafeteria expectations. Lunchtime is a time for all students to relax and enjoy a meal.

Inspiration Mountain offers a breakfast and lunch menu that can be found on our website under the "Cafeteria Menu" link. In addition to the regular menu, a "filling station" with fruit and vegetables is offered to students. We now offer an online account service to add payments directly to students' accounts using Visa or Master Card - **EZSchoolPay.com**

Cafeteria Prices

Breakfast $1.65 Reduced: $.30
Lunch $3.10 Reduced: $.40
Adults $4.75
Reduced Meal Prices are available for breakfast and lunch
Free and Reduced Meal applications/prices will be sent home in 1st Day packets

Chain of Command Guidelines

We always encourage parents and community members to contact the school regarding any questions or concerns. The first line of communication should always be with your child's classroom teacher. For any safety issues or school concerns, always feel free to contact a building administrator. Oftentimes, however, the school secretary can answer your questions. Contact the school secretary at 623-376-5404. If you have a concern about your child's teacher, please contact them directly. If the problem is not resolved, then contact the school administrator. If the concern remains unsolved, the following chain of command should be followed:

1. Child's teacher
2. Principal/AP
3. District Office
4. Deputy Superintendent
5. Superintendent
6. School Governing Board

Child Protection

Custody - If you have a court order that limits the rights of one parent in matters such as custody or visitation, a copy of that order must be on file in the school office. Unless your court order is

on file with us, we must provide equal rights to both parents.

In the event that you leave your child in the temporary custody of a relative or friend due to out-of-town business or vacation, the school must have a signed note by the custodial parent. In addition, please be sure the assigned person is also listed as a responsible party on the child's "Student Health and Release Information Sheet."

Reporting Child Abuse - According to state law, child abuse is not something school employees can ignore. Non-accidental injury, sexual molestation, abuse, and neglect must be reported to the Arizona Department of Child Safety (DCS) and the police department. People who are required to report suspected abuse are protected by state legislation from any civil or criminal liability. The district's reporting procedures, developed by teachers and school officials and endorsed by the Arizona Department of Education, involve a team. If you or someone else you know needs help, or if you need to report a child abuse problem that you are aware of, call the Arizona Department of Child Safety at 1-888-767-2445.

Closed Campus

We encourage you to take an active role in participating in your child's education. For security and safety reasons, **all visitors to Inspiration Mountain School from 7:30 a.m. to 3:00 p.m. must register and show ID in the office at the beginning of any approved visit, no matter how brief.** You may arrange to visit during class time by contacting your child's teacher (please give the teacher at least one day's notice) or the office. Please schedule conferences either before or after school. Because of liability and supervision considerations, children who are not enrolled at Inspiration Mountain or who are enrolled at another school are not permitted to visit during school hours unless accompanied by a guardian. **Parents are not permitted access to the campus after 7:45 am without prior authorization from the administration. Parents may join their children in the cafeteria only for breakfast or lunch.**

Conferences

Conferences are scheduled twice each year (Refer to DVUSD PreK-12 Instructional Calendar for dates). This is the time when parents and teachers talk about students, their progress in school, and their special needs. In the Deer Valley Unified School District, we think both parents and teachers are partners in the education process of your child. Please join the teacher in finding the best way to help your child learn. Because conference times are limited, we suggest you think about what you'd like to ask the teacher in advance of your conference. You may ask for additional conferences at any time during the school year. In addition, if you ever have a question, your child's teacher is no further than the telephone or an e-mail.

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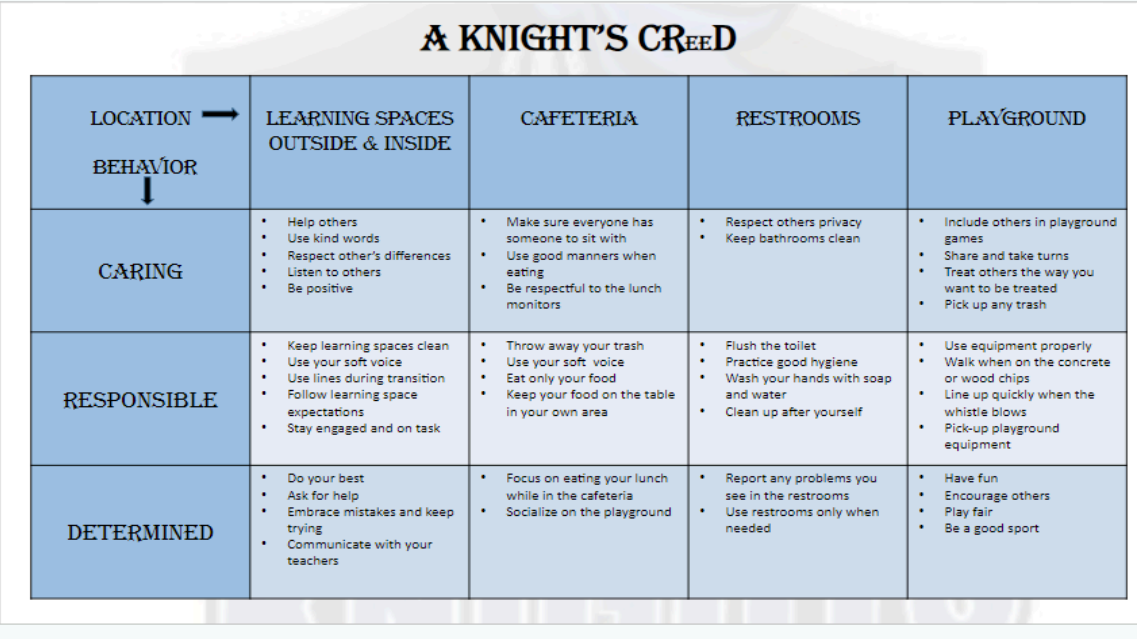

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LOCATION → / BEHAVIOR ↓	LEARNING SPACES OUTSIDE & INSIDE	CAFETERIA	RESTROOMS	PLAYGROUND
CARING	• Help others • Use kind words • Respect other's differences • Listen to others • Be positive	• Make sure everyone has someone to sit with • Use good manners when eating • Be respectful to the lunch monitors	• Respect others privacy • Keep bathrooms clean	• Include others in playground games • Share and take turns • Treat others the way you want to be treated • Pick up any trash
RESPONSIBLE	• Keep learning spaces clean • Use your soft voice • Use lines during transition • Follow learning space expectations • Stay engaged and on task	• Throw away your trash • Use your soft voice • Eat only your food • Keep your food on the table in your own area	• Flush the toilet • Practice good hygiene • Wash your hands with soap and water • Clean up after yourself	• Use equipment properly • Walk when on the concrete or wood chips • Line up quickly when the whistle blows • Pick-up playground equipment
DETERMINED	• Do your best • Ask for help • Embrace mistakes and keep trying • Communicate with your teachers	• Focus on eating your lunch while in the cafeteria • Socialize on the playground	• Report any problems you see in the restrooms • Use restrooms only when needed	• Have fun • Encourage others • Play fair • Be a good sport

Deliveries for Students

Items for students such as lunch money, lunches, homework, band instruments, notebooks, and sports items may be dropped off at the front office. Students will be notified that a delivery is waiting for them in the front office and that they can pick the item up with a pass from their teacher**.** We do not allow balloons as we are a latex-free campus.

Departures

Unless your child is ill, every day is important. Calls into the classroom are disruptive and interrupt learning. Except in cases of emergency, calls to the classroom after 2:15 p.m. will be restricted. If you need to pick up your child early, notify the office prior to 2:15 p.m. Students must always be signed out through the office. Students who leave school early, or arrive after 9:30 a.m., will be counted absent either ½ day or full day. This will depend on the grade level and the time. A flyer will be sent home with a breakdown.

For your child's protection:

- A child will not be released to anyone except his/her parents or a person that is listed on their emergency card who is 18 years of age or older and who has been given written permission.
- Photo Identification will be required.
- A note or telephone call is **not sufficient** to have your child released from school.
- **All students must be checked out through the office.**
- **Please do not check out your child early on a regular basis,** even if it's only 5 or 10

minutes early. This is very disruptive to the classroom environment and creates the same effect as tardiness.

- Parents who pick up their children are requested not to offer rides to friends or neighbors without permission from these parents.
- If you have reason to suspect that an unauthorized person might appear on campus seeking your child, please let us know so that we can take extra precautions.

Electronic Devices

Many students want to have the privilege of carrying electronic devices on campus. **With that privilege comes the responsibility of ensuring that those items are not used inappropriately or at inappropriate times on campus or on a bus.** Students choosing to bring personal electronic devices to school are required to follow Inspiration Mountain's technology policy, "Off and Away ALL Day." ***ALL cell phones, smart watches, and earbuds need to be OFF and AWAY all day during the school day.*** **Earbuds may not be used in class for any reason other than those activities that directly relate to the curriculum**. Students are not to contact their parents directly via cell phone regarding illness; they must report to the Nurse. Students **may not take pictures or videos in the locker rooms or during assemblies.** Misuse of electronic devices may result in discipline procedures in addition to the confiscation of the device. **Students should understand that they bring an electronic device on campus at their own risk. DVUSD assumes no liability for the loss, theft, or damage of any personally owned electronic device on campus.** The use of personally owned electronic devices on campus will not be allowed to interfere with the learning process of any student or with the instructional process of a teacher while in the classroom or on campus. Any such interference will be considered a disruptive activity.

Dress Code

PHILOSOPHY STATEMENT

Although the Deer Valley Unified School District recognizes that each student's manner of dress and grooming is a manifestation of personal style and individual preference, the district has determined that the educational mission of our schools will be enhanced if students dress appropriately to maintain an environment conducive to learning.

Any attire that detracts from the learning environment is not acceptable. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others.

- Clothing must cover the entire buttocks. Shirts and tops may not expose bare midriffs, bare shoulders, or be deeply or narrowly cut in the front, back, or under the arms. Halter tops, spaghetti straps, and strapless tops are not acceptable (As a general rule, the shoulder strap should be at least two inches in width). Clothing that exposes undergarments will not be tolerated for males or females.
- Bare feet are never acceptable. In the interest of safety, shoes must be worn at all times. Closed shoes are to be worn for any type of physical activity, such as physical education, cheer practice, weight lifting, etc.

- Jewelry or ornamentation shall not be worn if it presents a safety hazard to self and/or others.
- No hats may be worn inside any campus buildings at any time, except for properly approved occupational safety headgear required for special classes.
- Defamatory writing, obscene language or symbols, or symbols of drugs, sex, or alcohol on clothing or jewelry are expressly prohibited.
- Tattoos displaying defamatory writing, obscene language or symbols, or symbols of drugs, sex, or alcohol must be covered.

Due to rapid changes in our society, it may be necessary to modify the dress code or personal property code to include additional items at the discretion of the principal or assistant principal.

DVUSD Academic Integrity Statement

→ ***PRAG, GRAG, SRR, Campus Handbooks, Course Syllabi***

To be college-, career-, and community-ready, students in the Deer Valley Unified School District are expected to demonstrate academic integrity. Academic integrity is all about being honest and fair in your schoolwork. It means doing work that is entirely your own and giving credit to others (including generative Artificial Intelligence tools) through proper citation when you use their ideas or words.
If you have questions about the guidelines for academic integrity, you should discuss them with your teacher.

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DVUSD Academic Dishonesty Statement

Academic dishonesty refers to any action that compromises the integrity of academic work or evaluation processes. This includes but is not limited to:

- Copying or stealing another person's work or data (plagiarism);
- Allowing another person to copy one's work;
- Doing another person's classwork;
- Creating more than one copy of one's work for distribution;
- Providing another person with the answers on tests or quizzes;
- Noncompliance with teachers' test-taking procedures;
- Unauthorized copying or development of software; and
- Unauthorized use of generative Artificial Intelligence.

Consequences for instances of academic dishonesty range from a conference and loss of credit (student will be given another opportunity to show mastery of learning) up to a 5-day suspension and loss of credit.

Gum

Gum **is not allowed** on campus due to the potential damage to carpeting, furniture, etc… Use of and/or possession of gum on campus will result in the confiscation of gum and an infraction.

Handbooks

DVUSD families are expected to read and become familiar with the district Student Rights and Responsibilities (SR&R) and Promotion, Retention, Acceleration, and Grading Handbooks (PRAG). You will be held accountable for the expectations set forth in both handbooks. You can find these handbooks electronically at: www.dvusd.org under the Parents & Students tab; within the Handbooks/Forms link on the Parents & Students Directory.

Health Center

School is a healthy environment. The nurse promotes a positive wellness environment to give each student the best possible opportunity to learn and reach their potential. The nurse is the consultant for students, parents, and educational staff members concerning health issues and problems. He or she may, at times, recommend further medical follow-up when a health problem is suspected.

Student Illness: If a student feels ill during the school day, they should report their complaint to the classroom teacher for referral to the nurse. **Students are not to contact their parents directly via cell phone regarding illness unless prior arrangements have been made with the nurse.** Please stay home if you have a fever, diarrhea, vomiting, a deep cough, or a potentially communicable disease. **Children with a fever of 100 degrees or more must be fever-free for 24 hours without the use of fever-reducing medications before returning to school.**

Medication: In compliance with ARS 15-344 and ARS 32-1901, over-the-counter medications are not available in the Health Center. Tylenol, ibuprofen, Calamine, Neosporin, *topical or oral* Benadryl, cough drops, antacids or any other remedies are not stocked. Students are not permitted to have medication in their possession at any time without a *specific* prior written arrangement with *the* nurse.

Prescription medications must be in an original prescription *container* labeled for the student with a current date. The label must state directions that coincide with the request being made by the parent.
Over-the-counter Medications needed by students during the school day must be checked into the Health Center by a parent/guardian. Requests must be in agreement with the manufacturer's directions or have a superseding physician's order. Herbal preparations must have a doctor's order. It is the responsibility of the parent/guardian to pick up any unused or discontinued medications promptly from the health center. At the end of the school year, any medication remaining in the Health Center will be discarded.

PE Excuses: Students requesting to be excused from P.E. must bring a note signed by their parent to the Nurse. The Nurse will then write an “excused from P.E.” pass for the student to take to P.E. Any request for an excuse for three or more PE classes must be accompanied by a Physician’s written order. **All injuries requiring any type of orthopedic support or device on campus must be reported with a medical excuse and cleared through the Health Center.**

Homework

If you are absent for THREE (3) or more consecutive days, please email or call your teacher to obtain homework. Once arrangements with teachers have been made, homework may be picked up in the Main Office. You may bring any homework completed while you were absent with you upon return to campus, or it may be dropped off at the Main Office, where it will be distributed to the appropriate teachers.

Knightly News

The Knightly News is the school newsletter. **It is typically published every Monday afternoon. T**his is a very informative means of communication, and we ask that you please take the time to read it. It will keep you up to date on the latest school activities, events, and celebrations. From time to time, we will send out updates on important upcoming events. The newsletter is also posted on the school website www.dvusd.org/InspirationMountain

Lost and Found

The Deer Valley Unified School District and/or Inspiration Mountain School assumes no responsibility for students' personal items that are lost or stolen on school property or at school-sponsored events. Students are encouraged to place their name on all personal belongings, such as coats, lunch boxes, gloves, sweaters, etc. Lost items will be kept in the “Lost and Found” area located inside the cafeteria on the stage. Students may check the Lost and Found for missing items. Parents are also encouraged to check for missing items when they are on campus. Unclaimed items will be donated to a local charitable organization quarterly.

Media Center

Hours open:

- **8:00 a.m. – 2:45 p.m. each day (Closed for duty, lunch, and meetings)**
- At lunch break, with a pass obtained from the teacher.
- During school hours, individuals and small groups (5 or fewer) are always welcome with a pass.
- Teachers and staff members jointly schedule the use of the L/MC facilities, computer area, media programs, and services with the Library Media Staff.

Borrowing Rules:

- Two-week loan: All fiction and nonfiction books, except REFERENCE BOOKS. ● **Books may be renewed.**

● Check-out system: For faster service, please learn your Library Patron number. ● Overdue notices: Identified by computer at check-out or sent to home room. ● Missing Materials: Personal responsibility for lost, overdue, and damaged materials.

Behavior Rules:

- Treat the Media Center as a place to read, to learn, and to talk about reading and learning.
- Respect others and the work they are doing in the L/MC.
- Learn how to take care of the materials in the L/MC.
- Use a soft voice while talking in the L/MC.
- Always have a pass and sign in when you arrive.

National Junior Honor Society:

Students are selected for membership in Inspiration Mountain's Chapter NJHS on five criteria: scholarship, character, citizenship, leadership, and service. Our NJHS students participate in many school and community activities throughout the year.

Pesticide Spraying Notification

Inspiration Mountain will be sprayed monthly. Our campus will be sprayed by SST Exterminating Company. The chemical used in the kitchen is Cynoff EC Insecticide. Other chemicals used, as stated on the posting, are provided by City Wide Pest Control at the time of spraying.

Positive Behavior Solutions

Inspiration Mountain follows our PBIS model. Knights are expected to follow our CReeD. This is a systems approach to behavior management that focuses on positive interventions. The school has established school-wide expectations so we can be consistent from grade to grade. Inspiration Mountain utilizes Restorative Practices along with our PBIS program. We put an emphasis on teaching expected behaviors to proactively address behaviors

WHAT ARE THE OUTCOMES ASSOCIATED WITH SCHOOL-WIDE POSITIVE BEHAVIOR SUPPORT?

Decrease in office discipline referrals
Increase in instructional time
Decrease in administrator time spent on discipline issues
Efficient and effective use of scarce resources
Increase in perceived school safety
Sustainability through team approach

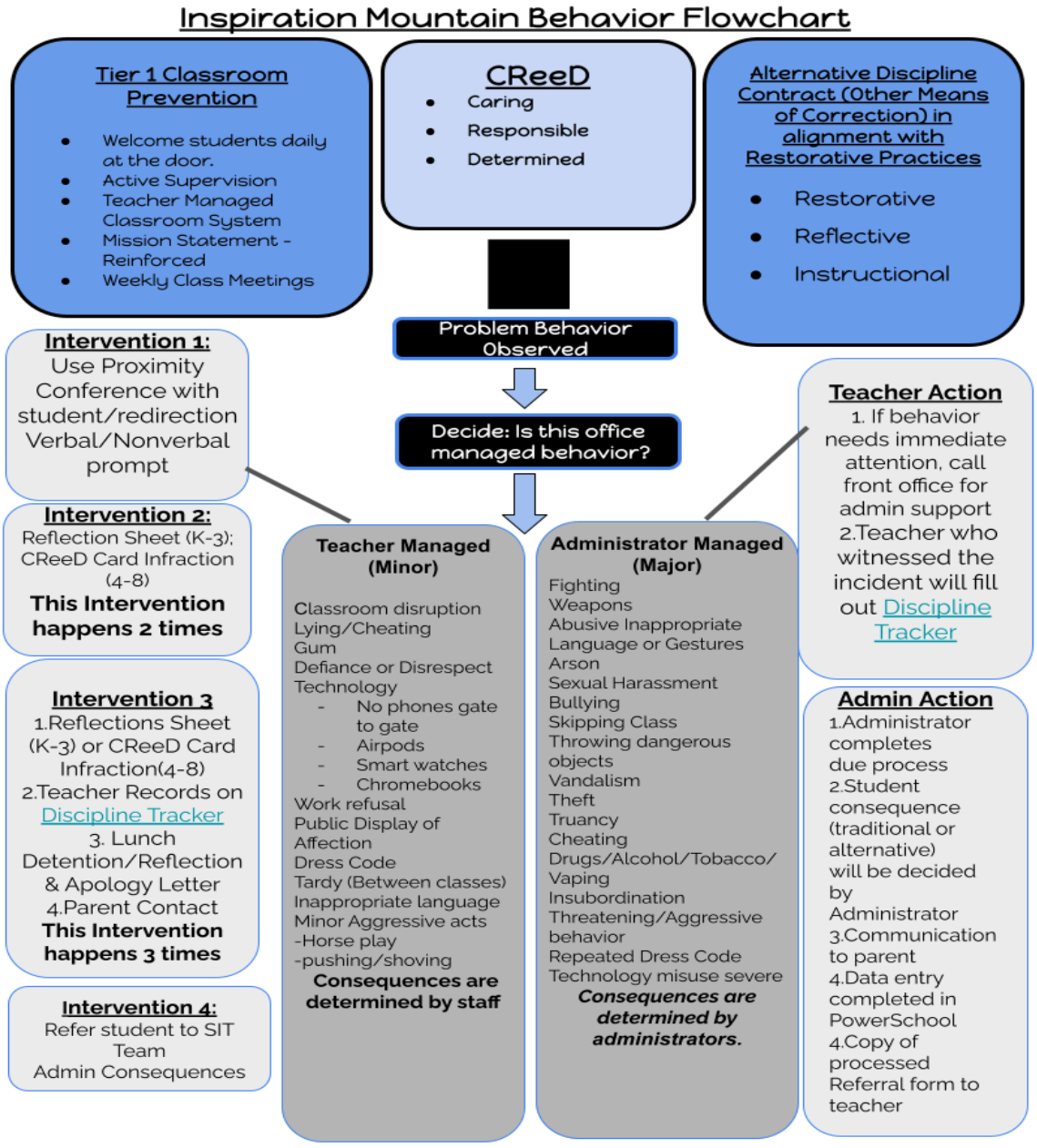
Check out more at www.pbis.org

DISCIPLINE - DISTRICT GUIDELINES

Please read the district's Student Rights and Responsibilities Handbook thoroughly. Inspiration Mountain School adheres to all of these guidelines.

To access the Student's Rights and Responsibility Handbook, go to:
https://www.dvusd.org/handbooks

Behavior Flowchart:



PowerSchools Access

Parents and students have their own username and password to log on to PowerSchools, the Deer Valley Unified School District grades and attendance website. You may view your attendance and grades using this access, and we recommend that you check your grades at least weekly. You will be able to see if you have any missing assignments or homework by clicking on the percentage listed under the grade for each subject.

Progressive Discipline

Progressive discipline will be used in cases in which a student commits the same infraction repeatedly over the duration of the student's tenure in the District. Progressive discipline is discipline that is carried over from year to year. For example, if a student is disciplined once for Endangerment during his/her 6th grade year and then again for Endangerment during his/her 8th grade year, the latter incident may be categorized as a second offense and may warrant a more severe consequence than the minimum consequence listed in the discipline matrix in this handbook.

Progress Reports / Report Cards/Conferences

Please check PowerSchool often to monitor your grades. If you or your parents/guardians are concerned about a grade, you must contact your teacher first. If the issue remains unresolved, your parent should address the issue with the department chair before bringing it to the attention of the administration.

Prohibited Items

The following items are **not allowed** on campus or at any school activity. If these items are brought to school, **they will be confiscated and appropriate discipline will be given.** When items are confiscated, parents are called to come and pick them up. Weapons, gang-related items, and illegal substances will be given to the Sheriff/Police Department. Confiscated items not claimed by parents by the end of the year will be donated to a local charity or destroyed.

- Cigarettes, matches, lighters, rolling papers, tobacco in any form, electronic cigarettes/vapes, alcohol, and drugs.
- Aerosol cans that are not being used for a specific class or activity.
- Knives, weapons, or weapon look-alikes of any kind or size; chains of any kind or size.
- Gambling games or devices.
- Obscene or profane material in printed, graphic, or video form.
- Any additional item that substantially disrupts the educational environment.

The safest place for personal items or other items not directly associated with the educational program is in your home. Students should not bring these items to school. Inspiration Mountain is not responsible for these items if they are lost, stolen, or confiscated. Selling, borrowing, or lending personal items or money is not allowed.

Student Council

Student Council is a leadership club on our campus. The members coordinate and sponsor many student activities throughout the school year. As a member of the Student Council, you must possess leadership qualities, school spirit, and a willingness to work. You also must pass all classes and have no disciplinary referrals.

Student Searches

Personal searches may be conducted by a district/school official when there is reasonable suspicion that a particular student is in possession of contraband, materials, or items that present an immediate danger of physical harm or illness. The searches will be conducted out of the presence of other students and in a private room. Searches of the student shall be limited to:

- searches of the pockets, shoes, and socks of the student
- any object in the student's possession, such as a purse, backpack, or briefcase

When extreme emergency conditions require a more intrusive search of the student's person, the district/school official shall contact the local law enforcement agency. Contraband materials, as identified in the Introduction above, may be seized when found in the course of a search. Any such items seized may be:

- returned to the parent or guardian of the student from whom the items were seized;
- offered as evidence in any suspension or expulsion proceeding if they are tagged for identification at the time seized;
- turned over to law enforcement officers; or
- destroyed

Student Violence/Harassment/Intimidation/Bullying

Please review the District Student Violence, Harassment, Intimidation/Bullying policy on pages 15-17 of your Student Rights and Responsibilities Handbook. An electronic copy of the handbook can be found at:
www.dvusd.org under the Parents & Students tab; within the Handbooks/Forms link on the Parents & Students Directory.

Supplies and Books

Basic supplies and books are provided to all elementary students in Arizona free of charge. Each student is responsible for the care of textbooks and library books. Students are expected to pay for any lost or damaged books.

Walkers & Riders

Deer Valley Unified School District has authorized the administration to provide regular school bus transportation to and from school for the following categories:

- Special education students whose handicapping condition requires transportation as required by their individual education programs.
- Kindergarten students who live beyond a one-half mile radius from school.
- Students in grades 1-6 who live more than a one-mile surface distance from school.
- Students in grades 7-8 who live more than a one-and-a-half-mile surface distance from school.
- Students who live within established walk areas where hazardous or other unsafe conditions warrant their temporary transportation.

While students are riding the school bus or waiting at a designated bus stop, they are expected to conduct themselves in a respectful and orderly manner. Riding a school bus is a privilege provided for all students living outside the designated radius of the school.

Withdrawing a Student from School

Parents are requested to notify the school office in writing or by telephone at least two days prior to the last day the student is in attendance. **An official withdrawal form must be signed by the parent when a student is withdrawn from school. A picture ID will be required. Withdrawals cannot be done by phone or fax.**

Students are responsible for returning all school materials, textbooks, library books, etc., upon withdrawal from school. A charge will be assessed for lost or damaged books.