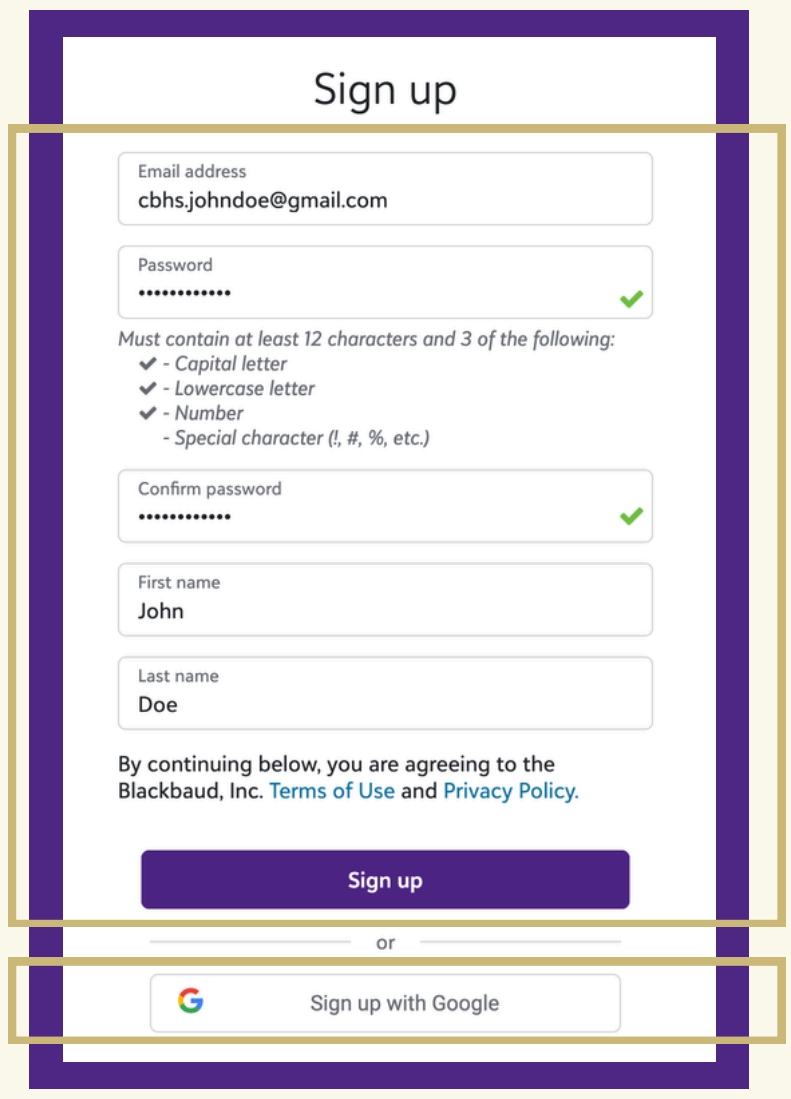
CHECKING YOUR SON'S GRADES

STEP 1

FIRST-TIME USERS:
DID YOU RECEIVE AN EMAIL INVITATION TO CONNECT TO CBHS?

NO? EMAIL HELP@CBHS.ORG
YES? PROCEED TO STEP 2

STEP 2



CREATE YOUR BLACKBAUD ID

OPTION 1: CREATE AN ACCOUNT

- COMPLETE THE FORM BY ENTERING A PASSWORD AND YOUR NAME, THEN SELECT **SIGN UP**.
- CHECK EMAIL TO CONFIRM YOUR ACCOUNT WITHIN 24 HOURS

OPTION 2: SIGN UP WITH GOOGLE/APPLE

- IF THE EMAIL YOU USE IN MYCBHS IS A GOOGLE OR APPLE ACCOUNT, YOU MAY OPT TO SIGN IN USING THOSE CREDENTIALS.

STEP 3

EVERYDAY SIGN-IN FOR NEW AND RETURNING PARENTS

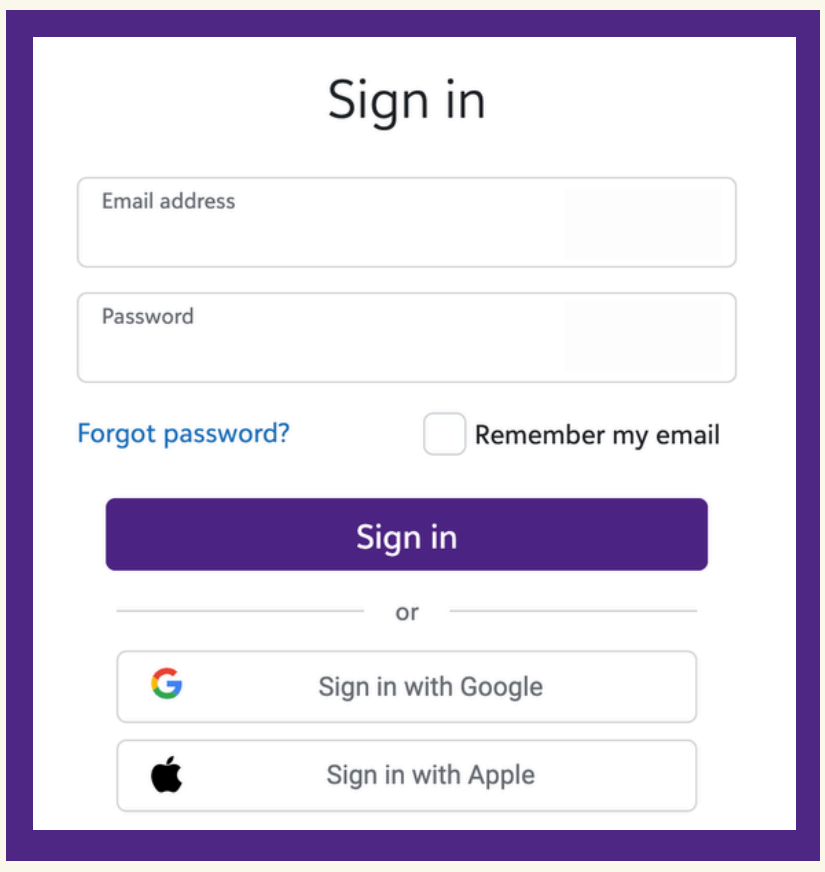
- VISIT **CBHS.MYSCHOOLAPP.COM** OR LOGIN FROM CBHS.ORG
- ENTER YOUR EMAIL ADDRESS, THEN CLICK **NEXT**

OPTION 1: BBID ACCOUNT

- IF YOU CREATED A BLACKBAUD ID ACCOUNT, SIGN IN WITH YOUR EMAIL ADDRESS AND THE PASSWORD YOU CREATED. CLICK "FORGOT PASSWORD?" TO HAVE A RESET LINK SENT TO YOUR EMAIL ADDRESS.

OPTION 2: SIGN IN WITH GOOGLE/APPLE

- IF YOU OPTED TO SIGN UP USING YOUR GOOGLE OR APPLE ACCOUNT, SELECT **SIGN IN WITH GOOGLE** OR **SIGN IN WITH APPLE**



STEP 4

ACCESSING STUDENT SCHEDULES/GRADES

- ONCE YOU'RE LOGGED IN, LOCATE AND CLICK ON YOUR SON'S NAME (OR SONS' NAMES) IN THE UPPER LEFT CORNER OF THE PAGE. THIS WILL ALLOW YOU TO ACCESS THEIR SCHEDULES AND GRADES.



THIS PROCESS MAY VARY DEPENDING ON HOW YOU ACCESS MYCBHS (MOBILE VS. LAPTOP OR DESKTOP). IF YOU ENCOUNTER ANY DIFFICULTIES, WE ARE HERE TO HELP.
CONTACT CBHS TECH SUPPORT AT HELP@CBHS.ORG.